

Executive Committee | Summary Minutes

10:00 a.m., Wednesday, January 8, 2020

CAPCOG Lantana Room

6800 Burleson Road

Building 310, Suite 155

Austin, Texas 78744

Present (21)

Commissioner Gerald Daugherty, *Travis County*, **Chair**

Judge Paul Pape, *Bastrop County*, **Second Vice Chair**

Mayor Brandt Rydell, *City of Taylor*, **Secretary**

Mayor Jane Hughson, *City of San Marcos*,

Parliamentarian

Mayor Pro Tem Lyle Nelson, *Bastrop County*

Judge Brett Bray, *Blanco County*

Commissioner Joe Don Dockery, *Burnet County*

Judge Hoppy Haden, *Caldwell County*

Council Member Mike Guevara, *City of Cedar Park*

Judge Joe Weber, *Fayette County*

Commissioner Debbie Ingalsbe, *Hays County*

Mayor Sandy Cox, *City of Lakeway*

Council Member Christine Sederquist, *City of Leander*

Commissioner Maurice Pitts, *Lee County*

Judge Ron Cunningham, *Llano County*

Mayor Lew White, *City of Lockhart*

Council Member Mike Heath, *City of Pflugerville*

Council Member Tammy Young, *City of Round Rock*

Council Member William Gordon, *City of Smithville*

Commissioner Russ Boles, *Williamson County*

Commissioner Cynthia Long, *Williamson County*

Absent (7)

Council Member Jimmy Flannigan, *City of Austin*

Judge James Oakley, *Burnet County*

Commissioner Brigid Shea, *Travis County*

Representative John Bucy III

Representative John Cyrier

Representative Celia Israel

Representative Terry Wilson

1. Opening Remarks and Pledge of Allegiance by the Chair

Commissioner Daugherty called the meeting to order at approximately 10:09 a.m. He then confirmed the quorum, gave opening remarks and led the committee in the pledge of allegiance.

2. Consider Approval of the December 8, 2019, Meeting Minutes

Commissioner Daugherty asked for a consideration of the minutes from the December 11, 2019 meeting.

Commissioner Debbie Ingalsbe motioned to accept the minutes as written and Mayor Jane Hughson seconded the motion. The motion passed unanimously.

3. Consider Election of Executive Committee Officers for 2020

Betty Voights, Executive Director

Ms. Voights presented the slate of officers as recommended by the nominating committee on October 9, 2019.

Chair – San Marcos Mayor Jane Hughson

First Vice Chair – Bastrop County Judge Paul Pape

Second Vice Chair – Taylor Mayor Brandt Rydell

Secretary – Burnet County Judge James Oakley

Parliamentarian – Llano County Judge Ron Cunningham

A motion was made by Commissioner Debbie Ingalsbe to ratify the slate of nominees. Judge Hoppy Haden, seconded the motion. The motion passed unanimously. At this point Commissioner Daugherty passed the gavel to Mayor Hughson and she began chairing the meeting.

4. Consider Election of Replacement to Serve Remainder of Term for Mayor Monty Parker

Betty Voights, Executive Director

Ms. Voights informed the committee that Mayor Monty Parker resigned his seat on the Executive Committee as of December 16, 2019 and requested his seat be handed off to Council Member Andrea Willott. Ms. Voights informed the committee Council Member Willott submitted a nomination form to serve on the Executive Committee and is currently a member of the General Assembly.

A motion was made by Mayor Sandy Cox to appoint Council Member Andrea Willott to the vacant seat. Commissioner Joe Don Dockery seconded the motion. The motion passed unanimously.

Ms. Voights recognized the two new members on the committee. Mayor Sandy Cox, City of Lakeway and Mayor Pro Tem Lyle Nelson, City of Bastrop.

5. Consider Adopting Resolution Providing Signature Authority to Individuals for the Capital Area Council of Government.

Lisa Byrd Bowman, Director of Finance

Ms. Bowman informed the committee that new signature authority with Frost Bank was needed due to the election of new officers. A motion was made by Commission Daugherty to provide signature authority to the newly elected officers- Chairman, Mayor Jane Hughson and Secretary, Judge James Oakley. Commissioner Mike Guevara seconded the motion. The motion passed unanimously.

Judge James Oakley was not in attendance. Arrangements will be made to have Judge Oakley sign signature cards at a later time.

6. Consider Appointment to CAPCOG Advisory Committees and Designate Board Liaisons

Shelia Jennings, Director of Administration

Ms. Jennings, presented a PowerPoint presentation on the CAPCOG Advisory Committees. The presentation outlined the various Advisory Committees and the roles and responsibilities of Executive Committee as it relates to the Advisory Committees.

Ms. Jennings presented the Advisory Committee rosters to be considered for appointments. The committee recommended the following changes.

Aging Advisory Council (AAA)

Kelly Franke, Fayette County -

Criminal Justice Advisory Committee (CAJC)

Executive Committee Liaison – Council Member Mike Health, City of Pflugerville

Geographic Information Systems Planning Council (GISPC)

Deanna Swindle, Llano County

Solid Waste Advisory Committee (SWAC)

Keven Berry, Bastrop County
Executive Committee Liaison – Judge Hoppy Haden, Caldwell County

A motion was made by Judge Pape to approve the Advisory Committee and Board Liaison appointments as presented with changes as noted. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

7. Consider Ratifying the 2020 Capital Area Economic Development District Board Membership
Rachel Steele, Director of Community & Economic Development

Ms. Steele presented the 2020 Capital Area Economic Development District Board Membership (CAEDD) to be ratified.

A motion was made by Commissioner Pitts to ratify the 2020 Capital Area Economic Development District Board membership as presented. Commissioner Dockery seconded the motion. The motion passed unanimously.

8. Consider Assessment of Organizational Conflicts of Interest Related to the Ombudsman Program
Patty Bordie, Aging Service Director

Ms. Voights explained that HHSC is requiring she certify that no member of the Executive Committee has ownership, investment or employment in any long term care facility.

Ms. Voights asked the members of the committee if they had a conflict of interest in any of these areas. No one reported a conflict of interest. Ms. Voight then stated if there were no acknowledgements during this meeting or if no one let her know of any such conflicts she will certify that the committee has no such conflicts of interest.

Ms. Voights stated she would contact members not in attendance at today's meeting to confirm their status.

No motion was required for this item.

Mayor Hughson stated if this status changes for any member throughout the year that Ms. Voights should be notified.

9. Staff Updates

Betty Voights, Executive Director

FY 2021 Budget Preparation and Officers' Meetings

Ms. Voights presented the proposed schedule for FY 2021 Budget Preparation and Officers' Meetings. The first meeting is scheduled February 12, 2020 at 9:00 a.m.

Executive Committee Attendance Policy

Ms. Voight asked the committee how they would like to handle the committee's attendance policy. Ms. Voights explained the bylaw stipulate when someone misses three meetings she is supposed to contact the member to let them know if they miss a fourth meeting they forfeit their seat on the committee.

Ms. Voights expressed concern with this process due to issues she's had with some committee members in the past and the notice probably shouldn't come from her. Ms. Voights stated she was looking for guidance from the committee on this issue.

Commissioner Long commented she thought the policy had been changed.

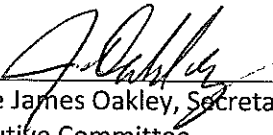
Mayor Hughson asked if State Representatives were excluded from the committee attendance policy. Ms. Voights responded she thought State Representative were executed from the committee attendance policy. Council Member Heath asked if the bylaws been amended accordingly. Ms. Voight's stated she will review the bylaws to confirm and get back with committee.

Ms. Voights informed the committee Gregg Obuch, Director of Emergency Communications is retiring this month and that Richard Morales will serve as the new Director of Emergency Communications effective January 1, 2020. Ms. Voights invited all to attend Mr. Obuch's retirement celebration on tomorrow at CAPCOG.

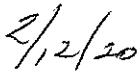
Commissioner Daugherty thanked Mr. Obuch for his service to CAPCOG.

10. Adjourn

Mayor Hughson asked for a motion to adjourn. Council Member Heath moved to adjourn the meeting. Judge Cunningham seconded the motion. The meeting adjourned at 10:55a.m.



Judge James Oakley, Secretary
Executive Committee
Capital Area Council of Governments



Date