



CAECD Board of Managers | Summary Minutes

10:30 a.m. or upon adjournment of the Executive Committee, Wednesday, January 10, 2024
6800 Bureson Road
Building 310, Suite 165
Austin, Texas 78744

Present (21)

Mayor Lew White, City of Lockhart, **Chair**
Mayor Pro Tem Matthew Baker, City of Round Rock,
2nd Vice Chair
Judge Brett Bray, Blanco County, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Judge James Oakley, Burnet County, **Immediate Past
Chair**
Commissioner Clara Beckett, Bastrop County
Mayor Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County

Judge Dan Mueller, Fayette County
Council Member Ron Garland, City of Georgetown
Mayor Pro Tem Steve Hougen, City of Granite Shoals
Mayor Pro Tem Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Mayor Jane Hughson, City of San Marcos
Council Member Janice Bruno, City of Smithville
Mayor Brandt Rydell, City of Taylor
Commissioner Ann Howard, Travis County
Commissioner Cynthia Long, Williamson County
Representative Vikki Goodwin

Absent (5)

Commissioner Debbie Ingalsbe, Hays County, **1st Vice
Chair**
Council Member Mackenzie Kelly, City of Austin

Mayor Pro Tem Doug Weiss, City of Pflugerville
Judge Andy Brown, Travis County
Commissioner Russ Boles, Williamson County

1. **Call to Order and opening remarks by the Chair**

Mayor White called the meeting to order at 10:46 a.m.

2. **Consider Approving Minutes for the November 8, 2023, CAECD Board of Managers Meeting**

Mayor White asked the board to consider the November 8, 2023, CAECD Board of Managers meeting minutes. Mayor Hughson made a motion to approve the minutes. Council Member Bruno seconded the motion. It passed unanimously.

3. **Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Emergency Communications District**

Silvia Alvarado, Director of Finance

Ms. Alvarado asked the Board to consider adopting a resolution to be submitted to Frost Bank as part of the process for updating the signature authority with CAECD's designated depository bank, as the CAECD Board of Managers officers have changed.

Mayor White asked for a vote on the item. Mayor Hughson made a motion to approve the signature authority for new officers. Council Member Garland seconded the motion. It passed unanimously.

4. **Consider Accepting the Annual Financial Report for the Period of October 1, 2022 to September 30, 2023**

Silvia Alvarado, Director of Finance

Ms. Alvarado asked the Board to consider accepting the CAECD annual financial report for the period of October 1, 2022, to September 30, 2023. Included in the report was the Balance Sheet indicating Total Assets, Liabilities, and Fund Equity as of September 30, 2023. Also included in the report was the Total Revenues in the amount of \$17,710,032, and Total Expenditures in the amount of \$16,818,831 as of September 30, 2023, with a Net Revenue of \$891,202.

Mayor White asked for a vote on the item. Mayor Hughson made a motion to approve the CAECD annual financial report. Commissioner Howard seconded the motion. It passed unanimously.

5. Appoint the 9-1-1 Strategic Advisory Committee for 2024-2025 Cycle

Betty Voights, Executive Director

Ms. Voights asked the Board to consider appointing members to the 9-1-1 Strategic Advisory Committee for a two-year term beginning in January 2024 through December of 2025.

Ms. Voights said that Lee County has requested that Mandy Fairchild, from Lee County's Emergency Management Team, replace Gregory LeBlanc.

Commissioner Long said that Williamson County nominated Janessa Stephens, Public Safety Technology Director, to replace Richard Semple.

Mayor White asked for a vote on the item. Judge Oakley made a motion to approve the appointments. Commissioner Howard seconded the motion. It passed unanimously.

6. Appoint the 9-1-1 Strategic Advisory Committee Board Liaison for 2024

Betty Voights, Executive Director

Ms. Voights asked the Board to consider appointing the 9-1-1 Strategic Advisory Committee Board Liaison for 2024. This is a follow-up item to the Executive Committee's appointment of the other advisory committees and their liaisons.

Mayor White asked for a vote on the item. Judge Oakley made a motion to approve the appointments. Commissioner Howard seconded the motion. It passed unanimously.

7. Staff Reports

Betty Voights, Executive Director

At the last CAECD Board of Managers meeting on November 8, 2023, Ms. Voights said that Proposition 8, which proposed spending state funds on broadband infrastructure and 9-1-1 infrastructure, passed during the November elections and CAPCOG was awaiting how those funds would be distributed to the 9-1-1 districts and the other COGs.

Since then, CAPCOG was made aware that funding will go through the state agency, the Commission on State Emergency Communications (CSEC), instead of being distributed from the Comptroller's Office. The districts had understood that, unlike SB 8 funding that was distributed with a grant agreement, this funding would be distributed from the Comptroller's account by the same method as wireless funds.

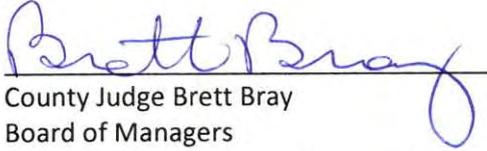
Ms. Voights briefed them on the need to update the PSAP Policies which had not been updated since 2017. She reminded them that after a loss of significant funding in 2013 and prior to becoming a district, CAPCOG adopted the original policy and chose to close 8 PSAPs. Three contracted with CAPCOG to pay us to keep theirs open; at this point Lago Vista is the only one left paying us, and it is the only city with a secondary PSAP. She noted that many cities, including some larger than Lago Vista like Buda, don't have a PSAP and receive dispatching services they need from another local government. She added CTECC, UT and Texas State are the only secondary PSAPs – CAPCOG is required to provide these for universities and CTECC is a co-located situation. She said the Strategic Advisory Committee will be asked to work on this; staff will recommend only cities with at least 25,000 population and at least 25 calls on average, per day, to be considered as a new PSAP.

Mayor White asked about Luling's plans and Ms. Voights noted that Luling will be co-locating with

Lockhart and Caldwell County, so a different situation. Judge Bray asked if Lago Vista needed to have this because it has a much remote area; Ms. Voights said that NextGen 911 mapping is now 98% accurate so it shouldn't be a problem, plus Travis County already dispatches their fire and EMS.

8. **Adjourn**

Mayor White adjourned the meeting at 11:10 a.m.



County Judge Brett Bray
Board of Managers
Capital Area Emergency Communications District

2/14/2024
Date