



Newly Elected Officials Workshop | Agenda

9:30 a.m.–2 p.m., Thursday, June 8, 2017

CAPCOG Pecan Room

6800 Burleson Road, Building 310, Suite 165

Summary: This four and half hour workshop provides some of the need to know for newly elected officials covering topics from the open meeting act to conflicts of interest.

I. Welcome and opening (5 minutes)

The welcome and opening will provide an overview of the course, introduce the presenters, and explain CAPCOG.

II. Types of Governments and how they work. (45 minutes)

An overview about the types of municipal of governments and their differences. (George Hyde of Denton, Navarro, Rocha, Bernal, Hyde and Zech, P.C.)

III. Open Meetings and Public Information Basics (1 hour)

An explanation about the Texas Open Meeting and Public Information Acts that provides information on elected officials are required to know about the two laws. (George Hyde)

Lunch (30 minutes)

IV. Agendas/Legislative Findings/Ordinances/Resolutions (30 minutes)

An explanation about city council, alderman, and commissioner meetings and the types of actions elected officials will take during them. (George Hyde)

V. Ethical Issues and Traps for the Unwary (1 hour)

A discussion on conflicts of interest, nepotism and other ethical problems facing city and county elected officials. Also a look at other traps that could be lying in wait for elected officials. (George Hyde)

VI. Q&A (45 minutes)