



Executive Committee | Agenda – Revised

10:00 a.m., Wednesday, March 8, 2023
CAPCOG Lantana Room
6800 Burleson Road, Bld. 310, Ste. 155
Austin, Texas 78744

Judge James Oakley, Burnet County, **Chair**
Mayor Lew White, City of Lockhart, **First Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **Second Vice Chair**
Council Member Matthew Baker, City of Round Rock, **Secretary**
Mayor Jane Hughson, City of San Marcos, **Parliamentarian**
Mayor Brandt Rydell, City of Taylor, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Commissioner Clara Beckett, Bastrop County
Mayor Connie Schroeder, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Mayor Rachel Lumpee, City of Blanco
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Judge Dan Mueller, Fayette County

Council Member Ron Garland, City of Georgetown
Council Member Esmeralda Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Janice Bruno, City of Smithville
Judge Andy Brown, Travis County
Commissioner Ann Howard, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County
Senator Pete Flores
Representative Stan Gerdes
Representative Terry Wilson

1. **Call to Order and opening remarks by the Chair**
2. **Consider Approving Minutes for the February 8, 2023 and February 16, 2023 Meeting**
3. **Consider Authorizing Participation in the TexPool *Prime* Investment Fund and Adoption of Resolution Designating Authorized Representatives for the Capital Area Council of Governments TexPool *Prime* Account**

Silvia Alvarado, Director of Finance
4. **Consider Approving Amendments to the Bylaws for the Capital Area Regional Transportation Planning Organization (CARTPO)**

Charles Simon, Director of Regional Planning and Services
5. **Consider Approving Grant Ranking for FY 2023 Homeland Security Grant Program**

Martin Richey, Director of Homeland Security
6. **Consider Approving Appointments to Advisory Committees**

Deborah Brea, Executive Assistant
7. **Overview of Regional Digital Equity Project and Goals for Digital Access**

Chloe Mun, Program Manager, Travis County Technology & Operations
8. **Staff Reports**

Betty Voights, Executive Director

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

9. Adjourn



Executive Committee | Summary Minutes

10:00 a.m., Wednesday, Feb. 8, 2023
6800 Bureson Road
Building 310, Suite 155
Austin, TX 78744

Present (20)

Judge James Oakley, Burnet County, **Chair**
Mayor Lew White, City of Lockhart, **1st Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **2nd Vice Chair**
Council Member Matthew Baker, City of Round Rock, **Secretary**
Mayor Jane Hughson, City of San Marcos, **Parliamentarian**
Mayor Brandt Rydell, City of Taylor, **Immediate Past Chair**
Mayor Connie Schroeder, City of Bastrop
Council Member Kevin Hight, City of Bee Cave

Judge Brett Bray, Blanco County
Mayor Rachel Lumpee, City of Blanco
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County
Council Member Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Council Member Janice Bruno, City of Smithville
Judge Andy Brown, Travis County
Commissioner Cynthia Long, Williamson County
Commissioner Russ Boles, Williamson County

Absent (8)

Council Member Mackenzie Kelly, City of Austin
Commissioner Clara Beckett, Bastrop County
Judge Dan Mueller, Fayette County
Council Member Ron Garland, City of Georgetown

Commissioner Ann Howard, Travis County
Senator Pete Flores
Representative Stan Gerdes
Representative Terry Wilson

1. **Call to Order and opening remarks by the Chair**

Judge Oakley called the meeting to order at 10:06 a.m. and led the board in the national and state pledge of allegiances.

2. **Consider Approving Minutes for the January 11, 2023 Meeting**

Judge Oakley asked the board to consider the Jan. 11, 2023 meeting minutes. A motion was made by Commissioner Ingalsbe to approve the minutes. Mayor White seconded the motion. The motion passed unanimously.

3. **Consider Accepting the Quarterly Investment Report**

Silvia Alvarado, Director of Finance

Ms. Alvarado gave the quarterly investment report ending Dec. 31, 2022. She said all of CAPCOG's investments are in the Texas Local Government Investment Pool or TexPool and that the COG's interest earnings were \$284,532.25. She said the ending balance was about \$32.2 million and the average yield rate was about 3.98 percent.

A motion was made by Commissioner Dockery to accept the quarterly investment report. Mayor White seconded the motion. Judge Oakley requested an agenda item at the next meeting to review CAPCOG's investing options and help maximize its interest yield. Judge Oakley called for a vote on the motion. It was accepted unanimously.

4. **Consider Adopting a Resolution Proclaiming March 14 - 18, 2023, as CAPCOG Flood Safety Awareness Week**

Martin Richey, Director of Homeland Security

Mr. Richey said the region is very flood prone and the number of flood related deaths in the region is higher than anywhere else in Texas. He noted the area is commonly referred to as flash flood alley. Mr. Richey asked the board to approve the proclamation and help educate the public about flood awareness. He said as part of the week's activities, CAPCOG will promote safety tips on social media and share an educational campaign with local jurisdictions.

A motion was made by Commissioner Long to proclaim March 14 to 18, 2023 as CAPCOG Flood Safety Awareness Week. Commissioner Dockery seconded the motion. The motion passed unanimously.

5. Consider Approving Appointments to Advisory Committees

Deborah Brea, Executive Assistant

Ms. Brea advised that Judge Bray would like to appoint Dawn Capra to the Aging Advisory Council, and that Dereck Marchio was named as Burnet County's Emergency Management Coordinator qualifying him to serve on the Homeland Security Task Force.

A motion was made by Mayor Hughson to approve the appointments as presented. Mayor White seconded the motion. The motion passed unanimously.

6. Staff Reports

Betty Voights, Executive Director

Ms. Voights said CAPCOG is fortunate to continue to receive funding from TxDOT this fiscal year to work on many issues and doing that often means we bring regional representation together at the Capital Area Regional Transportation Organization (CARTPO) meetings but CARTPO has had low attendance lately and there are currently eight vacancies on the committee. Ms. Voights said each county has three positions that are appointed by the county and currently must be filled by elected officials but elected officials can be busy, so she suggested amending the CARTPO bylaws to include non-elected officials. Judge Oakley said the committee is a good way to have regional collaboration on transportation projects and issues, but members may find less incentive to attend since the committee no longer prioritizes TxDOT projects. Ms. Voights said a previous TxDOT district engineer asked that practice be stopped; however, perhaps a review and prioritization process could return as demonstrating local collaboration is important to the state. Mayor White stated it would be valuable to have city planning staff at the meetings. Judge Bray said if project prioritization was going to occur, he would be concerned that non-elected officials were voting on the projects. Ms. Voights said CAPCOG could amend the bylaws in such a way to include non-elected officials while allowing only elected officials to prioritize projects. Mayor Hughson encouraged people to join the committee because the presentations and programs provided have been insightful.

Ms. Voights said CAPCOG's auditors will be starting their field work and will be sending out a questionnaire to board members who served during the previous year. The questionnaire goes directly to the auditors and allows board members to ask the auditors to check on concerns.

Ms. Voights said the Executive Committee will need to convene a special called meeting between Feb. 13 and 17 to approve a resolution for the seeking the Regional Law Enforcement Academy's grant funding. She said the meeting could be held virtually. Judge Oakley requested the meeting be held at 9 a.m. Thursday, February 16.

Mr. Richey told the board how CAPCOG helped communities in making disaster declarations during and after the recent winter storm to include providing sample disaster declarations and letters and conducting a conference call on submitting declarations. He said 23 communities have made disaster declarations as well as the state. Mr. Richey also noted the state needs to meet a threshold of about \$51 million in damages to seek a presidential disaster declaration, which it will most likely exceed. He encouraged communities to talk with their public utilities and add their damage estimates to any declarations. Mr.

Ritchey said communities can declare disasters before a storm hits, and they should consider taking such actions in the future. Ms. Voights said Mr. Ritchey and the CAPCOG Homeland Security Division are always willing to help in these times of need.

Judge Oakley said there are issues that could be beneficial for the board to hear and discuss at a regional level that are not directly related to CAPCOG business. He asked the board to consider any regional topics for presentation and discussion from outside agencies that could enhance future board agendas.

7. Adjourn

Judge Oakley adjourned the meeting at 10:39.

Council Member Matt Baker, Secretary
Executive Committee
Capital Area Council of Governments

Date



Executive Committee | Summary Minutes

9:00 a.m., Thursday, Feb. 16, 2023

Access via Zoom

<https://us06web.zoom.us/j/88008008506?pwd=VWlram1vREJRamdGR050MWtVc0I1dz09>

Dial In: +13462487799

Meeting ID: 880 0800 8506

Password: 128218

Present (18)

Judge James Oakley, Burnet County, **Chair**
Mayor Lew White, City of Lockhart, **1st Vice Chair**
Commissioner Debbie Ingalsbe, Hays County, **2nd Vice Chair**
Council Member Matthew Baker, City of Round Rock, **Secretary**
Mayor Brandt Rydell, City of Taylor, **Immediate Past Chair**
Council Member Mackenzie Kelly, City of Austin
Commissioner Clara Beckett, Bastrop County
Mayor Connie Schroeder, City of Bastrop

Council Member Kevin Hight, City of Bee Cave
Judge Brett Bray, Blanco County
Mayor Rachel Lumpee, City of Blanco
Judge Hoppy Haden, Caldwell County
Judge Dan Mueller, Fayette County
Council Member Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Judge Ron Cunningham, Llano County
Commissioner Ann Howard, Travis County
Commissioner Cynthia Long, Williamson County

Absent (10)

Mayor Jane Hughson, City of San Marcos, **Parliamentarian**
Council Member Ron Garland, City of Georgetown
Mayor Pro Tem Doug Weiss, City of Pflugerville
Commissioner Joe Don Dockery, Burnet County
Council Member Janice Bruno, City of Smithville

Commissioner Russ Boles, Williamson County
Judge Andy Brown, Travis County
Senator Pete Flores
Representative Stan Gerdes
Representative Terry Wilson

1. **Call to Order and opening remarks by the Chair**

Judge Oakley called meeting to order at 9 a.m. and asked Ms. Voights to confirm that a quorum was present. Ms. Voights confirmed the quorum.

2. **Consider Adopting Resolution for Authorizing Submittal of the Regional Law Enforcement Academy (RLEA) State Fund 421 Grant Application Submission to the Governor's Office, Criminal Justice Division (CJD) for FY 2024-2025**

Betty Voights, Executive Director

Judge Oakley asked Ms. Voights to read the agenda item and then asked if there were any comments or questions about the item.

A motion was made by Mayor White to adopt the resolution authorizing submittal of the regional law enforcement academy state fund 421 grant application to the Office of the Governor, Criminal Justice Division. Council Member Baker seconded the motion. The motion passed unanimously.

3. **Adjourn**

Judge Oakley asked if there was any other business. Ms. Voights said the resolution is being routed for

signature. Judge Oakley adjourned the meeting at 9:03 a.m.

Commissioner Debbie Ingalsbe, Secretary
Executive Committee
Capital Area Council of Governments

Date

EXECUTIVE COMMITTEE MEETING

MEETING DATE: March 8, 2023

AGENDA ITEM: #3 Consider Authorizing Participation in the TexPool *Prime* Investment Fund and Adoption of Resolution Designating Authorized Representatives for the Capital Area Council of Governments TexPool *Prime* Account

GENERAL DESCRIPTION OF ITEM:

CAPCOG began participation in the TexPool in April 1997 to invest public funds in a manner that provides a return that aligns with priorities established in the investment policy: Preservation and Safety of Principal, Liquidity, and Return. These priorities align with those provided under the Public Funds Investment Act as well as those of the TexPool Investment Pools. At the time participation in TexPool was established, the TexPool *Prime* had not yet launched, thus all funds are currently invested in the standard account.

While the composition of the established TexPool fund is mostly made up of U.S. Treasury securities, the TexPool *Prime* Investment portfolio composition is more diverse, thus the average yield is also slightly higher. Both portfolios and their investment policies are overseen by The Texas Comptroller. Thus, CAPCOG'S participation in both pools would provide the opportunity to take advantage of slightly higher returns as the market conditions change.

This item is a result of our discussion with the Officers in our February meeting; it provides the necessary process and documents to authorize participation in the TexPool *Prime* Investment Fund and a resolution for designating authorized representatives to have access to the Capital Area Council of Governments funds in the TexPool *Prime*. The resolution authorizes Betty Voights, Executive Director, and Silvia Alvarado, Director of Finance, to perform transactions between the TexPool *Prime* fund and Frost Bank accounts. It also gives authorization for access to Andrew Hoekzema, Deputy Executive Director, to perform inquiry of selected information.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member.
- Other

PRIMARY CONTACT/STAFF MEMBER: **Silvia Alvarado, CAPCOG Director of Finance**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: _____

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:

Authorize Participation in TexPool *Prime* and adopt and sign a resolution specifying the individuals authorized to perform transactions and inquiry with the Capital Area Council of Governments TexPool Fund accounts.

BACK-UP DOCUMENTS ATTACHED:

1. Participation Agreement and Resolution

BACK-UP DOCUMENTS NOT ATTACHED:

1. TexPool *Prime* Investment Policy-November 2022
2. TexPool *Prime* Information Statement, November 2022
3. Quarterly Update (2022).



TexPool Investment Pools Participation Agreement

Preamble

This participation agreement (the "**Agreement**") is made and entered into by and between the Comptroller of Public Accounts (the "**Comptroller**"), acting through the Texas Treasury Safekeeping Trust Company (the "**Trust Company**"), Trustee of the Texas Local Government Investment Pool (TexPool) and TexPool Prime, (collectively the "**TexPool Investment Pools**"), and _____ (the "**Participant**").

WHEREAS, the Interlocal Cooperation Act, TEX GOV'T CODE ANN, ch. 791 and the Public Funds Investment Act, TEX. GOV'T CODE ANN. ch. 2256 (the "**Acts**") provide for the creation of a public funds investment pool to which any local government or state agency may delegate, by contract, the authority to hold legal title as custodian and to make investments purchased with local funds;

WHEREAS, the Trust Company is a special purpose trust company authorized pursuant to TEX. GOV'T CODE ANN. § 404.103 to receive, transfer and disburse money and securities belonging to state agencies and local political subdivisions of the state and for which the Comptroller is the sole officer, director and shareholder;

WHEREAS, TexPool and TexPool Prime are public funds investment pools, which funds are invested in certain eligible investments as more fully described hereafter;

WHEREAS, the Participant has determined that it is authorized to invest in a public funds investment pool created under the Acts and to enter into this Agreement;

WHEREAS, the Participant acknowledges that the Trust Company is not responsible for independently verifying the Participant's authority to invest under the Acts or to enter this Agreement;

WHEREAS, the Participant acknowledges that the performance of TexPool Investment Pools is not guaranteed by the State of Texas, the Comptroller, or the Trust Company and that there is no secondary source of payment for the TexPool Investment Pools; and

WHEREAS, in an effort to ensure the continued availability of an investment pool as a vehicle for investment of local government funds and simultaneously provide for enhancement in services and potential decreases in management and administrative fees, Participant and Trust Company desire to provide in this Agreement that the Trust Company may obtain private professional investment management and related services.

NOW THEREFORE, for and in consideration of the mutual promises, covenants and agreements herein contained, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree with each other as follows:

Article I: Definitions

"Account" shall mean any account or accounts, established by the Participant in TexPool Investment Pools in accordance with this Agreement and the Operating Procedures (as defined herein), which Account represents an undivided beneficial ownership in TexPool Investment Pools.

"Authorized Investments" shall mean those investments which are authorized by the Investment Act (as herein defined) for investment of public funds.

"Authorized Representative(s) of the Participant" shall mean any individual who is authorized to execute documents and take such other necessary actions under this Agreement as evidenced by the duly enacted Resolution of the Participant.

"Authorized Representative(s) of the Trust Company" shall mean any employee of the Comptroller or Trust Company who is designated in writing by the Comptroller or the Trust Company's Chief Executive Officer to act as the authorized Trust Company representative for purposes of this Agreement and shall include employees of any private entity performing the obligations of the Comptroller under this Agreement.

"Board" shall mean the advisory board provided for in the Investment Act (as defined below).

"Investment Act" shall mean the Public Funds Investment Act, TEX. GOV'T CODE ANN. ch. 2256, as amended from time to time.

"Investment Policy" shall mean the written TexPool Investment Pools Investment Policies, as amended from time to time, relating to the investment and management of funds in TexPool Investment Pools as established by the Trust Company consistent with the Investment Act.

"Letter of Instruction" shall mean a written authorization and direction to the Trust Company signed by an Authorized Representative of the Participant.

Article I: Definitions (continued)

"Operating Procedures" shall mean the written procedures established by the Trust Company describing the management and operation of TexPool Investment Pools, and providing for the establishment of, deposits to and withdrawals from the Accounts, as amended from time to time.

"Participant" shall mean any entity authorized by the Acts to participate in a public funds investment pool that has executed this Agreement pursuant to a Resolution.

"Resolution" shall mean the resolution adopted by the governing body of a local governmental entity authorizing the entity's participation in TexPool Investment Pools and designating persons to serve as Authorized Representatives of the Participant.

Article II: General Administration

Section 2.01. TexPool Investment Pools Defined.

- (a) TexPool Investment Pools are public funds investment pools created pursuant to the Acts.
- (b) Subject to Section 6.10, the Trust Company agrees to manage the Participant's Account(s) in accordance with the Investment Act and the Investment Policy.

Section 2.02. Board.

- (a) The Board is composed of members appointed pursuant to the requirements of the Investment Act.
- (b) The Board shall advise the Trust Company on the Investment Policy and on various other matters affecting TexPool Investment Pools, and shall approve fee increases.

Section 2.03. General Administration.

- (a) The Trust Company shall establish and maintain the Investment Policy specifically identifying the Authorized Investments consistent with the Investment Act and the general policy and investment goals for TexPool Investment Pools.
- (b) The Trust Company shall establish and maintain the Operating Procedures, describing the management and operation of TexPool Investment Pools and providing for procedures to be followed for the establishment of, deposits to, and withdrawals from the Accounts and such other matters as are necessary to carry out the intent of this Agreement.
- (c) The Trust Company shall have the power to take any action necessary to carry out the purposes of this Agreement, subject to applicable law and the terms of this Agreement.

Section 2.04. Ownership Interest. Each Participant shall own an undivided beneficial interest in the assets of TexPool Investment Pools in an amount proportional to the total amount of such Participant's Accounts relative to the total amount of all Participants' Accounts in TexPool Investment Pools, computed on a daily basis.

Section 2.05. Independent Audit. TexPool Investment Pools are subject to annual review by an independent auditor consistent with Ch. 2256, TEX GOV'T CODE ANN. In addition, reviews of TexPool Investment Pools may be conducted by the State Auditor's Office and the Comptroller's office. The Trust Company may obtain such legal, accounting, financial or other professional services as it deems necessary or appropriate to assist TexPool Investment Pools in meeting its goals and objectives.

Section 2.06. Liability. Any liability of the Comptroller, the Comptroller's office, the Trust Company, representatives or agents of the Trust Company, any Comptroller employee, Trust Company or any member of the Board for any loss, damage or claim, including losses from investments and transfers, to the Participant shall be limited to the full extent allowed by applicable laws. The Trust Company's responsibilities hereunder are limited to the management and investment of TexPool Investment Pools and the providing of reports and information herein required.

Article III: Participant Requirement

Section 3.01. The Participation Agreement. The Participant must execute this Agreement and provide a Resolution authorizing participation in TexPool Investment Pools and designating persons to serve as Authorized Representatives of the Participant and any other documents as are required under, and substantially in the form prescribed by, the Operating Procedures before depositing any funds into TexPool Investment Pools. The Participant must provide an updated Resolution designating Authorized Representatives within 5 business days of the departure of any Authorized Representative of the Participant.

Section 3.02. Operating Procedures.

- (a) The Participant acknowledges receipt of a copy of the Operating Procedures. The Operating Procedures describe in detail the procedures required for the establishment of accounts, deposits to and withdrawals from TexPool Investment Pools, and related information.
- (b) The Operating Procedures may be modified by the Trust Company as appropriate to remain consistent with established banking practices and capabilities and when such modification is deemed necessary to improve the operation of TexPool Investment Pools.
- (c) The Participant hereby concurs with and agrees to abide by the Operating Procedures.

Article IV: Investments

Section 4.01. Investments. All monies held in TexPool Investment Pools shall be invested and reinvested by the Trust Company or Authorized Representatives of the Trust Company only in Authorized Investments in accordance with the Agreement, the Investment Policy and the Investment Act. Participant hereby concurs with any such investment so made by the Trust Company. Available funds of TexPool Investment Pools that are uninvested may be held at the Trust Company's account at the Federal Reserve Bank of Dallas, or any designated custodian account, or with a custodian selected by the Trust Company. All investment assets and collateral will be in the possession of the Trust Company and held in its book-entry safekeeping account at the Federal Reserve Bank, any designated custodian account, or with a custodian selected by the Trust Company.

Section 4.02. Failed Investment Transaction. In the extraordinary event that a purchase of securities results in a failed settlement, any resulting uninvested funds shall remain in the Trust Company's Federal Bank of Dallas account, any designated custodian account or with a custodian selected by the Trust Company. If an alternative investment can be secured after the failure of the trade to settle, TexPool Investment Pools will receive all the income earnings, including but not limited to, any compensation from the purchaser failing in the trade and the interest income from the alternative investment.

Section 4.03. Investment Earnings and Losses Allocation. All interest earnings in TexPool Investment Pools will be valued daily and credited to the Participant's Accounts monthly, on a pro rata allocation basis. All losses, if any, resulting from the investment of monies in TexPool shall also be allocated on a pro rata allocation basis. All earnings and losses will be allocated to the Participant's Accounts in accordance with generally accepted accounting procedures.

Section 4.04. Commingling of Accounts. Participant agrees that monies deposited in TexPool and TexPool Prime, may be commingled with all other monies held in TexPool and TexPool Prime, respectively for purposes of common investment and operational efficiency. However, each Participant will have separate Accounts on the books and records of TexPool Investment Pools, as further provided for in the Operating Procedures.

Article V: Fees, Expenses and Reports

Section 5.01. Fees and Expenses. The Participant agrees to pay the amount set forth in the fee schedule. Participant agrees that all fees shall be directly and automatically assessed and charged against the Participant's Accounts. The basic service fee shall be calculated as a reduction in the daily income earned, thus only the net income shall be credited to the Participant's Account. Fees for special services shall be charged to each Participant's account as they are incurred or performed. A schedule of fees shall be provided to the Participant annually. Each Participant will be notified thirty (30) days prior to the effective date of any change in the fee schedule.

Section 5.02. Reports. A monthly statement will be mailed to the Participant within the first five (5) business days of the succeeding month. The monthly statement shall include a detailed listing of the balance in the Participant's Accounts as of the date of the statement; all account activity, including deposits and withdrawals; the daily and monthly yield information; and any special fees and expenses charged. Additionally, copies of the Participant's reports in physical or computer form will be maintained for a minimum of three prior fiscal years. All records shall be available for inspection at all reasonable hours of the business day and under reasonable conditions.

Section 5.03. Confidentiality. The Trust Company and any private entity acting on behalf of the Trust Company for purposes of this Agreement will maintain the confidentiality of the Participant's Accounts, subject to the Public Information Act, TEX GOV'T CODE ANN. ch. 552, as amended.

Article VI: Miscellaneous

Section 6.01. Notices. Any notices, Letters of Instructions or other information required or permitted to be given hereunder shall be submitted in writing and shall be deemed duly given when deposited in the U.S. mail postage prepaid or successfully transmitted via facsimile addressed to the parties as follows:

To the **Participant**:

Participant

Address

City

State

Zip

Telephone

Fax

Article VI: Miscellaneous (continued)

To **Trust Company** with respect to contractual matters or disputes under this Agreement:

Texas Treasury Safekeeping Trust Company
Attn: TexPool Investment Pools
Rusk State Office Building
208 East 10th Street
Austin, TX 78701
Telephone: (512) 463-4300
FAX No.: (512) 463-4368

To **TexPool Investment Pools** with respect to operational matters, including enrollment documents; changes to Authorized Representatives; Bank Information Sheets; initiation of deposits or withdrawals of funds; changes to addresses; audit confirmation requests; and account inquiry:

TexPool Participant Services
1001 Texas Ave., Suite 1150
Houston, TX 77002
Telephone: 1-866-839-7665 (1-866-TEX-POOL)
FAX No.: 1-866-839-3291 (1-866-TEX-FAX1)

The Participant and the Trust Company agree to notify the other of any change affecting this information and agree that unless and until so notified, the other party shall be entitled to rely on the last information provided.

Section 6.02. Taxpayer Identification Number. The Participant's taxpayer identification number assigned by the Internal Revenue Service is: . The Participant hereby agrees to notify the Trust Company of any change affecting this Taxpayer Identification number and agrees that unless and until so notified, the Trust Company shall be entitled to rely on same in providing any and all reports or other information necessary or required by the Federal tax laws as amended from time to time.

Section 6.03. Severability. If any provision of this Agreement shall be held or deemed to be in fact illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatsoever.

Section 6.04. Execution of Counterparts. This Agreement may be simultaneously executed in several separate counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 6.05. Applicable Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any dispute under this Agreement shall be in Travis County, Texas.

Section 6.06. Captions. The captions or headings in this Agreement are for convenience only and in no way defined, limit or describe the scope or intent of any provisions, articles or sections of this Agreement.

Section 6.07. Amendments.

- (a) The Trust Company shall advise the Participant in writing of any amendments to this Agreement no less than 45 days prior to the effective date of such amendment. The Participant may ratify the proposed amendment of this Agreement by letter to the Trust Company. If the Participant elects not to ratify the amendment, the Participant may terminate this Agreement in accordance with Section 6.08. In the event the Participant fails to respond in writing to a notice of amendment prior to the effective date of such amendment, this Agreement shall be deemed amended.
- (b) The Trust Company may periodically revise the Operating Procedures from time to time as it deems necessary for the efficient operation of TexPool Investment Pools. The Participant will be bound by any amendment to the Operating Procedures with respect to any transaction occurring subsequent to the time such amendment takes effect, provided, however, that no such amendment shall affect the Participant's right to cease to be a Participant.

Section 6.08. Termination. This Agreement may be terminated by either party hereto, with or without cause, by tendering 30 days prior written notice in the manner set forth in Section 6.01 hereof.

Section 6.09. Term. Unless terminated in accordance with Section 6.08, this Agreement shall be automatically renewed on each anniversary date hereof.

Section 6.10. Assignment. The Trust Company may enter into an agreement with a third party investment manager to perform its obligations and service under this Agreement, provided that such third party investment manager shall manage TexPool Investment Pools according to the Investment Act, Investment Policy and in a manner consistent with that directed by the Trust Company. The Trust Company also shall have the right to assign its rights and obligations under the Agreement to a third party investment manager if the Trust Company determines that such assignment is in the best interest of the State and Participants. In the event a successor pool to TexPool or TexPool Prime is deemed by the Trust Company to be in the best interest of the State and the Participant, the Trust Company may take any action it deems necessary to assign its rights and benefits under any third party agreements and transfer the assets from TexPool Investment Pools to any successor pool.

Article VI: Miscellaneous (continued)

In **Witness Whereof**, the parties hereto have caused this Agreement to be executed as of the dates set forth below, and the Agreement shall be effective as of the latest such date.

Document is to be signed by a Board Officer, Mayor or County Judge, Certificate of Incumbency is to be signed by a Board Officer, City Secretary or County Clerk.

Name of Participant

SIGNED:

Signature

James Oakley

Printed Name

Judge James Oakley, Chair

Title

| | | | | | | |

Date

**TEXAS TREASURY SAFEKEEPING TRUST COMPANY
COMPTROLLER OF PUBLIC ACCOUNTS:**

Signature

Printed Name

Title

| | | | | | | |

Date

CERTIFICATE OF INCUMBENCY:

The preceding signatory is a duly appointed, acting, and qualified officer of the Participant, who, in the capacity set forth above is authorized to execute this Agreement.

IN WITNESS WHEREOF, I have duly executed this certificate as of the | | day of | | | | | | | |.

Signature

Betty Voights

Printed Name

Executive Director

Title

Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsystems.com

Fax: 866-839-3291

Authorized Representatives of the Participant (continued)

5.	<input type="text"/>	<input type="text"/>
	Signature	Telephone Number
	<input type="text"/>	<input type="text"/>
	Printed Name	Fax Number
	<input type="text"/>	<input type="text"/>
	Title	Email
6.	<input type="text"/>	<input type="text"/>
	Signature	Telephone Number
	<input type="text"/>	<input type="text"/>
	Printed Name	Fax Number
	<input type="text"/>	<input type="text"/>
	Title	Email

List the name of the Authorized Representative provided above that will have primary responsibility for performing transactions and receiving confirmations and monthly statements under the Participation Agreement.

Printed Name

In addition and at the option of the Participant, additional authorized representative(s) can be designated to perform inquiry only of selected information. This limited representative cannot make deposits or withdrawals. If the Participant desires to designate a representative with inquiry rights only, complete the following information.

1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Printed Name	Title	
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Telephone Number	Fax Number	Email
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Printed Name	Title	
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Telephone Number	Fax Number	Email
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Printed Name	Title	
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Telephone Number	Fax Number	Email
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Printed Name	Title	
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Telephone Number	Fax Number	Email
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Printed Name	Title	
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Telephone Number	Fax Number	Email
6.	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Printed Name	Title	
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Telephone Number	Fax Number	Email

Authorized Representatives of the Participant (continued)

C. That this resolution and its authorization shall continue in full force and effect until amended or revoked by the Participant, and until TexPool/TexPool Prime receives a copy of any such amendment or revocation.

This resolution is hereby introduced and adopted by the Participant at its regular/special meeting held on the

____ day of _____, 20____.

Document is to be signed by a Board Officer, Mayor or County Judge and attested by a Board Officer, City Secretary or County Clerk.

Name of Participant

SIGNED:

Signature

Printed Name

Title

ATTEST:

Signature

Printed Name

Title

Delivery Instructions

Please return this document to **TexPool Participant Services:**

Email: texpool@dstsyste.ms.com

Fax: 866-839-3291

EXECUTIVE COMMITTEE MEETING

MEETING DATE: March 8, 2023

AGENDA ITEM: #4 Consider Approving Amendments to the Bylaws for the Capital Area Regional Transportation Planning Organization (CARTPO)

GENERAL DESCRIPTION OF ITEM:

The Capital Area Regional Transportation Planning Organization (CARTPO) is composed of 30, county-appointed members representing the ten-county region and currently has 10 vacancies. The proposed amendments to the CARTPO bylaws change the member requirements in an effort to expand the pool of prospective members since elected officials often have conflicting commitments or last-minute conflicts.

The proposed amendments would require at least one of the members appointed by each county to be an elected official instead of all three; therefore, up to two members per county will not need to be elected officials. The proposed amendment would still allow a county to appoint elected officials for all three of its members if it so desires.

Some additional revisions are also proposed to clarify sections of the bylaws without changing the original intent. A summary of all proposed changes is included in the attached memo.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: Charles Simon, Director of Regional Planning and Services

BUDGETARY IMPACT:

Total estimated cost: NA

Source of Funds: NA

- | | | |
|---|---|--|
| Is item already included in fiscal year budget? | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Does item represent a new expenditure? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Does item represent a pass-through purchase? | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| If so, for what city/county/etc.? | <u>n/a</u> | |

PROCUREMENT: NA

ACTION REQUESTED:

Consider approval of the amendment to the CARTPO bylaws.

BACK-UP DOCUMENTS ATTACHED:

1. Memo summarizing proposed changes
2. Proposed CARTPO Bylaws – Markup copy

BACK-UP DOCUMENTS NOT ATTACHED: None



6800 Burleson Road, Building 310, Suite 165

Austin, Texas 78744-2306

Ph: 512-916-6000 Fax: 512-916-6001

www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM

3/8/2023

TO: Executive Committee

FROM: Charles Simon, Director of Regional Planning and Services

RE: Consider Approving an Amendment to the Bylaws for the Capital Area Regional Transportation Planning Organization (CARTPO)

This amendment to the CARTPO bylaws is proposed to revise the membership requirements that would then increase the pool of people available for appointment. Currently, the membership is limited to elected officials. The proposed amendment still requires at least one elected official from each county and allows up to two of a county's appointments to be non-elected officials.

Additional revisions are also proposed to clarify sections of the bylaws without changing the original intent. A redlined copy of the bylaws with proposed changes is attached. The proposed changes include:

- changing the number of each county's appointments who must be elected officials from three to one,
- removing the Capital Area Transportation Coalition (no longer exists) and Greater Austin Chamber of Commerce (not a transportation entity) from the regional transportation stakeholder list of permitted ex-officio members,
- specifying that officer elections occur in odd-number years. Currently the bylaws state that the election will be at the first meeting of the year and that officers serve two-year terms,
- several other changes in the Officers section to remove redundancies and conflicts,
- clarification of the requirement for a quorum to be present at a meeting,
- correcting a conflict in the way ad hoc subcommittee meetings can be called.

Bylaws
Capital Area Regional Transportation Planning Organization of
the
Capital Area Council of Governments

Article I – Name, Purpose, Responsibilities

The Capital Area Regional Transportation Planning Organization, herein referred to as CARTPO, enhances regional mobility through education, coordination, and advocacy. CARTPO ~~is a committee formed to serve and provide as~~ a forum for elected officials to come together on ~~a range of~~ transportation issues and may recommend changes in policy and practice, advocate for changes ~~in policies~~ or legislation, recommend regional priorities, direct certain planning and data initiatives, oversee the federally-prescribed local consultation process, and collaborate with the Capital Area Metropolitan Planning Organization (CAMPO).

“Transportation”, for the purposes of CARTPO’s mission, shall be defined as any road, rail, transit, aviation, bicycle, and pedestrian infrastructure, as well as the associated physical, economic, political, and social impacts of that infrastructure.

CARTPO was originally created as a response to TEA-21 legislation, which called for state departments of transportation to work with officials in non-metropolitan areas when making transportation planning and programming decisions. CARTPO’s responsibilities include:

- Providing a forum for elected officials and community leaders to learn about and discuss relevant transportation topics;
- Evaluating and recommending projects with a regional impact to the Texas Department of Transportation (TxDOT);
- Overseeing research and education on financing mechanisms for transportation and related projects;
- Studying and recommending changes in statutes, rules, or policies related to state or federal transportation programs;
- Coordinating with CAMPO on transportation issues; and
- Developing a regional mobility strategy for the ten-county area;
- Serving as an information clearinghouse for transportation related data.

CAPCOG shall provide staffing and administrative support for all CARTPO activities.

Article II - Membership

CARTPO ~~voting~~ membership shall be ~~open to~~ representatives from cities ~~and~~ counties ~~in its 10-county region; non-voting exofficio members may include representatives of~~ transportation agencies ~~and organizations,~~ private and non-profit organizations, and citizens who are interested in regional transportation issues. ~~CARTPO is composed of voting, non-voting ex-officio, non-voting associate, and staff members.~~

Voting Members

Each county in the 10-county CAPCOG region may ~~designate choose~~ three (3) representatives, one of which must be an elected officials, to serve as voting members. Individual counties are encouraged to include at least one municipal representative in their voting membership.

Ex-Officio Member

Each of the following regional transportation stakeholder organizations may choose (1) official to serve as a non-voting ex-officio member:

- Austin-San Antonio Corridor Council
- Capital Area Metropolitan Planning Organization (CAMPO)
- Capital Area Rural Transportation System (CARTS)
- ~~Capital Area Transportation Coalition (CATC)~~
- Capital Metropolitan Transportation Authority (CMTA)
- Central Texas Regional Mobility Authority (CTRMA)
- ~~Greater Austin Chamber of Commerce (GACC)~~
- Texas Department of Transportation – Austin District (TxDOT)

Associate Member

Any government, organization, or individual interested in regional transportation issues may serve as a non-voting associate member.

Professional Conduct

~~Committee~~ CARTPO members should maintain objectivity and professionalism when carrying out business of the Committee. Committee members will not discriminate based on race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or age. In the event that a Committee member acts in a manner which brings the work of the Committee into question or controversy, it shall be the responsibility of the CAPCOG Executive Director to address the incident and if appropriate, to recommend removal from the committee.

Article III – Officers

1. CARTPO shall elect from among its voting members a Chair and Vice Chair.
2. The election of officers shall occur at the first meeting of odd-numbered years at the first meeting of the calendar year.
3. In the event the Chair is absent at a meeting, the Vice Chair shall preside over the meeting.

- ~~2.4.~~ In the event ~~if that~~ either officer is unable to complete his/her term, the Committee will elect a replacement at the next meeting to serve the remainder of the term.
- ~~3.~~ ~~All CARTPO officers must represent a city or county in the 10 county CAPCOG region.~~
- ~~4.~~ ~~Officers serve two-year terms, beginning on the date they are elected.~~
- ~~5.~~ ~~In the event an Officer is unable to fulfill his/her term, CARTPO shall elect a replacement, at a regular or specially called meeting, who serves for the remainder of the unexpired term.~~
- ~~6.~~ ~~In the case of a tie vote at which a quorum is present, the Chair will be deemed to have the authority to break the tie.~~
- ~~7.5.~~ In case the Chair and Vice-Chair are absent or unable to preside over meetings and perform their duties, the committee CARTPO may appoint a Chair Pro-
Tem to preside over the meeting.

Article IV - Meetings

Regular

1. CARTPO shall meet at least four times annually on a day, time and place specified by the CARTPO Chair or the CAPCOG Executive Director.
- ~~2.~~ Written notice of each regular meeting shall be prepared by the CARTPO liaison and mailed, or electronically transmitted, or hand-delivered to each CARTPO representative at least five (5) business days before the meeting date.
- ~~3.2.~~ ~~CARTPO Ad Hoc Committees may meet regularly or specially if called by the Ad Hoc Committee Chair, CAPCOG Executive Director, or Executive Director's designee.~~
- ~~4.3.~~ A voting member of CARTPO may designate a proxy to attend regular and special meetings in that member's place. The proxy's attendance will be credited for the member's annual attendance but will not be counted toward the quorum. The designated proxy will not be eligible to vote but may participate in discussion as needed to communicate the support, concerns, or questions of the organization being represented.

Special

1. CARTPO shall meet specially if called by the CAPCOG Executive Director, the Executive Director's designee, or the CARTPO Chair.
2. Notice of any special meeting shall be given at least 72 hours prior to the special - meeting.

Quorum and Action

- ~~1.~~ A quorum exists when at least one voting member from six of the 10 counties in the CAPCOG region is present.
- ~~1.2.~~ A quorum is required for CARTPO to vote on any matter.

3. ~~If a quorum is present when a vote is taken, t~~The affirmative vote of a majority of the representatives entitled to vote ~~and present~~ is the act of CARTPO.
- ~~2.4.~~ A quorum is not required for CARTPO to conduct a meeting.

Open Meetings and Records

1. All meetings of CARTPO shall be open to the public. The meetings are not subject to the Texas Open Meetings Act.
2. Minutes of the CARTPO meetings, documents distributed and other records are the property of CAPCOG and shall be maintained in accordance with CAPCOG's Records Retention Schedule. These materials are available for public view, at CAPCOG's offices, upon receipt of a written request by the interested party.
3. Except where these bylaws require otherwise, *Robert's Rules of Order* shall govern the conduct of CARTPO meetings.

Article V – Ad Hoc Committees

Appointment

Ad hoc committees may be appointed by the CARTPO Chair and shall serve for special purposes to comply with special needs.

Terms

Terms of membership on ad hoc committees shall be established to achieve the purpose for which the committee was created. At least three (3) counties and/or cities must be represented in each ad hoc committee. Ex-Officio members may also be appointed to ad hoc committees for technical expertise and will serve in a non-voting capacity. The CARTPO Chair has the authority to dissolve the ad hoc committee once the committee's purpose is achieved or the committee becomes inactive.

Meetings

~~The method for calling a~~ Ad hoc committee meetings shall be ~~at the discretion of the ad hoc committee membership to discharge their responsibility~~ called by the ~~CARTPO Ad Hoc Committee~~ Chair, CAPCOG Executive Director, or Executive Director's designee.

Officers

The Chairs of the ad hoc committees shall be appointed by the Chair of CARTPO at the time that the Ad Hoc committee is created.

Article VI - Amendments

By Capital Area Council of Governments Executive Committee

The CAPCOG Executive Committee may amend these bylaws at a regular or special called meeting. The written text of a proposed amendment must be included with the notice of the meeting at which the amendment will be discussed and voted on.

By the Capital Area Regional Transportation Planning Organization

Representatives to CARTPO may recommend amendments to these bylaws at a regular or special called meeting. The written text of a recommended amendment must be included with the notice of the meeting at which the amendment will be discussed and voted on. If the CARTPO representatives approve the recommended amendment, it is then forwarded to the CAPCOG Executive Director to be brought to the CAPCOG Executive Committee.

Effective Date

An amendment to these bylaws takes effect when approved by the CAPCOG Executive Committee.

Bylaws History

Adopted 03/14/07

Revised 03/13/19

Revised 01/13/2016

[Revised 03/08/23](#)

Revised 01/18/2019

EXECUTIVE COMMITTEE MEETING

MEETING DATE: March 8, 2023

AGENDA ITEM: #5 Consider Approving Grant Ranking for FY 2023 Homeland Security Grant Program

GENERAL DESCRIPTION OF ITEM:

In accordance with the Regional Program Review Process Guidance adopted by the Executive Committee at its December 14, 2022, meeting, the CAPCOG Homeland Security Task Force (HSTF) has conducted a multi-step process to solicit project applications from eligible jurisdictions. Subcommittees of the HSTF have conducted a preliminary review & discipline-based ranking in accordance with state and federal guidelines. At the March 2, 2023, meeting the HSTF will review and rank the list to be submitted to the Executive Committee.

The HSTF prioritized list of projects to be considered by the Executive Committee will be provided at the March 8, 2023, meeting. The State’s deadline for the submission of CAPCOG’s prioritized list of projects will be sometime within 14 days of the Office of the Governor (OOG) review of applications. This deadline will take place before the April CAPCOG Executive Committee meeting. The OOG has not provided a general estimate of funding expected this year. There are three National Priority Areas (NPA) of funding (Community Preparedness and Resilience, Information and Intelligence Sharing, Protection of Soft Targets/Crowded Places) totaling thirty percent (30%) of SHSP funds that will be competitively ranked by CAPCOG. This, in addition to the requirement that thirty-five percent (35%) of HSGP be used for Law Enforcement Terrorism Prevention Activities (LEPTA). A table of all submitted active projects for CAPCOG ranking is included with this agenda item.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director, Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: NA

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Consider approval of the CAPCOG FY 2023 HSGP Prioritized Project List.

BACK-UP DOCUMENTS ATTACHED:

1. HSGP 2023 Non-Prioritized grant list

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

2. Final FY 2023 HSGP Prioritized Project List from HSTF

Grant Number	Project Title	Grantee Name	Current Budget
2955809	ARIC/Regional Fusion Center	Austin, City of	\$450,000.00
2956808	CAPCOG - Training and Exercises	Capital Area Council of Governments	\$125,000.00
2956909	CAPCOG Regional Planning	Capital Area Council of Governments	\$442,714.00
2957209	Williamson County Hazmat Monitor Maintenance	Williamson County	\$41,000.00
3529706	AET Hays County HazMat Team Monitor Maintenance	Hays County	\$14,470.00
3749305	AFD Spec Ops 1 - Analytical Equipment / CBRNE sustainment	Austin, City of	\$58,947.36
3757805	Tier II Reporting	Capital Area Council of Governments	\$25,000.00
4693201	City of Kyle Rapid Enhancement Project	Kyle, City of	\$265,000.00
4693401	City of Kyle Enhancing Homeland Security Project	Kyle, City of	\$606,937.16
4693701	1 Ring Powered Tactical Vehicle (ROOK)	Hays County	\$494,100.00
4696601	AFD Spec Ops 2 - Level A Suit Communications	Austin, City of	\$88,421.05
4698301	Camera Poles	Hays County	\$33,975.63
4699801	AFD Spec Ops 4 - Soft Target Primary Screener Rad Backpacks	Austin, City of	\$88,421.05
4700001	AFD Spec Ops 5 - Regional Support Mobile Generator	Austin, City of	\$63,157.89
4700201	EOD 1 - Pendar X10 Handheld Chemical Identification	Austin, City of	\$136,482.10
4705201	EOD 2 - NOVO Digital Imaging System	Austin, City of	\$89,084.21
4705301	SWAT - Night Vision Optics for Sniper Rifles	Austin, City of	\$105,263.15
4713001	AFD Spec Ops 3 - Structural Collapse Equipment	Austin, City of	\$68,421.05
4714101	HSEM 1 Community Emergency Response Team (CERT)	Austin, City of	\$69,233.43
4753401	CAPCOG Regional CERT Project	Capital Area Council of Governments	\$24,000.00
4756501	Regional Radio Authentication Project	Burnet County	\$95,063.00
4773201	Sheriff's Office Security Camera Project	Burnet County	\$99,500.00
4785001	Drone Program	Bastrop, City of	\$9,040.00
4808601	Community Preparedness and Resilience	Lakeway, City of	\$65,000.00
4824401	Safety through Marshals	San Marcos CISD	\$456,000.00
4857501	Water Infrastructure Hardening Project	Kyle, City of	\$230,000.00

EXECUTIVE COMMITTEE MEETING

MEETING DATE: March 8, 2023

AGENDA ITEM: #6 Consider Approving Appointments to Advisory Committees

GENERAL DESCRIPTION OF ITEM:

This is the monthly item for filling positions on our Advisory Committees; please let us know if our staff can assist in identifying interested persons to serve. It is presumed that both city and county representatives will collaborate when making appointments.

THIS ITEM REPRESENTS A:

- New issue, project, or purchase
- Routine, regularly scheduled item
- Follow-up to a previously discussed item
- Special item requested by board member
- Other

PRIMARY CONTACT/STAFF MEMBER: **Deborah Brea, Executive Assistant**

BUDGETARY IMPACT:

Total estimated cost: N/A

Source of Funds: N/A

Is item already included in fiscal year budget? Yes No

Does item represent a new expenditure? Yes No

Does item represent a pass-through purchase? Yes No

If so, for what city/county/etc.? _____

PROCUREMENT: N/A

ACTION REQUESTED:

Approve any advisory committee recommendations.

BACK-UP DOCUMENTS ATTACHED:

1. Summary memo with recommended appointments and vacancies

BACK-UP DOCUMENTS NOT ATTACHED (to be sent prior to meeting or will be a handout at the meeting):

1. Executive Committee attendance roster
2. Advisory Committee attendance rosters



6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744-2306
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM

February 17, 2023

TO: Executive Committee Members

FROM: Deborah Brea, Executive Assistant

RE: Advisory Committee Recommendations

This memo identifies current recommendations to CAPCOG Advisory Committees and serves as a reminder of vacancies that still need to be filled. Please see the Attendance Rosters for the Requirements & Responsibilities. For questions, please contact the Advisory Committee staff liaison.

Blanco County

- The Solid Waste Advisory Council (SWAC) has a representative vacancy.

Burnet County

- The Aging Advisory Council (AAC) has a representative vacancy.

City of Austin

- The Aging Advisory Council (AAC) has two representative vacancies.
- The Criminal Justice Advisory Committee (CJAC) has a representative vacancy.
- The Geographic Information Systems Planning Council (GISPC) has two representative vacancies.

Caldwell County

- The Aging Advisory Council (AAC) has a representative vacancy.

Law Enforcement Education Committee (LEEC)

- One citizen and one law enforcement representative vacancy.

Williamson County

- The Aging Advisory Council (AAC) has a representative vacancy.
- The Solid Waste Advisory Council (SWAC) has a representative vacancy.