



Capital Area Regional Transportation Planning Organization (CARTPO) | Agenda

9:30 a.m., Friday, February 2, 2024

Pecan Room, CAPCOG

6800 Burleson Road, Building 310, Suite 165

Austin, TX 78744

Mayor Lew White, *City of Lockhart, Caldwell County*,

Chair

Commissioner Terry Cook, *Williamson County*, **Vice Chair**

Commissioner Clara Beckett, *Bastrop County*

Commissioner David Glass, *Bastrop County*

Councilmember Jimmy Jenkins, *City of Smithville, Bastrop County*

Mayor Mike Arnold, *City of Blanco, Blanco County*

Commissioner Emil Uecker, *Blanco County*

Commissioner Thomas Weir, *Blanco County*

Judge James Oakley, *Burnet County*

Commissioner Joe Don Dockery, *Burnet County*

Mayor Richard Westerman, *City of Marble Falls, Burnet County*

Judge Hoppy Haden, *Caldwell County*

Commissioner Ed Theriot, *Caldwell County*

Mayor Jane Hughson, *City of San Marcos, Hays County*

Commissioner Lon Shell, *Hays County*

Commissioner Alan Turner, *Lee County*

Commissioner Richard Wagner, *Lee County*

Judge Ron Cunningham, *Llano County*

Council Member, Dwight King, *Llano County*

Commissioner Linda Raschke, *Llano County*

Commissioner Jeff Travillion, *Travis County*

Trustee Ricardo E. Rendon, *Del Valle ISD, Travis County*

Commissioner Cynthia Long, *Williamson County*

Mayor Larry Bush, *City of Jarrell, Williamson County*

Ex officio Mr. Tucker Ferguson, P.E., *TxDOT*

Ex officio Mr. Ashby Johnson, *CAMPO*

Vacant – Hays County

Vacant – Fayette County

Vacant – Fayette County

Vacant – Fayette County

Vacant – Lee County

Vacant – Travis County

1. Opening Introductions and Comments

Mayor Lew White, Chair

2. Election of Officers for 2024

Mayor Lew White, Chair

3. Latest Developments in Services from Capital Area Rural Transportation Services (CARTS)

David Marsh, General Manager, CARTS

Dana Platt, Community Engagement Director, CARTS

4. Projecting the Increase of Vehicles to the Area and the Effect on Air Quality

Anton Cox, Air Quality Program Manager, CAPCOG

Ramon Zarate, Air Quality Program Specialist, CAPCOG

5. Exploring Maps & Data Available from TxDOT

Charles Simon, Director of Regional Planning and Services

6. Updates on Recent Bylaw Changes

Charles Simon, Director of Regional Planning and Services

7. Roundtable Discussion of Regional Transportation Issues

Mayor Lew White, Chair

8. Other Business

9. Adjourn

2024 Meeting Dates: February 2; May 3; August 2; November 1



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
February 2, 2024

TO: Capital Area Regional Transportation Organization (CARTPO)

FROM: Charles Simon, CAPCOG Director of Regional Planning and Services

RE: Item 2 – Election of Officers

The CARTPO by-laws require officer elections to be held at the first meeting of even-numbered years. The CARTPO board has two officers: Chair and Vice Chair.

Previously, the bylaws required elections every year, but the recent revisions (see Item 6 of this agenda) changed it only even-numbered years.



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM

February 2, 2024

TO: Capital Area Regional Transportation Organization (CARTPO)

FROM: Charles Simon, CAPCOG Director of Regional Planning and Services

RE: Item 3- Latest Developments in Services from Capital Area Rural Transportation Services (CARTS)

Since the last time CARTS representatives visited CARTPO – November 2021 – they have been busy expanding service areas and adding transportation options. CARTS General Director David Marsh and Community Engagement Director Dana Platt will present the latest developments and provide updates on planned projects and improvements.

[Visit the CARTS Website](#)



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
February 2, 2024

TO: Capital Area Regional Transportation Organization (CARTPO)

FROM: Charles Simon, CAPCOG Director of Regional Planning and Services

RE: Item 4 - Projecting the Increase of Vehicles to the Area and the Effect on Air Quality

Transportation and air quality are inseparable. One of the largest areas of focus in monitoring air quality is ozone, which is generated in large part through the emissions of on-road vehicles. Generally, more vehicles, more days with unfavorable weather and other factors increase the concentration of ozone in the air. The past few years, Central Texas has been on a trend of increasing both the number of vehicles in use and less favorable weather conditions. While we cannot control weather conditions, a better understanding of vehicle use in the region can help predict emissions.

The link between transportation and air quality is not limited to chemical reactions but is also reflected in public policy. Areas that have been designated as non-attainment by the Environmental Protection Agency can be subjected to increased regulation and decreased funding from federal transportation programs. The Austin-Round-Rock-San Marcos Metropolitan Statistical Area is categorized as near non-attainment.

In addition to its primary function of monitoring ozone at fixed locations throughout the area, CAPCOG's air quality program also studies the effects of certain operations and behaviors. Working with the Texas Transportation Institute, CAPCOG publishes a report which models the future transportation emissions based on projections of vehicles by type and other factors. Anton Cox, CAPCOG Air Quality Program Manager will summarize the results of the report that was completed in November 2023.

MEMORANDUM

February 2, 2024

TO: Capital Area Regional Transportation Organization (CARTPO)

FROM: Charles Simon, CAPCOG Director of Regional Planning and Services

RE: Item 5 - Exploring Maps & Data Available from TxDOT

Occasionally, the CAPCOG staff needs to access data available online for various purposes. When working on transportation topics, we often begin our search with TxDOT online resources. TxDOT has many collections of data – some in map form and some in other ways. Since there are so many, there is not a good way to find a listing of all that are available. We’ve developed a list of frequently used data for our own use. The data may also be useful and interesting to city and county governments. Below is a list of available data from TxDOT that may be useful to local governments.

Project Tracker https://apps3.txdot.gov/apps-cq/project_tracker/

Search and display TxDOT projects that are:

- underway or beginning soon,
- beginning within 4 years,
- beginning within 5 to 10 years,
- in planning stage, or
- is a feasibility study.

Can filter by county: Yes

Related page: [Project Tracker \(txdot.gov\)](#)

Crash Record Information System <https://cris.dot.state.tx.us/public/Query/app/query-builder>

TxDOT is the custodian of crash data that is collected from law enforcement agencies statewide. The database can be searched and filtered by various criteria and the result can be displayed in map, chart, or table form.

Can filter by county: Yes

Related page: [Crash reports and records \(txdot.gov\)](#)

Bridges <https://gis-txdot.opendata.arcgis.com/datasets/txdot-bridges/explore>

A statewide dataset of bridge locations maintained by the Bridge Division of TxDOT with all National Bridge Inspection (NBI) data fields included.

Can filter by county: Yes, but it uses a county ID number rather than the county name. *A table with the county ID numbers is provided at end of this document.* Related page: [Bridge Division \(txdot.gov\)](#)

Historic Bridges

<https://txdot.maps.arcgis.com/apps/webappviewer/index.html?id=cc9cf3452a324d0bb961a0c8b4edd898>

A statewide dataset of historic bridges.

Can filter by county: No, but can search for a location by county name.

Related page: [Texas historic bridges \(txdot.gov\)](#)

Average Annual Daily Traffic [https://gis-](https://gis-txdot.opendata.arcgis.com/maps/4dfba4bdbd8044c58e1ce1a1c5fdbcd2)

[txdot.opendata.arcgis.com/maps/4dfba4bdbd8044c58e1ce1a1c5fdbcd2](https://gis-txdot.opendata.arcgis.com/maps/4dfba4bdbd8044c58e1ce1a1c5fdbcd2)

Counts at traffic stations for TxDOT owned and maintained roadways.

Can filter by county: Yes

Related page: [Traffic count maps \(txdot.gov\)](#)

Future Congestion <https://gis-txdot.opendata.arcgis.com/maps/0b0fa1aba6c24570a928fe376acd1ad8>

Forecasted congestion on Texas roadways as identified by TxDOT's "Car Space" analysis model. Forecast for 2039 based on 2019 data.

Can filter by county: No

Related page: [Texas "Top 100" Congested Road Segments \(txdot.gov\)](#)

Cemeteries <https://gis-txdot.opendata.arcgis.com/maps/46892b74d36141949d932fc661caf3f9>

Statewide map of cemeteries for planning purposes.

Can filter by county: Yes, but uses the county ID number, the map app is configured in an inconvenient way, and appears to contain many miscoded locations.

Related page: [Archeological Sites and Cemeteries Toolkit \(txdot.gov\)](#)

County ID Numbers for TxDOT Database

County Name	ID Number
Bastrop	011
Blanco	016
Burnet	027
Caldwell	028
Fayette	076
Hays	106
Lee	144
Llano	150
Travis	227
Willamson	246



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
February 02, 2024

TO: Capital Area Regional Transportation Organization (CARTPO)

FROM: Charles Simon, CAPCOG Director of Regional Planning and Services

RE: Item 6 – Updates on Recent Bylaws Changes

At its December 13 meeting, the Executive Committee approved changes to the bylaws for all CAPCOG advisory committees. The revisions address topics that are common to all committees and seek to standardize the bylaws relative to those topics. For example, the appointment of members, election of officers, attendance requirements, and similar topics are addressed.

A copy of the memo that was presented to the Executive Committee is attached.



6800 Burleson Road, Building 310, Suite 165

Austin, Texas 78744-2306

Ph: 512-916-6000 Fax: 512-916-6001

www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM

November 27, 2023

TO: Executive Committee
FROM: Betty Voights, Executive Director

CAPCOG has formed nine committees over the years, some of which are required by a funding agency while others meet a purpose related to the agency's programs. The required committees are the Aging Advisory Council, Criminal Justice Advisory Committee, Homeland Security Task Force, Solid Waste Advisory Committee, Law Enforcement Education Committee, CAECD Strategic Advisory Committee, and the Capital Area Economic Development District Committee. Committees we have formed to support and further programs goals are the GIS Planning Council, Capital Area Rural Transportation Planning Organization, and the Clean Air Coalition.

Because the Executive Committee has created these committees along with their bylaws, the Executive Director's office manages all aspects of them including appointments and reappointments, membership and issues related including attendance, activities and issues addressed, and compliance with meetings management issues. For several years, we have needed to amend all of the bylaws to standardize several sections that will make managing the committees doable.

Introductions

In addition to addressing several operating rules, it would be valuable to start each set of bylaws the same:

Purpose of committee – not more than two paragraphs explaining general purpose including whether it meets a requirement of a funding agency or some other contractual responsibility. Include duties if specified by funding agency, contract requirements, or CAPCOG governing body.

Qualifications including categories of interest groups, disciplines, agencies, position or a field of work specific or generally related to the purpose and duties of the committee.

Committee members must either be residents or employees working in CAPCOG's ten county region, specifically State Planning Region 12. Committee members appointed to represent a city or county within the region must reside or work in that local government's jurisdiction. If a committee member does not reside in the region and no longer works for the employer in the region, he/she is no longer eligible to serve.

Operating Rules

Once standardized in all our bylaws, many now have unique language and rules as a result of well-meaning and creative staff members and this has made it difficult to track operating requirements and procedures. Following are the key areas for operations with recommended language:

Membership

Appointment and reappointment of members – will be made at the first meeting of the Executive Committee in even-numbered years.

Election of officers – will be conducted at the first meeting of the even-numbered year. Officers shall serve a two-year term and may serve two consecutive terms.

Meetings – regular meetings should be scheduled in January for the entire year when possible; otherwise, committee meetings may be called as needed to conduct business related to the purpose and duties of committee.

Attendance – members must attend 50% of the meetings to be in good standing. One absence per calendar year may be excused if staff liaison is notified a minimum of five business days prior to the day of the meeting to ensure a quorum is available.

Advisory committees will have a “*committee liaison*” who serves on and is appointed by the CAPCOG Executive Committee, or in its role as the CAECD board. The committee liaison is a non-voting member and does not count toward the quorum.

Advisory committees will have a “*staff liaison*” which will be designated by the director of the division who manages the committee and program of work. The staff liaison will be identified at the first meeting of the year. The Executive Director or representative will maintain the master roster of all committee membership and attendance.

Committee Meetings

Voting - Only the appointed committee member may vote.

CJAC is the only committee that allows formal proxies due to the committee’s time commitment for grant scoring process. (CJAC and HSTF must add language governing consanguinity and affinity per OOG).

Standing Committees – Committee may identify the need for standing committees for a specific purpose or need; only members in good standing may be elected. The committee votes on establishing the committee and a sunset date for review of work.

Ad Hoc Committees – Committee Chair may appoint members to an ad hoc committee; only members in good standing may participate.

Quorum – established when 51% of the members are in attendance not including vacancies.

Open Meetings - All committees will be conducted as meetings open to the public and bylaws and meetings will be posted on the agency website. Bylaws will specify if committee is required to comply with the Open Meetings Act, Government Code Ch 551 due to a statutory, legal, or contractual requirement.

All meetings shall be conducted in accordance with Roberts Rules of Order.

Minutes once approved at a subsequent meeting will be retained by CAPCOG in accordance with its Records Retention Policy.

Bylaws Amendments

All committee bylaw amendments must be formally approved by the CAPCOG Executive Committee, or in its role as the CAECD board.



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
February 02, 2024

TO: Capital Area Regional Transportation Organization (CARTPO)

FROM: Charles Simon, CAPCOG Director of Regional Planning and Services

RE: Item 7- Roundtable discussion of regional transportation issues

In this quarterly meeting, the CARTPO agenda will include an item to allow members to engage in a roundtable discussion on any topic related to regional transportation. Topics will not be determined beforehand, and any member may suggest a topic for discussion at this point in the meeting.