



Executive Committee Meeting | Draft Minutes

10:00 a.m. , Wednesday, September 9, 2020

Access via Zoom :

<https://zoom.us/j/95560547223?pwd=VXQwWERYWWh0RUUp4ME1md0ZZdDFZUT09>

Dial In: + 1 346 248 7799

Meeting ID: 955 6054 7223

Passcode: 305824

Present (22)

Mayor Jane Hughson, City of San Marcos, Chair
Judge Paul Pape, Bastrop County, First Vice Chair
Mayor Brandt Rydeil, City of Taylor, Second Vice Chair
Judge James Oakley, Burnet County, Secretary
Judge Ron Cunningham, Llano County, Parliamentarian
Commissioner Gerald Daugherty, Travis County, Immediate Past Chair
Council Member Jimmy Flannigan, City of Austin
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Andrea Willott, City of Bee Cave
Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County

Judge Hoppy Haden, Caldwell County
Council Member Mike Guevara, City of Cedar Park
Commissioner Debbie Ingalsbe, Hays County
Mayor Sandy Cox, City of Lakeway
Council Member Christine Sederquist, City of Leander
Commissioner Maurice Pitts, Lee County
Mayor Lew White, City of Lockhart
Council Member Matthew Baker, City of Round Rock
Council Member William Gordon, City of Smithville
Commissioner Brigid Shea, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County

Absent (3)

Judge Joe Weber, Fayette County
Council Member Mike Heath, City of Pflugerville

1. Opening Remarks and Pledge of Allegiance by the Chair

Mayor Hughson called the meeting to order at 10:05 a.m. A quorum was confirmed by roll call. Mayor Hughson then gave opening remarks and led the Executive Committee in the Pledge of Allegiance.

2. Consideration of Minutes for the August 12, 2020, Executive Committee Meeting

Mayor Hughson requested a consideration of the minutes from the August 12, 2020 Executive Committee meeting. Commissioner Cox made a motion to approve the August 12, 2020 Executive Committee meeting minutes. Commissioner Dockery seconded the motion. The motion passed unanimously.

3. Consider Approval of Title III Contract Recommendations for FY2021 and FY2022 Nutrition and Senior Center Operation Services

Patty Bordie, Director of Aging Services

Ms. Bordie explained that every three years the Area Agency on Aging (AAA) enters into a solicitation process for new contracts. On July 14, the Aging Advisory Council (AAC) evaluation subcommittee reviewed applications reviewed by the AAC. Seven proposals were received; all were accepted for review. Six of the seven applicants were long term, established, sub-recipients that had a history of providing congregate meals, home delivered meals, and senior center operations on behalf of the AAA of CAPCOG. Ms. Bordie further explained all the applicants had met the expected minimum requirements for funding.

Ms. Bordie then requested the approval to proceed with the contract recommendations as put forth from the AAC.

Ms. Voights commented it should be noted that CAPCOG does not have any of the final numbers for the contracts. She went on to say that she did not have a contract for the new fiscal year from the Health and Human Services Commission (HHSC) at that point.

A motion was made by Commissioner Ingalsbe to approve the Title III contract recommendations for FY2021 and FY2022 nutrition and senior center operation services. Major Cox seconded the motion. The motion passed unanimously.

**4. Consider Authorizing EDA CARES Act Application for Economic Diversification Strategy Grant
Rachel Steele, Director of Community and Economic Development**

Ms. Steele explained the item being presented is to authorize an EDA grant proposal in the amount of \$120,000 with a \$24,000 local match. Noting that the grant would fund a strategy to improve freight efficiency to expand manufacturing and distribution industries across the 10-county region. Ms. Steele went on to explain that this is a critical need that was identified earlier this year as part of the Comprehensive Economic Development Strategy (CEDS) Planning process that the CAEDD Committee worked on. The CAEDD Committee worked with several regional stakeholders, including CAMPO, Austin Chamber of Commerce, and the Capital Area Workforce Solutions to develop the proposal.

Council Member Flannigan, CAEDD Chair, commented the CAEDD has been working hard to pivot quickly after the pandemic as the committee does its ED plan. Noting getting these grant funds will expedite how the CEDS Committee pivots faster than other regions to try to keep federal money flowing into local communities. Council Member Flannigan commended Ms. Steele on her efforts in getting stakeholders engaged with EDA.

There was some discussion surrounding manufacturing and distribution industries. Ms. Voights commented on the Hays County project in San Marcus – the smart terminal, commenting the project did not quite get off the ground but that by putting in a project that identifies the need for transportation related issues, this could open up more opportunity for us to put in more EDA applications to fund the project later.

Mayor Cox made a motion to authorize an EDA CARES Act application for an economic diversification strategy grant. Council Member Sederquist seconded the motion. The motion passed unanimously.

**5. Consider Adopting a Resolution in Support of the Fair Housing Act Month
Rachel Steele, Director of Community and Economic Development**

Ms. Steele explained the item being presented was to adopt a resolution to designate April as Fair Housing Month in support of the Texas Department of Agriculture's Community Development Block Grant program, which promotes fair housing practices. Ms. Steele went on to explain CAPCOG provides technical assistance to the non-entitlement community development block grant programs, which is done through a contract with TDA; as these are CDBG funds, we also need to support fair housing practices. A variety of other COGS that also have housing programs, have passed a similar resolution for fair housing months.

Judge Oakley made a motion to adopt a resolution in support of the Fair Housing Act. Judge Cunningham seconded the motion. The motion passed unanimously.

6. Consider Authorizing Agreements with TML Health for 2020

Sheila Jennings, Director of Administration

Ms. Jennings explained that CAPCOG renewed health insurance coverage for employees for 2020 with TML Health in October 2019; TML did not distribute FSA, HRE and COBRA agreements to us, effective January 1, 2020. These agreements have now been sent to CAPCOG for signature and require board action prior to signature by the Executive Director. Ms. Jennings reminded the Board that our agency did procure our health insurance last year; renewed for 2020 and is anticipating renewing also in 2021 with TML but currently negotiating a rate.

Commissioner Ingalsbe made a motion to authorize an agreement with TML Health for 2020. Mayor Hughson seconded the motion. The motion passed unanimously.

7. Consider Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea reported there were no nomination at this time.

Mayor Hughson requested a GA roster be sent to the Board quarterly as a reminder.

Judge Cunningham requested to make an appointment to the CAEDD Board with Horseshoe Bay City Council member Randy Rives.

Ms. Voights explained that people are added on the CAEDD as we get requests; however, there can only be 50% elected officials because EDA requires representation by other categories including private sector, higher education and workforce for example.

Mayor Hughson announced current advisory committee vacancies: Caldwell County - Law Enforcement Education Committee; Lee County - Aging Advisory Council and the City of Austin - Aging Advisory Council.

8. Updates from Staff

Betty Voights, Executive Director

Ms. Voights reported:

New chairs have been purchased for CAPCOG's Pecan Conference room. The old chairs are available to board members and must be picked up; interested board members should contact Sheila Jennings, Director of Administration for more information.

The Criminal Justice Advisory Committee stakeholder meetings are ramping up. The next meeting is Wednesday, September 23.

Ms. Voights discussed ongoing issues with HHSC's new contract, noting CAPCOG's contract had not been received. Ms. Voights explained that HHSC has prohibited contracting with a for-profit entity which will affect services in rural areas because we do not have enough non-profits to provide all the services in our region, especially in-home care. Ms. Voights went on to say staff may be needing the board to help identify providers if this clause can't be negotiated.

Ms. Voights explained that the General Land Office has closed out its contract with CAPCOG as they plan to use a new source of money to send us another contract to do the method of distribution process with CDBG money again.

Ms. Voights discussed the CEDAF contract with TDA, noting that TDA wants CAPCOG us to do an event for Fair Housing - not just pass a resolution and to do outreach to small businesses and low-income persons and their employers to meet Section 3 HUD requirements.

Ms. Voights went on to explain that CAPCOG works with the local communities, their staff and their economic development agencies; they do not work directly with small businesses and low-income persons.

She reported that Marble Falls received a \$2.5 million EDA grant for infrastructure improvements for their wastewater treatment plant during a recent presentation by EDA which included Judge Oakley.

The nomination to serve on the Executive Committee form was sent out this week to the city and county Executive Committee members, as well as other eligible city and county officials in General Assembly slots to be on Executive Committee for 2021.

Representative Israel stated she would inquire about and work with Representative Cyrier in a joint support effort on the AAA issues Ms. Voights addressed.


Commissioner Dockery commended Ms. Voights and Ms. Steele on the work they did on the EDA grant with Marble Falls.

9. Adjourn

Mayor Hughson adjourned the meeting at 10:45 a.m.



Judge James Oakley, Secretary
Executive Committee
Capital Area Council of Governments



Date