



CAECD Board of Managers | Summary Minutes

10:30 a.m., Wednesday, Oct. 13, 2021

6800 Burleson Road
Building 310, Suite 165
Austin, Texas 78744

Present (17)

Judge Paul Pape, Bastrop County, **Chair**
Mayor Brandt Rydell, City of Taylor, **1st Vice Chair**
Judge James Oakley, Burnet County, **2nd Vice Chair**
Mayor Lew White, City of Lockhart, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Mayor Jane Hughson, City of San Marcos, **Immediate Past Chair**
Mayor Pro Tem Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave

Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County
Judge Joe Weber, Fayette County
Mayor Christine Sederquist, City of Leander
Commissioner Steven Knobloch, Lee County
Council Member Mike Heath, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Commissioner Ann Howard, Travis County
Commissioner Brigid Shea, Travis County

Absent (11)

Council Member Mackenzie Kelly, City of Austin
Judge Hoppy Haden, Caldwell County
Mayor Pro Tem Kevin Pitts, City of Georgetown
Commissioner Debbie Ingalsbe, Hays County
Council Member Janice Bruno, City of Smithville
Commissioner Russ Boles, Williamson County

Commissioner Cynthia Long, Williamson County
Representative John Cyrier
Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. **Call to Order by the Chair**

Judge Pape called the meeting to order at 10:31 a.m. following the CAPCOG Executive Committee meeting.

2. **Consider Approving the Minutes for the September 8, 2021 CAECD Board of Managers Meeting**

Judge Pape asked if anyone had questions about the September 8, 2021 minutes. A motion was made by Commissioner Shea to approve the minutes. Council Member Baker seconded. The motion passed unanimously.

3. **Consider Accepting the Financial Report for the Period October 1, 2020 – August 31, 2021**

Lisa Byrd Bowman, Director of Finance

Ms. Bowman stated the financial report covers 11 months, from October 1, 2020 to August 31, 2021, with a total revenue of about \$13.8 million and expenditures of \$10.3 million. She said the operational expenses are about 9 percent under budget and stated there is an amount of carryover from FY 2021 that will be discussed on a later agenda item.

A motion was made by Commissioner Shea to accept the report. Mayor Sederquist seconded the motion. The motion passed unanimously.

4. **Review Annual Contracts and Recurring Monthly Expenditures for Emergency Communications in FY 2022**

Sheila Jennings, Director of Administration

Ms. Jennings said this item was informational only and reviewed the Capital Area Emergency Communication District agreements and contracts that exceeded \$50,000. Most of the contracts listed pertain to operating and maintaining the 9-1-1 communications network infrastructure.

Judge Pape asked if this was a long or an average list of contracts. Ms. Jennings said it was about average compared to previous years.

5. Consider Amending FY 2022 Budget to Incorporate Unused FY 2021 Project Funds

Betty Voights, Executive Director

Richard Morales Jr., Director of Emergency Communications

Mr. Morales told the board some projects are still underway from FY 2021 and there a few projects for which CAPCOG has not been billed. He requested about \$1.49 million be carried from FY 2021 to FY 2022 which included \$142,141 for the regional backup center's finish out, \$242,256 for purchasing Burnet County Dispatch Consoles, \$535,574 for a Caldwell County radio tower project, and \$566,000 for installing a secondary connectivity project in Hays County.

A motion was made by Commissioner Dockery to amend the FY 2022 budget. Mayor Hughson seconded the motion. Judge Pape said this was a routine practice and called for a vote. The motion passed unanimously.

6. Consider Approving Purchase of Aerial Imagery

Susan Cooper, GIS Program Manager

Andrew Hoekzema, Director of Regional Planning & Services

Mr. Hoekzema recommended purchasing aerial imagery for the entire region from Surdex Corporation and that the rate for acquiring the imagery would be the same as the previous year. Surdex is the same contractor that flew the imagery for the last several years, but in previous years, the imagery was procured as part of the Texas Natural Resource Information Service Strategic Mapping Program. Mr. Hoekzema also mentioned Surdex can virtually host the aerial imagery for a cost which was included as an option in the proposed contract. He said CAPCOG would decide later whether to host the imagery with Surdex or locally.

A motion was made by Mayor Hughson to approve the purchase of the imagery. Council Member Heath seconded the motion. Commissioner Dockery asked when the imagery would be ready. Mr. Hoekzema told him around June or July. Judge Pape called for a vote, and the motion passed unanimously.

Commissioner Shea asked how the price was different than previous years. Mr. Hoekzema said the price is the same; it is just being purchased differently since CAPCOG did not organize other jurisdictions to share in the purchase since their pricing no longer represents a savings.

7. Consider Approving GIS Contract

Andrew Hoekzema, Director of Regional Planning & Services

Mr. Hoekzema told the board that the region is getting close to having all counties meet the Next Generation 9-1-1 (NextGen9-1-1) mapping requirements. New contracts between CAPCOG and the counties for GIS work would include new address point and street centerline tasks that will better manage NextGen9-1-1 and its call routing, these tasks also include additional work for county boundary line accuracy. Since last year's contracts were extended to December 31, the new contracts would be for three of the four fiscal quarters and begin January 1, 2022 and go to September 30, 2022.

A motion was made by Commissioner Shea made to approve the contracts. Mayor Pro Tem Nelson seconded the motion. The motion passed unanimously.

8. Consider Approving Appointments to Advisory Committee

Deborah Brea, Executive Assistant

There were no appointments.

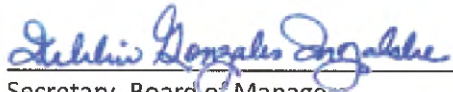
9. Staff Reports

Betty Voights, Executive Director

Mr. Ritchey reported the regional notification system, Warn Central Texas, logged between 1,000 and 1,500 self-registration last month which is about average for most months. It also added about 52,000 more subscribers through its vendor registration list. He noted alert messages were sent to 51,000 people which is significantly less than previous months, but there were also fewer instances which needed to send alerts.

10. Adjourn

Judge Pape adjourned the meeting at 10:57 a.m.



Secretary, Board of Managers
Capital Area Emergency Communications District

01/13/22

Date