



Executive Committee | Summary Minutes

10 a.m., Wednesday, Aug. 10, 2022

6800 Burleson Road

Building 310, Suite 165

Austin, Texas 78744

Present (20)

Judge James Oakley, Burnet County, **1st Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **Secretary**
Mayor Jane Hughson, City of San Marcos,
Parliamentarian

Judge Paul Pape, Bastrop County, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Mayor Connie Schroeder, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County

Judge Joe Weber, Fayette County
Council Member Ron Garland, City of Georgetown
Council Member Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Matthew Baker, City of Round Rock
Council Member Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County

Absent (8)

Mayor Brandt Rydell, City of Taylor, **Chair**
Mayor Lew White, City of Lockhart, **2nd Vice Chair**
Commissioner Brigid Shea, Travis County
Representative John Cyrier

Representative Celia Israel
Representative Terry Wilson
Representative Erin Zwiener

1. **Call to Order and opening remarks by the Chair**

Vice Chair Judge Oakley opened the meeting at 10:03 a.m. in Mayor Rydell's absence. Judge Oakley led the board in the pledges to the state and national flags.

2. **Consider Approving Minutes for the July 13, 2022 Meeting**

Judge Oakley asked for a motion on the minutes. Commissioner Ingalsbe made a motion to approve the July 13, 2022, minutes. Judge Cunningham seconded the motion. It passed unanimously.

3. **Consider Accepting the Quarterly Investment Report**

Silvia Alvarado, Director of Finance

Ms. Alvarado said the quarterly investment report covered the period ending on June 30, 2022, and that all CAPCOG investments are in TexPool. She noted the interest rate for the quarter was about 0.646 percent and interest earnings were about \$48,993.22.

Commissioner Dockery motioned to accept the quarterly investment report. Mayor Hughson seconded the motion. It passed unanimously.

4. **Review of the CAPCOG Investment Policy**

Silvia Alvarado, Director of Finance

Ms. Alvarado said the Texas Public Funds Investment Act requires the board to review CAPCOG's Investment Policy annually. The policy dictates CAPCOG invest public funds in a manner which will provide the highest investment return with maximum security while meeting the organization's cash flow needs. Ms. Alvarado said there were no revisions to the policy since it was adopted on Aug. 12, 2020.

Commissioner Long made a motion to accept the review of the CAPCOG Investment Policy. Mayor Hughson seconded the motion. It passed unanimously.

5. Consider Recommending Nominating Committee to the General Assembly
Betty Voights, Executive Director

Ms. Voights said every year during the September General Assembly meeting a nominating committee is elected to recommend Executive Committee members to the General Assembly for election in December. She said while the General Assembly's elects the Nominating Committee, the board makes a recommendation for the committee's members. Ms. Voights noted CAPCOG's bylaws state the nominating committee must consist of seven members from the General Assembly and at least two must not be Executive Committee members. She said she had reached out to Hays County Commissioner Lon Shell and Leander Mayor Christine De L'isle to determine if they would serve in the non-board positions.

Judge Oakley asked the board for volunteers to serve on the nominating committee. After discussion, the board recommended Mayor De L'isle and Commissioner Shell along with Commissioner Dockery, Commissioner Long, Judge Cunningham, and Council Member Bruno. Mayor Rydell, as the Executive Committee Chair, is automatically chair of this committee per the bylaws.

Mayor Schroeder made motion to recommend the suggested nominating committee members to the General Assembly. Commissioner Long seconded the motion. It passed unanimously.

6. Consider Approving FY 2023 CAPCOG Annual Budget and Recommendation to the General Assembly
Anwar Sophy, Deputy Executive Director

Mr. Sophy said the Budget and Audit Committee have been meeting since March to help direct the FY 2023 budget process, which has about \$36.2 million in expenditures and revenues. He explained the various federal, state and local sources of revenue highlighting that the upcoming year's budget added additional Texas Department of Transportation funding and an emergency communications grant for 9-1-1 infrastructure. He stated that by division Aging Services and Emergency Communications consist of the largest portions of the budget. Mr. Sophy stated the budget consists of a 3 percent increase in salaries and 68 full-time employees.

Commissioner Long asked about the increased cost of employee insurance. Mr. Sophy said TML's preliminary estimate is about 18 percent due to high usage and the effects of COVID cost on insurance. Ms. Voights said CAPCOG's indirect cost rate will be back up to about 20 percent.

Mayor Hughson made a motion to approve recommending the FY 2022 CAPCOG Annual Budget to the General Assembly. Judge Cunningham seconded the motion.

Judge Bray questioned if there was a way CAPCOG could help promote the hiring of law enforcement officers throughout the region. Ms. Voights said CAPCOG is constantly recruiting for basic peace officer courses, but they are getting harder to fill. She noted there will be a course in Williamson County, and one could be scheduled in the future in Cedar Park. The board discussed offering a course in the eastern and western counties. Ms. Voights said that staffing instructors for those BPOCs with 720 hours of instructor could be an issue. Discussion continued about how to find people who want to get into law enforcement and Ms. Voights noted that CAPCOG should look at doing more marketing and probably needed to check with as the workforce development agencies. Council Member Bruno said maybe Capital Area Workforce Solutions' recent award of the federal God Jobs Challenge grant could help market law enforcement careers throughout the region.

Judge Oakley asked for a discussion on the issue to be brought back at a later date and called for a vote on the proposed budget. It passed unanimously.

7. Consider Adopting a Resolution Declaring September 2022, as CAPCOG Preparedness Month

Martin Ritchey, Director of Homeland Security

Mr. Ritchey said the September has been recognized as National Preparedness Month since 2004 and for many years CAPCOG has participated in recognizing the month as such while bringing awareness to preparedness.

Commissioner Ingalsbe made a motion to declare September as preparedness month. Council Member Bruno seconded the motion. It passed unanimously. Mayor Hughson requested that the proclamation be sent to General Assembly members.

8. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea said there were recommended appointments of Capt. Tom Szimanski of the Travis County Sheriff's Office to the Criminal Justice Advisory Committee, Kayla Schnell of Lee County to the GIS Planning Council, and Lee County Constable Steven Pohorelsky to the Law Enforcement Education Committee.

Mayor Hughson made a motion to appoint the advisory committee members. Mayor Pro Tem Doug Weiss seconded the motion. It passed unanimously. Ms. Voights reminded the board there are several vacancies on the Capital Area Regional Transportation Organization and those appointments are made by the counties and need to be elected officials.

9. Report on Performance Evaluation of Executive Director

Deborah Brea, Executive Assistant

Judge Oakley said the CAPCOG officers met before the meeting and discussed Ms. Voights evaluation. He noted that she received very positive remarks from all who completed an evaluation and that the officers were recommending giving her a 3 percent salary increase and a one-time 3 percent merit bonus.

Mayor Hughson made a motion to accept the officers' recommendation. Judge Weber seconded the motion. It passed unanimously. Judge Oakley thanked Ms. Voights for her work at the COG.

10. Water Planning Presentation

Jo Karr Tedder

Betty Voights, Executive Director

Ms. Karr Tedder introduced herself as the president of Central Texas Water Coalition and stated her presentation to the board was going to be science and information based. During the presentation she showed the board pictures of drought ridden areas from 2011 noting that the Colorado River nearly dried up in some locations, and this year has been hotter and dryer than the previous drought pictured. She explained how to find current drought, river and rainfall data.

Ms. Karr Tedder explained there are several different organizations in the CAPCOG region where people can participate in water policy decisions; those organizations include the Lower Colorado River Authority, the Texas Commission on Environmental Quality, the Region K Water Planning Group and the Texas Water Development Board. She summarized the makeup of the organizations and stated it was important for communities to actively participate in their water planning groups by doing tasks such as completing needs surveys and accounting for population, economic and industrial growth. She said it is important not to look at how much water has been accessible in the past, but to approach future water access, demand and usage through a regional perspective.

CAPCOG's Regional Planning Services Director, Andrew Hoekzema, mentioned the LCRA and Region K groups aren't the only organizations planning for the region's water — Planning Group G consist of Williamson and Lee counties, and Planning Group L has portions of Hays County and all of Caldwell County. The Guadalupe-Blanco River Authority and the Brazos River Authority also have boundaries in the region.

11. Staff Reports

Betty Voights, Executive Director

Ms. Voights said the General Assembly meeting will be September 14 at the Hilton Austin Airport and that Jorge Ayala, the regional director of the EDA's Austin Regional Office would be the guest speaker. She said the Striking a Balance: Family Caregivers Conference has reached its RSVP compacity, so a waiting list is in place. She also mentioned that CAPCOG was awarded about \$8.5 million for it 9-1-1 call-handling system project from the state. That project has started with a project manager meeting with regional stakeholders for selecting the Next Generation 9-1-1 equipment.

12. Adjourn

Judge Oakley adjourned the meeting at 11:24 a.m.


Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments

9/14/22
Date