

**Capital Area Council of Governments
Geographic Information Systems Planning Council
Summary Minutes**

**CAPCOG Conference Room
Thursday, January 20, 2005**

Executive Committee Sponsor: Judge John Doerfler, Williamson County

MEMBERS PRESENT:

Chris Bryce, City of Georgetown
Heidi Dues, Travis County
Steve Floyd, Hays County, Vice Chair
Dean La Bonte, City of Austin
Darla Law, Caldwell County
Clarence McDaniel, Llano CAD
Charlie Meyer, Lee County
Kathy Strickland, Blanco County
Dawn Moore, Fayette County, Chair
Elaine Schele, Travis County
Julie Sommerfeld, Bastrop County
Emily Stluka, Williamson County

MEMBERS ABSENT:

Joan Hickey, Hays County
Michael Poer, City of Austin
Chris Collier, City of Round Rock

GUESTS PRESENT:

Bill Burr, Llano Co. 9-1-1 Coordinator
Jess Henderson, City of Georgetown
Richard Kelly, Plant Equipment, Inc.
Lisa Waterbury, Llano County
Sean Lafferty, City of Leander

STAFF PRESENT:

Stacy Burnett, CAPCOG
Sean Moran, CAPCOG
Robert Mudd, CAPCOG

1. Call to order

The meeting began at 10:00 a.m. with Dawn Moore's call to order.

2. Adoption of minutes from the November 18th meeting

Motion was made by Dawn Moore and seconded by Steve Floyd to adopt the minutes from the November 18th, 2004 meeting. Motion carried unanimously.

3. 2005 GISPC Officer Nominations and Elections

Motion was made by Emily Stluka and seconded by Dean La Bonte to nominate Dawn Moore as chair. Motion carried unanimously.

Motion was made by Elaine Schele and seconded by Steve Floyd to nominate Heidi Dues as vice-chair. Motion carried unanimously.

4. Regional Data Collection

Because Sean Moran arrived late due to another meeting, the agenda was changed so that regional data collection became the fourth order of business, and the 2005 disaster demonstration exercise became the fifth order of business.

Dawn Moore gave a brief overview of the GISPC sub-committee that was formed. Steve Floyd stated that potential partners had been identified for inclusion in data collection and development, and solicited ideas as to who else might be interested in participating.

Mr. Moran added that the goal is to capture aerial imagery for next year (2006). A discussion ensued about the contract with Sanborne that remains open through March or April of this year.

5. 2005 Disaster Demonstration Exercise

Dawn Moore proposed establishing a sub-committee for another disaster demonstration exercise in the spring and solicited feedback on the format of that meeting. All members agreed that the disaster demo should be held the same day as the meeting. Ms. Moore proposed breaking the GISPC into a 30 minute regular meeting and a 1.5 hour disaster demonstration. Ms. Moore also solicited volunteers for putting the demo together. She and Steve Floyd volunteered, and Mr. Floyd suggested more input from emergency personnel in the next demo.

Sean Moran suggested that the next demonstration should include the following items: 1) a demonstration of the technologies available to emergency personnel; 2) a 'canned' disaster response demonstration, and 3) time permitting, pull a disaster out of a hat and respond. Elaine Schele suggested that the group define some clear goals as to what the group wants to get from the demos. Mr. Moran suggested a smaller group get info on what emergency response personnel want to see at the next demo, and also suggested presenting a "straw man" agenda to the homeland security task force. Mr. Floyd suggested a brief item on the next Homeland Security task force meeting, and Mr. Moran volunteered to put the item in.

6. Updates on statewide 911 Geodatabase project

Sean Moran remarked about working with CARTS and CAMPO on the standardized 9-1-1 geodatabase. Mr. Moran gave a background on the statewide geodatabase and discussed the revised timeline for implementing the geodatabase. Mr. Moran also discussed the TARC grant that CAPCOG was awarded and outlined the importance of managing data at the regional level. He then outlined a tentative timeline for carrying out the geodatabase implementation.

Richard Kelly gave a brief overview of the NENA conference that focused on GIS and data development.

7. Round-table and other business

Richard Kelly stated the seventh annual GIS and Addressing conference will be held August 14-17 in Austin at the Marriott.

8. Set date and location for next GISPC meeting

The next Geographic Information System Planning Council meeting is scheduled for April 21st, 2005 from 10:00am - 12pm.

9. Adjourn

Motion was made by Dawn Moore and seconded by Steve Floyd to adjourn. Motion carried unanimously.