



## Executive Committee Meeting | Agenda (Revised)

10:00 a.m., Wednesday, October 12, 2022  
CAPCOG Lantana Room  
6800 Burleson Road, Bld. 310, Ste. 155  
Austin, Texas 78744

Mayor Brandt Rydell, City of Taylor, **Chair**  
Judge James Oakley, Burnet County, **First Vice Chair**  
Mayor Lew White, City of Lockhart, **Second Vice Chair**  
**Secretary**  
Commissioner Debbie Ingalsbe, Hays County,  
Mayor Jane Hughson, City of San Marcos, **Parliamentarian**  
Judge Paul Pape, Bastrop County, **Immediate Past Chair**  
Council Member Mackenzie Kelly, City of Austin  
Mayor Connie Schroeder, City of Bastrop  
Council Member Kevin Hight, City of Bee Cave  
Judge Brett Bray, Blanco County  
Commissioner Joe Don Dockery, Burnet County  
Judge Hoppy Haden, Caldwell County  
Judge Joe Weber, Fayette County  
Council Member Ron Garland, City of Georgetown

Council Member Esmeralda Mattke Longoria, City of Leander  
Commissioner Steven Knobloch, Lee County  
Judge Ron Cunningham, Llano County  
Mayor Pro Tem Doug Weiss, City of Pflugerville  
Council Member Matthew Baker, City of Round Rock  
Council Member Janice Bruno, City of Smithville  
Commissioner Ann Howard, Travis County  
Commissioner Brigid Shea, Travis County  
Commissioner Russ Boles, Williamson County  
Commissioner Cynthia Long, Williamson County  
Representative John Cyrier  
Representative Celia Israel  
Representative Terry Wilson  
Representative Erin Zwiener

1. **Call to Order and opening remarks by the Chair**
2. **Consider Approving Minutes for the September 14, 2022 Meeting**
3. **Consider Adopting a Resolution Amending Authorized Representatives for the Capital Area Council of Governments TexPool Fund Accounts**  
**Silvia Alvarado, Director of Finance**
4. **Consider Adopting a Resolution Declaring November as CAPCOG Critical Infrastructure Security and Resilience Month**  
**Martin Ritchey, Director of Homeland Security**
5. **Consider Adopting the 2022 CAPCOG Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR)**  
**Martin Ritchey, Director of Homeland Security**
6. **Consider Adopting a Proclamation Declaring November 2022 as National Family Caregivers Month**  
**Patty Bordie, Director of Director of Aging Services**
7. **Consider Approving Conformance Review Finding for 130 Environmental Park's Application for Limited Expansion of Operating Hours**  
**Charles Simon, Director of Regional Planning and Services**
8. **Consider Approving Appointments to Advisory Committees**  
**Deborah Brea, Executive Assistant**
9. **Staff Reports**

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

**Betty Voights, Executive Director**

**10. Adjourn**



## Executive Committee | Summary Minutes

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10 a.m., Wednesday, Sept. 14, 2022  
Hilton Austin Airport  
9515 Hotel Drive  
Austin, Texas 78719

### Present (23)

Mayor Brandt Rydell, City of Taylor, **Chair**  
Judge James Oakley, Burnet County, **1st Vice Chair**  
Mayor Lew White, City of Lockhart, **2nd Vice Chair**  
Commissioner Debbie Ingalsbe, Hays County, **Secretary**  
Mayor Jane Hughson, City of San Marcos,  
**Parliamentarian**  
Judge Paul Pape, Bastrop County, **Immediate Past Chair**  
Council Member Mackenzie Kelly, City of Austin  
Mayor Connie Schroeder, City of Bastrop  
Council Member Kevin Hight, City of Bee Cave  
Judge Brett Bray, Blanco County  
Commissioner Joe Don Dockery, Burnet County

Judge Hoppy Haden, Caldwell County  
Judge Joe Weber, Fayette County  
Council Member Ron Garland, City of Georgetown  
Council Member Esme Mattke Longoria, City of Leander  
Commissioner Steven Knobloch, Lee County  
Judge Ron Cunningham, Llano County  
Mayor Pro Tem Doug Weiss, City of Pflugerville  
Council Member Matthew Baker, City of Round Rock  
Council Member Janice Bruno, City of Smithville  
Commissioner Ann Howard, Travis County  
Commissioner Brigid Shea, Travis County  
Commissioner Cynthia Long, Williamson County

### Absent (5)

Commissioner Russ Boles, Williamson County  
Representative John Cyrier  
Representative Celia Israel

Representative Terry Wilson  
Representative Erin Zwiener

#### 1. **Call to Order and opening remarks by the Chair**

Mayor Rydell called the meeting to order at 10:06 a.m. and led the pledges to national and state flags.

#### 2. **Consider Approving Minutes for the August 10, 2022 Meeting**

Mayor Rydell asked the board to consider the minutes. A motion was made by Mayor Hughson to approve the August 10, 2022, meeting minutes. Commissioner Ingalsbe seconded the motion. The motion passed unanimously with Mayor Rydell and Mayor White abstaining because they weren't present in August.

#### 3. **Consider Approving a Resolution for TxDOT Contract for FY 2023-2024**

##### **Andrew Hoekzema, Director of Regional Planning and Services**

Mr. Hoekzema explained CAPCOG has received various funding amounts from the Texas Department of Transportation (TxDOT) to work on projects with rural counties since about 2013. He said most recently CAPCOG has received \$45,000 per year of the biennium for such projects; however, TxDOT wants to increase the funding to \$300,000 for the next two-year cycle, about \$150,000 per year.

Mr. Hoekzema said the goal of the proposed TxDOT contract during the biennium would be for CAPCOG to help local jurisdictions get projects closer to a shovel-ready designation as well as to do GIS work that benefits the counties and TxDOT.

A motion was made by Judge Cunningham to approve the TxDOT Contract for FY 2023-24. Mayor White seconded the motion.

Council Member Bruno asked if CAPCOG would be able to supply an engineer to complete project plans. Mr. Hoekzema said CAPCOG wouldn't provide engineering services but would assist with other planning measures to get projects ready for funding. Ms. Voights said CAPCOG can help find funding sources, develop site options, and do other task related preparing projects.

Mayor Rydell called for a vote on the resolution. The motion passed unanimously.

**4. Consider Approving Contract with Texas Transportation Institute (TTI) for On-Road Emissions Inventory Development and Assistance**

**Andrew Hoekzema, Director of Regional Planning and Services**

Mr. Hoekzema said CAPCOG receives Rider 7 funding to complete air quality projects that are technical in nature. He said they are using a portion of the funds to install two new monitors, and another portion will be used to develop emissions inventories. He noted, CAPCOG and TTI have developed a scope of work for a 2020-2030, on-road emissions inventory. He mentioned additional funds from Rider 7 will be used to purchase equipment and analyze a fleet monitoring program with participating jurisdictions. The latter program is anticipated to be brought to the board in November.

A motion was made by Judge Cunningham to approve the contract with TTI for an on-road emissions inventory development and assistance. Mayor Hughson seconded the motion. The motion passed unanimously.

**5. Consider Approving Conformance Review Finding for 130 Environmental Park's Application to Expand Hours to 24/7**

**Andrew Hoekzema, Director of Regional Planning and Services**

Mr. Hoekzema reminded the board that while CAPCOG has submitted a new Regional Solid Waste Plan to the Texas Commission on Environmental Quality (TCEQ), it is to operate under its old plan until the new plan is accepted by the TCEQ. Guided by the old plan, the Solid Waste Advisory Committee (SWAC) recommended that an initial application to expand the hours of the 130 Environmental Park didn't conform to the regional solid waste plan. Mr. Hoekzema said, however, the applicant amended their application prior to the Executive Committee meeting with proposed new hours of 5 a.m. to 7 p.m. Monday through Friday and 6 a.m. to 7 p.m. Saturday.

A motion was made by Judge Haden to postpone the item until the application's amendments could be re-evaluated by the SWAC. Commissioner Shea seconded the motion. Council Member Baker asked about the application's timeline and comment period. Mr. Ken May, CAPCOG regional programs coordinator, said comments will likely be closed before the board can make a new recommendation. Mayor Pro Tem Weiss asked if it would harm the amended application if CAPCOG approved a nonconformance finding of the original application and note it was evaluating the amendment. Council Member Baker said such action could provide protection from the application being re-amended to the original hours. The board discussed how to make a motion that would allow them to provide comment on the facilities applications before it closed.

Judge Haden amended his motion to proceed with the finding of nonconformance based the unamended application that expanded operating hours to 24 hours a day, seven days a week; however, requested that the SWAC deliberate the amended application with the reduced operating hours and bring their conformance determination back to the board at a subsequent meeting which could take place before the next scheduled Executive Committee meeting. Commissioner Long seconded the motion amendment. The motion passed unanimously.

**6. Consider Conformance Review Recommendation to TCEQ on Zigco Liquid Waste/Compost Facility Application in Williamson County**

**Andrew Hoekzema, Director of Regional Planning and Services**

Mr. Hoekzema said the SWAC lacked enough information to decide whether the grease trap waste processing facility conformed with the region's solid waste management plan. He said the application lacked items such as references to odor, a drainage facility on the property, a flood plain on the property, soil conditions, and if it is permissible under Williamson County's siting ordinance.

Commissioner Long said Williamson County believes the facility would violate its solid waste siting ordinance and noted that a lack of information should mean a determination of nonconformance. Council Member Baker also said his experience at the TCEQ taught him to be wary of entities promising new

technology to solve waste issues.

A motion was made by Commissioner Long to recommend nonconformance the Zigco Liquid Waste/Compost Facility. Commissioner Shea seconded the motion. The motion passed unanimously.

**7. Consider Approving Revisions to CAPCOG 2022-2042 Regional Solid Waste Management Plan**

**Andrew Hoekzema, Director of Regional Planning and Services**

Mr. Hoekzema said CAPCOG had submitted its 2022-42 Regional Solid Waste Management Plan and made several edits requested by the TCEQ staff. The state agency's latest request was to remove the land-use compatibility requirement from the plan's conformance review process. Mr. Hoekzema stated according to the state agency, the conformance review process is not the appropriate tool to determine land-use compatibility and it belongs at the local level.

Ms. Voights noted that the land-use compatibility could be addressed in a city or county's siting ordinance and encouraged all entities to work with CAPCOG to develop one if they didn't have one. Commissioner Long mentioned she was unsure if a siting ordinance has any teeth as the TCEQ seemingly ignores Williamson County's while processing solid waste facilities' state applications. Judge Pape questioned if the request was coming from state agency's staff or if it was the direction of the TCEQ's Commissioners. He raised concerns about losing more local control over what type of facilities are being located in a county. Mr. Hoekzema said he didn't know if the direction was being provided by the commissioners and said it not CAPCOG's place to question the state's staff. Several board members recommended the board make its voice heard on the topic as well as individual jurisdictions providing comments during TCEQ's Sunset review. Mr. May explained that CAPCOG needed an approved plan to continue to receive solid waste funding. The board discussed how to address their concerns without threatening funding to the solid waste grant program.

A motion was made by Mayor Hughson to approve the revisions to the CAPCOG 2022-42 Regional Solid Waste Management Plan, but also for staff to draft a separate resolution stating local control for evaluating land-use compatibility is important for determining the location of solid waste facilities. Commissioner Shea seconded the motion. The motion passed unanimously.

**8. Consider Adopting a Resolution Declaring October as CAPCOG Cybersecurity Awareness Month**

**Martin Ritchey, Director of Homeland Security**

Mr. Ritchey said CAPCOG is working on a whole community approach to increasing cybersecurity across the 10-county region and will be putting together a social media campaign that includes the national Shields Up campaign for promoting cybersecurity awareness.

A motion was made by Commissioner Dockery to declare October as Cybersecurity Awareness Month. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

**9. Consider Approving Title III – Nutrition Program FY2023 Older Americans Act Services Rates**

**Patty Bordie, Director of Director of Aging Services**

Ms. Bordie said approving Title III rates is an annual process and that proposed increase in rates are due to increased food cost. She noted that providers will continue to see an increase in the number of people served as many vendors started to serve more people throughout the COVID-19 pandemic. Ms. Bordie also noted that final funding awards to the nutrition providers will be dependent upon notice of award allocations from the Texas Health and Human Services Commission anticipated in December 2022.

A motion was made by Judge Pape to approve the Title III – Nutrition Program FY 2023 Older Americans Act Service Rates. Judge Cunningham seconded the motion. The motion passed unanimously.

**10. Consider Approving Appointments to Advisory Committees**

**Deborah Brea, Executive Assistant**

Ms. Brea said that Commissioners Shea and Howard requested to replace Laura Slocum with Jillian Guirguis on the Criminal Justice Advisory Committee, and that Judge Haden requested to replace Commissioner Roland with himself on the Solid Waste Advisory Committee.

A motion was made by Commissioner Long to approve the appointments. Commissioner Ingalsbe seconded the motion. The motion passed unanimously.

**11. Staff Reports**

**Betty Voights, Executive Director**

Ms. Voights said she didn't have any staff reports.

**12. Adjourn**

Mayor Rydell adjourned the meeting at 11:05 a.m.

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Commissioner Debbie Ingalsbe, Secretary  
Executive Committee  
Capital Area Council of Governments

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Date

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 12, 2022

AGENDA ITEM: #3 Consider Adopting a Resolution Amending Authorized Representatives for the Capital Area Council of Governments TexPool Fund Accounts

### GENERAL DESCRIPTION OF ITEM:

This item provides a resolution to be submitted to TexPool as part of the process for updating the representatives authorized access to the Capital Area Council of Governments TexPool Fund accounts. The resolution authorizes Betty Voights, Executive Director and Silvia Alvarado, Director of Finance to perform transactions between the TexPool fund accounts and the Frost Bank accounts. The resolution amends authorization to give Andrew Hoekzema, as the new Deputy Executive Director, access to perform inquiry of selected information.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Silvia Alvarado, Director of Finance**

### BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: \_\_\_\_\_

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

PROCUREMENT: **N/A**

### ACTION REQUESTED:

Adopt and sign a resolution specifying the individuals authorized to perform transactions and inquiry with the Capital Area Council of Governments TexPool Fund accounts.

### BACK-UP DOCUMENTS ATTACHED:

1. Resolution

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

None





**EXECUTIVE COMMITTEE MEETING**

**MEETING DATE:** October 12, 2022

**AGENDA ITEM:** #4 Consider Adopting a Resolution Declaring November as CAPCOG Critical Infrastructure Security and Resilience Month

**GENERAL DESCRIPTION OF ITEM:**

The Department of Homeland Security (DHS) and the Cybersecurity and Infrastructure Security Agency (CISA) lead the coordinated national effort to protect, enhance, and manage risks to our nation’s cyber and physical infrastructure. Securing critical infrastructure and ensuring its resilience is a shared responsibility of federal, state, local, tribal, territorial, and private-sector partners, and individual citizens who must all take an active role in keeping our infrastructure strong, secure, and resilient. Strengthening public-private partnerships focused on critical infrastructure protection is both a national security and business imperative.

CAPCOG Homeland Security has prepared a regional campaign around to encourage our jurisdictional and private sector partners to register for cybersecurity training and encourage safe cyber practices throughout November. Materials for the public will be posted online and distributed through CAPCOG partners and stakeholders.

**THIS ITEM REPRESENTS A:**

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** **Martin Ritchey, Director Homeland Security**

**BUDGETARY IMPACT:**

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

**PROCUREMENT:** N/A

**ACTION REQUESTED:**

Consider Adopting a Resolution Declaring November 2022, as CAPCOG Critical Infrastructure Security and Resilience Month.

**BACK-UP DOCUMENTS ATTACHED:**

1. Resolution proclaiming November 2022, as CAPCOG Critical Infrastructure Security and Resilience Month.

**BACK-UP DOCUMENTS NOT ATTACHED** (to be sent prior to meeting or will be a handout at the meeting):

None



## **A PROCLAMATION AUTHORIZING RECOGNITION OF CAPCOG CRITICAL INFRASTRUCTURE SECURITY AND RESILIENCE MONTH**

**WHEREAS**, the Capital Area Council of Governments (CAPCOG) is a political subdivision of the State of Texas serving Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson counties; and,

**WHEREAS**, as our nation's critical infrastructure provides essential services that underpin American society and sustain the American way of life; and,

**WHEREAS**, CAPCOG residents, emergency responders, jurisdictions, businesses, schools, organizations, partners, and stakeholders are dependent upon our critical infrastructure to maintain continuity of their critical operations; and,

**WHEREAS**, CAPCOG residents, emergency responders, jurisdictions, businesses, schools, organizations, partners, and stakeholders are facing natural, human-caused, novel, and emerging threats that may have cross-sector infrastructure impacts; and,

**WHEREAS**, protecting and promoting the continuity of our national, state, regional, and local critical infrastructure is essential to our security, public health and safety, environment, and our economic vitality; and

**WHEREAS**, awareness of the importance of our critical infrastructure can help CAPCOG residents, emergency responders, jurisdictions, businesses, schools, organizations, partners, and stakeholders keep our critical infrastructure and the communities that depend upon it safe and secure; and,

**THEREFORE, BE IT RESOLVED**, that the Executive Committee of the Capital Area Council of Governments declares the month of November, 2022, to be CAPCOG Critical Infrastructure Security and Resilience Month in the CAPCOG Region to bring awareness to the importance of critical infrastructure and create more resilient communities.

Resolution adopted by the Capital Area Council of Governments Executive Committee on this 12<sup>th</sup> day of October, 2022.

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Mayor Brandt Rydell, Chair  
Executive Committee  
Capital Area Council of Governments

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Commissioner Debbie Ingalsbe, Secretary  
Executive Committee  
Capital Area Council of Governments

**EXECUTIVE COMMITTEE MEETING**

**MEETING DATE:** October 12, 2022

**AGENDA ITEM:** #5 Consider Adopting the 2022 CAPCOG Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR)

**GENERAL DESCRIPTION OF ITEM:**

Each year, the Homeland Security staff, Regional Planning Subcommittee, and regional stakeholders review and revise the CAPCOG Threat and Hazard Identification and Risk Assessment (THIRA) and the Stakeholder Preparedness Review (SPR). The CAPCOG THIRA is a three-step risk assessment process used to identify specific risks and hazards that may impact communities in our region. The CAPCOG THIRA assessment includes targeted capabilities our communities should have or need to address those risks and hazards.

The outputs from the 2022 CAPCOG THIRA process are utilized in examining capability gaps for the 2022 CAPCOG SPR. These identified gaps, along with the FEMA designated investment areas, are used in the creation of applications for the State Homeland Security Grant Program (SHSP) and other relevant project discussions. Prior to submission for Executive Committee Review, the 2022 CAPCOG THIRA and SPR will have been vetted and approved by the Homeland Security Task Force during their October 6, 2022, meeting.

This year’s planning effort continued as a combination of virtual meetings and small group meetings that were conducted around the region.

**THIS ITEM REPRESENTS A:**

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** **Martin Ritchey, Director of Homeland Security**

**BUDGETARY IMPACT:**

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

**PROCUREMENT:** N/A

**ACTION REQUESTED:**

Consider adopting the 2022 CAPCOG Threat and Hazard Identification and Risk Assessment (THIRA) and the 2022 CAPCOG Stakeholder Preparedness Review (SPR).

**BACK-UP DOCUMENTS ATTACHED:**

1. THIRA & SPR Summary of Updates

**BACK-UP DOCUMENTS NOT ATTACHED** *(to be sent prior to meeting or will be a handout at the meeting):*

1. 2022 CAPCOG Threat and Hazard Identification and Risk Analysis (THIRA).
2. 2022 CAPCOG Stakeholder Preparedness Review (SPR).

# 2022 CAPCOG THIRA & SPR Summary

## CAPCOG Threat and Hazard Identification and Risk Assessment (THIRA)

**Document Purpose:** The CAPCOG THIRA is designed to capture information on which threats/hazards are most likely or most impactful for the region. It creates context through “worst case” scenarios that predict potential impacts and are used to help determine Capability targets for the 32 Core Capabilities established by FEMA (see attachment). This document is submitted annually to the Texas Office of Homeland Security by November 30<sup>th</sup>.

**Document Summary:** The first half of the THIRA document establishes scenarios upon which the region builds the overarching Core Capability goals. There are six total scenarios in the THIRA to add context to the capability targets. These include, in no particular order:

- Hazardous Material (HAZMAT) Chemical Release
- Flooding
- Wildland Fire/Asymmetric Attack/Pyroterrorism
- Cybersecurity Attack
- Pandemic (Highly Pathogenic Infectious Disease)
- Severe/Extreme Winter Weather (added in 2021)

The addition of the Severe/Extreme Winter Weather scenario, as well as updates to the Pandemic scenario that are based on the COVID-19 Pandemic, helped capture a shift in focus towards critical infrastructure and supply-chain threats, long-term vulnerability reduction and recovery, and enhanced operational coordination.

In 2022, no drastic changes were made to the THIRA document. Feedback from the Texas Office of Homeland Security for the 2021 THIRA document focused on the validation of the estimated impacts under the Hazardous Material incident scenario. This type of validation is part of the regular planning cycle for the THIRA and allows for more realistic estimations of both the hazard impacts on the region and the level of capability needed to respond to the hazard. In response to last year’s feedback, the focus of the 2022 THIRA revisions was on the HAZMAT scenario: other scenarios will be part of the 2023 planning cycle. An updated modeling of the potential scenario was completed in partnership with HAZMAT experts in Austin, and the numbers have been updated.

The other changes in the document center around the general update of core capability context. This includes demographic changes in the region, general shifts in resource and staffing, and an update of incidents which occurred within the region or state that may impact the capability or provide better context for capability prioritization.

Overall, the target core capabilities did not change significantly from the last THIRA.

## CAPCOG Stakeholder Preparedness Review (SPR)

**Document Purpose:** The SPR builds on the THIRA to estimate where the region stands in relation to the 32 Core Capability goals established in the THIRA. This document establishes a narrative on what has occurred in the last year to affect core capabilities, targets, and the region as whole, then captures

capability-specific areas for improvement within POETE Charts (Planning, Organization, Equipment, Training, and Exercise). These areas for improvement/POETE chart goals come from input across jurisdictions, including Hazard Mitigation Plans, incident and exercise After-Action Reports and Improvement Plans, and other strategic plans. This document is submitted annually to the Texas Office of Homeland Security by November 30<sup>th</sup>.

**Document Summary:** The 2022 SPR adjusted the general capability gaps within the region to mirror the updates in the THIRA, as well as activity-specific projects or goals to strive towards to address these gaps, according to the appropriate POETE element. As 2022 marked a significant shift away from COVID-19 restrictions on activities and allowed for jurisdictions to refocus on general emergency management planning and activities, the POETE charts reflect an increase in overall training, outreach, and planning initiatives.

Several recent incidents within the region and state also impacted the general focus and priorities within the region. These include, but are not limited to:

- The extreme heat and drought conditions across the state, which impacted general fire conditions and threatened critical water supply systems.
- Fire, flood, and tornadic activity within the region.
- Ongoing concerns for cybersecurity issues and capabilities.
- Recent mass casualty incidents, including the Uvalde, Texas school shooting.

Overall, the CAPCOG region has worked to reevaluate the efficacy of current response plans, long-term community and infrastructure resiliency, and the availability and coordination of regional or local assets in support of a variety of response and recovery needs. Hazard Mitigation Planning and Continuity of Operations for critical infrastructure has become a priority. This includes continued work on interoperable communications and cybersecurity protocols and systems within the region. A concentrated effort to reevaluate Regional Response Plans and the Mutual Aid Agreements at the regional and local level was also initiated and will be continued into 2023.

The document concludes with the identification of Core Capabilities to sustain or grow in the next year. These are:

| <b>Sustain in 2023</b>  | <b>Build in 2023</b>  |
|---|---|
| <ul style="list-style-type: none"> <li>• Operational Coordination</li> <li>• Interdiction and Disruption</li> <li>• Planning</li> <li>• <a href="#">Public Information &amp; Warning (added)</a></li> </ul> | <ul style="list-style-type: none"> <li>• Cybersecurity</li> <li>• Intelligence and Information Sharing</li> <li>• Community Resilience</li> <li>• <a href="#">Situational Assessment (added)</a></li> </ul> |

These regional priorities do not exclude or overwrite jurisdiction-specific priorities and projects.

## Attachment A: 32 Core Capabilities

The following are the 32 Core Capabilities established by the National Preparedness Goal. These capabilities assist in creating a “secure and resilient nation” across five mission areas: prevention, protection, mitigation, response, and recovery.

|  |   |
|--|---|
| Planning   | Public Information and Warning                            |
| Operational Coordination                               | Forensics and Attribution                                 |
| Intelligence and Information Sharing                   | Interdiction and Disruption                               |
| Screening, Search, and Detection                       | Access Control and Identity Verification                  |
| Cybersecurity  | Physical Protective Measures                              |
| Risk Management for Protection Programs and Activities | Supply Chain Integrity and Security                       |
| Community Resilience                                   | Long-term Vulnerability Reduction                         |
| Risk and Disaster Resilience Assessment                | Threats and Hazards Identification                        |
| Critical Transportation                                | Environmental Response, Health and Safety                 |
| Fatality Management Services                           | Fire Management and Suppression                           |
| Logistics and Supply Chain Management                  | Mass Care Services  |
| Mass Search and Rescue Operations                      | On-scene Security, Protection, and Law Enforcement        |
| Operational Communication                              | Public Health, Healthcare, and Emergency Medical Services |
| Situational Assessment                                 | Infrastructure Systems                                    |
| Economic Recovery                                      | Health and Social Services                                |
| Housing  | Natural and Cultural Resources                            |

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 12, 2022

AGENDA ITEM: #6 Consider Adopting a Proclamation Declaring November 2022 as National Family Caregivers Month

### GENERAL DESCRIPTION OF ITEM:

The total estimated economic value of uncompensated care provided by the nation's family caregivers surpassed total Medicaid spending - \$470 Billion.

The 2022 theme #Caregiving Happens. Caregivers sometimes begin taking on support tasks slowly and as needs increase so does the hours and wide range of tasks requiring support. A caregiver may start by providing a minimal amount of assistance with financial oversight, shopping, trips to the doctor or other transportation. Soon caregiver support may include, meal preparation, personal care, healthcare decision making, and other hands-on care related to a healthcare crisis.

This theme highlights the benefits of planning to care with the acknowledgement of the potential for unexpected caregiving needs as well. This theme encourages family caregivers to prepare to care and establish a "go to" network of family, friends, and service providers to help throughout their caregiving journey. Making those important connections to support self-care helps prevent caregiver burnout and depression, ensuring the caregiver can continue to support the individuals they care for in the community of their choice.

The Capital Area Council of Governments (CAPCOG) through its Area Agency on Aging (AAA) Caregiver Support Program has always provided a wide array of caregiver services including education, training, respite care, as well as mental health supports to encourage caregivers to better care for themselves as they care for others. We continue to broaden our network of service providers and referral partners to ensure all family caregivers across the 10-county region are supported with family-centered solutions.

The attached resolution declares November 2022 National Family Caregivers Month in the CAPCOG region.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER:

Patty Bordie, Aging Services Director

### BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: \_\_\_\_\_

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

PROCUREMENT: N/A

**ACTION REQUESTED:**

Adopt the Resolution recognizing November 2022 as National Family Caregivers Month

**BACK-UP DOCUMENTS ATTACHED:** None

**BACK-UP DOCUMENTS NOT ATTACHED:**

1. Proclamation highlighting #CaregivingHappens campaign and CAPCOG caregiver support program
2. Handout from National #CaregivingHappens awareness campaign

## EXECUTIVE COMMITTEE MEETING

**MEETING DATE:** October 12, 2022

**AGENDA ITEM:** #7 Consider Approving Conformance Review Finding for 130 Environmental Park's Application for Limited Expansion of Operating Hours

**GENERAL DESCRIPTION OF ITEM:**

This is a follow-up agenda item from the September meeting when the Executive Committee found that the 130 Environmental Park's (130EP) application to expand weekly operating hours to 24x7 did not conform with our current Regional Solid Waste Management Plan (RSWMP). 130EP has submitted a revised application for a more limited expansion of operating hours to enable it to accept waste between 5 am and 7 pm on weekdays and between 6 am and 5 pm on Saturdays. 130EP also included in its updated permit application reference to allowing Caldwell County residents the opportunity to dispose of waste for free at the landfill on Saturdays.

Caldwell County Commissioners' Court, at its September 27 meeting, adopted a resolution in support of the amended application, and CAPCOG's Solid Waste Advisory committee (SWAC) met September 30 at which time it provided a recommendation of conformance to the RSWMP. Discussion among SWAC members prior to the vote included favorable comments received from several residents in the area of the landfill that the revised proposal allowing the drop-off of household solid waste on Saturdays will give them an affordable alternative to disposing waste that is not available currently.

**THIS ITEM REPRESENTS A:**

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

**PRIMARY CONTACT/STAFF MEMBER:** Charles Simon, Director of Regional Planning and Services

**BUDGETARY IMPACT:**

Total estimated cost: n/a

Source of Funds: n/a

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? n/a

**PROCUREMENT:** n/a

**ACTION REQUESTED:**

Approve SWAC's recommendation for a finding of conformance for 130 Environmental Park's application for limited expanded hours.

**BACK-UP DOCUMENTS ATTACHED:**

1. Memo sent to SWAC ahead of September 30 meeting
2. Copy of Letter from 130EP to CAPCOG, including updated permit application

**BACK-UP DOCUMENTS NOT ATTACHED:** None



BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

**MEMORANDUM**  
**9/23/2022**

**TO: Solid Waste Advisory Committee**

**FROM: Ken May, Regional Programs Manager**

**RE: Update on 130 Environmental Park Application for Modification of Operating Hours**

On Monday, September 12, 2022, staff at the Texas Commission on Environmental Quality (TCEQ) informed staff in the Regional Planning and Services (RPS) Division that 130 Environmental Park LLC (130EP) had submitted a revised application to amend its operating hours. In its initial amendment application, it requested permission to operate 24 hours a day, 7 days a week, but in its new application, it is requesting a more limited expansion of hours. The table below compares the hours under its current permit, its initial amendment, and its revised amendment.

| Item  | Current Permit    | Original Amendment  | Revised Amendment |
|---|-------------------|---------------------|-------------------|
| <b>Waste Acceptance Hours Monday – Friday</b>                 | 7:00 am – 7:00 pm | 12:00 am – 12:00 am | 5:00 am – 7:00 pm |
| <b>Waste Acceptance Hours – Saturday</b>                      | n/a               | 12:00 am – 12:00 am | 6:00 am – 5:00 pm |
| <b>Waste Acceptance Hours – Sunday</b>                        | n/a               | 12:00 am – 12:00 am | n/a               |
| <b>Operating Hours Monday – Friday</b>                        | 5:00 am – 9:00 pm | 12:00 am – 12:00 am | 5:00 am – 9:00 pm |
| <b>Operating Hours Saturday</b>                               | n/a               | 12:00 am – 12:00 am | 6:00 am – 6:00 pm |
| <b>Total Weekly Waste Acceptance Hours</b>                    | 60                | 168                 | 81                |
| <b>Total Weekly Operating Hours</b>                           | 80                | 168                 | 92                |
| <b>Option for Free Disposal for Caldwell County Residents</b> | No                | No                  | Yes (Saturdays)   |

On Wednesday, September 14, 2022, CAPCOG’s Executive Committee approved the SWAC’s recommendation to find 130EP’s application for 24/7 hours did not conform to CAPCOG’s RSWMP but referred the revised permit amendment back to the SWAC for review with the intent of ensuring that the Executive Committee could approve a conformance review finding for the revised amendment within the official public comment period. We are planning on holding a special virtual meeting on Friday, September 30, 2022, so that the SWAC can provide a recommendation to the Executive Committee.

130EP staff provided a response to CAPCOG’s inquiry regarding the rationale for its request for expanded hours, which is being included as backup for the SWAC meeting.



September 16, 2022

Andrew Hoekzema  
Director of Regional Planning and Services  
Capital Area Council of Governments (CAPCOG)  
6800 Burluson Rd., Bldg. 310, Ste. 165  
Austin, TX 78744



RE : 130 Environmental Park (130 EP) Landfill Conformance Review  
of Amended Application for Expanded Operating Hours

Andrew:

As a response to the inquiry of why we feel it's necessary or appropriate for our facility to have operating hours that are anything other than the standard hours we submit the following:

1. 130 Environmental Park, LLCP has submitted to TCEQ revisions to its permit amendment application changing the requested revised facility operating hours for the 130 Environmental Park Landfill from 24 hours per day, 7 days per week to a limited request to add only Saturday operating hours and two additional operating hours on weekday mornings, and to provide free disposal for Caldwell County residents on Saturdays. The changes are set out in Attachment 1 (from the redlined version of the submittal to TCEQ) and, as set out in that submittal, Saturday operating hours will benefit residents and businesses needing disposal services on Saturdays, and extending morning operating hours on weekdays will allow vehicles collecting waste in the very early morning to get their first loads of the day to the landfill and return to their collection routes before the peak morning traffic times on area roadways, reducing that peak morning traffic.
2. Caldwell County had an item on the agenda for its last meeting (September 13) to consider a resolution supporting the revised permit amendment application. Attachment 2 is a portion of the backup materials for that agenda item. At the meeting, that item was tabled and so it has not yet been acted on by the Commissioners Court.
3. Several comments have been submitted to TCEQ in support of extended operating hours for the 130 Environmental Park Landfill. Copies are included in Attachment 3.

Attachments:

1. Redlined pages from the revised submittal to TCEQ (cover page and limited scope permit amendment narrative).
2. Pages 297-300 from 9/13/2022 Caldwell County Commissioners Court agenda packet.
3. Comments in support of extended operating hours.

Alfonso Sifuentes  
Director of Public Sector Services & Community Relations  
Integrated Waste Solutions Group (IWSG)



# Texas Commission on Environmental Quality Waste Permits Division Correspondence Cover Sheet

Date: 09/06/2022

Facility Name: 130 Environmental Park

Permit or Registration No.: 2383

Nature of Correspondence:

Initial/New

Response/Revision to TCEQ Tracking No.:  
\_\_\_\_\_ (from subject line of TCEQ letter  
regarding initial submission)

Affix this cover sheet to the front of your submission to the Waste Permits Division. Check appropriate box for type of correspondence. Contact WPD at (512) 239-2335 if you have questions regarding this form.

**Table 1 - Municipal Solid Waste Correspondence**

| Applications   | Reports and Notifications   |
|--|---|
| <input type="checkbox"/> New Notice of Intent                                    | <input type="checkbox"/> Alternative Daily Cover Report             |
| <input type="checkbox"/> Notice of Intent Revision                               | <input type="checkbox"/> Closure Report                             |
| <input type="checkbox"/> New Permit (including Subchapter T)                     | <input type="checkbox"/> Compost Report                             |
| <input type="checkbox"/> New Registration (including Subchapter T)               | <input type="checkbox"/> Groundwater Alternate Source Demonstration |
| <input type="checkbox"/> Major Amendment   | <input type="checkbox"/> Groundwater Corrective Action              |
| <input type="checkbox"/> Minor Amendment   | <input type="checkbox"/> Groundwater Monitoring Report              |
| <input type="checkbox"/> Limited Scope Major Amendment                           | <input type="checkbox"/> Groundwater Background Evaluation          |
| <input type="checkbox"/> Notice Modification                                     | <input type="checkbox"/> Landfill Gas Corrective Action             |
| <input type="checkbox"/> Non-Notice Modification                                 | <input type="checkbox"/> Landfill Gas Monitoring                    |
| <input type="checkbox"/> Transfer/Name Change Modification                       | <input type="checkbox"/> Liner Evaluation Report                    |
| <input type="checkbox"/> Temporary Authorization                                 | <input type="checkbox"/> Soil Boring Plan                           |
| <input type="checkbox"/> Voluntary Revocation                                    | <input type="checkbox"/> Special Waste Request                      |
| <input type="checkbox"/> Subchapter T Disturbance Non-Enclosed Structure         | <input type="checkbox"/> Other:                                     |
| <input checked="" type="checkbox"/> Other: <b>Amendments to LSMA Application</b> |   |

**Table 2 - Industrial & Hazardous Waste Correspondence**

| Applications  | Reports and Responses   |
|---|---|
| <input type="checkbox"/> New                              | <input type="checkbox"/> Annual/Biennial Site Activity Report |
| <input type="checkbox"/> Renewal                          | <input type="checkbox"/> CPT Plan/Result                      |
| <input type="checkbox"/> Post-Closure Order               | <input type="checkbox"/> Closure Certification/Report         |
| <input type="checkbox"/> Major Amendment                  | <input type="checkbox"/> Construction Certification/Report    |
| <input type="checkbox"/> Minor Amendment                  | <input type="checkbox"/> CPT Plan/Result                      |
| <input type="checkbox"/> CCR Registration                 | <input type="checkbox"/> Extension Request                    |
| <input type="checkbox"/> CCR Registration Major Amendment | <input type="checkbox"/> Groundwater Monitoring Report        |
| <input type="checkbox"/> CCR Registration Minor Amendment | <input type="checkbox"/> Interim Status Change                |
| <input type="checkbox"/> Class 3 Modification             | <input type="checkbox"/> Interim Status Closure Plan          |
| <input type="checkbox"/> Class 2 Modification             | <input type="checkbox"/> Soil Core Monitoring Report          |
| <input type="checkbox"/> Class 1 ED Modification          | <input type="checkbox"/> Treatability Study                   |
| <input type="checkbox"/> Class 1 Modification             | <input type="checkbox"/> Trial Burn Plan/Result               |
| <input type="checkbox"/> Endorsement                      | <input type="checkbox"/> Unsaturated Zone Monitoring Report   |
| <input type="checkbox"/> Temporary Authorization          | <input type="checkbox"/> Waste Minimization Report            |
| <input type="checkbox"/> Voluntary Revocation             | <input type="checkbox"/> Other:                               |
| <input type="checkbox"/> 335.6 Notification               |   |
| <input type="checkbox"/> Other:                           |   |

## EXECUTIVE COMMITTEE MEETING

MEETING DATE: October 12, 2022

AGENDA ITEM: #8 Consider Approving Appointments to Advisory Committees

### GENERAL DESCRIPTION OF ITEM:

This is the monthly item for filling positions on our Advisory Committees; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

### THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Deborah Brea, Executive Assistant**

### BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget?  Yes  No

Does item represent a new expenditure?  Yes  No

Does item represent a pass-through purchase?  Yes  No

If so, for what city/county/etc.? \_\_\_\_\_

PROCUREMENT: N/A

### ACTION REQUESTED:

Approve any advisory committee recommendations.

### BACK-UP DOCUMENTS ATTACHED:

1. Summary memo with recommended appointments and vacancies

### BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Executive Committee attendance roster
2. Advisory Committee attendance rosters



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6800 Burleson Road, Building 310, Suite 165  
Austin, Texas 78744-2306  
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[www.capcog.org](http://www.capcog.org)

**BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON**

**MEMORANDUM**  
**September 26, 2022**

**TO: Executive Committee Members**

**FROM: Deborah Brea, Executive Assistant**

**RE: Advisory Committee Recommendations**

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This memo identifies current recommendations to CAPCOG Advisory Committees and serves as a reminder of vacancies that still need to be filled. Please see the Attendance Rosters for the Requirements & Responsibilities. For questions, please contact the Advisory Committee staff liaison.

**Blanco County**

- The Aging Advisory Council (AAC) has a representative vacancy.

**Burnet County**

- The Aging Advisory Council (AAC) has a representative vacancy.
- The Criminal Justice Advisory Committee (CJAC) has a representative vacancy.

**City of Austin**

- The Aging Advisory Council (AAC) has two representative vacancies.
- The Criminal Justice Advisory Committee (CJAC) has a representative vacancy.

**Law Enforcement Education Committee (LEEC)**

- One citizen representative vacancy

**Williamson County**

- The Aging Advisory Council (AAC) has a representative vacancy.