



Executive Committee | Summary Minutes

10 a.m., Wednesday, April 12, 2023
6800 Burleson Road
Building 310, Suite 155
Austin, TX 78744

Present (20)

Judge James Oakley, Burnet County, **Chair**
Mayor Lew White, City of Lockhart, **1st Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **2nd Vice Chair**
Council Member Matthew Baker, City of Round Rock,
Secretary
Mayor Jane Hughson, City of San Marcos,
Parliamentarian
Council Member Mackenzie Kelly, City of Austin
Mayor Connie Schroeder, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County

Commissioner Joe Don Dockery, Burnet County
Judge Dan Mueller, Fayette County
Council Member Ron Garland, City of Georgetown
Council Member Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Cynthia Long, Williamson County
Commissioner Russ Boles, Williamson County

Absent (5)

Mayor Brandt Rydell, City of Taylor, **Immediate Past Chair**
Commissioner Clara Beckett, Bastrop County
Mayor Rachel Lumpee, City of Blanco
Judge Hoppy Haden, Caldwell County

Judge Andy Brown, Travis County

1. **Call to Order and opening remarks by the Chair**

Judge Oakley called the meeting to order at 10:08 a.m. and lead the board in the state and national pledges of allegiance.

2. **Consider Approving Minutes for the March 8, 2023, Meeting**

Judge Oakley asked for approval of the minutes. Ms. Brea said there should be changes to the meeting's attendance to include Judge Bray and Cunningham and Commissioner Howard as absent.

A motion was made by Commissioner Dockery to approve the minutes with the attendance changes. Council Member Weiss seconded the motion. It passed unanimously.

3. **Consider Adopting a Resolution Recognizing May 2023 as Older Americans Month**

Patty Bordie, Director of Aging Services

Ms. Bordie said this year's theme for Older Americans Month is Aging Unbound, which recognizes older adults as individual. The theme encourages older adults to explore who they are, tell their stories, emphasize the positive aspects of aging, and push the traditional boundaries associated with aging. She noted CAPCOG will share the Older American Month's national campaign with its partners and the general assembly.

A motion was made by Mayor Hughson to adopt the resolution recognizing May 2023 as Older Americans Month. Commissioner Ingalsbe seconded the motion. It passed unanimously.

4. Consider Adopting a Resolution Declaring May CAPCOG Wildfire Awareness Month

Martin Ritchey, Director of Homeland Security

Mr. Ritchey said while the region is getting rain, the growing vegetation can die off quickly and create more fuel for wildfires. He also noted the region has a lot of land in its wildland urban interface which puts homes at a greater risk of wildfires. Mr. Ritchey said there will be a social media campaign to promote national Wildfire Awareness Month.

A motion was made by Judge Cunningham to adopt the resolution recognizing May as Wildfire Awareness Month. Mayor White seconded the motion. It passed unanimously.

5. Consider Adopting a Proclamation Declaring May 1 - May 5, 2023, as Air Quality Awareness Week

Anton Cox, Air Quality Program Manager

Mr. Cox said May 1 through May 5 is National Air Quality Awareness Week and this year it is pretty important to recognize the week as the region is coming off a year with a record number of bad ozone days. He mentioned CAPCOG will be participating in press events with the city of Austin and distributing information for social media campaigns about air quality awareness with the Central Texas Clean Air Coalition members.

A motion was made by Commissioner Ingalsbe to adopt a proclamation declaring May 1 through May 5, 2023, as Air Quality Awareness week. Council Member Longoria seconded the motion. It passed unanimously.

6. Consider Approving Funding Recommendations for 2024 General Victim Assistance (VC/VOCA) Criminal Justice Grants

Charles Simon, Director of Regional Planning and Services

Mr. Simon introduced the Criminal Justice Advisory Committee (CJAC) Chair, Jay Monkerud of Caldwell County, who thanked the board for the opportunity to serve and encouraged them to thank their advisory committee members for their hard work. Mr. Simon provided an overview of the criminal justice program's project application, scoring and prioritization process noting the next five items went through the process. He said all applicants needed to attend a grant writing workshop, submit an application summary sheet, and attend a presentation to qualify for a CAPCOG funding recommendation. Mr. Simon said local government projects funding amounts were reduced based on how many years they have received funding, and if they were in their fourth year, they didn't receive a funding recommendation. He said the CJAC reviewed and scored each project application in the five funding categories and then listened to two days of presentations. He also told the board how to read each funding program's prioritization table. He also noted that the RBEs came in early March this year and usually change; they seem to be down this year.

For the General Victim Assistance Grant, Mr. Simon said four applicants didn't receive funding recommendations; one didn't submit summary sheets, one didn't attend a grant writing workshop, one was in its sixth year, and one didn't score high enough to receive a recommendation. He noted that 16 projects were scored and prioritized but the program's regional budget estimate (RBE) runs out after the 7th project.

Mayor Hughson said because of the projects' current ranking about \$1.29 million of the RBE could be left on the table. She asked if the 8th ranked project with a \$1.7 million application, should be ranked lower to fund more projects. Mr. Simon said it is possible for the Office of the Governor (OOG) to fund all of the 8th project and reminded the board the OOG makes the final selection on funding awards. He noted the OOG has funded more projects on CAPCOG's recommendation list than the RBE in previous years.

A motion was made by Commissioner Howard to approve the funding recommendations for the 2024 General Victim Assistance Criminal Justice Grants. Commissioner Ingalsbe seconded the motion. It passed unanimously.

7. Consider Approving Funding Recommendations for 2024 Violence Against Women Justice and Training Program (WF/VAWA) Criminal Justice Grants

Charles Simon, Director of Regional Planning and Services

Mr. Simon said these funding recommendations are straight forward; however, he noted that the Williamson County project is in its third year, so it is being recommended for 60 percent funding.

A motion was made by Council Member Weiss to approve the funding recommendations for the 2024 Violence Against Women Justice and Training Program Criminal Justice Grants. Mayor Hughson seconded the motion. It passed unanimously.

8. Consider Approving Funding Recommendations for 2024 Truancy Prevention (TP) Criminal Justice Grants

Charles Simon, Director of Regional Planning and Services

Mr. Simon said this program had six applications, three of which didn't receive funding recommendations. He noted the Manor ISD project was in its fifth year of funding, so it didn't receive a recommendation, but the applicant did complete the grant processes. The two other applicants didn't.

Commissioner Long asked if the OOG has a larger RBE than CAPCOG is recommending, why shouldn't the board recommend more projects to maximize funding to the region. A motion was made by Commissioner Long to recommend projects ranked one through three and to fund as much as the Manor ISD project as possible for the 2024 Truancy Prevention Criminal Justice Grants. Commissioner Howard seconded the motion.

Mr. Andrew Hoekzema, CAPCOG deputy executive director, said the OOG prefers the COGs to follow the policies they set. He noted in past years CAPCOG has submitted the region's project prioritization list and made foot notes on projects explaining why some projects weren't recommended for funding but that they had regional support. Mayor Hughson recommended changing the policy to exclude the local government reduction ratio if the RBE hasn't been met. Mr. Simon said that could be amended for the next funding cycle.

Commissioner Long amended the motion to not recommend funding the Manor ISD project as per policy but include a note in CAPCOG's recommendations about why the project was not recommended. Mayor Hughson seconded the motion. Before the vote, Council Member Bruno asked if CAPCOG reminded applicants to submit summary sheets. Mr. Simon said CAPCOG reminded applicants and extended the summary sheet deadline. The motion passed with Judge Cunningham voting against the motion.

9. Consider Approving Funding Recommendations for 2024 Juvenile Justice (JJ) Criminal Justice Grants

Charles Simon, Director of Regional Planning and Services

Mr. Simon said every applicant for the Juvenile Justice program completed the grant process and noted the top four projects fell within the RBE.

A motion was made by Commissioner Long to approve the funding recommendations for the 2024 Juvenile Justice Criminal Justice Grants. Commissioner Boles seconded the motion. It passed unanimously.

10. Consider Approving Funding Recommendations for 2024 Criminal Justice Program (DJ/JAG) Criminal Justice Grants

Charles Simon, Director of Regional Planning and Services

Mr. Simon said four applicants didn't qualify for the Criminal Justice Program, three for not making presentations and one for not attending the mandatory grant writing workshop.

A motion was made by Mayor Hughson to approve the funding recommendations for the 2024 Criminal Justice Program Criminal Justice Grants to bring the item to discussion. Commissioner Ingalsbe seconded the motion. Mayor Hughson noted that MELJI's application indicated funding from the City of San Marcos but the applicant did not end up receiving that funding; she asked if the project's approval was dependent on the applicant receiving those funds. Mr. Simon and Mr. Monkerud did not indicate this was a consideration. Mayor Hughson said the San Marcos declined to appropriate the organization money for the same project, and it is possible that decision could impact its application.

Judge Oakley called for a vote on the motion. The motion passed unanimously with Mayor Hughson abstaining because of her previous city council vote, and Council Member Bruno abstaining because she is the director of the Smithville Community Clinic.

11. Consider Approving Submission of Scoring for 2024 Commercial Sexual Exploitation (CSE) Criminal Justice Grants

Charles Simon, Director of Regional Planning and Services

Mr. Simon said CSE follows a different process than the other OOG Criminal Justice programs. He noted the OOG only requests scores, so there is no priority ranking and that the CJAC members just scored each of the four applications one through five.

Judge Oakley asked if The SAFE Alliance's two applications were duplicative. Mr. Simon said no.

A motion was made by Commissioner Howard to approve the funding recommendations for the Commercial Sexual Exploitation Criminal Justice Grants. Mayor Hughson seconded the motion. It passed unanimously.

12. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea said Council Member Kelly was recommending Thomas Henry for the Aging Advisory Council, Judge Bray was recommending Blanco County Commissioner Charles Riley for the Solid Waste Advisory Committee, and Commissioner Boles was recommending Roger Hickman to the Solid Waste Advisory Committee.

A motion was made by Council Member Weiss to approve the appointments. Commissioner Ingalsbe seconded the motion. It passed unanimously.

Commissioner Long requested the board revisit allowing some committees to meet virtually to help with the applicant pool of committee members, especially the Aging Advisory Council. Commissioner Howard said the board should also consider allowing its meetings to be attended virtually. Judge Oakley said the issues could be discussed at a future meeting.

13. Staff Reports

Betty Voights, Executive Director

Ms. Voights said the Aging Services staff will begin doing outreach for the Area Aging Area Plan. They will be holding a meeting in each county. If board members have recommendations for locations for these, they should contact Ms. Bordie.

Ms. Voights said the solid waste funding spend down will be coming to the board as an action item in May so reviewing what that may include. They have already discussed using it for an overage on a Blanco

County vehicle and overages from collection events. Also, a proposal was discussed to spend remaining solid waste funds on debris cleanup for those counties that were not in the FEMA disaster declaration area for the most recent winter storm. Commissioner Howard said she was hoping those funds could be used for nuisance abatement. Mr. Hoekzema said in order to spend those funds on an abatement project, CAPCOG would need more time working with the TCEQ than is available to get an abatement project approved.

14. Adjourn

Judge Oakley adjourned the meeting at 11:15 a.m.



Commissioner Matt Baker, Secretary
Executive Committee
Capital Area Council of Governments



Date