

**Capital Area Council of Governments
Geographic Information Systems Planning Council
Summary Minutes**

**CAPCOG Conference Room
Thursday, November 18, 2004**

Executive Committee Sponsor: Judge John Doerfler, Williamson County

MEMBERS PRESENT:

Chris Bryce, City of Georgetown
Chris Collier, City of Round Rock
John C. Doerfle, Williamson County
Steve Floyd, Hays County
Joan Hickey, Hays County
Clarence McDaniel, Llano CAD
Dawn Moore, Fayette County
Michael Poer, City of Austin
Elaine Schele, Travis County
Julie Sommerfeld, Bastrop County

MEMBERS ABSENT:

Darla Law, Caldwell County
Charlie Meyer, Lee County
Emily Stluka, Williamson County
Kathy Strickland, Blanco County

GUESTS PRESENT:

Hugh Bender, Sanborn
Bill Burr, Llano Co. 9-1-1 Coordinator
Paula Ferrigno, Williamson Co. Health
Richard Kelly, Plant Equipment, Inc.

STAFF PRESENT:

Stacy Burnett, CAPCOG
Sean Moran, CAPCOG
Robert Mudd, CAPCOG

1. Call to order

The meeting began at 10:00am with Dawn Moore's call to order.

2. Adoption of minutes from the April 15th meeting

Motion was made by Clarence McDaniel and seconded by Steve Floyd to adopt the minutes from the April 15th meeting pending the amendment of typos referring to HB1117 as HB 117. Motion carried unanimously.

3. Disaster demonstration exercise

Steve Floyd reviewed the eight responses from the exercise survey, five from the GIS community and three from emergency management. All responses stated the exercise was worthwhile and that it needed to be done again, even though the operation was judged as not being carried off smoothly. Suggestions for different scenarios included a passenger jet crash, a weapons of mass destruction event, a gas leak, a brush fire and tornado. Problems to be worked on for the next exercise were identified and discussed. These included: to model atmospheric dispersion; the advantages of paper maps versus digital data; the limitations of the data viewer; the need to identify the location of special

populations such as retirement homes, nursing homes and schools; and the need for current aerial imagers. One lesson identified was the necessity to anticipate the different needs of emergency personnel from rural and urban counties.

Additional comments were solicited. The first comment made was that the success of the demonstration will be measured by the ability to capture the extent of the disaster and how quickly that data can be disseminated. The second comment was on the need for pre-prepared cartographic rendering of layers. The third comment was on the delivery of digital information. The meeting in April was tentatively set as the next exercise date with the thought of involving more emergency managers.

4. 9-1-1 best practices and geodatabase design project

Sean Moran explained that this is an initiative creating a state wide standardized geodatabase for 9-1-1 data that will coordinate data and standardize geography within our region. The geodatabase was demonstrated and questions were solicited, these included questions regarding correcting errors and seaming data, flexibility to accommodate different agencies, storing information, standardization, adoption, participation, and compatibility with Intrado.

5. Regional data collection

Dawn Moore stated that in both the black-and-white and color projects, the imagery is very useful and needs to be kept current. Members were solicited for a subcommittee that will be established to look at the opportunities for another regional project. It was suggested that the subcommittee could devise a three to five year strategic plan, consider using satellite imagery and annualized land use/land cover data. An email will be sent to set the date of the first subcommittee meeting which will then report at the next GIS Planning Council meeting.

6. HB 1117

A brief background was given on this bill, which allows counties to prepare and adopt an official county road map. A discussion ensued regarding the legal details of the bill, named county roads, adoption procedures, land ownership, length of roads and liability.

7. Round-table and other business

Discussion ensued on appraisal districts geodatabase, Arc9 and the CAPCOG website.

8. Set date and location for next GISPC meeting

The next Geographic Information Systems Planning Council meeting is scheduled for January, 20 2005 from 10:00 am – 12:00 pm.

9. Adjourn

Motion was made by Dawn Moore and seconded by Steve Floyd to adjourn the meeting. Motion carried unanimously.