

**Capital Area Planning Council
Geographic Information Systems Planning Council
Summary Minutes**

**CAPCO Conference Room
Thursday, April 15th, 2004**

Executive Committee Sponsor: Judge John Doerfler, Williamson County

MEMBERS PRESENT:

Steve Floyd, Hays County, Vice Chair
Julie Sommerfeld, Bastrop County
Kathy Strickland, Blanco County
Walt Bailey, City of Marble Falls
Darla Law, Caldwell County
Joan Hickey, Hays County
Clarence McDaniel, Llano CAD
John Wilson, Travis County
Chris Bryce, City of Georgetown
Chris Collier, City of Round Rock
Emily Stluka, Williamson County
Richard Kelly, CAPCO Liaison

MEMBERS ABSENT:

Dawn Moore, Fayette County, Chair
Charlie Meyer, Lee County
Dean LaBonte, City of Austin
Michael Poer, City of Austin
Elaine Wray, Travis County

GUESTS PRESENT:

Paula Ferigno, Wil Co Health Dept.
David Shore, City of Cedar Park
Joyce Hess, City of Cedar Park
Kathy Rogers, Advanced.1
Martin Munoz, Hays Co Env Health
Bill Burr, Llano County 911
Felicia Retiz, TNRIS

I. Call To Order and Introduction of New Members:

The meeting began at 9:30am with Steve Floyd's Call to Order.

Motion to adopt minutes from January 29th, 2004 GIS PC meeting was made by Steve Floyd and seconded by Clarence McDaniel. Adoption was unanimously approved.

II. Emergency Data Resources Project:

Mr. Floyd introduced the discussion on the Emergency Data Resources (EDR) project. Mr. Kelly recapped the concept behind the development of the EDR, and explained that each county was to receive one disk with all of that county's emergency-critical GIS layers. Mr. Kelly asked the members to check their disks for completeness, to assess if this data is sufficient in the event of an emergency, and to provide CAPCO with any additional layers the county may have by April 30th. An open discussion began regarding the data layers. Mr. Kelly provided clarification on certain layers, and the concept behind Category II and Category III layers was reviewed. Mr. Floyd suggested that it would be beneficial to acquire data for counties adjacent to the CAPCO. Mr. Floyd raised questions about the confidential nature of some Category III data. A discussion ensued regarding making certain datasets available to the public, especially in the context of H.B. 9.

Mr. Kelly proposed that the next GISPC meeting should be used to run through an emergency response scenario, using the EDR disks to respond to a randomly selected emergency situation in a randomly selected county. Ms. Strickland seconded the motion, which was unanimously adopted.

The July 29th, 2004 GIS PC meeting will consist of a two hour emergency response exercise, whereupon the emergency data disks will be used in a randomly selected emergency response situation for one of the counties in the CAPCO region.

III. 911 Best Practices and Statewide Geodatabase

Mr. Kelly opened the discussion by providing some background on the Commission on State Emergency Communications (CSEC) and the Best Practices initiative, and explained that this was an effort by CSEC to get COGs and their counties consistent in their GIS data development. An open discussion began regarding how the CSEC requirements would affect MappedALI requirements, which led into a discussion of the proposed Statewide Geodatabase design. Mr. Kelly provided a brief explanation on geodatabases and NTCOG's geodatabase proposal, where a consistent geodatabase model would be used statewide by all COGs. Mr. Kelly explained that the goal was for CSEC, MappedALI, and the Statewide Geodatabase initiative to work together to develop consistent standards, and answered questions about changes to the current database design, funding issues, accuracy standards, and the flexibility of the geodatabase model. Mr. Kelly requested input from members on the Best Practices document.

IV. Update on H.B. 1117:

Mr. Floyd introduced the topic of H.B. 1117. Mr. Kelly provided a background on the bill and explained the action recommendations provided by TARC. At the last TARC meeting, it was determined that the COGs would not tell the counties what to do regarding the bill. However, TARC will take the following actions, in conjunction with TAC/CIRA 1) develop an official presentation on H.B. 1117 to take to the counties, 2) develop a list of speakers qualified to discuss H.B. 1117, and 3) Assist in drafting interlocal agreements for local governments to use for H.B. 1117 work.

V. Census County/City Verification:

Mr. Kelly introduced the topic of submitting county/city boundary to the Census. Mr. Kelly explained that he had contacted the national census office regarding the issue, and was able to determine that digital files were acceptable submissions for city and county boundaries. Mr. Kelly emphasized the importance of providing the census this data for funding purposes. Mr. Kelly also explained that the census will be using CAPCO roadwork for use in the census line files, meaning future census data will line up with the roads. Mr. Floyd proposed an agenda item on census data for the meeting after next.

VI. Regional Orthoimagery Project:

Mr. Kelly opened the discussion on the status of the orthoimagery project, explaining that the jurisdictions have 12 more months to have more aerial photography done, and that at some point in the near future, consideration would need to be given to the date of the next orthophotography mission. Mr. Kelly and Ms. Retiz also discussed the USDA aerial

photography mission being flown for the state this summer, which will be 1m resolution and available for free.

Relating to the cost of another aerial photography mission, Mr. Kelly returned to an idea mentioned previously of a consortium format for the planning council. Under this format, private sector representatives could participate in the consortium for a fee, in order to generate revenue for CAPCO and the counties. Charging money for the aerial photography was also discussed as a means of raising revenues. This was left as something to consider at future meetings.

VII. Round-Table and Other Business:

Mr. Kelly described a grant being offered by the US Geological Survey for data development for the National Map. Mr. Kelly asked members for feedback on their ability to develop data if provided funding, and asked members to keep the grant in mind for the future.

VIII. Date For Next Meeting:

The next GIS Planning Committee meeting is scheduled for July 29th, 2004 from 9:30am to 11:30 am.

IX. Adjournment:

Steve Floyd motioned the meeting be adjourned with a second by Joan Hickey. All members approved the motion.