

**Capital Area Council of Governments  
Geographic Information Systems Planning Council  
Summary Minutes**

**CAPCOG Conference Room  
Thursday, July 14<sup>th</sup>, 2005, 10:00 – 12:00**

**Executive Committee Sponsor:** Judge John Doerfler, Williamson County

**MEMBERS PRESENT**

Heidi Dues, Travis County

Emily Stluka, Williamson County

Darla Law, Caldwell County

Chris Bryce, City of Georgetown

Charlie Meyer, Lee County

Dawn Moore, Fayette County, **Chair**

Joan Hickey, Hays County

Steve Floyd, Hays County, **Vice Chair**

Julie Sommerfeld, Bastrop County

Kathy Strickland, Blanco County

**GUESTS PRESENT**

Richard Kelly, Plant Equipment,  
Inc.

Paula Ferrigno, Williamson  
County

George Strebe, Williamson  
County

David Shore, City of Cedar Park

**STAFF PRESENT**

Sean Moran, CAPCOG

Stacy Burnett, CAPCOG

Robert Mudd, CAPCOG

**MEMBERS ABSENT**

Clarence McDaniel, Llano CAD

Chris Collier, City of Round Rock

James Judge, City of Austin

Judge John C. Doerfler, Williamson County

Dean La Bonte, City of Austin

**I. Call to Order**

Dawn Moore called the meeting to order.

**II. Adoption of Minutes**

Moore opened the floor for adoption of the minutes from April's meeting. Moore motioned to accept the minutes from the last meeting. Floyd seconded the motion. Adopted unanimously

**III. Update on Disaster Demo Exercise**

Moore announced the group working on the demonstration determined that the demo would be held at a homeland security task force meeting instead of GISPC. Moore and Floyd described the proposed wild land fire disaster scenario for the exercise. Moore and Floyd also explained that the group wants to demonstrate what resources GIS can provide

to emergency personnel in determining what can be delivered and what areas need to be worked on.

#### **IV. GeoBase Map Update**

Moran gave an update on the work being done by the GISPC data acquisition subcommittee. Moran displayed the current 'slick' project pamphlet, summarizing cost savings for participants. Moran then gave a brief history of the project to date – how the subcommittee organized data needs, developed a draft statement of work, and prepared a draft RFP.

For the RFP document, Moran explained project description, current participants, and scope of the project. An open discussion ensued regarding types of data which could be purchased, current formats, costs, and potential areas of application. Moran then summarized the development and implementation process for the RFP (specifications, constraints, responsibilities, QA/QC, acceptance criteria, etc.). Richard Kelley added some suggestions regarding items in the proposal and providing evaluation results to vendors. Moran reviewed the proposal process for posting the RFP and selecting the vendor. Moran asked the GISPC for authorization to proceed. Moran also discussed the possibility of partnering with HGAC on the project. An open discussion ensued regarding the pros and cons of working with HGAC and how a cooperative purchase might be carried out. Stluka and Bryce put forth questions about payment and vendor penalties.

Moore motioned to give CAPCOG authorization to move forward. Stluka and Floyd seconded the motion. An open discussion ensued regarding current lidar data, what layers would be purchased from the RFP, and what format the data could be delivered in. Moore makes motion to move forward with the RFP Project – motion carried unanimously.

#### **V. Proposed Regional Data User Group**

Moran explained the concept of the proposed group. He stated that this would not be a GIS group exclusively, and explained that the idea for the group stemmed from the discrepancy in population figures for the region. Moran suggested that the group would meet quarterly, and might discuss housing, population figures, etc. The first meeting would be in September, with the idea ultimately to build relationships between organizations on data. The format would be informal, similar to the ArcGIS users group.

#### **VI. Floodplain Mapping**

The guest speaker on floodplain mapping was Bruce Barr from the Texas Association of Counties (TAC). Barr explained that he had been in discussions with FEMA on their floodplain mapping modernization project. Barr indicated that the updated floodplain mapping is now complete for Fayette, Hays, Bastrop, Travis, and Williamson. Barr indicated that Blanco and Burnet are scheduled to be completed in 2007, and Lee in 2006.

## **VII. Roundtable and Setting the Date**

Moore solicited the date for the next GISPC meeting. Moran suggested late October. Moore motioned for the next meeting to take place Oct 20<sup>th</sup> at 10am. Hickey, Sommerfeld seconded. Moore adjourned meeting.