

****CAPCOG SOLID WASTE EQUIPMENT AND COLLECTION EVENT CALL FOR PROJECTS 2023 APPLICATION FORM****

# Organization and Project Contact Information

Entity Name: Click or tap here to enter text.

Entity Type: [ ]  Municipality [ ]  County [ ]  School District [ ]  Other

Entity Address : Click or tap here to enter text.

Contact Name: Click or tap here to enter text.

Contact Title: Click or tap here to enter text.

Contact E-mail: Click or tap here to enter text.

Contact Phone: Click or tap here to enter text.

# Project Category (select one)

[ ]  Equipment used 100% for solid waste collection (order must be placed by 8/31/2023)

[ ]  Community collection event (must occur no later than 8/31/2023)

# Funding Request

Total Project Cost: Click or tap here to enter text.

Amount Requested ($10,000 - $25,000): Click or tap here to enter text.

Minimum Amount Acceptable: Click or tap here to enter text.

# Project Timeline

|  |  |
| --- | --- |
| Anticipated contract execution date if awarded | Click or tap to enter a date. |
| Date entity can commit to completing project (purchase order issues for equipment or collection event completed, no later than 8/31/2023): | Click or tap to enter a date. |
| Date entity can commit to completing paying vendor(s) for project (no later than 9/30/2023): | Click or tap to enter a date. |
| Date entity can commit to completing invoicing CAPCOG for project (no later than 11/30/2023): | Click or tap to enter a date. |

# Project Description

Provide a concise explanation of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the call for projects.

* If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
* If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.

Click or tap here to enter text.

# Project Budget Summary

Provide details of the project cost below. Total should add up to total project cost on page 1.

|  |  |
| --- | --- |
| Budget Category | Total Project Cost |
| Equipment (items with a per-unit acquisition cost of more than $5,000) | Click or tap here to enter text. |
| Supplies | Click or tap here to enter text. |
| Contractual Expenses | Click or tap here to enter text. |
| Other Expenses (salary, fringe, indirect, and cost allocations are not eligible) | Click or tap here to enter text. |
| Total Project Cost (equal to total project cost on page 1) | Click or tap here to enter text. |

# Project Budget Details

Provide further detail on the components of each budget category listed above in the total project cost. Also include details on any match being provided, such as how much money is already budgeted for this project, etc. Expenses included under this category should be for costs for professional services or tasks provided by a firm or individual who is not employed by the grant recipient. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Click or tap here to enter text.

# Resolution Requirement

Does your entity’s governing body require that a resolution in support of a grant application be adopted before it can be submitted?

[ ]  Yes [ ]  No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Thursday, 6/22/2023): Click or tap to enter a date.

# Consideration for Funding in FY 2024-2025

If not selected for funding under this call for projects, do you wish for this project to be considered for funding for the FY 2024-2025 biennium?

[ ]  Yes [ ]  No

# Certifications and Assurances

In order to receive grant funds under this program, the proposed project must conform to the provisions set forth in the call for projects. By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below.

## ****Authority to Submit Application****

The person signing this application hereby certifies that he/she is the official contact regarding this application and has authority from the applicant to submit this application/

## ****Availability of Funds and Reimbursement****

Applicant certifies that the initial funds necessary to cover 100% of the project costs are currently available and understands that such that the applicant will be able to pay all project expenses and submit a request for reimbursement to CAPCOG following payment of any vendors.

## ****Application Contains No False Statements****

Applicant certifies that this application has no false statements, and that the Applicant understands that signing this Application with a false statement is a material breach of contract and shall void the submitted Application and any resulting contracts. The applicant understands that the COG will not accept any amendment, revision, addition or alteration to this application after the final date and time for submission.

## ****Solid Waste Fee Payments****

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

## ****Debarment from State Contracts****

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

## ****Conformance to Standards****

The Applicant certifies to the best of their knowledge and ability that the proposed project, conforms to the eligible category standards and allowable expense and funding standards as set forth in the Request for Applications.

## ****Consistency with Regional Solid Waste Management Plan****

Applicant certifies to the best of their knowledge and ability that the proposed project is consistent with applicable goals, objectives, and recommendations of the RSWMP of the COG.

## ****Technical Feasibility****

Applicant certifies that it has carefully reviewed its Scope of Work and that to the best of their knowledge and ability all activities are technically feasible and can be satisfactorily completed within the grant period as set forth in the call for projects.

## ****Costs Reasonable and Necessary****

Applicant certifies to the best of their knowledge and ability that the proposed project activities in the Scope of Work and the expenses outline in the Budget are reasonable and necessary to accomplish the project objectives, and that the proposed expenses are consistent with the costs of comparable goods and services.

## ****Certification by Law Enforcement Programs****

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules.

## ****Assurances****

If the application is approved for funding, the grant funds will be awarded through a contract between the Applicant and the COG. The grant contract will contain several standards, requirements, and processes that must be complied with as a condition of receiving the grant funds. To ensure an understanding by the Applicant of some of the main conditions that will be included in the contract, the Applicant is asked to review the following assurances. By signing this Application, the person acting on behalf of the Applicant indicates their understanding of these conditions and provides assurances that these and other conditions set forth in the grant contract will be adhered to if funding is awarded.

## ****Compliance with Standard Pertaining to Real Property and Equipment****

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

## ****Participation in TCEQ Recycling Surveys and Reporting****

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

## ****Compliance with Progress and Results Reporting Requirements****

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

## ****Financial Management****

Applicant provides assurances that, if funded, the Applicant will comply with contract provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established by the COG.

## ****Compliance with Americans with Disabilities Act****

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

## ****Compliance with the Single Audit Act****

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor’s Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor’s Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

## ****Compliance with Program and Fiscal Monitoring****

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.