



Executive Committee | Summary Minutes

10:00 a.m., Wednesday, December 11, 2019
Marriott 4415 S IH35 Austin

Austin, Texas 78744

Present (17)

Commissioner Gerald Daugherty, *Travis County*,
First Vice Chair
Judge Paul Pape, *Bastrop County*, **Second Vice Chair**
Mayor Brandt Rydell, *City of Taylor*, **Secretary**
Mayor Jane Hughson, *City of San Marcos*,
Parliamentarian
Mayor George Haehn, *City of Buda*
Judge Hoppy Haden, *Caldwell County*
Council Member Mike Guevara, *City of Cedar Park*
Judge Joe Weber, *Fayette County*
Judge Ruben Becerra, *Hays County*
Commissioner Debbie Ingalsbe, *Hays County*
Council Member Christine Sederquist, *City of Leander*
Commissioner Maurice Pitts, *Lee County*
Judge Ron Cunningham, *Llano County*
Council Member Tammy Young, *City of Round Rock*

Commissioner Brigid Shea, *Travis County*
Commissioner Russ Boles, *Williamson County*
Commissioner Cynthia Long, *Williamson County*

Absent (12)

Council Member Jimmy Flannigan, *City of Austin*
Mayor Monty Parker, *City of Bee Cave*
Judge Brett Bray, *Blanco*
Commissioner Joe Don Dockery, *Burnet County*
Judge James Oakley, *Burnet County*
Mayor Lew White, *City of Lockhart*
Council Member Mike Heath, *City of Pflugerville*
Council Member William Gordon, *City of Smithville*
Representative John Cyrier
Representative Celia Israel

Representative Celia Israel
Representative Terry Wilson

1. **Opening Remarks and Pledge of Allegiance by the First Vice Chair**

Commissioner Daugherty called the meeting to order at approximately 10:09 a.m. and confirmed a quorum. He then led the Pledge of Allegiance.

2. **Consideration of Minutes for the November 14, 2019 Meeting**

Commissioner Daugherty asked for a consideration of the minutes from the November 13, 2019 meeting. Commissioner Pitts motioned to accept the minutes as written and Mayor Hughson seconded the motion. The motion passed unanimously.

3. Consider Approving Purchase of Portable De-Escalation Training Simulator
Mike Jennings, Director of the CAPCOG Regional Law Enforcement Academy

Mr. Jennings requested approval for the purchase of a Portable De-Escalation Simulator. Mr. Jennings informed the committee that the Law Enforcement Education Committee had reviewed the simulator they are requesting to purchase. Mr. Jennings then provided a brief description of the de-escalation training simulator's use and capabilities. Mr. Jennings stated CAPCOG was awarded a grant from the Criminal Justice Program (JAG) in the amount \$48,805.00 and that the estimated cost for the simulator is \$44,832.00. A motion was made by Commissioner Long to approve the purchase of a portable de-escalation simulator. Mayor Hughson seconded the motion. The motion passed unanimously.

4. Consider Approving Plan Year 2021 CAPCOG Regional Criminal Justice Priorities
Matt Holderread, Criminal Justice Program Specialist

Mr. Holderread explained that each year CAPCOG develops priorities requiring approval of the use of in prior authorization Criminal Justice fund recommendation. Copies of the 2021 CAPCOG Regional Strategic Criminal Justice Plan was available at the meeting for board member review. Mr. Holderread outlined the five priorities within the brief for plan year 2021 as required by Public Safety Office's Criminal Justice Division (PSO/CJD).

Mr. Holderread informed the committee CAPCOG hosted 74 participants at four stakeholder meetings, received 98 responses through a survey utilizing Survey Monkey, and provided the cumulative results to the CJAC in November 8, 2019.

A motion was made by Judge Becerra to approve plan year 2021 CAPCOG Regional Criminal Justice Priorities. Mayor Hughson seconded the motion.
The motion passed unanimously.

5. Consider Approving 2020 Homeland Security Strategic Plan (HSSP) Implementation Plan
Martin Ritchey, Director of Homeland Security

Mr. Ritchey explained that each year CAPCOG updates their HHSP Implementation Plan as part of its annual grant cycle. Along with the Threat, Hazard and Risk Identification plan and that State Preparedness Report the HSSP provides needed support for narrative creation and validation of project.

Mr. Ritchey referenced the redline version of the 2019 CAPCOG HSSP implementation plan, noting that there were very few changes to the plan. Changes to the plan were primarily to update activities that took place throughout the region from year to year.

A motion was made by Judge Becerra to approve the 2020 Homeland Security Strategic Plan (HSSP) Implementation Plan with corrections. Mayor Hughson seconded the motion. The motion passed unanimously.

6. Consider Approving the Purchase of Stop the Bleed Kits for the Region's School Districts
Martin Ritchey, Director of Homeland Security

Mr. Ritchey explained HB 486 passed in the last biennium, requires schools to provide training in "Stop the Bleed" for each of their campuses. The Office of the Governor reached out to the COGs to indicate we may see an increase in funding requests from school districts to acquire this training and the kits needed for the training and supply. Working with CATRAC and our local partners, we will provide train

the trainer materials to our first responder cadre so that they may introduce this program local. There are approximately 600 campuses that have been identified.

Mr. Ritchey stated there would be an adjustment from the total estimated cost \$ 46,581.00 to \$37,081.17. This includes the purchase of 915 kits. When asked why more kits weren't being purchased, Mr. Ritchey noted that this will get at least one kit to each campus.

A motion was made by Mayor Hughson to approve the purchase of stop the bleed kits for the region's school districts. Commissioner Debbie Ingalsbe seconded. The motion passed unanimously.

6. Consider Adopting Resolution Admitting the City of Double Horn as a Member of the Capital Area Council of Governments

Betty Voights, Executive Director

Ms. Voights informed the committee the newly incorporated City of Double Horn in Burnet County has initiated a request for membership in CAPCOG by passing a resolution as required in our Bylaws Section 2.3- Joiner and Withdrawal. We have provided them an invoice for the dues and the General Assembly nomination form so they can appoint a representative.

Ms. Voights further explained that while we have a handful of small cities that sporadically pay membership dues from year to year, our practice has been to require a formal resolution with Executive Committee approval when an organization will be a first-time member.

A motion was made by Judge Becerra to adopt the resolution admitting the City of Double Horn as a member of the Capital Area Council of Government. Major Hughson second the motion. The motion passed unanimously.

7. Consider Appointments to Advisory Committees

Betty Voights, Executive Director

Ms. Voights indicated there were no appointments.

8. Staff Updates and Reports

Betty Voights, Executive Director

- Aging Area Plan:
CAPCOG is in the process of doing its new area plan for aging. Ms. Voights indicated input is being solicited with electronic surveys for all 28 AAAs, and focus groups in the counties as well as targeted toward hard to reach populations, which include Spanish, Vietnamese and the deaf community. Feedback can come in until January 11, 2020.
- CJAC Workshop
Upcoming workshop: In January 10, 16, and 20.
- Skimmer Project
Mike Jennings is continuing to work on CAPCOG's gas pump skimmer/scan project. A gas pump and skimmer has been donated to CAPCOG for training. We are waiting for TCOLE approval.
- Interim Charges
Lt. Governor Patrick has released interim charges to the Texas Senate. Ms. Voights explained to the committee that the House is looking at revamping the 911 fee.

- TX General Land Office - CDBG Disaster Recovery Grant.
Mr. Ritchey discussed the GLO's disaster recovery grant. He explained the GLO would administer funds for housing, infrastructure and planning through state and local programs.
- Warn Central TX
Mr. Ritchey provided an update on Warn Central Texas, the regional notification system. He explained that Everbridge, the contractor for our RNS system, can make available a curated database of cellphone numbers which would substantially increase the range of notifications sent. He is working on a quote.

Adjourn

Commissioner Daugherty adjourned the meeting at approximately 11:18 a.m.



Mayor Brandt Rydell, Secretary
Executive Committee
Capital Area Council of Governments

1/8/20
Date