



## Executive Committee | Summary Minutes

10:00 a.m., Wednesday, April 11, 2018  
CAPCOG Lantana Room  
6800 Burlleson Road, Building 310, Suite 155  
Austin, Texas 78741

### Present (21)

Council Member Corbin Van Arsdale, *City of Cedar Park*, **Chair**

Commissioner Gerald Daugherty, *Travis County*, **First Vice Chair**

Council Member Andrea Navarrette, *City of Leander*, **Second Vice Chair**

Judge Paul Pape, *Bastrop County*, **Secretary**

Mayor Caroline Murphy, *City of Bee Cave*

Judge Brett Bray, *Blanco County*

Council Member Wiley Hopkins, *City of Buda*

Judge James Oakley, *Burnet County*

Commissioner Joe Don Dockery, *Burnet County*

Judge Ken Schawe, *Caldwell County*

Judge Ed Janecka, *Fayette County*

Commissioner Debbie Ingalsbe, *Hays County*

Commissioner Maurice Pitts, *Lee County*

Judge Mary Cunningham, *Llano County*

Mayor Lew White, *City of Lockhart*

Council Member Mike Heath, *City of Pflugerville*

Council Member Jane Hughson, *City of San Marcos*

Council Member William Gordon, *City of Smithville*

Mayor Brandt Rydell, *City of Taylor*

Commissioner Brigid Shea, *Travis County*

State Representative Celia Israel

### Absent (8)

Commissioner Cynthia Long, *Williamson County*, **Parliamentarian**

Judge Bert Cobb, *Hays County*, **Immediate Past Chair**

Council Member Ellen Troxclair, *City of Austin*

Council Member Frank Leffingwell, *City of Round Rock*

Judge Dan A. Gattis, Sr., *Williamson County*

State Representative John Cyrier

State Representative Jason Isaac

State Representative Paul Workman

### 1. **Opening Remarks and Pledge of Allegiance by the Chair**

Council Member Van Arsdale called the meeting to order at 10:01 a.m. and led the Pledge of Allegiance.

### 2. **Consideration of Minutes for the March 14, 2018 Meeting**

Ms. Voights announced that there is an amendment to the March minutes. Council Member Hughson was counted as a "nay" vote for Item #4, funding the Homeland Security Grant Program, and she was not opposed.

Council Member Van Arsdale asked for a motion to approve the March 14, 2018, minutes as amended. Council Member Hughson moved to approve the minutes, as amended, and Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

### 3. **Adopt a Resolution Recognizing May 2018 as Older Americans Month** **Patty Bordie, Aging Services Director**

Ms. Bordie stated that this year's theme is *Engage at Every Age*. This year's theme really focuses on the fact that you are never too old, or too young, to engage in activities that can help promote mental health, well-being, and health and wellness across the ages. Ms. Bordie encouraged the committee to reach out to the older adults in their communities and include them when they are thinking about planning activities. All the Aging Advisory Committee members will be receiving some tool kits with tips and ideas for activities that they can bring back to their communities to promote *Engage at Every Age* together.

Council Member Van Arsdale asked for a motion to adopt a Resolution Recognizing May 2018 as Older Americans Month. Commissioner Daugherty moved to approve the Resolution and Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

4. **Adopt a Resolution for Prioritized List of General Victim Assistance Program Projects for Plan Year 2019 Funding Consideration Through the Office of the Governor, Criminal Justice Division**  
**Chris Schreck, Director of Planning and Economic Development**  
**Matt Holderread, Criminal Justice Program Specialist**

Mr. Schreck asked that the committee adopt a resolution for criminal justice funding for the item above and the three that follow that correspond to grant funding categories under this program. This year CAPCOG held five grant writing workshops to help applicants enter this process. Four of the workshops were held at CAPCOG and one was held in Leander to accommodate the high demand on the northern end of the region. A total of 51 applications were received and 48 were scored. Mr. Schreck referred committee members to a chart handout showing all the PY 2019 funding considerations through the Governor's Office, Criminal Justice Division. Grant dollars remained relatively the same as last year. This is an annual program so the funding cycle will come again in a year.

Council Member Van Arsdale asked for a motion to adopt a Resolution for Prioritized List of General Victim Assistance Program Projects for Plan Year 2019 Funding Consideration Through the Office of the Governor, Criminal Justice Division. Commissioner Dockery moved to adopt the Resolution and Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

5. **Adopt a Resolution for Prioritized List of Juvenile Justice Grant Program Projects for Plan Year 2019 Funding Consideration Through the Office of the Governor, Criminal Justice Division**  
**Chris Schreck, Director of Planning and Economic Development**  
**Matt Holderread, Criminal Justice Program Specialist**

Mr. Schreck had nothing to add for this category and there was no further discussion. At that time, Council Member Van Arsdale asked for a motion to adopt a Resolution for Prioritized List of Juvenile Justice Grant Program Projects for Plan Year 2019 Funding Consideration Through the Office of the Governor, Criminal Justice Division. Council Member Hughson moved to adopt the Resolution and Commissioner Dockery seconded the motion. The motion passed unanimously.

6. **Adopt a Resolution for Prioritized List of Violence Against Women Justice and Training Program Projects for Plan Year 2019 Funding Consideration Through the Office of the Governor, Criminal Justice Division**  
**Chris Schreck, Director of Planning and Economic Development**  
**Matt Holderread, Criminal Justice Program Specialist**

For this category, Mr. Schreck added that this is the first year that CAPCOG has applied for a grant under this program. There are services that CAPCOG can provide through its law enforcement academy and can serve the communities in the region and also be open to the general public. Mr. Schreck announced that there is money left over in this category and asked committee members if they know any good organizations who are providing this important service and to encourage them to apply.

Council Member Van Arsdale asked for a motion to adopt a Resolution for Prioritized List of Violence Against Women Justice and Training Program Projects for Plan Year 2019 Funding Consideration Through

the Office of the Governor, Criminal Justice Division. Council Member Hughson moved to adopt the Resolution and Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

7. **Adopt a Resolution for Prioritized List of Justice Assistance Grant Program Projects for Plan Year 2019 Funding Consideration Through the Office of the Governor, Criminal Justice Division**  
**Chris Schreck, Director of Planning and Economic Development**  
**Matt Holderread, Criminal Justice Program Specialist**

Mr. Schreck explained that in this category, the requests exceeded the amount of money that there was to award in this category. Applicants were asked to identify where, if at all, their applications could be scaled back. A PY19 Funding Consideration chart was provided as a handout to all committee members. Some of the recommendations for funding on the Funding Consideration chart are for amounts less than what was requested. Those amounts that were recommended were identified through a consultative process with applicants who were asked to identify what amount of money still makes their project work.

Council Member Van Arsdale asked for a motion to adopt a Resolution for Prioritized List of Justice Assistance Grant Program Projects for Plan Year 2019 Funding Consideration Through the Office of the Governor, Criminal Justice Division. Judge Cunningham moved to adopt the Resolution and Mayor Murphy seconded the motion. The motion passed unanimously.

8. **Adopt a Resolution to Proclaim April 30, 2018 – May 4, 2018, Air Quality Awareness Week**  
**Andrew Hoekzema, Director of Regional Services**

Mr. Hoekzema explained that the proclamation is intended to enable CAPCOG, as a regional entity, to take the opportunity to recognize air quality as a regional issue. Notably, CAPCOG has been a leader on air quality. Mr. Hoekzema stated that our region is now the largest region in the state that is compliant with all federal air quality standards, however, there are still a number of days throughout the year where our air quality is considered unhealthy for sensitive groups such as seniors, children, people with asthma, and people with other respiratory issues. Mr. Hoekzema offered himself and his staff to come out and do a presentation to the respective city councils or commissioners courts to use that opportunity to let people know what's going on during Air Quality Awareness week in the region during Air Quality Awareness Week or the week leading up to that week.

Council Member Van Arsdale asked for a motion to adopt a Resolution to Proclaim April 30, 2018 to May 4, 2018, Air Quality Awareness Week. Judge Pape moved to adopt the Resolution, as amended<sup>1</sup>, and Council Member Navarrette seconded the motion. The motion passed unanimously.

9. **Consider Proposed Scope of Work for Water-Related Projects**  
**Betty Voights, Executive Director**

Ms. Voights reported that the proposed scope of work for water-related projects are a result of what came out of the February staff report from the Water Exploratory Committee. The three areas identified for the scope of work are: drought management planning, flood risk management, and water conservation. Ms. Voights explained that with the drought management plan, we not only want to look from the perspective of first responders who may need water in fire conditions, but also if communities

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<sup>1</sup> The following sentence was deleted from the initial Proclamation and a revised Proclamation was submitted and approved: "WHEREAS, mortality rates for Alzheimer's disease are rising, unlike heart disease and cancer death rates that continues to decline; and,".

know whether they're going to be in a drought situation or have water shortages. Those communities need to have a plan already in place. The second part of the drought management planning stems from the committee members on the CAEDD (Capital Area Economic Development District) who indicated that they had significant issues with the perception that our region didn't have enough water and that they had actually lost some business opportunities because of that. As a result, a working group from CAEDD members agreed to meet and discuss options for addressing the challenge of recruiting businesses during real or perceived drought conditions. The working group representing large and small communities agreed that communities who are committed to conservation strategies positions itself better when talking with new business prospects. By committed plan, Ms. Voights explained that it is something that is as robust as possible or innovative.

The flood risk management is something that CAPCOG has already been working on. Ms. Voights explained that if there are counties, for example, that are interested in looking at having a flood plain ordinance, this would be a good place to start. The Hazus mitigation mapping, which is actually a FEMA model, can identify areas where the counties are likely to have flooding in the future beyond boundaries of the most recent FEMA map. FEMA has now come out and said that their maps probably should no longer be an "in" or "out" situation for projects. The manager of CAPCOG's GIS manager is experienced with FEMA floodplain mapping, so this is an area of expertise that CAPCOG provides.

The third area which came out of the Water Exploratory committee's recommendations was conservation and helping communities assess the effectiveness of certain types of conservation techniques that would have to track with what the Texas Water Development board already provides as guidance for that. Ms. Voights also discussed developing some kind of template so if you're a community that's not doing conservation, you could do it. If the community is already doing conservation and it wants to do something more robust, tiers can be developed depending on what a city could afford to do and what the city reasonably tries to do. The CAEDD working group also noted in their meeting that that while some builders/developers offer drought resistant landscaping, it could be beneficial to actually require the developers to have at least one drought resistant option. The working group discussed conservation technology, the challenges with rainwater harvesting, among other issues. Ms. Voights asked the committee members if their communities actually provided any kind of incentives, financing, or grants for businesses to install water conservation measures and none of them really seemed to do that or had thought about it. If a community wants to be prepared to have those kind of discussions, those are the kind of things CAPCOG needs to work on.

Ms. Voights explained that whether the COG needs to seek revenue or whether it can go along with existing staff and funding, would depend on what the committee tells the staff they want it to work on and at what level.

Council Member Van Arsdale asked for a motion to authorize staff to proceed with proposed projects based on the ability to identify resources and scale work accordingly. Judge Pape moved to adopt the Resolution and Council Member Hughson seconded the motion. The motion passed unanimously.

**10. Consider Appointments to Advisory Committees**  
**Betty Voights, Executive Director**

The following was considered for appointment to the Aging Advisory Committee (AAC):

- Megan Cermak, City of Austin

**12. Adjourn**

Council Member Van Arsdale adjourned the meeting at 11:11 a.m.



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Judge Paul Pape, Secretary  
Executive Committee  
Capital Area Council of Governments

6/13/18

Date