



## CAECD Board of Managers | Summary Minutes

10 a.m., Wednesday, Feb. 9, 2022  
6800 Burleson Road  
Building 310, Suite 165  
Austin, Texas 78744

### Present (19)

Mayor Brandt Rydell, City of Taylor, **Chair**  
Judge James Oakley, Burnet County, **1st Vice Chair**  
Mayor Jane Hughson, City of San Marcos,  
**Parliamentarian**  
Judge Paul Pape, Bastrop County, **Immediate Past Chair**  
Mayor Pro Tem Lyle Nelson, City of Bastrop  
Council Member Kevin Hight, City of Bee Cave  
Judge Brett Bray, Blanco County  
Mayor Lee Ubranovsky, City of Buda  
Commissioner Joe Don Dockery, Burnet County

Judge Hoppy Haden, Caldwell County  
Judge Joe Weber, Fayette Count  
Council Member Esme Mattke Longoria, City of Leander  
Commissioner Steven Knobloch, Lee County  
Judge Ron Cunningham, Llano County  
Mayor Pro Tem Doug Weiss, City of Pflugerville  
Council Member Matthew Baker, City of Round Rock  
Council Member Janice Bruno, City of Smithville  
Commissioner Ann Howard, Travis County  
Commissioner Brigid Shea, Travis County

### Absent (10)

Mayor Lew White, City of Lockhart, **2nd Vice Chair**  
Commissioner Debbie Ingalsbe, Hays County, **Secretary**  
Council Member Mackenzie Kelly, City of Austin  
Mayor Pro Tem Kevin Pitts, City of Georgetown  
Commissioner Russ Boles, Williamson County

Commissioner Cynthia Long, Williamson County  
Representative John Cyrier  
Representative Celia Israel  
Representative Terry Wilson  
Representative Erin Zwiener

#### 1. **Call to Order and opening remarks by the Chair**

Mayor Rydell called the meeting to order at 10:26 a.m.

#### 2. **Consider Approving the Minutes for the January 12, 2022 CAECD Board of Managers Meeting**

A motion made by Mayor Hughson to approve the Jan. 12, 2022 CAECD Board of Managers meeting minutes. Commissioner Shea seconded the motion. The motion passed unanimously.

#### 3. **Consider Communications Projects Utilizing Unassigned Funds for FY2022**

##### **Richard Morales Jr., Director of Emergency Communications**

Mr. Morales explained that CAPCOG received five projects seeking this funding but only two projects met the criteria to receive it — Llano and Blanco county's radio dispatch consoles. Both projects were reviewed and approved by the Capital Area Emergency Communications District's Strategic Advisory Committee. The Llano County project cost is \$1.246 million, and the Blanco project is a reimbursement cost of \$342,051 as the project was already completed.

A motion made by Judge Bray to approve funding the two projects using unassigned funds from FY2022's budget. Commissioner Shea seconded the motion. The motion passed unanimously.

#### 4. **Consider Approving Allocation of Additional 9-1-1 Call Taking Workstations – Marble Falls Emergency Communications Center**

##### **Richard Morales Jr., Director of Emergency Communications**

Mr. Morales explained to the board that Marble Falls has requested two additional 9-1-1 workstations for its Emergency Communications Center. He said CAPCOG allocates the number of workstations based on call volume and that Marble Falls' call volume has increased enough to qualify for the two additional workstations. However, since CAPCOG is looking to purchase new workstations regionwide, Mr. Morales recommended

CAPCOG use one workstation in stock and a workstation from CAPCOG's training center to temporarily accommodate Marble Falls' growth. Marble Falls agreed to CAPCOG's recommendation.

A motion made by Mayor Hughson to allocate the two workstations as Mr. Morales recommended. Commissioner Shea asked if call volumes were up region wide. Mr. Morales said emergency calls to 9-1-1 are on par with their normal levels but are increasing with the region's population growth. Mayor Rydell asked for a second to the motion before discussion on the topic continued. Commissioner Dockery seconded the motion and asked if there was a timeline for these workstations to be installed. Mr. Morales replied that they could be within the week and were awaiting board approval.

Mayor Rydell called for a vote and the motion passed unanimously.

**5. Consider Approving Appointments to Advisory Committee**

**Deborah Brea, Executive Assistant**

Ms. Brea said there were no appointments to consider at this time.

**6. Staff Reports**

**Betty Voights, Executive Director**


Ms. Voights said the monthly Regional Notification System (RNS) report will now be a handout and Mr. Ritchey could answer questions as necessary. Commissioner Shea said the RNS was one of the most important tools the district funds. She asked Mr. Ritchey if the number of landline phones of which the RNS could reach has been clear of phone numbers which do not go to people. Mr. Ritchey said CAPCOG has removed numbers from the system which it could determine are reaching just devices such as fax machines and facilities whose operations may already be handling emergencies such as hospital and police department phone numbers.

Commissioner Shea said the CAPCOG region is doing better than other areas, such as Boulder, Colorado whose residents didn't receive notifications from the same system during a recent fire. Mr. Ritchey said he had talked to officials in Boulder and that the community's cellphone registration was only at 3 percent, which is about average for most communities. CAPCOG's was at about 8 percent among self-registrations, but no level of marketing would get the system to 100 percent. He explained the use of additional purchased cellphone databases meant local governments could reach a much larger percentage of the community — more than 50 percent.

Mayor Rydell asked what the website acquisition numbers for WarnCentralTexas.org meant. Mr. Ritchey explained that is those number are how people are reaching WarnCentralTexas.org to self-register for the RNS system. He said those number spike during events, such as the recent winter storm and the Bastrop fire, can be contributed to the work local governments are doing promoting registrations.

**7. Adjourn**

Mayor Rydell adjourned the meeting at 10:45 a.m.



Commissioner Debbie Ingalsbe, Secretary  
Board of Managers  
Capital Area Emergency Communications District

4/13/22  
Date