

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Caldwell County
Project Name: Tire Collection Event
Entity Type: Municipality County School District Other
Entity Address : 110 S. Main Street, Lockhart, TX 78644
Contact Name: Amber Quinley
Contact Title: Grants Administrator
Contact E-mail: amber.quinley@co.caldwell.tx.us
Contact Phone: (512) 359-4689

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$13,500.00 |
| B: Amount Requested (\$10,000 - \$40,000): | \$12,150.00 |
| C: Proposed Match (A - B): | \$1,350.00 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$12,150.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Caldwell County seeks FY 24-25 Solid Waste Program Grant funding to offer a Tire-Only Collection Event. This event will be conducted at a site we have used for past collection events, 9675 Hwy 142, Maxwell, TX 78656. We have a tentative date of May 11, 2024 between the hours of 9-3. In our last Tire-Only Collection event we were able to secure 2,680 tires in only 3.5 hours. We have been successful with reaching out to all known vendors that provide this service and received positive feedback and quotes for service. Caldwell County has secured Reliable Disposal as an approved vendor and they returned a sufficient quote for the contractual piece of this project. Caldwell County Commissioners Court has given their approval to apply for this grant funding and attached you will find the signed Resolution. Caldwell County along with community partners has designated the appropriate match, in-kind and donations to be able to host another successful event. Caldwell County has been very successful with all past collection events and we look forward to the opportunity to serve our community once again.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Confirm date/time/location and event specifics | 15 days |
| Prepare flyers/posters for distribution | 25 days |
| Place ads in local papers & social media | 30 days |
| Identify/secure vendors | 45 days |
| Secure volunteers & donations | 60 days |
| Purchase supplies & produce sign-in forms for both volunteers and residents | 70 days |
| Stage/set-up event | 71 days |
| Conduct Event- Tire Collection Event | 72 days |
| Secure vendor invoices and pay for services rendered | 117 days |
| Prepare final reporting for CAPCOG | 125 days |
| Final Request for Reimbursement Submitted to CAPCOG | 130 days |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | \$0.00 |
| Travel | \$0.00 |
| Supplies (Match) | \$100.00 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | \$0.00 |
| Construction | \$0.00 |
| Contractual | \$12,800.00 |
| Other (Match) | \$600.00 |
| Indirect (must attach current indirect cost plan) | \$0.00 |
| TOTAL (most match total project cost on page 2) | \$13,500.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

This proposed event will require grant funding, match, in-kind and donations.

Caldwell County is hopeful that with this collaborative budget we will be able to supply the following for the event:

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

(4) truck/trailers supplied by Reliable Disposal (\$3,200 each for a total of \$12,800- they will deliver the evening before and pickup the Monday following the event.

Gloves for all volunteers handling tires and any other safety supplies needed (\$100)

Cost of flyers & posters for distribution prior to the event as well as advertising in the local papers (\$200 for printing & \$400 for advertising/publications)

Volunteer labor by Caldwell County Unit Road Department, Caldwell County Environmental Task Force Department, Caldwell County Grants Administration Department & Pegasus School. We estimate this will be approximately \$2,800 in-kind (20 volunteers @\$24/hr for 6 hours)

Use of equipment from Caldwell County Unit Road Department. We estimate this will be approximately \$200.16 in-kind (1 front-end loader @\$33.36/hr for 6 hours)

As well as refreshments (\$500) and a complimentary port-o-potty (\$300) with the help of our partnerships with Bluebonnet Electric Cooperative, 130 Environmental and Caldwell County Community Services Foundation. Caldwell County is seeking additional in-kind and cash donations to support this project as it develops.

Overall our match, in-kind and donations will equate to approximately \$5,180.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

NA

Travel

Provide detail on travel associated with this application.

NA

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Gloves for all volunteers handling tires and any other safety supplies needed (\$100). Match...

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for

solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

NA

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

NA

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

(4) truck/trailers supplied by Reliable Disposal (\$3,200 each for a total of \$12,800- they will deliver the evening before and pickup the Monday following the event.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Cost of flyers & posters for distribution prior to the event as well as advertising in the local papers (\$200 for printing & \$400 for advertising/publications)

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): NA

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): NA

Indirect rate type (fixed carry-forward, provisional, or predetermined): NA

Effective dates for current rate NA

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):

11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the

officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Private Service Providers Notified

| <u>Private Service Providers Contacted</u> | <u>Name and Position</u> | <u>Telephone Number</u> | <u>Date Notified</u> |
|--|-------------------------------|-----------------------------|--------------------------|
| Reliable Tire Disposal | Anetra Thomas, Owner | (512) 756-8218 | 10/16/2023 |
| Liberty Tire Recycling | Mark Salinas, Account Manager | (210) 665-8025 | 10/16/2023 |
| Texas Disposal Systems | Janet Jones, Sales | (512) 550-6418 | 10/26/2023 |

Summaries of Discussions with Private Industry

10/16/23 An email solicitation of bids and general information regarding grant was sent to Reliable Tire Disposal & Liberty Tire Recycling for (4) truck trailers.

10/25/23 Received formal bid from Reliable Tire Disposal with no concerns of proposed project.

10/26/23 Received formal bid from Liberty Tire Recycling with no concerns of proposed project.

10/26/23 An email solicitation of bids and general information regarding grant was sent to Texas Disposal Systems for (4) truck trailers.

11/8/23 Notified by the Caldwell County Auditor's Office that Reliable Tire Disposal is an approved vendor for Caldwell County, therefore the required (3) quotes can be waived. Since we have not received the third quote from Texas Disposal Systems we will go ahead and move forward with selecting Reliable Tire Disposal for the project.

Amber Quinley

From: Anetra Thomas <athomas@reliabletiredisposal.com>
Sent: Wednesday, October 25, 2023 8:38 AM
To: Dennis Engelke
Subject: RE: Bid
Attachments: HHW TRAILER PRICING.docx

Hello Dennis,

Please see attached



Anetra Thomas Owner/CAO
T² Enterprises LLC.
Reliable Tire Disposal
m: 830-613-7533
p: 512-756-8218
w: www.reliabletiredisposal.com
e: athomas@reliabletiredisposal.com
a: 3345 E. State Hwy 29 Burnet, TX 78611

From: Dennis Engelke <dennis.engelke@co.caldwell.tx.us>
Sent: Wednesday, October 25, 2023 7:20 AM
To: Anetra Thomas <athomas@reliabletiredisposal.com>
Subject: Bid

Good morning Anetra. Can you send me a document indicating the unit cost and total cost of renting 4 truck trailers for a tire cleanup event? I have to include the proposed bid for services in my grant application to CAPCOG. Applications are due Nov. 13. We still haven't picked a date. We have to participate in a CAPCOG webinar tomorrow to get all of the details of how to apply.

Thanks in advance.
Dennis Engelke
Grants Administrator
(512)359-4686

PS: I am retiring Nov. 1. Christina Arias, Assistant Grants Administrator, will be the project manager for this event.



Reliable
Tire Disposal †

AGREEMENT FOR USE OF RELIABLE TIRE DISPOSAL TRAILER

I hereby request use of a Reliable Tire Disposal trailer owned by Reliable Tire Disposal,

I agree to comply with the following conditions:

- I will **NOT** move the trailer once it is delivered.
- I understand that nothing other than tires **without rims** and free of all debris are allowed to be put in trailer under any circumstances.
- I understand that if any tires on rims are loaded in the trailer, I will be charged an additional \$25.00 per passenger/ \$75.00 per semi each.
- I will **NOT** place tires greater than 17.5x25 in the trailer.
- I will **NOT** place toxic or hazardous waste (pesticides, herbicides, paint, motor oil, gasoline, etc.) in trailer.
- I will **NOT** overload the trailer. I understand that if the trailer is overloaded, it will be my financial obligation to pay for the removal of the waste. I understand that under no circumstances may the trailer be loaded above the top of the trailer.
- I release **Reliable Tire Disposal** from all liability arising out of or in connection with the use of the trailer including damages resulting from **Reliable Tire Disposal** equipment or personnel being on private property to deliver or remove the trailer.
- I will be responsible for any injuries that result to individuals using the trailer or damages directly to the trailer while it is being used on my property.
- I will be responsible for the payment of any cost associated with manual dumping of the trailer or sorting of materials which were placed in the trailer in violation of the above rules, including damage to the trailer.
- I will pay all costs of court and reasonable attorney's fees in the event of any action being filed to enforce and term or conditions of this agreement.

Per trailer pricing:

The trailer will be delivered to your location loaded by your staff at:

TBD:

PLEASE NOTE IF THE TRAILER GETS STUCK YOU WILL BE RESPONSIBLE FOR THE TOW BILL.

Total number of trailers requested: 4 Total \$ for trailers requested: \$12,800

** If you request a trailer but do not use it or use only a portion of it, you will still be charged the fee per trailer requested.

**Whole tires only/no cut tires, tires with rims, tracks, and OTR's

All tires collected by Reliable Tire Disposal will be brought back to our Burnet facility and shredded into 3" chips and then delivered to one of multiple locations where it is used as Tire Derived Fuel (TDF). The steel recovered from the tires will be sent to a steel foundry and recycled into rebar and angle iron products.

COMPANY NAME: _____

PHYSICAL ADDRESS _____

PHONE# _____

PRINTED NAME: _____

SIGNATURE: _____ Date _____

Thank you,
Gary and Anetra Thomas
Reliable Tire Disposal
Office: 512-756-8218

3345 E HWY 29 • BURNET TX • 78611
PHONE: 512-756-8218

Amber Quinley

From: Dennis Engelke
Sent: Thursday, October 26, 2023 4:36 PM
To: Mark Salinas
Subject: RE: Liberty Tire Recycling - Quote

Thank you Mark. I appreciate your prompt response.
Dennis

From: Mark Salinas <msalinas@libertytire.com>
Sent: Thursday, October 26, 2023 4:16 PM
To: Dennis Engelke <dennis.engelke@co.caldwell.tx.us>
Subject: Liberty Tire Recycling - Quote

Dennis,

I appreciate you reaching out to Liberty Tire Recycling for your Spring 2024 Tire Collection Event. I have attached our quote for you to review. If you have any questions or need additional information, please feel free to reach out to me.

Thank you,

Mark C. Salinas
Liberty Tire Recycling

Account Manager
San Antonio, Austin, Midlothian, West Texas
msalinas@libertytire.com
www.libertytire.com
210-865-8025 (cell)
877-865-2253 (office)
817-205-0461 (fax)



Price Quote for Caldwell County Tire Collection Event

Mr. Engelke,

Thank you for the opportunity to quote on the disposal of tires at the upcoming Tire Collection Event in Caldwell County. We will provide 53' trailers for the county to load.

Please see quote below.

Price per trailer:

\$1980.00/trailer

\$275.00/trailer drop-fee

Please let me know if you have any questions or need any additional information.

Sincerely,

Mark Salinas
Account Manager
Liberty Tire Recycling
210-665-8025
msalinas@libertytire.com

Amber Quinley

From: Dennis Engelke
Sent: Thursday, October 26, 2023 1:40 PM
To: customercare@texasdisposal.com
Subject: Tire Collection Event

Caldwell County is applying for a Solid Waste Program Grant through the Capital Area Council of Governments (CAPCOG) to host a community tire-collection event at a date TBD. I am inquiring if Texas Disposal System provides tire-collection services. In past such events, our vendor provided 4 semi-truck trailers for the loading of tires. If TDS does provide tire collection services, I would like to request a bid for such services. Or if you do not provide such services, can you email me a note stating that you cannot provide such services. I am contacting potential vendors to determine their interest in participating and what are their fees. Please contact me if you have any questions. My grant has to be submitted to CAPCOG on November 13. So a reply at your earliest convenience would be greatly appreciated.

Dennis Engelke
Grants Administrator
Caldwell County
(512)359-4686
dennis.engelke@co.caldwell.tx.us



RESOLUTION 04-2024
Authorizing Caldwell County to Apply For
A CAPCOG Regional Solid Waste Grants Program Grant

Resolution of Caldwell County authorizing the filing of a grant application with the Capital Area Council of Governments (CAPCOG) for a regional solid waste grants program grant; authorizing County Judge Hoppy Haden to act on behalf of Caldwell County in all matters related to the application; and pledging that if a grant is received Caldwell County will comply with the grant requirements of CAPCOG, the Texas Commission on Environmental Quality and the State of Texas.

WHEREAS, the Capital Area Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and

WHEREAS, Caldwell County in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY CALDWELL COUNTY IN LOCKHART, TEXAS;

- (1) That County Judge Hoppy Haden is authorized to request grant funding under the CAPCOG Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Caldwell County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
- (2) That if the project is funded, Caldwell County will comply with the grant requirements of CAPCOG, Texas Commission on Environmental Quality and the State of Texas.
- (3) The grant funds and any grant-funded equipment or facilities will be use only for the purposes for which they are intended under the grant.
- (4) Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

Passed and approved by the Caldwell County Commissioners Court in Lockhart, Texas on this 26th day of October, 2023.

 Hoppy Haden
 Caldwell County Judge

B.J. Westmoreland

 B.J. Westmoreland
 Commissioner, Precinct 1

Rusty Horne

 Rusty Horne
 Commissioner, Precinct 2

Ed Theriot

 Ed Theriot
 Commissioner, Precinct 3

Dyral Thomas

 Dyral Thomas
 Commissioner, Precinct 4

ATTEST:
Teresa Rodriguez

 Teresa Rodriguez
 Caldwell County Clerk



CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Georgetown Environmental Services
Project Name: April 2024 Community Collection Event (Primary Event)
Entity Type: Municipality County School District Other
Entity Address : 300-1 Industrial Ave Georgetown, TX 78626
Contact Name: Danielle Dutra
Contact Title: Environmental Services Coordinator
Contact E-mail: danielle.dutra@georgetown.org
Contact Phone: 512-930-6556

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe): [Click or tap here to enter text.](#)

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$15,296.30 |
| B: Amount Requested (\$10,000 - \$30,000): | \$10,000 |
| C: Proposed Match (A - B): | \$5,296.30 |
| D: % Proposed Match (C / A; at least 10%): | 35% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$8,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

City of Georgetown Environmental Services, a sub-department of Public Works initiated Community Collection Events in 2018. Held biannually in April (in conjunction with Earth Day) and September (in conjunction with “Love Where You Live Month”), these events take place from 9:00 a.m. to 1 p.m. on designated Saturdays at the Georgetown Municipal Complex (300-1 Industrial Ave, Georgetown). This City-owned property provides ample parking space and smooth traffic flow, allowing for the setup of open-top-roll-offs and collection trucks.

Our Community Collection Events aim to provide Georgetown residents with a free solution for the disposal of large and bulky residential waste materials such as mattresses, tires, electronics, furniture, scrap metal and paper shredding--items not covered by regular solid waste collection. This effort addresses the challenge of illegal dumping of hard-to-dispose of materials and promotes recycling to divert items for ending up in the landfills.

In 2024, we plan to enhance our events by introducing crayon recycling through a partnership with The Crayon Initiative. This collaboration aims to repurpose used or unwated crayons, diverting them from landfills and sending them free of charge to Children’s Hospitals across the County.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

The City of Georgetown, recognized as the fastest-growing City in the United States with a population above 50,000 for two consecutive years (14.4% growth rate from July 1, 2021 to July 1, 2022), faces an increasing incidence of illegal dumping on public property. Located over the Edwards Aquifer Recharge Zone, our city has a vested interest in safeguarding the environment and natural resources from pollution. Hosting these cleanup events aligns with our commitment to combat illegal dumping, a key goal in the Regional Solid Waste Management Plan.

Our cost estimates are based on contractual service pricing from the FY23 Community Collection Events and volume of materials collected. The City of Georgetown is contracted with Texas Disposal Systems as our exclusive waste hauler. Additionally, we have partnerships with local recycling vendors, including A Bedder World for mattress and box spring recycling, Junk-It Express for electronic recycling, Shred-It for paper shredding, and Reliable Tire Disposal for tire recycling.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Secure Vendors for April Community Collection Event/detailed confirmation email. | January 2024 |
| Begin Event Promotion-Flyers, Social Media, Code Violation Mailings | February 2024 |
| Reminder Email w/ Event Details to Participating Vendors/ Coordinate Volunteers and City Staff/Secure open top roll offs for event day | March 2024 |
| Final Email to Participating Vendors | April 8, 2024 |
| Community Collection Event | April 13, 2024 |
| Final Request for Reimbursement Submitted to CAPCOG | May 2024 |
| | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|-------------------------------|--------------------|
| Personnel (salaries + fringe) | \$0.00 |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Budget Category | Total Project Cost |
|--|--------------------|
| Travel | \$0.00 |
| Supplies | \$0.00 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | \$0.00 |
| Construction | \$0.00 |
| Contractual | \$15,296.30 |
| Other | \$0.00 |
| Indirect (must attach current indirect cost plan) | \$0.00 |
| TOTAL (most match total project cost on page 2) | \$15,296.30 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The projected expenses are calculated based on the contracted service rates derived from our FY23 Community Collection Events, taking into account the quantity of materials gathered. The required contribution of a 10% match, along with any additional costs incurred due to the increased volume of collected materials, will be covered by the City of Georgetown Environmental Services' FY24 operating budget. Presently, our FY24 budget designates \$20,000 for the two Community Collection Events under recycling programs. As the popularity of this event grows and the volume of materials collected rises, so does the associated expenditure. The estimated contractual cost for each event is \$15,296.30.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Not Applicable-requesting funding for contractual services only

Travel

Provide detail on travel associated with this application.

Not Applicable-Community Collection Event

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Not Applicable-Community Collection Event

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Not Applicable-Community Collection Event

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

Not Applicable-Community Collection Event

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

The following vendors if they haven't been already, will be procured for the April 13, 2024 Community Collection Event.

Texas Disposal Systems-Exculsive Waste Hauler (procured)

A Bedder World-Mattress and Box Spring Recycling

Junk-It Express- Electronics Recycling

Shred-It-Paper Shredding (procured)

Relilable Tire Disposal-Tire Recycling (procured)

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

None

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): 0%

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): \$0.00

Indirect rate type (fixed carry-forward, provisional, or predetermined): \$0.00

Effective dates for current rate N/A

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be

attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Georgetown Environmental Services
Project Name: September 2024 Community Collection Event (Secondary Event)
Entity Type: Municipality County School District Other
Entity Address : 300-1 Industrial Ave Georgetown, TX 78626
Contact Name: Danielle Dutra
Contact Title: Environmental Services Coordinator
Contact E-mail: danielle.dutra@georgetown.org
Contact Phone: 512-930-6556

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$15,296.30 |
| B: Amount Requested (\$10,000 - \$30,000): | \$10,000 |
| C: Proposed Match (A - B): | \$5,296.30 |
| D: % Proposed Match (C / A; at least 10%): | 35% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$8,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

City of Georgetown Environmental Services, a sub-department of Public Works initiated Community Collection Events in 2018. Held biannually in April (in conjunction with Earth Day) and September (in conjunction with “Love Where You Live Month”), these events take place from 9:00 a.m. to 1 p.m. on designated Saturdays at the Georgetown Municipal Complex (300-1 Industrial Ave, Georgetown). This City-owned property provides ample parking space and smooth traffic flow, allowing for the setup of open-top-roll-offs and collection trucks.

Our Community Collection Events aim to provide Georgetown residents with a free solution for the disposal of large and bulky residential waste materials such as mattresses, tires, electronics, furniture, scrap metal and paper shredding--items not covered by regular solid waste collection. This effort addresses the challenge of illegal dumping of hard-to-dispose of materials and promotes recycling to divert items for ending up in the landfills.

In 2024, we plan to enhance our events by introducing crayon recycling through a partnership with The Crayon Initiative. This collaboration aims to repurpose used or unwated crayons, diverting them from landfills and sending them free of charge to Children’s Hospitals across the County.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

The City of Georgetown, recognized as the fastest-growing City in the United States with a population above 50,000 for two consecutive years (14.4% growth rate from July 1, 2021 to July 1, 2022), faces an increasing incidence of illegal dumping on public property. Located over the Edwards Aquifer Recharge Zone, our city has a vested interest in safeguarding the environment and natural resources from pollution. Hosting these cleanup events aligns with our commitment to combat illegal dumping, a key goal in the Regional Solid Waste Management Plan.

Our cost estimates are based on contractual service pricing from the FY23 Community Collection Events and volume of materials collected. The City of Georgetown is contracted with Texas Disposal Systems as our exclusive waste hauler. Additionally, we have partnerships with local recycling vendors, including A Bedder World for mattress and box spring recycling, Junk-It Express for electronic recycling, Shred-It for paper shredding, and Reliable Tire Disposal for tire recycling.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Secure Vendors for April Community Collection Event/detailed confirmation email. | June 2024 |
| Begin Event Promotion-Flyers, Social Media, Code Violation Mailings | July 2024 |
| Reminder Email w/ Event Details to Participating Vendors/ Coordinate Volunteers and City Staff/Secure open top roll offs for event day | August 2024 |
| Final Email to Participating Vendors | September, 2024 |
| Community Collection Event | September 2024 |
| Final Request for Reimbursement Submitted to CAPCOG | October 2024 |
| | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|-------------------------------|--------------------|
| Personnel (salaries + fringe) | \$0.00 |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Budget Category | Total Project Cost |
|--|--------------------|
| Travel | \$0.00 |
| Supplies | \$0.00 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | \$0.00 |
| Construction | \$0.00 |
| Contractual | \$15,296.30 |
| Other | \$0.00 |
| Indirect (must attach current indirect cost plan) | \$0.00 |
| TOTAL (most match total project cost on page 2) | \$15,296.30 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The projected expenses are calculated based on the contracted service rates derived from our FY23 Community Collection Events, taking into account the quantity of materials gathered. The required contribution of a 10% match, along with any additional costs incurred due to the increased volume of collected materials, will be covered by the City of Georgetown Environmental Services' FY24 operating budget. Presently, our FY24 budget designates \$20,000 for the two Community Collection Events under recycling programs. As the popularity of this event grows and the volume of materials collected rises, so does the associated expenditure. The estimated contractual cost for each event is \$15,296.30

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Not Applicable-requesting funding for contractual services only

Travel

Provide detail on travel associated with this application.

Not Applicable-Community Collection Event

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Not Applicable-Community Collection Event

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Not Applicable-Community Collection Event

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

Not Applicable-Community Collection Event

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Texas Disposal Systems (procured through City contract)

A Bedder World

Junk-It Express

Shred-It

Relilable Tire Disposal

All vendors will be procured for the September 2024 Community Collection Event following state laws and City of Georgetown's procurement policies.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

None

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): 0%

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): \$0.00

Indirect rate type (fixed carry-forward, provisional, or predetermined): \$0.00

Effective dates for current rate N/A

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be

attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Llano
Project Name: Community Collection Event – September 2024 (1)
Entity Type: Municipality County School District Other
Entity Address : 301 W. Main, Llano, TX 78643
Contact Name: Cara Hewitt
Contact Title: Finance Director
Contact E-mail: financedirector@cityofllano.com
Contact Phone: 325-247-4158

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe): [Click or tap here to enter text.](#)

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$11,200.00 |
| B: Amount Requested (\$10,000 - \$40,000): | \$10,080.00 |
| C: Proposed Match (A - B): | \$1,120.00 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$10,080.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

The city will do 1 curbside residential bulk trash collection event in September 2024. We use our contracted waste collection company to perform the bulk pickup and the basis for the cost estimate is what they charge to perform the services. These events are done to help decrease the amount of illegal dumping.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|---|
| Contact Waste Connections & Schedule | 0 days |
| September 2024 Collection event advertising | 90 days |
| Hold the event in September | 180 days |
| Pay vendor for September event | 270 days |
| Submit to CAPCOG for reimbursement | 275 days |
| Click or tap here to enter text. | 1 |
| Click or tap here to enter text. | Click or tap here to enter text. |

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | 0.00 |
| Travel | 0.00 |
| Supplies | 0.00 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 0.00 |
| Construction | 0.00 |
| Contractual | \$11,200.00 |
| Other | 0.00 |
| Indirect (must attach current indirect cost plan) | 0.00 |
| TOTAL (most match total project cost on page 2) | 11,200.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The project cost is based on what the vendor charges us for the collection event. We have budgeted \$11,200.00.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Click or tap here to enter text.

Travel

Provide detail on travel associated with this application.

Click or tap here to enter text.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Click or tap here to enter text.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Click or tap here to enter text.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

Click or tap here to enter text.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

The contractor is Waste Connections who is also our garbage service provider.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Click or tap here to enter text.

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): Click or tap here to enter text.

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): Click or tap here to enter text.

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be

attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Llano
Project Name: Community Collection Event – March 2025 (2)
Entity Type: Municipality County School District Other
Entity Address : 301 W. Main, Llano, TX 78643
Contact Name: Cara Hewitt
Contact Title: Finance Director
Contact E-mail: financedirector@cityofllano.com
Contact Phone: 325-247-4158

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$11,200.00 |
| B: Amount Requested (\$10,000 - \$40,000): | \$10,080.00 |
| C: Proposed Match (A - B): | \$1,120.00 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$10,080.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

The city will do a curbside residential bulk trash collection event in March, 2025. We use our contracted waste collection company to perform the bulk pickup and the basis for the cost estimate is what they charge to perform the services. These events are done to help decrease the amount of illegal dumping.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Schedule Event w/ Waste Connections | 10 days |
| March 2025 Collection event advertising | 150 days |
| Hold the event in March | 210 days |
| Pay vendor for March event | 240 days |
| Submit for reimbursement to CAPCOG | 240 days |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | 0.00 |
| Travel | 0.00 |
| Supplies | 0.00 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 0.00 |
| Construction | 0.00 |
| Contractual | \$11,200.00 |
| Other | 0.00 |
| Indirect (must attach current indirect cost plan) | 0.00 |
| TOTAL (most match total project cost on page 2) | 11,200.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The project cost is based on what the vendor charges us for the collection event. We have budgeted \$11,200.00.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Click or tap here to enter text.

Travel

Provide detail on travel associated with this application.

Click or tap here to enter text.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Click or tap here to enter text.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Click or tap here to enter text.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

Click or tap here to enter text.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

The contractor is Waste Connections who is also our garbage service provider.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Click or tap here to enter text.

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): Click or tap here to enter text.

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): Click or tap here to enter text.

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be

attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Lockhart
Project Name: Downtown Trash Receptacle Replacement
Entity Type: Municipality County School District Other
Entity Address : 308 West San Antonio Street, Lockhart, Texas 78644
Contact Name: Sean Kelley
Contact Title: Public Works Director
Contact E-mail: skelley@lockhart-tx.org
Contact Phone: 512-398-6452

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|----------|
| A: Total Project Cost: | \$34,000 |
| B: Amount Requested (\$10,000 - \$30,000): | \$30,000 |
| C: Proposed Match (A - B): | \$4,000 |
| D: % Proposed Match (C / A; at least 10%): | 11.76% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$25,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

The City of Lockhart is close to breaking ground on its Downtown Revitalization Project. This project is anticipated to start construction February 2024 and be completed in February of 2026. As part of this project, the City would like to replace trash receptacles and offer recycling receptacles downtown. The placement of the receptacles will create a cleaner environment downtown and reduce the amount of recyclable goods from disposal at the landfill. As part of this program, City staff will work with Keep Lockhart Beautiful, a Keep Texas Beautiful affiliate, to inform the public of the new receptacles and services downtown. As an economically disadvantaged county, we understand the importance of public outreach and actively integrate programming to bridge the environmental disparity that often comes with being located in an economically disadvantaged county. If the funding amount were reduced to the minimum, new recycling services may not be achievable with the City’s current budget constraints.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|------------------------|--|
| Start Downtown Project | February 2024 |

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Order Trash/Recycling Receptacles | First Quarter of 2025 |
| Install Receptacles Downtown | Fourth Quarter of 2025 |
| Public Outreach | Fourth Quarter of 2025 |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | November 2025 |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Personnel (salaries + fringe) | Click or tap here to enter text. |
| Travel | Click or tap here to enter text. |
| Supplies | Click or tap here to enter text. |
| Equipment (per-unit acquisition cost of \$5,000 or more) | \$32,500 |
| Construction | \$1,000 |
| Contractual | Click or tap here to enter text. |
| Other | \$500 |
| Indirect (must attach current indirect cost plan) | Click or tap here to enter text. |
| TOTAL (most match total project cost on page 2) | \$34,000 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

If the grant were awarded to the City of Lockhart, the money received would be used for the purchase of twenty-five new commercial trash/recycling cans to be placed around the historic downtown of Lockhart. The remaining funds would be used to notify the public of the new services. The notifications would include instructions on acceptable items for the new recycling receptacles and education on the reduction of waste to the landfills. It is the City's goal to purchase trash/recycling receptacles that are also constructed of recyclable material, this will further demonstrate the importance and practical use of recyclable goods.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Click or tap here to enter text.

Travel

Provide detail on travel associated with this application.

Click or tap here to enter text.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Click or tap here to enter text.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Click or tap here to enter text.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

It is estimated to cost approximately \$40/unit to anchor the trash/recycling receptacles to the sidewalk around the historic downtown district, for a total value of \$1,000 for the installation. This installation would be covered by the City, should the grant be awarded.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Click or tap here to enter text.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

The importance of public notification should not be understated. For the project to be successful, it will be necessary to notify the public of the newly installed trash/recycling receptacles around downtown. The notification will be completed by the City of Lockhart's Public Information Officer and the City will also recruit the help of Keep Lockhart Beautiful. This organization has an excellent track record on completing environmental projects. Most of the notification will take place on both the City's and Keep Lockhart Beautiful's social media accounts. The cost for public notification is estimated at a cost of \$500.

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): [Click or tap here to enter text.](#)

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): [Click or tap here to enter text.](#)

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Thursday, 11/30/2023):
12/5/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue

to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Resolution 2023-21

Resolution of the City of Council of the City of Lockhart, Texas authorizing the filing of a grant application with the CAPCOG for a regional solid waste grants program grant; authorizing the Mayor to act on behalf of the City of Lockhart in all matters related to the application; and pledging that if a grant is received the City of Lockhart will comply with the grant requirements of the CAPCOG, the Texas Commission On Environmental Quality and the State of Texas.

Whereas, the CAPCOG is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and

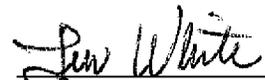
Whereas, the City of Lockhart in the State of Texas is qualified to apply for grant funds under the Request for Applications.

Now, therefore, be it resolved by the City of Lockhart, Texas;

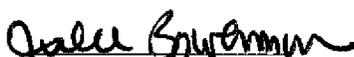
1. That the Mayor is authorized to request grant funding under the CAPCOG Request for Applications of the Regional Solid Waste Grants Program and act on behalf of the City of Lockhart in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, the City of Lockhart will comply with the grant requirements of the CAPCOG, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

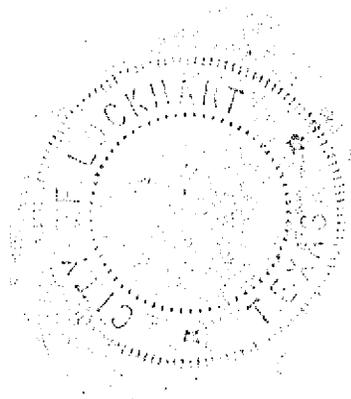
Passed and approved by the City of Lockhart, Texas on this the 5th day of December, 2023.

APPROVED:


Lew White, Mayor

ATTEST:


Julie Bowermon
City Secretary



APPROVED AS TO FORM:


Monte Akers
City Attorney

KEEP LOCKHART BEAUTIFUL

November 6, 2023

City of Lockhart

Mayor Lew White

308 W. San Antonio Street

Lockhart, Texas 78644

Re: CAPCOG Solid Waste Grant Application

Dear Mayor White,

On behalf of Keep Lockhart Beautiful, we enthusiastically pledge our wholehearted support for the City of Lockhart Downtown Revitalization Project. We commend the City's dedication to the health and well-being of its residents.

Keep Lockhart Beautiful is eager to collaborate with the city to enhance the environmental landscape. In alignment with your proposed initiatives, we stand ready to contribute by educating the public on the significance of recycling and effective waste management. Our commitment includes promoting the utilization of new receptacles not only to city residents but also to county residents and visitors frequenting downtown Lockhart.

As a primary stakeholder, the City of Lockhart remains an invaluable ally and advocate for Keep Lockhart Beautiful. We appreciate the City's cooperative approach to waste management.

Respectfully,



Sally Daniel

Chairperson, Keep Lockhart Beautiful

City of Lockhart-Downtown Revitalization Project

Downtown Trash/Recycling Receptacles



November 10, 2023

Sean Kelley
Public Works Director
City of Lockhart

RE: Capital Council of Governments (CAPCOG)
Solid Waste Grant Application

Mr. Kelley,

Thank you for reaching out to our company and informing us about the CAPCOG's Solid Waste Grant and your efforts to secure funding for replacing the trash receptacles for the (Lockhart) Downtown Revitalization Project. It is my understanding that you also want to purchase new single stream recycling receptacles as well. Both projects will need sufficient funds to produce a product that needs to be both appealing and practical.

Being the City of Lockhart's solid waste provider, we are supportive of any effort that encourages the public to properly dispose of their refuse while being cognizant of keeping recyclables from entering our landfill, 130 Environmental Park.

We are also active in initiating programs that help minimize illegal dumping (which is prevalent in our region) while promoting education towards proper recycling and other sustainability efforts. Therefore, we are in total support of your desire to receive the funding through the CAPCOG grant for your project.

Please let us know if there is anything else we can do in support of this project; it will make a great impact in beautifying our growing community.

Best Regards,

Alfonso Sifuentes

Alfonso Sifuentes
Director of Public Sector Services & Community Relations





CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Llano County
Project Name: Countywide Collection Event – April 20, 2024
Entity Type: Municipality County School District Other
Entity Address : 8347 Ranch Road 1431 – Buchanan Dam, Texas 78609
Contact Name: Linda Raschke
Contact Title: County Commissioner Precinct 2
Contact E-mail: linda.raschke@co.llano.tx.us
Contact Phone: 512-793-6181

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$14,000.00 |
| B: Amount Requested (\$10,000 - \$40,000): | \$12,600.00 |
| C: Proposed Match (A - B): | \$ 1,400.00 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$12,600.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Llano County hopes to host a Community Collection Event on April 20, 2024 at the Llano County Precint Yard located at 8347 West Ranch Road 1431, Buchanan Dam, TX. Event will be hosted in partnership with Kingsland MUD, Kingsland WSC, the City of Sunrise Beach Village, and the Buchanan Lake Village Landowners Association. Scrap Tires will be collected by Reliable Tire Disposal, MSW Site Transporter Registration No. 6200792 and MSW Scrap Tire Processor Registration No. 6200888, transported to their facility at 3345 SH 29E, Burnet, TX for recycling and chipping into 1” pieces and sold as tire derived fuel, and steel removed will be sold on market to highest bidder. Waste Management Services’ Burnet County Transfer Station Registration No. 40035 will transport household waste accepted to the Austin Community Landfill, MSW Permit No. 249D (RN100215938) for proper disposal. Costs are estimated off of an FY 2023 CCE.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Anticipate to receive a notice to proceed | 0 Days |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Collection Date | 20 Days |
| Final Request for Reimbursement | 70 Days |
| | |
| | |
| | |
| | |
| | |
| | |
| Final Request for Reimbursement Submitted to CAPCOG | 70 Days |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | |
| Travel | |
| Supplies | |
| Equipment (per-unit acquisition cost of \$5,000 or more) | |
| Construction | |
| Contractual | \$14,000.00 |
| Other | |
| Indirect (must attach current indirect cost plan) | |
| TOTAL (most match total project cost on page 2) | \$14,000.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Personnel cost will be “in-kind” contribution with all of our volunteers

Equipment will also be “in-kind” contribution

Contractual will be for roll-off containers, tire trailer

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

There will be no wages – all “in-kind”

Travel

Provide detail on travel associated with this application.

N/A

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

All supplies will be provided by Llano County and Kingsland Municipal Utility District

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Equipment provided by Llano County and Kingsland Municipal Utility District

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

No Construction

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Roll-Off containers, tire trailer

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

None

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): [Click or tap here to enter text.](#)

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): None

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Resolution

Resolution of Llano County, authorizing the filing of a grant application with the Capital Area Council of Governments for a regional solid waste grants program grant; authorizing Linda Raschke, Llano County Commissioner – Precinct 2, to act on behalf of Llano County in all matters related to the application; and pledging that if a grant is received Llano County will comply with the grant requirements of the Capital Area Council of Governments the Texas Commission On Environmental Quality and the State of Texas.

Whereas, the Capital Area Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and

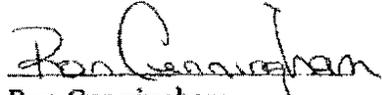
Whereas, Llano County in the State of Texas is qualified to apply for grant funds under the Request for Applications.

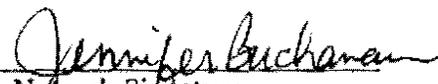
Now, therefore, be it resolved by Llano County in Llano, Texas

1. That Linda Raschke, Llano County Commissioner – Precinct 2 is authorized to request grant funding under the Capital Area Council of Governments Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Llano County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, Llano County will comply with the grant requirements of the **Capital Area Council of Government**, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

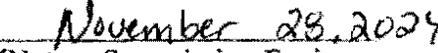
Passed and approved by Llano County Commissioners Court in Llano County, Texas on this the 13th day of November, 2023.

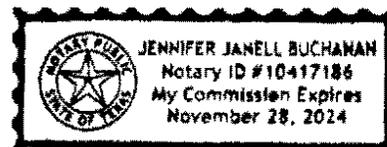

Llano County Judge


Ron Cunningham


Notary's Signature

(Notary's Printed Name)


(Notary Commission Expire)



CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Llano County
Project Name: Countywide Collection Event – October 12, 2024
Entity Type: Municipality County School District Other
Entity Address : 8347 Ranch Road 1431 – Buchanan Dam, Texas 78609
Contact Name: Linda Raschke
Contact Title: County Commissioner Precinct 2
Contact E-mail: linda.raschke@co.llano.tx.us
Contact Phone: 512-793-6181

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe): [Click or tap here to enter text.](#)

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$19,333.33 |
| B: Amount Requested (\$10,000 - \$40,000): | \$17,400.00 |
| C: Proposed Match (A - B): | \$1,933.33 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$17,400.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Llano County hopes to host a Community Collection Event on October 1, 2024 at the Llano County Precint Yard located at 8347 West Ranch Road 1431, Buchanan Dam, TX. Event will be hosted in partnership with Kingsland MUD, Kingsland WSC, the City of Sunrise Beach Village, and the Buchanan Lake Village Landowners Association. Scrap Tires will be collected by Reliable Tire Disposal, MSW Site Transporter Registration No. 6200792 and MSW Scrap Tire Processor Registration No. 6200888, transported to their facility at 3345 SH 29E, Burnet, TX for recycling and chipping into 1” pieces and sold as tire derived fuel, and steel removed will be sold on market to highest bidder. Waste Management Services’ Burnet County Transfer Station Registration No. 40035 will transport household waste accepted to the Austin Community Landfill, MSW Permit No. 249D (RN100215938) for proper disposal. Costs are estimated off of an FY 2023 CCE

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Anticipate to receive a notice to proceed | 0 Days |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Collection Date | 30 Days |
| Final Request for Reimbursement | 70 Days |
| | |
| | |
| | |
| | |
| | |
| | |
| Final Request for Reimbursement Submitted to CAPCOG | 70 Days |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | |
| Travel | |
| Supplies | |
| Equipment (per-unit acquisition cost of \$5,000 or more) | |
| Construction | |
| Contractual | \$19,333.33 |
| Other | |
| Indirect (must attach current indirect cost plan) | |
| TOTAL (most match total project cost on page 2) | \$19,333.33 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Personnel cost will be “in-kind” contribution with all our volunteers

Equipment will also be “in-kind” contribution

Contractual will be for roll-off containers, tire trailer, good will trailer

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

There will be no wages – all will be “in-kind”

Travel

Provide detail on travel associated with this application.

None

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

All supplies will be provided by Llano County and Kingsland Municipal Utility District

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Equipment provided by Llano County and Kingsland Municipal Utility District

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

No Construction

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Roll-off containers, tire trailer, good will trailer

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

None

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): None

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): None

Indirect rate type (fixed carry-forward, provisional, or predetermined): None

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Resolution

Resolution of Llano County, authorizing the filing of a grant application with the Capital Area Council of Governments for a regional solid waste grants program grant; authorizing Linda Raschke, Llano County Commissioner – Precinct 2, to act on behalf of Llano County in all matters related to the application; and pledging that if a grant is received Llano County will comply with the grant requirements of the Capital Area Council of Governments the Texas Commission On Environmental Quality and the State of Texas.

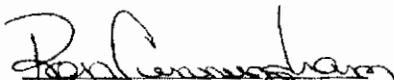
Whereas, the Capital Area Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and

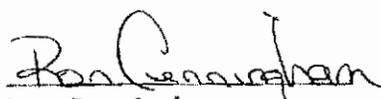
Whereas, Llano County in the State of Texas is qualified to apply for grant funds under the Request for Applications.

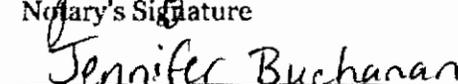
Now, therefore, be it resolved by Llano County in Llano, Texas

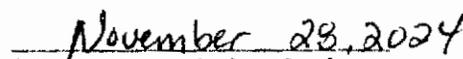
1. That Linda Raschke, Llano County Commissioner – Precinct 2 is authorized to request grant funding under the Capital Area Council of Governments Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Llano County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, Llano County will comply with the grant requirements of the **Capital Area Council of Government**, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

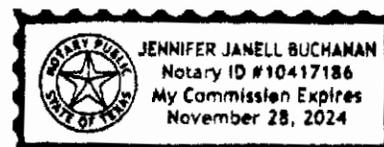
Passed and approved by Llano County Commissioners Court in Llano County, Texas on this the 13th day of November, 2023.


Llano County Judge


Ron Cunningham


Notary's Signature

(Notary's Printed Name)


(Notary Commission Expire)



CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Fayette County Recycling
Project Name: Fayetteville Facility
Entity Type: Municipality County School District Other
Entity Address : 800 Columbus Hall Lane, Fayetteville, TX 78940
Contact Name: Paul Zapalac
Contact Title: Fayette County Recycling Manager
Contact E-mail: paul.zapalac@co.fayette.tx.us
Contact Phone: 979 250 3188

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|--------|
| A: Total Project Cost: | 57,000 |
| B: Amount Requested (\$10,000 - \$40,000): | 38,190 |
| C: Proposed Match (A - B): | 18,810 |
| D: % Proposed Match (C / A; at least 10%): | 33% |
| E: Minimum Amount Acceptable (min: \$10,000): | 30,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Fayette County currently operates a county wide recycling program. Each year we strive to grow our program in the hopes of meeting the needs of our citizens and reduce waste transported to the landfill from our county. We operate a main facility in LaGrange, with four sub-hubs and also have four rural routes. Our main objective is to provide disposal options to the residents in all areas of Fayette County, giving them an avenue to properly recycle those items. We believe if they have a viable option to recycle, they will choose recycling over sending the item to the landfill or illegally dumping it. Fayette County leaders focus on proper and adequate recycling options and have invested in the program since 1994. Through your help, we will construct a 20' x 30' pole barn, on a concrete slab and install a cardboard baler at our Fayetteville location located at the eastern most edge of the Cap COG Region. The facility will serve the residents of the City of Fayetteville and neighboring rural areas which don't readily have access to recycling. We all know landfills are inundated with items that could be recycled if there were an easier way. We strive to create that outlet, not only for our current residents but for generations to come. Our belief is, this addition to our current program will serve the residents for the next 30 years or more. Our current process entails running a cargo trailer, loading cardboard into it and returning to the baler in LaGrange. By expanding at this location, this would allow us to bale material onsite and transport only compressed material back to the main facility.

For nearly three decades, the percentage of boxes that Americans recycle has increased. For example, in 1993, about 55 percent of cardboard in the U.S. made its way into the recycling bin. By 2011, that number had risen to 91 percent, but by 2013, only 89 percent of cardboard was recycled, a rate that held steady and, as the Pew Research Center reports, continues to remain flat. This means more than 10

percent of consumer cardboard is thrown away each year in the United States. At that rate Americans are throwing away about 350,000 tons of boxes in landfills. With your help we can create a viable outlet for the citizens of Fayette County to use for years to come.

Studies show 70% of Americans shop online regularly, their purchases represent about 18% of the global ecommerce. This project would help create a small but very important impact in the overall scheme of recycling and more importantly a huge impact to our area residents. A new Bace 60” vertical baler would cost \$18,550 delivered, in the event we are not fully funded, we would search for a good used baler at an estimated cost of \$7000. Currently at this site there is a 12’ x 20’ carport with an unsteady gravel floor. If this project were fully funded we would pour concrete, under this carport with a sloped accessible apron, for our recycling customers to have a more reliable surface to stand on while utilizing our recycling trailer. This would be one of the projects cut on our line item budget if we are not fully funded.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Order baler & pole barn supplies | 1-10 days |
| Order & deliver dirt, limestone & select fill for project | First 30 days |
| Compact base material | 15-30 days |
| Form & pour slab base | 30-90 days |
| Rough in electrical | 15-60 days |
| Construct pole barn | 60-90 days |
| Electrical installation | 100 days |
| Baler installation | 90-120 days |
| Final punch list & grading of site material | 120 days |
| Test baler, prepare billing paperwork | 120-180 day |
| Final Request for Reimbursement Submitted to CAPCOG | 180 days |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | 0 |
| Travel | 0 |
| Supplies | 0 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 18,550.00 |
| Construction | 26,450.00 |
| Contractual | 5,000.00 |

| Budget Category | Total Project Cost |
|--|-----------------------|
| Other | Base material 7000.00 |
| Indirect (must attach current indirect cost plan) | 0 |
| TOTAL (most match total project cost on page 2) | 57,000.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The projected total project cost is \$57,000, in which we are applying for \$38,190. The materials for the polebarn and site enhancement, which include metal sheating, trim, doors, and concrete is \$26,450. The county is providing all labor for the polebarn through our road and bridge department. The cost of the electrical construction and fans is \$5000. The base material which includes: dirt, select fill, and limestone is \$7000. A new Bace 60" vertical baler would cost \$18,550 delivered, in the event we are not fully funded, we would search for a good used baler at an estimated cost of \$7000. Currently the county has \$27,000 of which could be used toward developing this site. If awarded the grant, we could make this proposal a reality. Regardless of the amount funded the county will provide atleast at 33% match.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

The county will provide all personnel for construction of this site, no wages will be charged to the grant.

Travel

Provide detail on travel associated with this application.

N/A

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

N/A

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Bace 60" vertical baler V63OCC single phase \$14,940.00 and shipping of \$3610.00 totaling \$18,550.00. The baler will be used 100% of the time for recycling cardboard at the facility and with proper service we anticipate the cardboard baler to last roughly 20 years at this facility.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

Our road and bridge department will provide the necessary work as needed. They will perform the dirt work, frame and pour the foundation and weld the structure together. Once the material is needed to erect the building, they will haul and deliver to Fayetteville the supplies. The labor cost is estimated for 3 workers/120 hours totaling \$8450. This labor is being covered within the 33% county match.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

A local licensed electrician will be used to wire the proposed building and connect the baler. We have several electricians who have done work in the past within the recycling department and are familiar with our needs. When the time is right, we will obtain a bid for the electrical work which is budgeted at \$5000 for labor and supplies.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

The \$7000 is for base material such as: select fill, dirt and limestone for the base we will need to construct and foundation under the polebarn and approach to the area within the yard.

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): 0

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): 0

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/9/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Resolution

Resolution of Fayette County, Texas authorizing the filing of a grant application with the Capital Area Council of Governments for a regional solid waste grants program grant; authorizing Paul Zapalac, Recycling Coordinator, to act on behalf of Fayette County in all matters related to the application; and pledging that if a grant is received Fayette County will comply with the grant requirements of the Capital Area Council of Governments, the Texas Commission On Environmental Quality and the State of Texas.

Whereas, the Capital Area Council of Governments is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of the COG's adopted regional solid waste management plan; and

Whereas, Fayette County in the State of Texas is qualified to apply for grant funds under the Request for Applications.

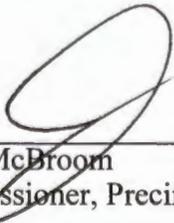
Now, therefore, be it resolved by Fayette County in La Grange, Texas;

1. That Paul Zapalac, Recycling Coordinator, is authorized to request grant funding under the Capital Area Council of Governments Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Fayette County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, Fayette County will comply with the grant requirements of the Capital Area Council of Governments, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

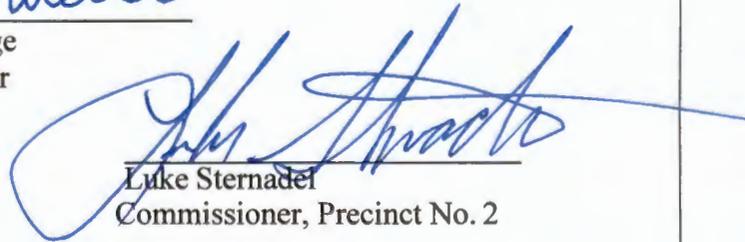
Signed this 9th day of November, 2023.



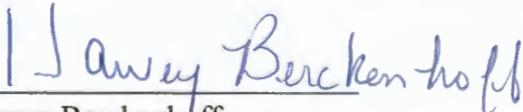
County Judge
Dan Mueller



Jason McDroom
Commissioner, Precinct No. 1



Luke Sternadel
Commissioner, Precinct No. 2



Harvey Berckenhoff
Commissioner, Precinct No. 3



Drew Brossmann
Commissioner, Precinct No. 4

ATTEST:



Brenda Fietsam, Fayette County Clerk



Private Industry Notification, Fayette County FY24/25

Tri County Disposal, Blythe Vitek, owner 979 702 8663 11/07/2023

Blythe said, "I believe that would be great for the county residents".

Texas Disposal Systems, Stefanie Quimby Accounts Rep. 512 422 9980 11/07/2023

No reply till 11/13/2023 saying she is "checking with her Ops and Routing teams".

Stefanie, stated all cardboard would have to be taken to the Creedmore facility. 11/17/23

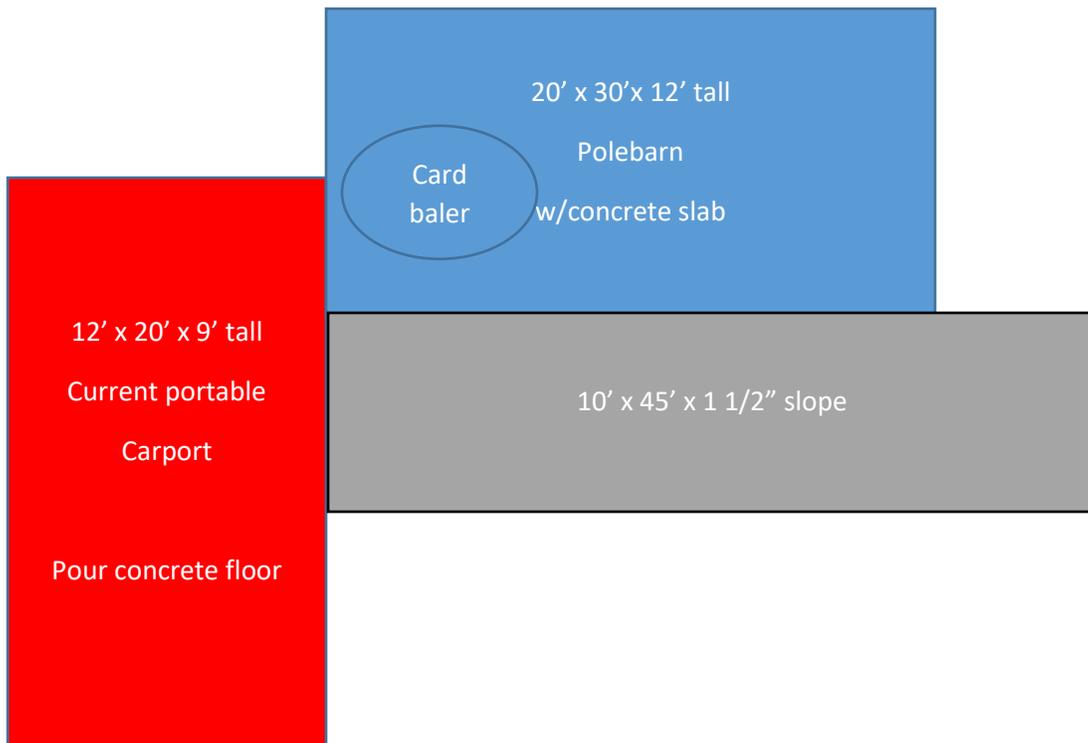
All Star Roll Off, LLC, Roy & Laurie Whisnant owners 979 966 9726 11/07/2023

They currently don't offer cardboard recycling in the Fayetteville area.

Fayetteville Recycling Center

800 Columbus Hall Lane

★ 200 Amp Electrical Service



Notes

- The **red** structure is currently onsite for our recycling trailer, the grant would provide a concrete slab in this structure.
- The **blue** structure would be the pole barn with a concrete slab and doors.
- The **gray** area would be an open concrete area for a level approach to the recycling area.

City of Fayetteville, Texas

P.O. Box 393, Fayetteville, Texas 78940

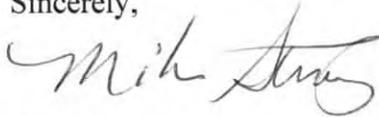
Michael L. Stroup, Mayor
979-378-2550
mayor.fayetteville@cvctx.com

November 9, 2023

TO WHOM IT MAY CONCERN:

The City of Fayetteville wholly supports Fayette County building a 20' X 30' recycling building on Fayetteville city property. Hopefully, this will expand Fayette County's recycling program in the Fayetteville area.

Sincerely,



Mike Stroup
Mayor

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

Sale & Delivery of One (1) 60" Vertical Baler – SINGLE PHASE- Lead time 4 to 8 weeks* from Deposit.

**Subject to availability and must be confirmed at time of quote*

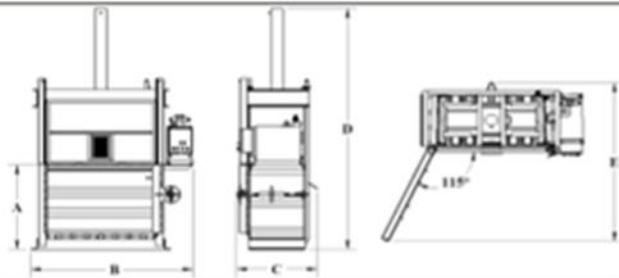
Vertical Baler: V63OCC

The V63OCC baler is configured for generating mill size, marketable bales of corrugated materials (OCC) while controlling equipment cost. This model is ideal for Retailers, Grocery Stores, Drug Stores, and other organizations that recycle OCC.

| Specifications | |
|---|--------------------|
| Performance | |
| Nominal Bale Size | 60" x 30" x 48" |
| Bale Weight | Up to 1000 lbs OCC |
| Bale Volume | 50 cu. ft. |
| No. of Bale Tie Slots | 5 |
| Compact Force lbs - Based on Factory Set (psi) | 50,893 |
| Platen Pressure | 34 PSI |
| Average Cycle Time | 49 Seconds |
| Loading Height | 54.50" |
| Ejector System | Semi-Automatic |
| Hydraulic / Electrical | |
| Motor HP | 10 |
| Voltage 3 Phase | 208V, 230V, 480V |
| Full Load Amps (A = Amps) | 30A, 28A, 14A |
| Pump GPM | 10.5 |
| Factory Set System Pressure PSI | 1800 |
| Cylinder Bore x Stroke | 6" x 42" |
| Hydraulic Tank-Capacity Gallons | 22 |
| ADDITIONAL HYDRAULIC/ELECTRICAL CONFIGURATIONS ARE AVAILABLE. PLEASE CALL RACE FOR MORE INFORMATION. | |

Available Options:

- 10HP-Submersible Power Unit (Call for Details)
- Slotted Front Door
- Wire Guides (allows for front bale tie-off)
- Rear Feed Opening, Front Eject
- Feed Chute
- Counter Weighted Floppy Retainer Dogs
- Oil Heater
- Weather Proof Package
- Full Bale Light



| DIM. (in./mm) | A | B | C | D | E |
|---------------|------------|------------|-----------|-------------|------------|
| V63OCC | 54.50/1384 | 88.72/2254 | 38.69/983 | 139.12/3534 | 91.31/2319 |

Due to continual product improvement RACE reserves the right to change specifications without notice. The information and pictures used in the document are for illustrative purposes only. Printed on recycled paper. September 2017

Installation of One (2) Vertical Balers



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

HSC to perform the following services in La Grange, TX ----- **CAN BE QUOTED**

- Install One Vertical Baler per manufacturers specifications
- Off load and anchoring baler to customer prepared foundation using standard equipment anchors. (Does not include utilizing or providing epoxy anchors)
- Assembling baler components provided by manufacturer
- Install safety devices and guards provided by manufacturer
- Set bale chain, bale hook and platen in home positions
- Provide and install electrical pigtail from baler control cabinet to customers disconnect (must be within 5 feet of baler control cabinet)
- Fill hydraulic tank with hydraulic oil provided by the customer
- Test Equipment
- INCLUDEs -- Training to follow immediately – material must be present

*Note – Install price based on ramp into Building and clear path to install.

Himes Service Company to provide the following:

- Tools and welding equipment
- Qualified personnel to complete services listed above.
- Provide qualified, experienced technicians to Install, Start-Up and provide operational training on the Vertical Baler to be completed in single standard workday. Any time beyond the allotted scope will result in additional travel and labor charges at the standard time and materials at cost.

Additional Services Available Upon Request (Based on standard Time and Material Rates):

- Modifications to or layout changes to surrounding equipment to allow equipment being installed to fit properly
- Uninstalling existing equipment
- Unloading at dock height only (no ramp access) or having other limiting access into install area that will require additional time or additional equipment to offload, set or install baler (includes limited ceiling heights, door sizes, etc.)
- Troubleshooting during start-up to be billed at time and material
- Removal of supports, walls, bunkers, barriers, or other equipment or supports to access area
- Additional time or return trips for startup or equipment operations training to be billed at T&M
- Replacing missing parts, components, wires, etc. if any, at the request of the customer or if wires are not marked, retracing and/or replacing wiring will be billed at time and material.
- Installation of any other equipment or modifications to marry up to existing equipment

The following items are expenses assumed by the Purchaser to complete the Installation - Terms and Conditions:

- Prepared foundation per manufactures specifications (completed prior to arrival of HSC crew)
- Priced based on standard removal/installation. Upon review of site, if obstacles, low ceilings, uneven floor, no ground access, or other interferences existing price will be adjusted accordingly.
- Electrical power must be within 5 feet of MCC (*adequate power must be available at time on install, if return trip is required to start-up equipment, customer will be billed at time, travel, and material*) Price does not include running electricals, seal-tite or conduit. Customer to provide Licenses Electrician required to make electrical connection.
- Access to facility for full duration of installation. Return trips to complete installation or start up to be billed at standard Time and Material rates.
- Clean, accessible working area around equipment and clear path for equipment removal/install. Pits, equipment, and enclosed areas to be cleaned of all hazards (including fire hazards) prior to arrival of HSC crew.
- Customer responsible for submitting all applicable taxes, requesting permits, and meeting any unknown local codes.
- This quotation is valid for thirty (15) days from quotation date, estimates on freight are subject to change at booking.
- Please refer to our website for our full Equipment and Installation Terms and Conditions of Sale - www.HimesService.com



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

Terms of Quotation and Items for Customer to supply:

1. Customer responsible for ensuring that the sites are aware and adheres to the following terms.
2. Customer to supply all equipment & parts (wire, steel, etc.) required to complete work per manufacturers specs, not listed as HSC supplied.
3. Customer to provide 8k forklift to perform work quoted.
4. Equipment, pits, and area must be cleaned out and accessible for removal full duration of service work.
5. Priced based on standard removal/installation. Upon review of site, if obstacles, low ceilings, uneven floor, no ground access, or other interferences existing price will be adjusted accordingly.
6. All work must be completed consecutively during one trip to prevent additional travel, wait time charges or rental equipment charges.
7. Removal of any additional equipment, guards, columns, pylons, etc. to allow for equipment removal or installation to be billed at T&M.
8. Electrical power to MCC and all associated equipment. And adequate power to operate HSC tools.
9. Electrician for all electrical connections. Price does not include providing or running any wiring or conduit.
10. Access to building 12 to 24 hours a day, 7 days a week including weekend and holidays.
11. Prepared foundation and pits per manufactures specifications (completed prior to arrival of HSC crew)
12. Fully charged water hose and adequate fire suppression in work area for safety. Hot work permits for full time HSC onsite – prepared prior to arrival of crew.
13. Customer or site to provide personnel needed for fire watch for the duration of the project.
14. Clean, accessible working area around equipment and clear path for equipment removal/install. Pits, equipment, and enclosed areas to be cleaned of all hazards (including fire hazards) prior to arrival of HSC crew.
15. Customer responsible for capping or removing all sprinkler, water, security, network, or any other lines above or attached to the equipment being installed, repaired, or removed.
16. Does not include installing or connecting transitions to other equipment, additional platforms, catwalks, control panels, etc., to other equipment or additional guards for piping, cylinders, etc. on equipment.
17. Fabrication / installation of additional supports, guards, transitions, etc. to be billed at time and material.
18. HSC is not responsible for the production rate or warranty of system.
19. Price does not include computer work or programming changes to any equipment or MCC.
20. HSC is not responsible for securing electrical lines left at site at time of equipment removal or filling/covering pits or anchor holes or repairing damage or holes in foundation/floor or repairing columns, bollards, or other items affected by work.
21. If additional work required due to structural / subfloor damage or additional equipment repairs requested at time of work, costs will be billed at the following rates: \$145 per man hour, parts / supplies at cost, travel/room/meals expenses at cost.
22. HSC will not be liable for any damage to floor due to weight of equipment or lifting equipment.
23. If delays are incurred due to extreme weather conditions, facility not ready, other contractors or customer's direct intervention or delay, the customer will be responsible for the added costs.
24. HSC will not be held liable for any damage to floor due to weight of equipment or lifting equipment.
25. Price does not include providing performance bond, payment bonds, performance guarantees or costs associated with any Delay Damages.
26. All equipment and parts must be delivered in a logical order of installation. If delays occur due to equipment not arriving in this manner, additional cost will be incurred to compensate for time delays. This includes delays or stoppage due to any shipping or port delays, site preparedness delays, engineering, or design delays, etc. and can include additional charges for travel, rental equipment, delivery fees, wait time, etc. due to extending job timeframe or stoppage. Additional charges will also be incurred if HSC is required to perform temporary installments to continue with installation while awaiting equipment or parts or for any wait time incurred due to waiting on parts, equipment, changes, or any other delays caused by others.
27. HSC will in no event be responsible for any consequential damages, including but not limited to lost profits, lost sales, increased freight or shipping costs, increased handling costs or lost production time arising from the performance, or failure of performance of the equipment or work performed.
28. Notwithstanding any other terms, obligations and conditions contained in this Agreement, the Customer agrees to defend, hold harmless and indemnify the Himes Service Company against any and all losses, claims, actions, damages, liabilities, costs and expenses in connection with loss of life, personal injury, damages or any other losses or injuries which may arise from, and occasioned wholly or in part by any act or omission or by the fault of the Customer, End User, its employees, representatives or subcontractors related to the ownership or operation of said equipment installed by HSC.
29. Equipment purchaser/user is responsible for determining and supplying the safety features to be furnished in order to comply with local, state, and federal rules and regulations pertaining to the safety, health, and welfare of the worker.
30. **CANCELLATIONS.** Minimum cancellation charges are 50% of the purchase price with 100% due after work is scheduled begins.
31. Quotation price valid for 45 days. If job is accepted or scheduled after 15 days all price increases applicable to any part of quotation will be added.



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

| Summary of Costs | | \$18,550.00 |
|--|--|----------------------------|
| Sale of New 60" Vertical Baler -- BACE—SINGLE PHASE <i>dependent on current schedule & availability Estimated 4 to 8 weeks</i> | | \$14,940.00 |
| Delivery to Customer Location -- * Estimated shipping | | \$3,610.00 |
| Installation One Vertical Balers & Training -- Optional | | Customer to Provide |
| Lifting Equipment – To Offload and Set Baler (7K Forklift) <i>Note – if no ground access into building (only dock height) two forklifts will be required</i> | | Customer to Provide |
| Hydraulic Oil & Wire Ties– Approx 20 gallons | | Customer to Provide |
| Wire Ties | | Customer to Provide |

TERMS OF PAYMENT: TERMS OF PAYMENT: EQUIPMENT 50% UPON ACCEPTANCE , 50 % WITH NOTICE OF SHIPPING, PAYMENT TO BE MADE VIA WIRE TRANSFER SERVICE: 50% DUE AT ACCEPTANCE WITH 50% OR BALANCE DUE UPON NOTICE OF EQUIPMENT TO SHIP. FREIGHT -- 50% ACCEPTANCE, BALANCE BASED ON UPDATED CURRENT QUOTE. Any payment that is not paid when due shall bear a finance charge of 1 ½% per month or 18% per annum until paid or the highest interest allowed by law, whichever is the lesser. All prices quoted and/or charged are listed at our "Cash Discount" pricing. If payment is made by a form other than cash or check, the Cash Discount of 4% will be removed and adjusted to the non-discounted pricing on the invoice. Customer is responsible for all applicable taxes, obtaining any site / construction permits, or meeting any unknown local codes. Unless detailed on layout print of the facility provided in advance to work starting, HSC will not be responsible for any under floor, overhead lines (electrical, water, fire, etc.) or wall utilities while drilling anchor bolts, moving equipment, or installing equipment. HSC will not be held liable for any damage to floor due to weight of equipment or lifting equipment. Equipment manufacturer holds all liable responsibility. HSC will not be responsible for operation or warranty on any pieces of the equipment. HSC does not guarantee the production rates or quality of products of any equipment - all guarantees, production expectations, warranties, etc. are passed directly from the equipment manufactures to the end user and hence are the responsibility of the manufacture of said product. Cancellations by customer shall be by mutual agreement in writing based on any adjustment necessary to cover labor expended, material and/or services procured, and reasonable overhead expenses applicable thereto. Deposits are non-refundable. HSC will in no event be responsible for any consequential damages, including but not limited to lost profits, lost sales, increased freight or shipping costs, increased handling costs or lost production time arising from the performance, or failure of performance of the equipment. This Agreement constitutes the sole and entire agreement of the parties to this Agreement with respect to the subject matter contained herein and therein, and supersedes all prior and contemporaneous understandings, agreements, representations, and warranties, both written and oral, with respect to such subject matter. No representation, statement, condition, or warranty not contained in this Agreement will be binding on the parties hereto or have any force or effect whatsoever. In the event the price of certain materials (e.g., structural steel, gas, oil, transportation of such), increases 6% or more between the date of this quote and the date of acceptance or start of work, the quote sum shall be equitably adjusted by invoice in accordance with the payment terms of the quote. All disputes to be handled and/or litigated in and based on the laws of McLennan County, Texas* We accept MasterCard, Visa & American Express payments. For any payment made in a form other than cash or check, the Cash Discount of 4% will be removed and adjusted to the non-discounted pricing on the invoice.

The above terms and conditions are acceptable. I hereby authorize the purchase of this equipment as stated. All payments will be made as outlined above. I understand that I am responsible for all applicable taxes.

Authorized Signature

Date

PO



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

MANUFACTURERS LIMITED WARRANTY

HSC/BACE, LLC (herein referred to as "HSC/BACE") warranties parts and labor for a period of **one (1) year** on ALL equipment (unless specifically noted).

HSC/BACE provides an ADDITIONAL one (1) year parts and labor for all equipment that utilize a Submersible Power Unit (unless specifically noted).

HSC/BACE provides an additional **two (2) years** for parts replacement on major components (major components include cylinder, motor, pump and directional valve only), on all HD and XHD equipment. Balers with 1 Phase Power Units receive one (1) year parts and labor only.

HSC/BACE provides a total of **ten years warranty (10) for the structure/frame** on HD and XHD products and five (5) years warranty on all other equipment.

HSC/BACE's warranty is based on an 8-hour day and is devised accordingly.

Following the completion of installation of the equipment at the end user's facility, and evidence by a signed and dated installation report, and warranty registration returned to HSC/BACE will substantiate the warranty. If no registration form is remitted or the installation is not provided by the factory, the warranty period shall be considered to start on the date of shipment. As limited herein, HSC/BACE warranties the equipment sold under this warranty to be free from defects in material and workmanship.

This warranty does not apply to any defects caused by negligence, misuse, modifications, alterations, water damage to NEMA 12 components or accidents by purchaser or third parties. Warranty extends only to the original consumer and is non-transferable. Further, at HSC/BACE's sole discretion, should it be deemed that a baler has been used for a material that it was not intended or in a manner contrary to good and safe procedures, the warranty will be void.

HSC/BACE reserves the right to void the warranty if the provided warranty card was not fully completed and/or not returned to HSC/BACE within 14 days of Equipment Delivery. HSC/BACE reserves the right to determine if part(s) are genuine and/or defective. This warranty does not apply to any part that has been altered or repaired by any person not authorized by HSC/BACE, or which has been subjected to misuse, neglect or accident, or by any other cause beyond the control of the manufacturer.

This warranty excludes any obligation by HSC/BACE for loss of product, down time, or any other incidental or consequential damage incurred at any time.

HSC/BACE neither assumes nor authorizes anyone to assume for it any other obligation or liability in connection with such balers, compactors or containers.



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

If HSC/BACE's installer/distributor are not on site at the time of equipment start-up, any labor or mileage obligation under this warranty will be voided.

THIS WARRANTY IS THE ONLY WARRANTY APPLICABLE TO BALERS, COMPACTORS AND CONTAINERS MANUFACTURED BY HSC/BACE AND IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

LIMITED WARRANTY INCLUDES:

- Repair, or replacement with a similar part, any part of the product of our manufacture which is returned to us within thirty (30) days after discovery of the defect, properly identified and transportation charges prepaid, and not more than 3 years, after purchase by original consumer.
- Shall furnish without charge, a similar genuine part to replace any part of a product of its manufacture, which proves to be defective in normal use and service during this period.
- Shall supply service labor for defective parts or workmanship with the manufacturer's equipment within the warranty period at the published HSC/BACE flat rate for mileage and labor.

LIMITED WARRANTY EXCLUDES:

- Any part(s), which has been altered, redesigned or repaired by any person not authorized by HSC/BACE.
- Water damage from outside storage, installation or operation.
- Any defected part which is the result of neglect of proper maintenance, improper installation, misuse, accident vandalism, fire or any other cause beyond the control of the manufacturer
- Product of other manufacturers beyond such warranty as is made by such manufacturer is null and void from this warranty.
- Shipping and special handling charges to expedite part shipment.
- Maintenance instructions and proper cleaning instructions were neglected, which are determined by HSC/BACE.
- Ejector Chains and Limit Switch adjustments
- Broken or bent Cylinders (see details below)

PROCEDURES FOR WARRANTY CLAIMS

PROCEDURES FOR WARRANTY CLAIMS FOR DEFECTIVE PARTS:



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

ALL THE FOLLOWING PROCEDURES MUST BE FOLLOWED ON ALL PART RETURNS DURING THE WARRANTY PERIOD. FAILURE TO COMPLY WITH THE FOLLOWING PROCEDURES WILL ABSOLVE HSC/BACE OF SUCH CLAIMS.
(SEE ATTACHED WARRANTY POLICY) HSC/BACE

MOTORS:

1. Once checked by a qualified technician who determines that no problems exist with fuses or wiring from incoming power source, then call HSC/BACE Service Department to notify us of the problem with the product model and s
2. serial number, and verify your warranty period and receive a warranty RGA number. We will then direct you to the nearest factory authorized motor diagnostic/repair facility.
3. If the factory facility determines that the problem is a factory defect, then the factory facility will replace the motor at no charge.
4. If it is determined that the motor problem was not due to a factory defect, then it will be the customer’s responsibility to replace the motor.
5. HSC/BACE is not responsible for pick-up and delivery charges to the factory facility.

HYDRAULIC CYLINDERS:

1. Once checked by a qualified technician who determines that there is a problem with the cylinder, then call HSC/BACE Service Department to notify us of the problem with the product model and serial number, and verify your warranty period and receive a warranty RGA number.
2. HSC/BACE will at that time ship out a replacement cylinder from HSC/BACE or the cylinder manufacturer. Shipment will be normal freight rate, unless otherwise specified by the customer. For shipments other than normal freight (i.e. The determination of overnight shipping costs will be made solely by HSC/BACE.)
3. The customer is responsible for shipment of the defective cylinder, within 10 days, to HSC, who then sill ship to HSC/BACE with in 15 Days to determine the final warranty status.
4. In the event the cylinder is not received within the allotted time frame, then the customer will be billed the total amount of the replacement cylinder plus S & H.
5. HSC/BACE will not in any circumstance warrant a cylinder that has been used to compress material outside of it’s designation, nor will cylinders be warranted that bend or break as a result of sideloading. This is not a common occurrence but does happen when balers are unevenly loaded.

In these instances the cylinder will fail and will not be warranted.

ALL OTHER PARTS:



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

- Once checked by a qualified technician and determined that there is a problem with the part, then call HSC/BACE Service Department to notify us of the problem with the product model and serial number, verify your warranty period, and receive a warranty authorization number.
- HSC/BACE will at that time ship out a replacement part from HSC/BACE or authorize the customer to purchase the part from an authorized distributor, factory warehouse. Shipment will be normal freight rate, unless otherwise specified by the customer. For shipments other than normal freight
(i.e. The determination of overnight shipping costs will be made solely by HSC/BACE.)
- It is the customer's responsibility to ship the defective part back to HSC/BACE within 30 days with the RGA#, at HSC/BACE's discretion.
- If the part is not received within 30 days and or if the part does not pass warranty inspection, the customer will be invoiced for the part and will not be held responsible for any charges for the corresponding repair.
- All labor and travel will be paid per HSC/BACE's flat rate schedule. The work required to replace any part must first be authorized by HSC/BACE. (See below for Flat Rate Schedule).

The invoice from the customer must be itemized to include model, serial number of unit, work performed, an HSC/BACE warranty authorization number, location of equipment, labor hours & mileage.

FLAT RATE SCHEDULE FOR LABOR AND MILEAGE:

- In all cases of replacement of parts, repair of structural components the customer is required to call in to HSC/BACE Service Department for a "Warranty Authorization Number." In cases where the work has begun and will exceed the Flat Rate Schedule more than 5% of the original estimate, you will be required to contact the Service Department for approval. In cases where the hours exceed the original flat rate schedule and/or work not authorized with a Warranty Authorization Number, that claim on the excess will be denied. NO CREDIT will be allowed for labor hours spent on the inspection or diagnosis of equipment problems.
- In cases of structural repair by welding, re-fabrication, or modification of an existing design, an official authorization must be obtained from the HSC/BACE Service Department prior to work.

The request must have the model number, serial number, brief description or drawing of work to be done.

- Flat Labor Rate for warranty claims, service is \$100.00 per hour. HSC



Quotation

| | | |
|--|-----------------------------------|---|
| Fayette County KTB 210 Svoboda La Grange, TX 78945 Attn: Paul Zapalac | Quotation Date 7 November 2023 | Quotation Number 8097 |
| | Phone Number 979-250-3188 | Fax Number / Email Paul.zapalac@co.fayette.tx.us |

- Travel time (man and truck) will be paid at the rate of \$.50 per mile.
(Mileage is **free** up to a maximum of 200 round trip miles.)

CAUTION: Only factory original replacement parts or equivalent should be used to insure proper operation of equipment.

FAILURE TO COMPLY WITH ALL OF THE ABOVE PROCEDURES WILL VOID ALL WARRANTY CLAIMS

PARTS WHICH HAVE BEEN REPLACED:

- In the event that a part fails during the first twelve month's of the baler's warranty, the replaced part will be warranted for one (1) year from the time of installation. The labor to replace this part will be covered for 90 days after installation or the remainder of the original machine warranty, whichever is longer.
- In the event that a part fails during the "part's only" period of a baler's original warranty, the replaced part will have a one (1) year warranty and the labor to replace this part will be covered for 90 days after installation.
- Replacement Parts will have a one (1) year parts only warranty.

CAUTION: Only factory original replacement parts or equivalent should be used to insure proper operation of equipment.

FAILURE TO COMPLY WITH ALL OF THE ABOVE PROCEDURES WILL VOID ALL WARRANTY CLAIMS

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Creedmoor
Project Name: Community Collection Event
Entity Type: Municipality County School District Other
Entity Address : 5008 Hartung Lane, Creedmoor, Texas 78610
Contact Name: Anna L Ortiz
Contact Title: Finance Director
Contact E-mail: finance@cityofcreedmoortx.gov
Contact Phone: 512-243-6700 x 2

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-----------|
| A: Total Project Cost: | 34,520.00 |
| B: Amount Requested (\$10,000 - \$40,000): | 31,068 |
| C: Proposed Match (A - B): | 3452.00 |
| D: % Proposed Match (C / A; at least 10%): | 10 |
| E: Minimum Amount Acceptable (min: \$10,000): | 29,520.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

We, the City of Creedmoor, in joint effort with Travis County and the City of Mustang Ridge would like to host our second annual community collection event of bulky items. These would include furniture, white goods, mattresses, brush and other large household items. We will prohibit any hazardous items, chemical compounds, mixtures or substances-no paints, motor oils, gasoline or tires will be accepted.

With the rapid growth of Creedmoor, Mustang Ridge and South Travis County we are seeing an increase of illegal dumping in our region. By providing an opportunity for residents to dispose of bulky items. Our goal is to see a decrease in the frequency and quantity of illegal dumping in our communities and encourage proper waste disposal.

Texas Disposal System (TDS) will provide 10 -40 yard roll-offs. 2 roll-offs will be dedicated to disposal of mattresses only. TDS will deliver the requested roll-offs in advance of the community collection event. At the end of the event, TDS will haul all roll-offs.

This event will be held on a Saturday in 2024 or in 2025. Once funding is secured, the City of Creedmoor, Mustang Ridge and Travis County will coordinate to set an event date based on staff availability and other factors(e.g. sufficient time for promotion of the event, other community events happening, resident cleaning or dumping patterns, ect) to ensure maximum participation and impact from this event. The event will be held from 9:00 am -1:00 pm, or until all roll-offs containers are filled.

At the first collection event we noticed that a lot of Mustang Ridge residents wanted to participate in collection, therefore we have coordinated with Mustang Ridge to join. Travis County, Mustang Ridge

and the City of Creedmoor will provide staff for the event to ensure collection goes according to plan. Event staff will collect resident names and addresses, as well as descriptions of items dropped off by residents, and how residents heard about our event to inform future collection offerings and promotions. City of creedmoor will also provide equipment to help with unloading bulky items.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| City of Creedmoor will work with TDS, Travis County and Mustang Ridge to schedule a firm date for Community Clean Up | 30 |
| Begin Advertising event | 60 |
| 1 event to take place | 90 |
| City of Creedmoor will work with TDS, Travis County and Mustang Ridge will meet to discuss event and changes needed, if any, for next Community Clean Up | 120 |
| City of Creedmoor will work with TDS, Travis County and Mustang Ridge to schedule date for Community Clean Up | 240 |
| Finalize second event | 270 |
| Begin Advertising for second event | 300 |
| Second event to take place | 365 |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | 365 |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | 0 |
| Travel | 0 |
| Supplies | 0 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 0 |
| Construction | 0 |
| Contractual | 29400.00 |
| Other | 5120.00 |
| Indirect (must attach current indirect cost plan) | 0 |
| TOTAL (most match total project cost on page 2) | 34,520.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Click or tap here to enter text.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Click or tap here to enter text.

Travel

Provide detail on travel associated with this application.

Click or tap here to enter text.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Click or tap here to enter text.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Click or tap here to enter text.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction

project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

Click or tap here to enter text.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Total event

Delivery of (10) 40 yrd units = 880.00

Haul & Disposal of 10 units= 19,520.00

Additional charges for Mattress=7000.00

Additional charges for freon=2000.00

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Advertising event= 1668.00

In kind Staff=2852.00

In kind equipment=600

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): Click or tap here to enter text.

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): Click or tap here to enter text.

Indirect rate type (fixed carry-forward, provisional, or predetermined): Click or tap here to enter text.

Effective dates for current rate Click or tap here to enter text.

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real

property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Lee County
Project Name: Litter and Illegal Dumping Community Collection Event
Entity Type: Municipality County School District Other
Entity Address : 898 E. Richmond, RM. 203, Giddings, TX 78942
Contact Name: Amanda Fairchild
Contact Title: Emergency Management Coordinator / Grants Writer
Contact E-mail: emc@co.lee.tx.us
Contact Phone: 979-540-2081

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-----------|
| A: Total Project Cost: | 44,000.00 |
| B: Amount Requested (\$10,000 - \$40,000): | 40,000.00 |
| C: Proposed Match (A - B): | 4,000.00 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | 40,000.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Lee County is an economically disadvantaged rural county with a limited tax base. Without assistance, projects like this put an additional financial strain on our county. I humbly request this grant in the amount of \$40,000.00 on behalf of Lee County. Lee County intends to host a one day County Wide Community Collection Event in Giddings, Lexington, and Lincoln on Saturday, October 5, 2024. The event will be held at Precinct Barn #1, Precinct Barn #2, Precinct Barn #3, and Precinct Barn #4 from 9:00 AM to 12:00 PM. Please see addresses listed below. Lee County intends to hire Texas Disposal to provide 20 - 40 yard roll off containers for household item/garbage collection. Texas Disposal will haul the waste to Weimar Transfer Station. This county wide community cleanup project aims to support our county citizens by providing an effective and convenient disposal opportunity for household items that the routine, weekly trash pickup will not accept. We will accept carpeting, mattresses, appliances, old furniture, and other household items. With your help, we will be able to assist our county citizens in properly disposing of their needed items without placing additional financial strain on our county. Thank you for your consideration.

| | | | |
|--------------------|--------------------|------------------------------|-------------------|
| Precinct Barn #1 | Precinct Barn #2 | Precinct Barn #3 | Precinct Barn #4 |
| 1007 PR 1411 | 1530 S. US HWY 77 | Belton & 4 th St. | 1056 Walnut St. |
| Giddings, TX 78942 | Giddings, TX 78942 | Lexington, TX 78947 | Lincoln, TX 78948 |

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Notice to Proceed | 0 Days |
| Schedule Event Date with Contractor | 45 Days |
| Advertise Event | 90 Days |
| Host Event | 188 Days |
| Realize Contractor's Numbers and Pay Contractor | 300 Days |
| Submit for Reimbursement and Submit Results Report | 300 Days |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | 300 Days |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Personnel (salaries + fringe) | Click or tap here to enter text. |
| Travel | Click or tap here to enter text. |
| Supplies | Click or tap here to enter text. |
| Equipment (per-unit acquisition cost of \$5,000 or more) | Click or tap here to enter text. |
| Construction | Click or tap here to enter text. |
| Contractual | 44,000.00 |
| Other | Click or tap here to enter text. |
| Indirect (must attach current indirect cost plan) | Click or tap here to enter text. |
| TOTAL (most match total project cost on page 2) | \$44,000 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Lee County will utilize Lee County staff and equipment to host the collection event. Lee County will cover 10% of cost for total cost of event, including utilizing personnel hours and equipment for the match. Per the budget, there are no specified fees allocated for a county wide clean up.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

N/A

Travel

Provide detail on travel associated with this application.

N/A

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

N/A

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

N/A

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

N/A

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Lee County reached out to five waste management companies for bids. Waste Management and Waste Connections do not service our area. Dillo Disposal Services did not show enough capacity to service our county wide clean up with 40 yard roll offs. Republic Services provided a quote but was not chosen due to prior contract having many hidden fees. Texas Disposal was chosen. They have been utilized in the past and provided great service. Thier quote included all fees to be incurred. Please see the quote per precinct and total below:

Precinct #1: \$6,579.26

Precinct #2: \$9,996.30

Precinct #3: \$18,600.48

Precinct #4: \$8,823.96

Total: \$44,000

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

N/A

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): N/A

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): N/A

Indirect rate type (fixed carry-forward, provisional, or predetermined): N/A

Effective dates for current rate N/A

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):

1/9/2024

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Smithville
Project Name: Main Street Solid Waste Project: Big Bellies
Entity Type: Municipality County School District Other
Entity Address : 317 Main Street / Smithville, TX 78957
Contact Name: Jill Strube
Contact Title: Director, Economic Development/Grants Administration
Contact E-mail: jstrube@ci.smithville.tx.us
Contact Phone: 512 237 3282 x 2109

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$22,986.19 |
| B: Amount Requested (\$10,000 - \$40,000): | \$20,687.57 |
| C: Proposed Match (A - B): | \$2,298.62 |
| D: % Proposed Match (C / A; at least 10%): | 10 |
| E: Minimum Amount Acceptable (min: \$10,000): | \$15,361.60 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

The City of Smithville Public Works Department is requesting four (4) Big Belly Solar Trash Compactors (www.bigbelly.com), four (4) “beverage max” recycling containers, and one carton (10 reams) of paper to provide messaging associated with the roll out of this project.

The City is considering this to be a “pilot project” with local goals of: 1) reducing litter by encouraging greater use of the garbage containers in the downtown area, 2) informing and educating the public about more responsible solid waste management practices, and 3) reducing costs and increasing efficiencies related to solid waste collection. These local goals dovetail with CAPCOG Regional Solid Waste Management Plan Goals as described below.

The Big Belly Solar Trash Compactors will be the first test units for a pilot project for use at the Gazebo Park and along Main Street in Smithville, TX. These trash compactor systems run on solar power, using software that will help reduce labor and fuel costs due to significantly reduced time spent collecting the garbage in the existing garbage containers. These bins have a life cycle of about 10-12 years. Because they compact the trash, the impact on the volume of trash that goes to landfills will be dramatically reduced. Chase Donley at Big Belly Solar provided the cost estimate for four units with five years of CLEAN software, a five-year warranty, and wraps, as well as the cost for 50 liner bags and shipping/handling. (The quotation has been emailed along with this application.) The City is requesting the custom wrap option to provide for a more attractive unit with better messaging (\$616/ unit), but

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

these also come with the option for two (2) message panels (\$314/ unit). If we are asked to reduce the scope of the project, the City would request three (3) units, potentially with message panels rather than custom wraps, which would cost approximately \$14,209.20 in total. The vendor mentioned that some cities rent the message panels for a service fee, which helps to offset the costs of the units, although the City would provide information pertaining to City Solid Waste services, requirements, and best practices in solid waste management per TCEQ/CAPCOG Goals at least for the duration of the grant program.

Two additional “project management” components are envisioned to make this a more robust program: 1) More regular addition of four (4) recycling bins during Events (ClearStream blue BeverageMax @ \$125 each for \$500 total cost); 2) A “roll out” campaign during the next two years to provide information about these new compactors and information about solid waste management (in particular, recycling) in Smithville through fliers in the City Utility Bills. The City will work with volunteer organizations in relation to Events, and is requesting a carton (10 reams) of paper for the roll out campaign (\$68.99 from Quill).

RECYCLING DURING EVENTS: At this time, recycling efforts along Main Street have been spotty at best. The City does not provide receptacles strictly for recycling on a normal basis, and only a few of the smaller event coordinators have attempted providing bins for recycling during their special events. The experience has been that most people do not discern between trash and recycling, and with the quantity of waste and lack of volunteers, it is not practical to expect anyone to go through the “trash” vs. “recycling” containers to get the right waste in the right places. With this project, the City will experiment with the “beverage recycling” containers (temporary “frame” containers with clear plastic bags) to promote increased recycling rates during special events, with the thought that if the Big Bellies can provide messaging to point out what’s trash and what’s recycling, we may have a better chance of getting the public to throw their waste in the correct containers.

ROLL OUT CAMPAIGN: The City is requesting a carton of 10 reams of paper to be able to send out fliers through the utility bills at several points during the life of the grant to call attention to the Big Bellies and to do more outreach and information about solid waste management at the City. These messaging efforts may include information about best practices, town hall meetings, “what you can do to prevent litter/illegal dumping” and other such topics – always relating back to the Big Bellies on Main. The City will establish a timeline for various topics in the “roll out” utility bill fliers within the first 45 days upon notification of receiving the award. Topics will be determined by volunteers with Keep Smithville Beautiful, city staff, and the two council members who have taken up the charge for improving the recycling center, with input from citizens who may have specific questions they want answered.

This project supports the following CAPCOG Regional Solid Waste Management Plan Goals:

Priority 1 Project Category Goals

Goal #3 Continue and enhance current illegal dumping enforcement programs (particularly, Objective 3B: Support all programs that aim to curtail illegal dumping) and Goal #7 Encourage the proper management and disposal of municipal solid waste. The City of Smithville, like everywhere, has a litter problem in its downtown area. It’s easy for people to overlook the garbage containers that are currently available on the street, in particular because they are out of the way and unobtrusive in an effort to downplay their role as trash receptacles. These Big Belly Containers will be flashier, easier to see, and still attractive and interesting, encouraging people to throw their litter into the containers.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

Goal #6 Encourage effective and efficient management and operation of recycling services and Goal #8 Promote reduction in the disposal amount of yard waste and encourage recycling (Objectives B & C). With the addition of the information campaign and the efforts during special events to provide recycling containers, the City expects that recycling services and the Recycling Center will be better utilized. The City has data relating to the tons and types of recycling that has come through the Center since 2016, which can be utilized to assess the near past as well as any changes to the recycling habits of our population during the life of the grant.

Goal # 9 Determine whether access to and the availability of legal disposal options in the CAPCOG region are adequate. The City of Smithville will report on these efforts to CAPCOG to assist them in their efforts to assess the adequacy of access and availability of legal disposal options in the region. The data that the Big Bellies will collect with regard to weight and number of pick-ups per month will be tallied over two years, with the expectation that both numbers will increase over time as people learn more about the project and become aware of this available option.

Priority 2 Project Category Goals

In addition to these primary goals, the City of Smithville will be able to meet Goals #5, Promote public education on integrated solid waste management. The use of wraps/message panels and the “roll out campaign” will address information, education, and messaging needs to make sure that citizens and visitors understand the need for this project, the need to reduce litter and manage solid waste, and the larger issues related to solid waste management.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|---|
| Anticipated contract execution date if awarded | April 1, 2024 |
| Order/Purchase of Big Bellies/liners/beverage max/copy paper | 15 |
| Delivery of Big Bellies/liners/beverage max/copy paper | 60 |
| Installation of Big Bellies | 90 |
| First “roll out” informational flier for utility bill | 45 |
| Second “roll out” informational flier for utility bill | 90 |
| Additional “roll out” fliers per timeline | TBD – all to be completed within the life of the biennium grant program |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | 120 |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|---|---------------------------|
| Personnel (salaries + fringe) | 0 |
| Travel | 0 |
| Supplies | \$661.39 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | \$21,764.80 |
| Construction | 0 |
| Contractual | 0 |
| Other | \$560.00 |
| Indirect (must attach current indirect cost plan) | 0 |
| TOTAL (most match total project cost on page 2) | \$22,986.19 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

This project overall enhances Smithville's capacity to manage solid waste through recycling and compacting efforts. Big Belly Solar Trash Compactors for the downtown area

The 10% match (\$2,298.62) comes from the Public Works Department at the City's General Fund.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

NA

Travel

Provide detail on travel associated with this application.

NA

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

50 Big Belly trash can liners: \$92.20

One carton of copy paper/10 reams per carton (<https://www.quill.com/quill-quill-brand-85-x-11-copy-paper-20-lbs-92-brightness-500-sheets-ream-10-reams-carton-720222ct/cbs/51941421.html>): regular price = \$68.99

4 recycling bins (ClearStream BeverageMax <https://www.clearstreamrecycling.com/ClearStream-ONE-3-Hole-Blue-1-Pack-p/4cso1b001.htm>): \$125 each = \$500 total

If we are asked to reduce the cost, the City would provide the copy paper, but is asking for CAPCOG to pay for the trash can liners and the beverage max recycling bins with grant funds.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Unit costs of the four Solar Trash Compactors (which includes software, custom wraps, and five-year warranty) is \$5,441.20. Total = \$21,764.80

If we are asked to reduce the request for funding, the City could get by with three (3) units rather than four (4) and could change from custom wraps (\$616/ unit) to 2 message panels (\$314/ unit). This estimate would then be \$14,209.20. If possible to keep the custom wraps, that would add \$906 to the lowest estimated cost on the three units.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

NA

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

NA

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Shipping and Handling for the Big Bellies: \$560

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): NA

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): NA

Indirect rate type (fixed carry-forward, provisional, or predetermined): NA

Effective dates for current rate NA

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
1/8/2024

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

waste services within the proposed geographic service area of the project being applied for, including:

- a. the names and telephone numbers of any known private entities providing similar or related services within that service area;
 - b. a certification that the private service providers were notified of the details of the application;
 - c. copies and/or summaries of any input and concerns raised by the private service providers;
 - d. a summary of any meetings or discussions held between the applicant and the private service providers;
 - e. an explanation of any changes made to the proposed project to address private service provider concerns; and
 - f. an explanation of any remaining concerns that were not addressed and why the applicant determined that the concerns were not valid under the statutory requirements.
4. Applicants for funding are encouraged to meet directly with private service providers that may have a concern about the proposed project to attempt to resolve any concerns before an application is submitted.

Jill Strube, PhD
Director, Economic Development & Grants Administration
City of Smithville
314 Main Street
PO Box 449
Smithville, TX 78957
512 237 3282 x 2109
jstrube@ci.smithville.tx.us



www.ci.smithville.tx.us

Please note that any correspondence, such as e-mails or letters to City Officials or Staff may become a public record and be made available for Public/Media view.

Responses as of 12/18/2023

From: Myers, Matthew <mmyers9@wm.com>
Sent: Monday, December 18, 2023 9:02 AM
To: Jill Strube <JStrube@ci.smithville.tx.us>
Subject: Read: Private Industry Notification: Smithville Application to CAPCOG Solid Waste Grant Program
Importance: High

Your message

To:
Subject: Private Industry Notification: Smithville Application to CAPCOG Solid Waste Grant Program
Sent: Monday, December 18, 2023 9:02:35 AM (UTC-06:00) Central Time (US & Canada)

was read on Monday, December 18, 2023 9:02:23 AM (UTC-06:00) Central Time (US & Canada).

From: Mail Delivery System <MAILER-DAEMON@LOCALHOST>
Sent: Sunday, December 17, 2023 7:56 PM
To: Jill Strube
Subject: Undeliverable: Private Industry Notification: Smithville Application to CAPCOG Solid Waste Grant Program

Delivery has failed to these recipients or groups:

info@vaquerotx.com

A communication failure occurred during the delivery of this message. Please try resending the message later. If the problem continues, contact your email admin.

From: Mail Delivery System <MAILER-DAEMON@LOCALHOST>
Sent: Friday, December 15, 2023 4:51 PM
To: Jill Strube
Subject: Undeliverable: Private Industry Notification: Smithville Application to CAPCOG Solid Waste Grant Program

Delivery has failed to these recipients or groups:

Robin.llewellyn@austingoodwill.org

A communication failure occurred during the delivery of this message. Please try resending the message later. If the problem continues, contact your email admin.

From: Mail Delivery System <MAILER-DAEMON@LOCALHOST>

Sent: Friday, December 15, 2023 4:51 PM

To: Jill Strube

Subject: Undeliverable: Private Industry Notification: Smithville Application to CAPCOG Solid Waste Grant Program

Delivery has failed to these recipients or groups:

christine.banks@austingoodwill.org

A communication failure occurred during the delivery of this message. Please try resending the message later. If the problem continues, contact your email admin.

From: Mail Delivery System <MAILER-DAEMON@LOCALHOST>

Sent: Friday, December 15, 2023 4:50 PM

To: Jill Strube

Subject: Undeliverable: Private Industry Notification: Smithville Application to CAPCOG Solid Waste Grant Program

Delivery has failed to these recipients or groups:

cister@austin.rr.com

The email address you entered couldn't be found. Please check the recipient's email address and try to resend the message. If the problem continues, please contact your email admin.

From: Mail Delivery System <MAILER-DAEMON@LOCALHOST>

Sent: Friday, December 15, 2023 4:50 PM

To: Jill Strube

Subject: Undeliverable: Private Industry Notification: Smithville Application to CAPCOG Solid Waste Grant Program

Delivery has failed to these recipients or groups:

aandrasi@balconesresources.com

A communication failure occurred during the delivery of this message. Please try resending the message later. If the problem continues, contact your email admin.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Hays County
Project Name: Hays County Tire Collection #1 - East
Entity Type: Municipality County School District Other
Entity Address : 712 S. Stagecoach Trail, San Marcos, TX 78666
Contact Name: Simone Corprew
Contact Title: Grant Coordinator
Contact E-mail: simone.corprew@co.hays.tx.us
Contact Phone: 512 749 1161

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$18,298.00 |
| B: Amount Requested (\$10,000 - \$30,000): | \$16,468.20 |
| C: Proposed Match (A - B): | \$1,829.80 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$15,098.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Hays County is seeking funding to host a scrap tire collection event in April of 2024. The event will take place at the Hays County Transportation office located on Yarrington Rd., east of I-35. The county will rent 5 tire collection trailers that the vendor will drop off and collect after the event. Quotes were obtained from 3 vendors in order to create the budget. The collection event will be scheduled for eight hours. The event will be run by staff members from the Environmental Taskforce of the Hays County District Attorney’s Office.

The event will be advertised in the local newspaper for two weeks prior to the event as well as on social media.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Schedule advertisements in local paper and schedule social media posts advertising the event | Within 30 days |

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Order printed educational material about illegal dumping and the taskforce | Within 30 days |
| Secure vendor for tire collection trailers | Within 60 days |
| Confirm all staff and volunteers for the event | Within 60 days |
| Prepare sign-in logs for residents dropping off tires | Within 60 days |
| Secure final donations for event | Within 60 days |
| Host event | Within 90 days |
| Prepare all paperwork documenting number of tires collected, etc. for CAPCOG | Within 120 days |
| Pay any outstanding invoices | Within 120 days |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | Within 150 days |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | 0 |
| Travel | 0 |
| Supplies | \$208 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 0 |
| Construction | 0 |
| Contractual | \$16,000 |
| Other | \$2,090 |
| Indirect (must attach current indirect cost plan) | 0 |
| TOTAL (most match total project cost on page 2) | \$18,298.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Hays County plans to spend grant funds for a tire collection event on the eastern side of the county. A majority of funds will be allocated towards the rental of collection trailers for scrap tires. The remainder of funds will be used for supplies for the event as well as printing and advertising costs. Matching funds will be made up of printing and advertising.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

N/A

Travel

Provide detail on travel associated with this application.

N/A

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Supplies charged to the grant are items that will be used for the event. This includes work gloves (\$166 for pack of 60 leather palm work gloves) and neck gaiters (pack of 12 for \$42) totaling \$208. These items will be used by staff members who are collecting and loading tires in order to protect their hands from injury and prevent workers from inhaling dust.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

N/A

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

N/A

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Currently a contractor has not been procured, but quotes are being obtained. Hays County will rent trailers from a tire recycling company. Based on quotes that have been received, we are budgeting \$3,200 per trailer. The county will rent 5 trailers for a total cost of \$16,000. The vendor will drop off the trailers prior to the event and pick them up when the event is complete.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Included in other costs is newspaper advertising, printing costs for educational materials to be handed out, and printing of a table covering with official logo to be used for this event and future outreach events. Two ads will be run in the local paper, both half page. Each will cost \$645 for a total of \$1,290. \$550 is budgeted for the printing of educational materials about illegal dumping and clean-up. Finally, \$250 is budget for a table covering with the taskforce logo that will be used at this event and future outreach events.

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): [Click or tap here to enter text.](#)

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): [Click or tap here to enter text.](#)

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday 1/12/2024):

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Private Industry Notifications by Hays County

Reliable Tire – Anetra Thomas, Owner

- Notified on 10/23/23 by email
- Received response with pricing information same day

Superior Disposal – Julie Carter, VP

- Notified on 12/15/23 by email

Texas Disposal Systems – Stephanie Quimby

- Notified on 10/23/23 by email
- Opted not to bid for services, but provided names of other vendors to reach out to

Liberty Tire – Mike Salinas

- Notified on 12/15/23 by email

From: [Simone Corprew](#)
To: athomas@reliabletiredisposal.com
Subject: Hays County Quote Request
Date: Monday, October 23, 2023 10:55:00 AM

Good morning,

I am looking for a quote for a tire disposal event we are planning. We participated in a similar event with Caldwell County in 2022 where they rented tire disposal trailers through your company. We are looking for a quote for the disposal trailers. Ideally we would like to have 2-4 per event and host a total of 2-3 events, but it would depend on cost. What would the cost of each disposal trailer be?

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

From: [Simone Corprew](#)
To: julie@superiordisposal.com
Subject: Tire Collection Event 2024
Date: Friday, December 15, 2023 10:13:00 AM

Good morning Julie,

Hays County is planning two tire collection events in spring of 2024. I'm reaching out in hopes that you could provide a quote for us to rent trailers to collect tires in that would then be collected by your company after the event. We are specifically looking for a quote for 5 tire collection trailers.

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

From: [Stefanie Quimby](#)
To: [Simone Corprew](#)
Subject: RE: Hays County Tire Collection
Date: Monday, October 23, 2023 5:33:36 PM

Good afternoon,

We work with tire companies, but it would be less expensive if the County works directly with the tire companies.

I listed two below that we work with:

Reliable tire

Liberty tire

Thank you,

Stefanie Quimby

From: Simone Corprew <simone.corprew@co.hays.tx.us>
Sent: Monday, October 23, 2023 11:26 AM
To: Stefanie Quimby <SQuimby@texasdisposal.com>
Subject: Hays County Tire Collection

CAUTION: This email originated from outside of TDS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

I am looking for a quote for a tire disposal event we are planning. We have participated in a similar event before where we rented tire disposal trailers from a vendor who dropped off the trailers and picked them up after the event. Ideally we would like to have 2-4 per event and host a total of 2-3 events, but it would depend on cost. Is this something your company does, and what would the cost per trailer be?

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

Stefanie Quimby
Mobile: 1 (512) 422-9980
Fax: 1 (512) 329-4968



Never miss your collection day again!

Find your pick-up schedule and sync your calendars with our new Waste Wizard App. Find it in the [Google Play](#) and [Apple App](#) stores.

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of Texas Disposal Systems (TDS). Finally, the recipient should check this email and any attachments for the presence of viruses. TDS accepts no liability for any damage caused by any virus transmitted by this email.

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by Mimecast, a leader in email security and cyber resilience. Mimecast integrates email defenses with brand protection, security awareness training, web security, compliance and other essential capabilities. Mimecast helps protect large and small organizations from malicious activity, human error and technology failure; and to lead the movement toward building a more resilient world. To find out more, visit our website.

From: [Simone Corprew](#)
To: msalinas@libertytire.com
Subject: Hays County Tire Collection Events 2024
Date: Friday, December 15, 2023 10:25:00 AM

Good morning Mike,

Thank you for taking my call! Hays County is planning two tire collection events in spring of 2024. I'm reaching out in hopes that you could provide a quote for us to rent trailers to collect tires in that would then be collected by your company after the event. We are specifically looking for a quote for 5 tire collection trailers.

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Hays County
Project Name: Hays County Tire Collection #2 - West
Entity Type: Municipality County School District Other
Entity Address : 712 S. Stagecoach Trail, San Marcos, TX 78666
Contact Name: Simone Corprew
Contact Title: Grant Coordinator
Contact E-mail: simone.corprew@co.hays.tx.us
Contact Phone: 512 749 1161

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$18,048.00 |
| B: Amount Requested (\$10,000 - \$40,000): | \$16,243.20 |
| C: Proposed Match (A - B): | \$1,804.80 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$15,098.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Hays County is seeking funding to host a scrap tire collection event in May of 2024. The event will take place at the Hays County Recycling Center located in Wimberley. The county will rent 5 tire collection trailers that the vendor will drop off and collect after the event. Quotes were obtained from 3 vendors in order to create the budget. The collection event will be scheduled for eight hours. The event will be run by staff members from the Environmental Taskforce of the Hays County District Attorney’s Office.

The event will be advertised in the local newspaper for two weeks prior to the event as well as on social media.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Schedule advertisements in local paper and schedule social media posts advertising the event | Within 30 days |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Order printed educational material about illegal dumping and the taskforce | Within 30 days |
| Secure vendor for tire collection trailers | Within 60 days |
| Confirm all staff and volunteers for the event | Within 60 days |
| Prepare sign-in logs for residents dropping off tires | Within 60 days |
| Secure final donations for event | Within 90 days |
| Host event | Within 120 days |
| Prepare all paperwork documenting number of tires collected, etc. for CAPCOG | Within 120 days |
| Pay any outstanding invoices | Within 120 days |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | Within 150 days |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | 0 |
| Travel | 0 |
| Supplies | \$208 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 0 |
| Construction | 0 |
| Contractual | \$16,000 |
| Other | \$1,840 |
| Indirect (must attach current indirect cost plan) | 0 |
| TOTAL (most match total project cost on page 2) | \$18,048.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Hays County plans to spend grant funds for a tire collection event on the western side of the county. A majority of funds will be allocated towards the rental of collection trailers for scrap tires. The remainder of funds will be used for supplies for the event as well as printing and advertising costs. Matching funds will be made up of printing and advertising.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

N/A

Travel

Provide detail on travel associated with this application.

N/A

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Supplies charged to the grant are items that will be used for the event. This includes work gloves (\$166 for pack of 60 leather palm work gloves) and neck gaiters (\$42). These items will be used by staff members who are collecting and loading tires in order to protect their hands from injury and prevent workers from inhaling dust.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

N/A

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

N/A

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Currently a contractor has not been procured, but quotes are being obtained. Hays County will rent trailers from a tire recycling company. Based on quotes that have been received, we are budgeting \$3,200 per trailer. The county will rent 5 trailers for a total cost of \$16,000. The vendor will drop off the trailers prior to the event and pick them up when the event is complete.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Included in other costs is newspaper advertising and printing costs for educational materials to be handed out at the event. Two ads will be run in the local paper, both half page. Each will cost \$645 for a total of \$1,290. \$550 is budgeted for the printing of educational materials about illegal dumping and clean-up.

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): [Click or tap here to enter text.](#)

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): [Click or tap here to enter text.](#)

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Private Industry Notifications by Hays County

Reliable Tire – Anetra Thomas, Owner

- Notified on 10/23/23 by email
- Received response with pricing information same day

Superior Disposal – Julie Carter, VP

- Notified on 12/15/23 by email

Texas Disposal Systems – Stephanie Quimby

- Notified on 10/23/23 by email
- Opted not to bid for services, but provided names of other vendors to reach out to

Liberty Tire – Mike Salinas

- Notified on 12/15/23 by email

From: [Simone Corprew](#)
To: athomas@reliabletiredisposal.com
Subject: Hays County Quote Request
Date: Monday, October 23, 2023 10:55:00 AM

Good morning,

I am looking for a quote for a tire disposal event we are planning. We participated in a similar event with Caldwell County in 2022 where they rented tire disposal trailers through your company. We are looking for a quote for the disposal trailers. Ideally we would like to have 2-4 per event and host a total of 2-3 events, but it would depend on cost. What would the cost of each disposal trailer be?

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

From: [Simone Corprew](#)
To: julie@superiordisposal.com
Subject: Tire Collection Event 2024
Date: Friday, December 15, 2023 10:13:00 AM

Good morning Julie,

Hays County is planning two tire collection events in spring of 2024. I'm reaching out in hopes that you could provide a quote for us to rent trailers to collect tires in that would then be collected by your company after the event. We are specifically looking for a quote for 5 tire collection trailers.

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

From: [Stefanie Quimby](#)
To: [Simone Corprew](#)
Subject: RE: Hays County Tire Collection
Date: Monday, October 23, 2023 5:33:36 PM

Good afternoon,

We work with tire companies, but it would be less expensive if the County works directly with the tire companies.

I listed two below that we work with:

Reliable tire

Liberty tire

Thank you,

Stefanie Quimby

From: Simone Corprew <simone.corprew@co.hays.tx.us>
Sent: Monday, October 23, 2023 11:26 AM
To: Stefanie Quimby <SQuimby@texasdisposal.com>
Subject: Hays County Tire Collection

CAUTION: This email originated from outside of TDS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

I am looking for a quote for a tire disposal event we are planning. We have participated in a similar event before where we rented tire disposal trailers from a vendor who dropped off the trailers and picked them up after the event. Ideally we would like to have 2-4 per event and host a total of 2-3 events, but it would depend on cost. Is this something your company does, and what would the cost per trailer be?

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

Stefanie Quimby
Mobile: 1 (512) 422-9980
Fax: 1 (512) 329-4968



Never miss your collection day again!

Find your pick-up schedule and sync your calendars with our new Waste Wizard App. Find it in the [Google Play](#) and [Apple App](#) stores.

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of Texas Disposal Systems (TDS). Finally, the recipient should check this email and any attachments for the presence of viruses. TDS accepts no liability for any damage caused by any virus transmitted by this email.

Disclaimer

The information contained in this communication from the sender is confidential. It is intended solely for use by the recipient and others authorized to receive it. If you are not the recipient, you are hereby notified that any disclosure, copying, distribution or taking action in relation of the contents of this information is strictly prohibited and may be unlawful.

This email has been scanned for viruses and malware, and may have been automatically archived by Mimecast, a leader in email security and cyber resilience. Mimecast integrates email defenses with brand protection, security awareness training, web security, compliance and other essential capabilities. Mimecast helps protect large and small organizations from malicious activity, human error and technology failure; and to lead the movement toward building a more resilient world. To find out more, visit our website.

From: [Simone Corprew](#)
To: msalinas@libertytire.com
Subject: Hays County Tire Collection Events 2024
Date: Friday, December 15, 2023 10:25:00 AM

Good morning Mike,

Thank you for taking my call! Hays County is planning two tire collection events in spring of 2024. I'm reaching out in hopes that you could provide a quote for us to rent trailers to collect tires in that would then be collected by your company after the event. We are specifically looking for a quote for 5 tire collection trailers.

Thank you,

Simone Corprew

Grants Coordinator
Countywide Operations | Hays County
101 Thermon Drive
San Marcos, TX 78666
P: 512 749-1161 | C: 903 746-4922
E: simone.corprew@co.hays.tx.us

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Lakeway
Project Name: Household Hazardous Waste Drop Off Event
Entity Type: Municipality County School District Other
Entity Address : 1102 Lohmans Crossing., Lakeway, TX 78734
Contact Name: Jodi Lehman-Wills
Contact Title: Budget Analyst & Grants Administrator
Contact E-mail: Jodilehman-wills@lakeway-tx.gov
Contact Phone: 512-314-7587

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|----------|
| A: Total Project Cost: | \$55,500 |
| B: Amount Requested (\$10,000 - \$40,000): | \$40,000 |
| C: Proposed Match (A - B): | \$15,500 |
| D: % Proposed Match (C / A; at least 10%): | 28% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$30,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

The City of Lakeway, along with our community partners, are applying for funding for a household hazardous waste event to be held mid to late March of 2024 from 9:30 a.m. to 12:30 p.m. at the Lake Travis Reuse & Recycling Center.

We and our community partners, Water Control and Improvement District 17 (WCID17), Lakeway MUD, the City of Bee Cave, the Village of the Hills, Hurst Creek MUD, and Crossroads MUD have an interlocal agreement and hold our household hazardous waste events at the Lake Travis Regional Reuse and Recycling Center. Our goal is to hold at least three community events per year to recycle and safely process paint, household cleaners, automotive products, propane tanks, and batteries.

Our committee works together to promote the events to our customers via email and social media. The City of Lakeway currently handles administration and finance, and WCID17 handles logistics and the facility with support from the group. The group is fiscally conservative and we utilize our employees for repair and maintenance of the facility.

The funding we are applying for will not be used for any administrative overhead and will be used for hazardous waste processing.

Since 2015, we have processed over 275,000 pounds of hazardous waste for our local community.

Residents in this part of Travis County have the option of utilizing the City of Austin Recycle & Reuse Drop-Off Center. Our citizens' participation has been limited due to the location, distance and time it

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

takes to utilize the Austin facility. Residents in the Lake Travis area need a local option for this environmentally sensitive region.

Due to the popularity and need for our events, we started using an online sign up system in 2021 to ensure we can handle the number of people who arrive and to service them quickly and efficiently. Our sign ups typically fill up 500-700 slots within three days. We have a waiting list and send out reminders to our potential attendees to ensure we fill any slots that open.

The basis for the cost estimate is our latest event contractor’s processing, supplies and labor total cost of \$49,000. The cost of hazardous waste processing has increased tremendously in the past two years. We and our community partners contribute a total of \$92,000 for our annual budget to pay for our events. We also provide 22-25 paid employees for the events. A conservative estimate is \$5,000 for staff on the day of the event, and salaries for the event preparation and post event tasks.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Identify HHW vendor. | December 29, 2023 |
| Meet with HHW committee to determine date of event in March 2024. | January 19, 2024 |
| Deveop staffing plan/logistics. | February 1, 2024 |
| Advertise event via email and social media. | Month of February 2024 |
| Stage event. | 3 days before event |
| Hold event and process items. | Day of event |
| Create report for event. | One week after event |
| Submit invoice for payment. | After receipt of invoice from contractor. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | 2 months after event or as soon as we receive the invoice from contractor. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Personnel (salaries + fringe) | \$5,000 |
| Travel | Click or tap here to enter text. |
| Supplies | Click or tap here to enter text. |
| Equipment (per-unit acquisition cost of \$5,000 or more) | Click or tap here to enter text. |
| Construction | Click or tap here to enter text. |
| Contractual | \$50,500 |

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Other | Click or tap here to enter text. |
| Indirect (must attach current indirect cost plan) | Click or tap here to enter text. |
| TOTAL (most match total project cost on page 2) | \$55,500 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The project cost is based on the cost of our recent Household Hazardous Waste event at the end of September, 2023. We contracted with CleanEarth to process approximately 29K pounds of hazardous waste. The cost to process hazardous waste has increased significantly. We had budgeted \$30,000 for an event that ended up costing over \$48,000, not including labor from our partners to plan the event. Our Hazardous Waste budget each year is \$92,000 and our goal is to provide three events per year (weather permitting) to service the WCID 17 Mud, Lakeway Mud, Hurst Creek Mud, Crossroads MUD, City of Lakeway, The Hills, Bee Cave and other unincorporated Travis County residents in the area.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Most of the salaries are covered by our contractor – CleanEarth. This includes - a project manager, two chemists and six environmental technicians. We have needed to use their staff due to staffing shortages with our community partners. Our community partners provide approximately 25 employees at 6 hours each to prepare for this event. Each community partner absorbs this cost and the cost of the staff to organize the event which we’ve calculated to be approximately \$5,000.

Travel

Provide detail on travel associated with this application.

The travel cost is primarily the mobilization and demobilization of the contractor’s staff which is included in the contractual amount.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

The supplies are included in the contractor bid and include but are not limited to: 55 gallon poly drums, drum liners, pallets, cubic yard boxes with liners and PPE for the staff.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

N/A

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

N/A

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

We will send out an RFP by December, 2023 to determine our contractor for upcoming events.

The contractual expenses include:

| | |
|----------------------|----------|
| Mobilization | \$5,500 |
| Labor | \$5,000 |
| Supplies & Materials | \$5,000 |
| Waste Transportation | \$2,000 |
| Processing | \$33,000 |

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

N/A

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): N/A

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): N/A

Indirect rate type (fixed carry-forward, provisional, or predetermined): N/A

Effective dates for current rate N/A

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law

Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Lakeway
Project Name: Household Hazardous Waste Drop Off Event
Entity Type: Municipality County School District Other
Entity Address : 1102 Lohmans Crossing., Lakeway, TX 78734
Contact Name: Jodi Lehman-Wills
Contact Title: Budget Analyst & Grants Administrator
Contact E-mail: Jodilehman-wills@lakeway-tx.gov
Contact Phone: 512-314-7587

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|----------|
| A: Total Project Cost: | \$61,050 |
| B: Amount Requested (\$10,000 - \$40,000): | \$40,000 |
| C: Proposed Match (A - B): | \$21,050 |
| D: % Proposed Match (C / A; at least 10%): | 34% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$30,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

The City of Lakeway, along with our community partners, are applying for funding for a household hazardous waste event to be held mid to late October of 2024 from 9:30 a.m. to 12:30 p.m. at the Lake Travis Reuse & Recycling Center.

We and our community partners, Water Control and Improvement District 17 (WCID17), Lakeway MUD, the City of Bee Cave, the Village of the Hills, Hurst Creek MUD, and Crossroads MUD have an interlocal agreement and hold our household hazardous waste events at the Lake Travis Regional Reuse and Recycling Center. Our goal is to hold at least three community events per year to recycle and safely process paint, household cleaners, automotive products, propane tanks, and batteries.

Our committee works together to promote the events to our customers via email and social media. The City of Lakeway currently handles administration and finance, and WCID17 handles logistics and the facility with support from the group. The group is fiscally conservative and we utilize our employees for repair and maintenance of the facility.

The funding we are applying for will not be used for any administrative overhead and will be used for hazardous waste processing.

Since 2015, we've processed over 275,000 pounds of hazardous waste for our local community.

Residents in this part of Travis County have the option of utilizing the City of Austin Recycle & Reuse Drop-Off Center. Our citizens' participation has been limited due to the location, distance and time it

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

takes to utilize the Austin facility. Residents in the Lake Travis area need a local option for this environmentally sensitive region.

Due to the popularity and need for our events, we started using an online sign up system in 2021 to ensure we can handle the number of people who arrive and to service them quickly and efficiently. Our sign ups typically fill up 500-700 slots within three days. We have a waiting list and send out reminders to our potential attendees to ensure we fill any slots that open.

The basis for the cost estimate is our latest event contractor’s processing, supplies and labor total cost of \$49,000. The cost of hazardous waste processing has increased tremendously in the past two years. We and our community partners contribute a total of \$92,000 for our annual budget to pay for our events. We also provide 22-25 paid employees for the events. A conservative estimate is \$5,000 for staff on the day of the event, and salaries for the event preparation and post event tasks.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Identify HHW vendor. | Already identified by RFP completed in December of 2023. |
| Meet with HHW committee to determine date of event in October 2024. | August 19, 2024 |
| Deveop staffing plan/logistics. | September 1, 2024 |
| Advertise event via email and social media. | Month of September 2024 |
| Stage event. | 3 days before event |
| Hold event and process items. | Day of event |
| Create report for event. | One week after event |
| Submit invoice for payment. | After receipt of invoice from contractor. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | 2 months after event or as soon as we receive the invoice from contractor. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Personnel (salaries + fringe) | \$5,500 |
| Travel | Click or tap here to enter text. |
| Supplies | Click or tap here to enter text. |
| Equipment (per-unit acquisition cost of \$5,000 or more) | Click or tap here to enter text. |
| Construction | Click or tap here to enter text. |

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Contractual | \$55,550 |
| Other | Click or tap here to enter text. |
| Indirect (must attach current indirect cost plan) | Click or tap here to enter text. |
| TOTAL (most match total project cost on page 2) | \$61,050 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The project cost is based on the cost of our recent Household Hazardous Waste event at the end of September, 2023. We expect processing, labor, and supply costs to increase by 10% by October, 2024 from our projected March 2024 event. Our Hazardous Waste budget each year is \$92,000 and our goal is to provide three events per year to service the Lake Travis community.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

The salaries in the budget cover CleanEarth personnel including a project manager, two chemists and six environmental technicians. We have needed to use their staff due to staffing shortages with our community partners who staff our events. Our community partners provide approximately 25 employees for a six hour shift. Each community partner absorbs this cost and the cost of the staff to organize the event which we've calculated to be approximately \$5,500.

Travel

Provide detail on travel associated with this application.

The travel cost is primarily the mobilization and demobilization of the contractor's staff which is included in the contractual amount.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

The supplies are included in the contractor bid and include but are not limited to: 55 gallon poly drums, drum liners, pallets, cubic yard boxes with liners and PPE for the staff.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

N/A

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

N/A

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

We will send out an RFP by December, 2023 to determine our contractor for upcoming events.

The contractual expenses include:

| | |
|----------------------|----------|
| Mobilization | \$6,050 |
| Labor | \$5,500 |
| Supplies & Materials | \$5,500 |
| Waste Transportation | \$2,200 |
| Processing | \$36,300 |

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

N/A

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): N/A

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): N/A

Indirect rate type (fixed carry-forward, provisional, or predetermined): N/A

Effective dates for current rate N/A

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law

Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Burnet County
Project Name: HHW Collection Event – October 2024
Entity Type: Municipality County School District Other
Entity Address : 220 S. Pierce St., Burnet. TX 78611
Contact Name: Jana Teague
Contact Title: Grant Manager
Contact E-mail: jteague@burnetcountytexas.org
Contact Phone: 512-715-5229

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|----------|
| A: Total Project Cost: | \$44,445 |
| B: Amount Requested (\$10,000 - \$30,000): | \$40,000 |
| C: Proposed Match (A - B): | 4,445 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | 35,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Burnet County collaborates with the eight (8) municipalities within, the Central Texas Groundwater Conservation District and several private entities to conduct a one(1) day collection event. The goal is to provide a means for the citizens of Burnet County to properly dispose of HHW items, batteries, used oil and filters, all types of paint, antifreeze, electronics, fluorescent light bulbs, tires, and scrap metal. The project is estimated to benefit over 500 households or 2,100 individuals with 450+ vehicles bringing items to the event. The 2024 Burnet County Household Hazard Waste Collection project is tentatively scheduled for Saturday, October 19, 2024, in Burnet. The event will be set up at the Burnet County Recycle and Reuse Center at 2411 FM 963.

The cost of the total project in this application only includes the approximate disposal costs of the collection event based on the event held on October 21, 2023. In 2022, Burnet County conducted a bid process for disposal costs. With multiple submissions, Burnet County chose Green Planet out of Royce City to provide the disposal services. The contract is automatically renewed unless one of the parties gives notification to end the contract.

The estimated cost of the event totals approximately \$73,780. In addition to these proposed project costs of \$40,000 for the grant and \$4,445 for the match, \$44,445 for HHW, tire and partial oil disposal costs, there are costs we are identifying as in-kind costs. These costs total approximately \$29,335 including; personnel costs of approximately \$7,000 paid OT and fringe; volunteer costs of \$10,000 based on approximately 355 volunteer hours at the Texas volunteer hourly rate of \$29.86; supplies of \$4,730 including 55-gallon drums, shrink wrap, totes and 100 donated pallets. The pallets are estimated at

\$8.75 per pallet, had they been purchased instead of donated. The project will also include a public awareness component in order to publicize the event as well as provide additional information concerning the public’s own responsibilities as waste generators. Flyers will be distributed through multiple local newspaper venue inserts and to illegal dumping offenders identifying an alternative disposal opportunity. There will be numerous radio broadcast spots through KBEY. The flyer printing costs are estimated at \$2,700 including a Spanish version, newspaper insertion at Burnet County newspapers for \$1,000, and \$250 for the KBEY radio spots. Other costs consist of the rest of the oil disposal costs, \$450 for lift rental, and estimated \$500 for equipment usage based on FEMA hourly rates, porta potties for \$250, and approximately \$1,700 for breakfast, lunch, and water provided for the volunteers.

This project provides an opportunity for those who have been sanctioned to perform community service as well as for Intermediate Sanctioned Facility residents to work. High school students have used the collection events as a way to earn required hours for their club and civic programs.

This project includes significant financial and in-kind contributions from the county, municipalities, and private companies. Each partner has a vested interest in ensuring that HHW and other items are properly disposed of and do not end up in the water supply or illegal dumping sites. At the last HHW event held on October 21, 2023, gate volunteers received over \$1,100 in public donations and fees of \$3 per tire over the initial ten (10). There were over 50 volunteers including the Burnet County Judge and three of the four commissioners, 7 Burnet County Community Emergency Response Team (CERT) members, multiple representatives from Burnet County, the cities of Burnet, Cottonwood Shores, Marble Falls, Meadowlakes, and a member of the Central Texas Groundwater District Board, 7 ISF and an ISF supervisor and 21 Community Services workers and supervisor. Green Planet brought 7 members of their staff and does not charge additional expenses for overnight stays or travel.

Customer incentives for participation will include holding the event in one central location with easy entrance and exit with no gate fees. Tires will be free for the first ten (10) and each tire over ten (10) will be \$3. Donations will also be accepted. At the last HHW event held on October 21, 2023, gate volunteers received over \$1,100 in public donations and the fees per tire over the initial ten (10).

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Commissioners’ Court Award Acceptance/ Contract signing | ASAP after receipt of the contract Prior to the Notice to Proceed |
| Initiate the TECQ 45-day notice | Before 45 days prior to event |
| Bill municipalities and Central Texas Ground Water Conservation District for their contribution | Within the first month |
| Develop flyers, print, and set up dates for insertion | Within the first month |
| Develop radio script and set up dates for broadcast | Within the first month |
| Set up the day before the event | 10/18/2024 |
| Hold Event | 10/19/2024 |
| Approve and Pay Invoices | At first court after invoice is received |

| Milestone | Days from Receipt of Notice to Proceed |
|---|---|
| Gather Statistics and submit report to CAPCOG | Within a month after the event |
| Final Request for Reimbursement Submitted to CAPCOG | After the final invoice is received and processed |
| Click or tap here to enter text. | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Personnel (salaries + fringe) | Click or tap here to enter text. |
| Travel | Click or tap here to enter text. |
| Supplies | Click or tap here to enter text. |
| Equipment (per-unit acquisition cost of \$5,000 or more) | Click or tap here to enter text. |
| Construction | Click or tap here to enter text. |
| Contractual | 44,445 |
| Other | Click or tap here to enter text. |
| Indirect (must attach current indirect cost plan) | Click or tap here to enter text. |
| TOTAL (most match total project cost on page 2) | 44,445 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The estimated cost of the event totals approximately \$73,780. In addition to these proposed project costs of \$40,000 for the grant and \$4,445 for the match, \$44,445 for HHW, tire and partial oil disposal costs. The rest will be in-kind. The budget process has not begun for FY25, so there is no information regarding any budgeted amount. We will have single annual amounts contributed by the municipalities that are for both the October 2024 and April 2025 events.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Click or tap here to enter text.

Travel

Provide detail on travel associated with this application.

Click or tap here to enter text.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Click or tap here to enter text.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

Click or tap here to enter text.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

Click or tap here to enter text.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

In 2022, Burnet County conducted a bid process for disposal costs. With multiple submissions, Burnet County chose Green Planet out of Royce City to provide the disposal services. The contract is automatically renewed unless one of the parties gives notification to end the contract. Enclosed is the last cost list. Based on previous events, we are estimating \$42,000 for this event. Disposal cost per passenger tire is \$2.75, Semi tires are \$10 and Ag tires are \$8. Based on the number of tires at previous events, we are budgeting a total of \$2,000 for tire disposal and partial costs for oil disposal of \$445. Total oil disposal costs for the October 2023 event were \$1,100.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Click or tap here to enter text.

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): Click or tap here to enter text.

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): Click or tap here to enter text.

Indirect rate type (fixed carry-forward, provisional, or predetermined): Click or tap here to enter text.

Effective dates for current rate Click or tap here to enter text.

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Thursday, 11/30/2023):
11/14/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001

et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.



Jana Teague <jteague@burnetcountytexas.org>

Event notification

1 message

Virginia Belmore <VBelmore@greenplanetinc.com>

Thu, Nov 2, 2023 at 4:05 PM

To: Jana Teague <jteague@burnetcountytexas.org>

Cc: Bobbie Kay <bobbiek@greenplanetinc.com>

Good afternoon,

We have you confirmed for both dates. You were smart to book early for April 20th, 2024. April 20th is a Hot date to confirm because of earth day.

Thank you for your business.

Virginia Belmore
Green Planet, Inc.
(972) 636-1515
Vbelmore@greenplanetinc.com

From: Jana Teague <jteague@burnetcountytexas.org>**Sent:** Thursday, November 2, 2023 2:29:34 PM**To:** Virginia Belmore <VBelmore@greenplanetinc.com>**Subject:** Event notification

Can you please schedule to provide service for the following events:

BOPATE

Saturday, April 20, 2024 9:00-1:00

Marble Falls High School Stadium

Visitor's Parking Lot

Manzano Mile

HHW

Saturday, October 19, 2024 9:00 - 1:00

Burnet County Reuse and Recycle Center

2411 Ranch Road 963

Thanks,
Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org

BURNET COUNTY DISPOSAL PRINCING LIST

Please fill out all prices. If your company doesn't have a supply or service, please note in the Item # for ordering column

| Disposal Charges | | | | | | |
|----------------------------|--|---|------------|--------------|------------|---|
| Item # for ordering | Alternate Discription | Description | UOM | Price | QTY | Minimum Required |
| F1 | Flammable Liquids, bulked | Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000, for thermal treatment | 55g | 125.00 | Each | 0 |
| F1 | Flammable Liquids, bulked, fuel blending | Alternate fuel, 0-25% Sludge, (6-10% halogens), BTU > 5000, for thermal treatment | 55g | 125.00 | Each | 0 |
| F1 | Flammable Liquids, bulked, fuel blending | Alternate fuel, 0-25% Sludge, (6-10% halogens), BTU > 5000, for thermal treatment | T275 | 125.00 | Each | 0 |
| F2 | Flammable Liquids, bulked, fuel blending | Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 5000, for thermal treatment | 55g | 175.00 | Each | 0 |
| F3 | Flammable Liquids, bulked, fuel blending | Alternate fuel, >50% sludge, (< 3% halogens), BTU > 5000, for thermal treatment | 55g | 250.00 | Each | 0 |
| FS | Flammable Solids, fuel blending | Loosepack paint, fAuel, non-processable, for thermal treatment | 55g | 300.00 | Each | 0 |
| FS | Flammable Solids, fuel blending | Loosepack paint, fuel, non-processable, for thermal treatment | CYB | 750.00 | Each | 0 |
| LP | Oil-based paint, fuel blending | Loosepack paint, fuel, processable, for thermal treatment | 55g | 200.00 | Each | 0 |
| LP | Oil-based paint, fuel blending | Loosepack paint, fuel, processable, for thermal treatment | CYB | 750.00 | Each | 0 |
| LP | Oil-based paint, fuel blending | Loosepack paint, fuel, processable, for thermal treatment, Roll-Off Box | 25CY R/O | 550.00 | Each | 0 |
| LP1 | Flammable liquids/solids, loosepack, fuel blending | Lab pack, fuels, for thermal treatment | 55g | 250.00 | Each | 0 |
| LCCRQ | Aerosols | Aerosols, cans of paints, solvents, for depressurization and thermal treatment | 5g | 35.00 | Each | 0 |
| LCCRQ | Aerosols | Aerosols, cans of paints, solvents, for depressurization and thermal treatment | 55g | 250.00 | Each | 0 |
| LCCRQ | Aerosols, fuel blending | Aerosols, cans of paints, solvents, for depressurization and thermal treatment | CYB | 750.00 | Each | 0 |
| LRCTQ | Aerosols, for incineration | Aerosols, foam, corrosives | 55g | 300.00 | Each | 0 |
| LRCTQ | Aerosols for incineration | Aerosols, foam, corrosives | 5g | 75.00 | Each | 0 |
| LCCRA | Corrosive acids, for incineration | Lab Pack, Incineration, Organic Acids | 5g | 75.00 | Each | 0 |
| LCCRB | Corrosive bases, for incineration | Lab Pack, Incineration, Organic bases | 5g | 75.00 | Each | 0 |
| LCCRO | Oxidizers, for incineration | Lab Pack, Incineration, Oxidizers | 5g | 150.00 | Each | 0 |
| LCCRC | Poisons | Lab Pack, Incineration, Organic Poisons | 55g | 350.00 | Each | 0 |
| LCCRC | Pesticides | Lab Pack, Incineration, Pesticides | 55g | 350.00 | Each | 0 |
| CCC | Pesticide Solids | Pesticide Solids/Debris for incineration | Lb. | 1.25 | Each | 5g min= 75.00 15g min= 200.00 30g min= 300.00 55gmin= 350.00 CYBmin= 950.00 |
| CCC | Isocyanates, Reactive | Lab Pack, Incineration, Isocyanates | Lb. | 1.25 | Each | 5g min= 125.00 15g min= 350.00 30g min= 450.00 55gmin= 550.00 CYBmin= 1750.00 |
| LRCTD | Reactive, spontaneously combustible | Lab Pack, Incineration, Spontaneously Combustible (DOT 4.2) | Lb. | 7.50 | Each | 0 |
| LRCTD | Reactive Flammable Solids | Lab Pack, Incineration, Flammable Solids (DOT 4.1) | Lb. | 5.00 | Each | 0 |
| LRCTO | Reactive, Organic Peroxides | Lab Pack, Incineration, Reactive, Organic Peroxides (DOT 5.2) | Lb. | 7.50 | Each | 0 |



Jana Teague <jteague@burnetcountytexas.org>

Re: BOPATE and HHW events

Matthew Smith <matthew@hillcountryrecycling.com>

Tue, Nov 7, 2023 at 12:38 PM

To: Jana Teague <jteague@burnetcountytexas.org>

We can.

Thank you

Matthew Smith

Hill Country Recycling Corp

o (830) 693-3667

c (830) 265-7455

From: Jana Teague <jteague@burnetcountytexas.org>

Sent: Tuesday, November 7, 2023 12:15:55 PM

To: matthew@hillcountryrecycling.com <matthew@hillcountryrecycling.com>

Subject: BOPATE and HHW events

Can you please schedule to provide service for the following events:

BOPATE

Saturday, April 20, 2024 9:00-1:00

Marble Falls High School Stadium

Visitor's Parking Lot

Manzano Mile

HHW

Saturday, October 19, 2024 9:00 - 1:00

Burnet County Reuse and Recycle Center

2411 Ranch Road 963

11/7/23, 2:02 PM

Thanks,
Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org

Burnet County Mail - Re: BOPATE and HHW events



Jana Teague <jteague@burnetcountytexas.org>

collection event notification

1 message

Jana Teague <jteague@burnetcountytexas.org>

Thu, Nov 2, 2023 at 2:30 PM

To: Angelica Roman <Angelica.Roman@goodwillcentraltexas.org>

Can you please schedule to provide service for the following events:

BOPATE

Saturday, April 20, 2024 9:00-1:00

Marble Falls High School Stadium

Visitor's Parking Lot

Manzano Mile

HHW

Saturday, October 19, 2024 9:00 - 1:00

Burnet County Reuse and Recycle Center

2411 Ranch Road 963

Thanks,

Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org

RE: Cost per tire

External

Inbox

Search for all messages with label Inbox

Remove label Inbox from this conversation



Anetra Thomas

Thu, Nov 2, 7:30 AM (5 days ago)

to me, Joe

Hello Jana,

Depending on size:

Passenger \$2.75

Semi \$10

Ag \$8

Anetra Thomas Owner/CAO
T7 Enterprises LLC.
Reliable Tire Disposal
m: 830-613-7533
p: [512-756-8218](tel:512-756-8218)
w: www.reliabletiredisposal.com
e: athomas@reliabletiredisposal.com
a: 3345 E. State Hwy 29 Burnet, TX 78611

From: Jana Teague <jteague@burnetcountytexas.org>

Sent: Wednesday, November 1, 2023 11:40 AM

To: Anetra Thomas <athomas@reliabletiredisposal.com>

Cc: Joe Don Dockery <jdockery@burnetcountytexas.org>

Subject: Cost per tire

Anetra,

This past event we had 515 tires which was calculated to be \$6.21 per tire based on the cost of the trailer. Joe Don has asked what the cost per tire would be if we were to deliver tires to you instead of getting the trailer.

Thanks for your help.

Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org



RESOLUTION

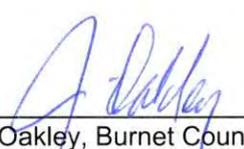
Whereas, CAPCOG administers solid waste grant funds provided by TCEQ for implementation of the COG's adopted regional solid waste management plan; and

Whereas, Burnet County in the State of Texas is qualified to apply for grant funds under the Request for Applications.

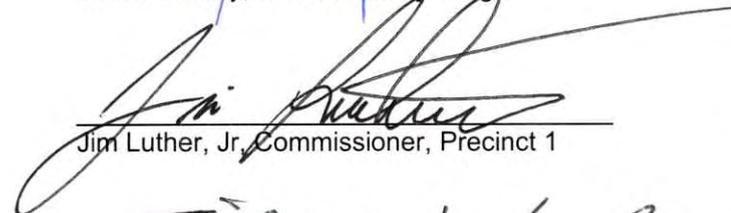
Now, therefore, be it resolved by Burnet County in Burnet, Texas;

1. That James Oakley, Burnet County Judge is authorized to request grant funding under the CAPCOG Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Burnet County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That, if the project is funded, Burnet County will comply with the grant requirements of CAPCOG, the TCEQ, and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

Passed and adopted by Burnet County Commissioners' Court in Burnet, Texas on this the 14th day of November 2023.



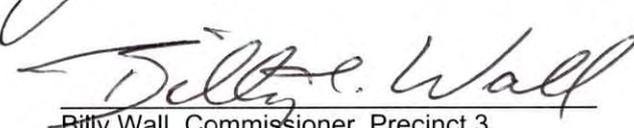
James Oakley, Burnet County Judge



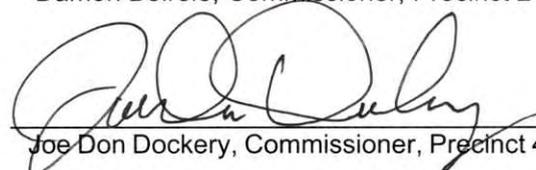
Jim Luther, Jr., Commissioner, Precinct 1



Damon Beirele, Commissioner, Precinct 2



Billy Wall, Commissioner, Precinct 3



Joe Don Dockery, Commissioner, Precinct 4

ATTEST:



Vicinta Stafford, County Clerk

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Burnet County
Project Name: BOPATE Collection Event – April 2025
Entity Type: Municipality County School District Other
Entity Address : 220 S. Pierce St., Burnet. TX 78611
Contact Name: Jana Teague
Contact Title: Grant Manager
Contact E-mail: jteague@burnetcountytexas.org
Contact Phone: 512-715-5229

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|----------|
| A: Total Project Cost: | \$24,500 |
| B: Amount Requested (\$10,000 - \$30,000): | \$22,000 |
| C: Proposed Match (A - B): | 2,500 |
| D: % Proposed Match (C / A; at least 10%): | 11.36% |
| E: Minimum Amount Acceptable (min: \$10,000): | 15,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Burnet County collaborates with the eight (8) municipalities within, the Central Texas Groundwater Conservation District and several private entities to conduct a one(1) day BOPATE collection event. The goal is to provide a means for the citizens of Burnet County to properly dispose of batteries, used oil and filters, all types of paint, antifreeze, tires, electronics, fluorescent light bulbs, and scrap metal. The project is estimated to benefit over 500 households or 2,100 individuals with 450+ vehicles bringing items to the event. The FY 2024 Burnet County BOPATE Collection project is tentatively scheduled for Saturday, April 19, 2025, in Marble Falls. The event will be set up at the Marble Falls High School Stadium Visitor Parking Lot off Monzano Mile.

The cost of the total project in this application only includes the approximate disposal costs of the collection event based on the event held in April 2023. In 2022, Burnet County conducted a bid process for disposal costs. With multiple submissions, Burnet County chose Green Planet out of Royce City to provide the disposal services. The contract is automatically renewed unless one of the parties gives notification to end the contract.

The estimated cost of the event totals approximately \$44,805. The proposed total project application costs of \$24,500. In addition, there are costs we are identifying as in-kind costs. These costs total approximately \$20,305 including; personnel costs of approximately \$7,000 paid OT and fringe; volunteer costs of \$10,000 based on approximately 355 volunteer hours at the Texas volunteer hourly rate of \$29.86; donated pallets \$875: the pallets are estimated at \$8.75 per pallet, had they been purchased

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

instead of donated. an estimated \$500 for equipment usage based on FEMA hourly rates, porta potties for \$230, and \$1,700 for breakfast, lunch, and water provided for the volunteers.

The project will also include a public awareness component in order to publicize the event as well as provide additional information concerning the public’s own responsibilities as waste generators. Flyers will be distributed through multiple local newspaper venue inserts and to illegal dumping offenders identifying an alternative disposal opportunity. There will be numerous radio broadcast spots through KBEY.

This project provides an opportunity for those who have been sanctioned to perform community service as well as for Intermediate Sanctioned Facility residents to work. High school students have used the collection events as a way to earn required hours for their club and civic programs.

This project includes significant financial and in-kind contributions from the county, municipalities, and private companies. Each partner has a vested interest in ensuring that items are properly disposed of and do not end up in the water supply or illegal dumping sites. At the last HHW event held on October 21, 2023, gate volunteers received over \$1,100 in public donations and fees of \$3 per tire over the initial ten (10). There were over 50 volunteers including the Burnet County Judge and three of the four commissioners, 7 Burnet County Community Emergency Response Team (CERT) members, multiple representatives from Burnet County, the cities of Burnet, Cottonwood Shores, Marble Falls, Meadowlakes, and a member of the Central Texas Groundwater District Board, 7 ISF and an ISF supervisor and 21 Community Services workers and supervisor. Green Planet brought 7 members of their staff and does not charge additional expenses for overnight stays or travel.

Customer incentives for participation will include holding the event in one central location with easy entrance and exit with no gate fees. Tires will be free for the first ten (10) and each tire over ten (10) will be \$3. Donations will also be accepted. At the last HHW event held on October 21, 2023, gate volunteers received over \$1,100 in public donations and the fees per tire over the initial ten (10).

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Commissioners’ Court Award Acceptance/ Contract signing | ASAP after receipt of the contract Prior to the Notice to Proceed |
| Send reminders to vendors | Four months after Notice to Proceed Jan 2, 2025 |
| Develop flyers, print and set up dates for insertion | Five months after the the Notice to Proceed (Feb 1, 2025) |
| Develop radio script and set up dates for broadcast | Five months after the the Notice to Proceed (Feb 1, 2025) |
| Set up the day before the event | 4/18/2025 |
| Hold the event | 4/19/2025 |
| Gather statistics | Within one month of the event |
| Approve and Pay Invoices | At first court after invoice is received |

| Milestone | Days from Receipt of Notice to Proceed |
|---|---|
| Final Request for Reimbursement Submitted to CAPCOG | After the final invoice is received and processed |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|----------------------------------|
| Personnel (salaries + fringe) | Click or tap here to enter text. |
| Travel | Click or tap here to enter text. |
| Supplies | 4,350 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | Click or tap here to enter text. |
| Construction | Click or tap here to enter text. |
| Contractual | 16,200 |
| Other | 3,950 |
| Indirect (must attach current indirect cost plan) | Click or tap here to enter text. |
| TOTAL (most match total project cost on page 2) | 24,500 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The estimated cost of the event totals approximately \$44,805; the proposed total project application costs of \$24,500. We are asking for \$22,000 grant and \$2,500 match. The rest will be in-kind. The budget process has not begun for FY25 so there is no information regarding any budgeted amount. We will have single annual amounts contributed by the municipalities that will be for both the October 2024 and April 2025 events.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

Click or tap here to enter text.

Travel

Provide detail on travel associated with this application.

[Click or tap here to enter text.](#)

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

Supplies include 40 – 55 gallon drums for \$3,350 and rental of a sky lift for \$450 for a total of \$3,950.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

[Click or tap here to enter text.](#)

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

[Click or tap here to enter text.](#)

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

In 2022, Burnet County conducted a bid process for disposal costs. With multiple submissions, Burnet County chose Green Planet out of Royce City to provide the disposal services. The contract is automatically renewed unless one of the parties gives notification to end the contract. Enclosed is the last cost list. Based on previous events, we are estimating \$13,000 for this event for the disposal of non-HHW items. Disposal cost per passenger tire is \$2.75, Semi tires are \$10 and Ag tires are \$8. Based on the number of tires at previous events, we are budgeting a total of \$2,000 for tire disposal. We are also budgeting \$1,200 for oil disposal for a total of \$16,200.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Printing of flyers for newspaper insertion - \$2,700, cost of insertion for three papers, \$1,000 and radio spots for \$250 for a total of \$3,950

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): [Click or tap here to enter text.](#)

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): [Click or tap here to enter text.](#)

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Thursday, 11/30/2023):
11/14/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.



Jana Teague <jteague@burnetcountytexas.org>

Event notification

1 message

Virginia Belmore <VBelmore@greenplanetinc.com>

Thu, Nov 2, 2023 at 4:05 PM

To: Jana Teague <jteague@burnetcountytexas.org>

Cc: Bobbie Kay <bobbiek@greenplanetinc.com>

Good afternoon,

We have you confirmed for both dates. You were smart to book early for April 20th, 2024. April 20th is a Hot date to confirm because of earth day.

Thank you for your business.

Virginia Belmore
Green Planet, Inc.
(972) 636-1515
Vbelmore@greenplanetinc.com

From: Jana Teague <jteague@burnetcountytexas.org>**Sent:** Thursday, November 2, 2023 2:29:34 PM**To:** Virginia Belmore <VBelmore@greenplanetinc.com>**Subject:** Event notification

Can you please schedule to provide service for the following events:

BOPATE

Saturday, April 20, 2024 9:00-1:00

Marble Falls High School Stadium

Visitor's Parking Lot

Manzano Mile

HHW

Saturday, October 19, 2024 9:00 - 1:00

Burnet County Reuse and Recycle Center

2411 Ranch Road 963

Thanks,
Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org

BURNET COUNTY DISPOSAL PRINCING LIST

Please fill out all prices. If your company doesn't have a supply or service, please note in the Item # for ordering column

| Disposal Charges | | | | | | |
|----------------------------|--|---|------------|--------------|------------|---|
| Item # for ordering | Alternate Discription | Description | UOM | Price | QTY | Minimum Required |
| F1 | Flammable Liquids, bulked | Alternate fuel, <1" Sludge, (<3% halogens), BTU > 5000, for thermal treatment | 55g | 125.00 | Each | 0 |
| F1 | Flammable Liquids, bulked, fuel blending | Alternate fuel, 0-25% Sludge, (6-10% halogens), BTU > 5000, for thermal treatment | 55g | 125.00 | Each | 0 |
| F1 | Flammable Liquids, bulked, fuel blending | Alternate fuel, 0-25% Sludge, (6-10% halogens), BTU > 5000, for thermal treatment | T275 | 125.00 | Each | 0 |
| F2 | Flammable Liquids, bulked, fuel blending | Alternate fuel, 25-50% sludge, (< 3% halogens), BTU > 5000, for thermal treatment | 55g | 175.00 | Each | 0 |
| F3 | Flammable Liquids, bulked, fuel blending | Alternate fuel, >50% sludge, (< 3% halogens), BTU > 5000, for thermal treatment | 55g | 250.00 | Each | 0 |
| FS | Flammable Solids, fuel blending | Loosepack paint, fAuel, non-processable, for thermal treatment | 55g | 300.00 | Each | 0 |
| FS | Flammable Solids, fuel blending | Loosepack paint, fuel, non-processable, for thermal treatment | CYB | 750.00 | Each | 0 |
| LP | Oil-based paint, fuel blending | Loosepack paint, fuel, processable, for thermal treatment | 55g | 200.00 | Each | 0 |
| LP | Oil-based paint, fuel blending | Loosepack paint, fuel, processable, for thermal treatment | CYB | 750.00 | Each | 0 |
| LP | Oil-based paint, fuel blending | Loosepack paint, fuel, processable, for thermal treatment, Roll-Off Box | 25CY R/O | 550.00 | Each | 0 |
| LP1 | Flammable liquids/solids, loosepack, fuel blending | Lab pack, fuels, for thermal treatment | 55g | 250.00 | Each | 0 |
| LCCRQ | Aerosols | Aerosols, cans of paints, solvents, for depressurization and thermal treatment | 5g | 35.00 | Each | 0 |
| LCCRQ | Aerosols | Aerosols, cans of paints, solvents, for depressurization and thermal treatment | 55g | 250.00 | Each | 0 |
| LCCRQ | Aerosols, fuel blending | Aerosols, cans of paints, solvents, for depressurization and thermal treatment | CYB | 750.00 | Each | 0 |
| LRCTQ | Aerosols, for incineration | Aerosols, foam, corrosives | 55g | 300.00 | Each | 0 |
| LRCTQ | Aerosols for incineration | Aerosols, foam, corrosives | 5g | 75.00 | Each | 0 |
| LCCRA | Corrosive acids, for incineration | Lab Pack, Incineration, Organic Acids | 5g | 75.00 | Each | 0 |
| LCCRB | Corrosive bases, for incineration | Lab Pack, Incineration, Organic bases | 5g | 75.00 | Each | 0 |
| LCCRO | Oxidizers, for incineration | Lab Pack, Incineration, Oxidizers | 5g | 150.00 | Each | 0 |
| LCCRC | Poisons | Lab Pack, Incineration, Organic Poisons | 55g | 350.00 | Each | 0 |
| LCCRC | Pesticides | Lab Pack, Incineration, Pesticides | 55g | 350.00 | Each | 0 |
| CCC | Pesticide Solids | Pesticide Solids/Debris for incineration | Lb. | 1.25 | Each | 5g min= 75.00 15g min= 200.00 30g min= 300.00 55gmin= 350.00 CYBmin= 950.00 |
| CCC | Isocyanates, Reactive | Lab Pack, Incineration, Isocyanates | Lb. | 1.25 | Each | 5g min= 125.00 15g min= 350.00 30g min= 450.00 55gmin= 550.00 CYBmin= 1750.00 |
| LRCTD | Reactive, spontaneously combustible | Lab Pack, Incineration, Spontaneously Combustible (DOT 4.2) | Lb. | 7.50 | Each | 0 |
| LRCTD | Reactive Flammable Solids | Lab Pack, Incineration, Flammable Solids (DOT 4.1) | Lb. | 5.00 | Each | 0 |
| LRCTO | Reactive, Organic Peroxides | Lab Pack, Incineration, Reactive, Organic Peroxides (DOT 5.2) | Lb. | 7.50 | Each | 0 |



Jana Teague <jteague@burnetcountytexas.org>

Re: BOPATE and HHW events

Matthew Smith <matthew@hillcountryrecycling.com>
To: Jana Teague <jteague@burnetcountytexas.org>

Tue, Nov 7, 2023 at 12:38 PM

We can.

Thank you
Matthew Smith
Hill Country Recycling Corp
o (830) 693-3667
c (830) 265-7455

From: Jana Teague <jteague@burnetcountytexas.org>
Sent: Tuesday, November 7, 2023 12:15:55 PM
To: matthew@hillcountryrecycling.com <matthew@hillcountryrecycling.com>
Subject: BOPATE and HHW events

Can you please schedule to provide service for the following events:

- BOPATE
- Saturday, April 20, 2024 9:00-1:00
- Marble Falls High School Stadium
- Visitor's Parking Lot
- Manzano Mile

- HHW
- Saturday, October 19, 2024 9:00 - 1:00
- Burnet County Reuse and Recycle Center
- 2411 Ranch Road 963

11/7/23, 2:02 PM

Thanks,
Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org

Burnet County Mail - Re: BOPATE and HHW events



Jana Teague <jteague@burnetcountytexas.org>

collection event notification

1 message

Jana Teague <jteague@burnetcountytexas.org>

To: Angelica Roman <Angelica.Roman@goodwillcentraltexas.org>

Thu, Nov 2, 2023 at 2:30 PM

Can you please schedule to provide service for the following events:

BOPATE

Saturday, April 20, 2024 9:00-1:00

Marble Falls High School Stadium

Visitor's Parking Lot

Manzano Mile

HHW

Saturday, October 19, 2024 9:00 - 1:00

Burnet County Reuse and Recycle Center

2411 Ranch Road 963

Thanks,
Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org

RE: Cost per tire

External

Inbox

Search for all messages with label Inbox

Remove label Inbox from this conversation



Anetra Thomas

Thu, Nov 2, 7:30 AM (5 days ago)

to me, Joe

Hello Jana,

Depending on size:

Passenger \$2.75

Semi \$10

Ag \$8

Anetra Thomas Owner/CAO
T7 Enterprises LLC.
Reliable Tire Disposal
m: 830-613-7533
p: [512-756-8218](tel:512-756-8218)
w: www.reliabletiredisposal.com
e: athomas@reliabletiredisposal.com
a: 3345 E. State Hwy 29 Burnet, TX 78611

From: Jana Teague <jteague@burnetcountytexas.org>

Sent: Wednesday, November 1, 2023 11:40 AM

To: Anetra Thomas <athomas@reliabletiredisposal.com>

Cc: Joe Don Dockery <jdockery@burnetcountytexas.org>

Subject: Cost per tire

Anetra,

This past event we had 515 tires which was calculated to be \$6.21 per tire based on the cost of the trailer. Joe Don has asked what the cost per tire would be if we were to deliver tires to you instead of getting the trailer.

Thanks for your help.

Jana

Jana Teague

Grant Manager

Burnet County Auditor's Office

Direct: (512) 715.5229 | jteague@burnetcountytexas.org



RESOLUTION

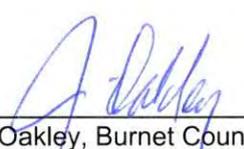
Whereas, CAPCOG administers solid waste grant funds provided by TCEQ for implementation of the COG's adopted regional solid waste management plan; and

Whereas, Burnet County in the State of Texas is qualified to apply for grant funds under the Request for Applications.

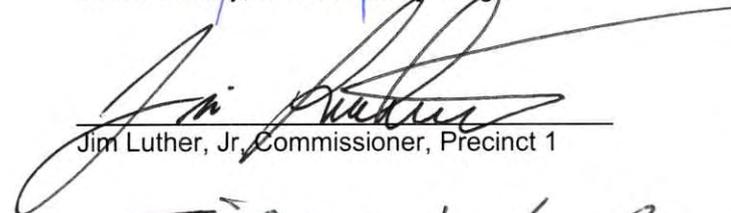
Now, therefore, be it resolved by Burnet County in Burnet, Texas;

1. That James Oakley, Burnet County Judge is authorized to request grant funding under the CAPCOG Request for Applications of the Regional Solid Waste Grants Program and act on behalf of Burnet County in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That, if the project is funded, Burnet County will comply with the grant requirements of CAPCOG, the TCEQ, and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. Activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

Passed and adopted by Burnet County Commissioners' Court in Burnet, Texas on this the 14th day of November 2023.



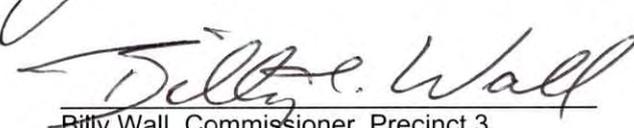
James Oakley, Burnet County Judge



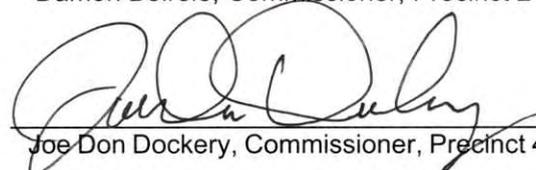
Jim Luther, Jr., Commissioner, Precinct 1



Damon Beirele, Commissioner, Precinct 2



Billy Wall, Commissioner, Precinct 3



Joe Don Dockery, Commissioner, Precinct 4

ATTEST:



Vicinta Stafford, County Clerk

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Blanco County
Project Name: Household Hazardous Waste Collection Event
Entity Type: Municipality County School District Other
Entity Address : 101 East Pecan Street, Johnson City, TX 78636
Contact Name: Charles Riley / Michael Megna
Contact Title: County Commissioner / Grant Coordinator
Contact E-mail: blcomm4@co.blanco.tx.us / mmegna@co.blanco.tx.us
Contact Phone: 830-833-1077 / 830-868-2584

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe): [Click or tap here to enter text.](#)

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$50,000.00 |
| B: Amount Requested (\$10,000 - \$40,000): | \$40,000.00 |
| C: Proposed Match (A - B): | \$10,000.00 |
| D: % Proposed Match (C / A; at least 10%): | 20% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$35,000.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Blanco County has for several years conducted Household Waste Collection events with tremendous community participation in terms of increased knowledge of recycling, and elimination of potential environmental and personal health hazards. This will be a county-wide event, open to residents of the cities of Johnson City, Blanco and Round Mountain, as well as residents of the unincorporated areas of the county. We will hold the HHW event on the grounds of the Waste Connections Transfer Station facility in Johnson City, on property owned by Blanco county. Every citizen of the county will be invited to participate. Over the years, Blanco county has conducted over two dozen similar events, and each year there is greater community interest and participation.

The grant funds requested here will be used to pay the contractual costs associated with the collection, disposal and recycling of HHW including aerosols, alkaline batteries, asbestos, corrosives, flammables, fluorescent bulbs, oil based paint, latex paint, lithium-ion, mercury and Nickel-Cadmium batteries, oxidizers, polychlorinated biphenyl waste, poisons, propane and reactives.

The event for which we seek funding here will be conducted in the late summer, 2024 and will be held at the county owned property adjacent to the Waste Connections Transfer Station yard. The estimated cost for this event is based on conversations with our primary consultant, Clean Earth Waste Solutions, who provided an estimate based on prior year quantities adjusted for their cost increases over the past two years. There is no funding requested for construction or salary; the only expenses anticipated are disposal of collected waste and public notices/production of announcement flyers.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

Previously the cities contributed in-kind or or financially to the event, however they are unable to do so this year, hence the larger request for grant funds than in prior years.

We believe the benefits to the community validate the request, namely the ability to properly dispose of materials that might otherwise end up in the non-hazardous waste stream, would be illegally disposed of, or retained in an environment which could pose a threat to people or livestock.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Confirm Vendor Support and Projected Date of Event | 30 |
| Resolve any outstanding vendor issues | 45 |
| Verify TCEQ Notifications are complete | 60 |
| Develop operations plan with Clean Earth | 90 |
| Publish notices of event in local newspapers | 90 |
| Conduct Event | 120 |
| Collect all documentation required by CAPCOG | 150 |
| Submit Financial & Activity Reports to CAPCOG | 160 |
| Submit Final Program Summary and Report | 180 |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | 180 |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|---|--------------------|
| Personnel (salaries + fringe) | 0 |
| Travel | 0 |
| Supplies | 0 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 0 |
| Construction | 0 |
| Contractual | \$49,000.00 |
| Other | \$1,000.00 |
| Indirect (must attach current indirect cost plan) | 0 |
| TOTAL (most match total project cost on page 2) | \$50,000.00 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Project costs are estimated on the most recently held event, with input from the potential contractor regarding price increases which have occurred in the past year. We anticipate a total expense of approximately \$50,000.00 for the 2024 event given the expected cost increases. County General Funds are budgeted for the required match amount, and a minimal amount of county funding is budgeted for the two events we hope to hold each year, only one of which is supported by CAPCOG SW grant funding. Last year the net cost to the county for solid waste events, after grant funds were applied was approximately \$2,400.00.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

No Personnel expense is included.

Travel

Provide detail on travel associated with this application.

No Travel expense is included.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

No Supplies or non-construction goods are included.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

All equipment will be furnished by Blanco County, or the Contractor; no Equipment will be purchased.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

No Construction is included.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

Contractual Expense for waste management firms, Clean Earth Environmental Solutions and Waste Connections, Estimated at \$49,000.00.

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

Public Notices in Blanco and Johnson City Newspapers, printing expense for flyers to be distributed to local businesses, home-owner associations and government buildings announcing the event, estimated at \$1,000.00

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): No indirect expense is included.

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): [Click or tap here to enter text.](#)

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate NA

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.



COPY

RESOLUTION

Whereas, The Commissioners Court of Blanco County finds it in the best interest of the citizens of Blanco County to seek grant funding from the Capital Area Council of Governments (CAPCOG) Solid Waste Grant Program to offset the expenses of a Household Hazardous Waste Management Event to be conducted in the Spring of 2024; and

Whereas, Blanco County agrees to provide required matching funds for this grant project as required by CAPCOG; and

Whereas, The Commissioners Court of Blanco County agrees that in the event of loss or misuse of grant funds, the Commissioners Court of Blanco County assures that the funds will be returned to CAPCOG in full; and

Whereas, The Commissioners Court of Blanco County designates the County Judge for Blanco County as the grantees' authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of Blanco County. Blanco County will maintain any equipment purchased under this grant for a minimum of three years, and funding to support maintenance will be budgeted annually.

Now Therefore, Be it Resolved that The Commissioners Court of Blanco County approves submission of the electronic grant application to the Capital Area Council of Governments Solid Waste Grant Program for funding of a Household Hazardous Waste Management Event.

Signed: Brett G. Bray
Brett G. Bray, County Judge

Passed and Approved this 12th day of December 2023

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Williamson County Constable Precinct 4
Project Name: Illegal Dumping Enforcement
Entity Type: Municipality County School District Other
Entity Address : 412 Vance St #3 Taylor, TX 76574
Contact Name: Mike Pendley
Contact Title: Lieutenant
Contact E-mail: mpendley@wilco.org
Contact Phone: 512-352-4181

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$38,231.70 |
| B: Amount Requested (\$10,000 - \$30,000): | \$34,408.49 |
| C: Proposed Match (A - B): | \$3823.21 |
| D: % Proposed Match (C / A; at least 10%): | 10% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$19,115.85 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

Precinct 4 is requesting 10 Reconyx Hyperfire 2 LPC Cameras, 4 Reconyx Ultrafire XR6 Covert IR Cameras, 10 Reconyx Hyperfire Security enclosures, 10 Stealth Cam STC-DS4KU Cameras, 10 Stealth Cam security enclosures, 15 1 ½” shackle locks, 40 128g SD cards, 75 cases Duracell Procell AA batteries, 75 cases Energizer L91 Lithium AA batteries, 5 packs 2 ½” wood screws, 5 Milwaukee Impact drivers, 1 Milwaukee 10” lithium saw/ hedger kit, 10 Shockwave Impact 5/16 bit set, 5 Certified stainless steel 5lb weights, 10 Anker Power Banks, 8 Surveillance Cameras Indoor Motion Detection App Remote, and 3 1100lb Stainless Steel Portable Vet Scales.

We currently have a very successful enforcement program using similar cameras, but we are limited to the area we can cover with our current amount. In January 2022, our precinct grew to over 620 square miles (54% of Williamson County). Almost 90% of our precinct is rural and affords those who illegally dump plenty of area to go unnoticed. We also have the county landfill in our precinct, which itself unfortunately lends to the amount of illegal dumpings. Our existing Reconyx Cameras have proven themselves very reliable in capturing the act, and an identifiable license plate. The ability to capture license plates is crucial in identifying and ultimately prosecuting the illegal dumping offenders. Currently, we are deploying and redeploying the same cameras across our large area. The additional cameras will provide us the coverage we need. Photo and video evidence is crucial in identifying and locating our offenders. Our County Attorney and District Attorney have been supportive in prosecuting illegal dumping to this point.

The itemized cost breaks down as follows:

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| QTY | TOTAL PRICE | ITEM |
|-----|--------------|---|
| 10 | \$ 3,999.99 | Reconyx Hyperfire 2 LPC |
| 4 | \$ 2,399.96 | Reconyx Ultrafire XR6 Covert IR Camera |
| 10 | \$ 660.99 | Reconyx Hyperfire 2 Security Enclosure |
| 10 | \$ 1,299.99 | Stealth Cam STC-DS4KU |
| 10 | \$ 449.99 | Stealth Cam Security Enclosure |
| 15 | \$ 515.70 | Outdoor Combo Lock, 1-1/2 in. Shackle, Resettable, 2 Pack |
| 40 | \$ 871.60 | Lexas Professional 128 g SD Cards |
| 75 | \$ 5,625.00 | 144 ct Duracell Procell AA Batteries |
| 75 | \$ 18,675.00 | Energizer L91 100 ct. AA Lithium Batteries |
| 5 | \$ 149.85 | 50 pk 2 1/2" TimberLok 64 mm wood screws |
| 5 | \$ 745.00 | Milwaukee 18-Volt Compact Drill Impact Driver |
| 1 | \$ 559.00 | Milwaukee M18- 10" 18 Volt Lithium saw/ hedger kit |
| 10 | \$ 79.70 | SHOCKWAVE Impact Duty 5/16 in 3 set |
| 5 | \$ 700.00 | Certified Stainless Steel Weight - Class 5, 5 lb |
| 10 | \$ 570.00 | Anker Power Banks |
| 8 | \$ 359.92 | Surveillance Cameras Indoor, Motion Detection, App Remote |
| 3 | \$ 569.97 | 1100 lbs Stainless Steel Portable Vet scale |

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Resolution approved by Commissioer's Court | 12/12/23 |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Milestone | Days from Receipt of Notice to Proceed |
|--|--|
| Application Due | 12/18/23 @ 4pm |
| CAPCOG approval of grant request | 1/10/24 |
| Target Purchase date of approval cameras and batteries | 49 days |
| Target deployment date of cameras | 69 days |
| Target date for billing CAPCOG | 100 days |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | 0 |
| Travel | 0 |
| Supplies | \$38,231.70 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | 0 |
| Construction | 0 |
| Contractual | 0 |
| Other | 0 |
| Indirect (must attach current indirect cost plan) | 0 |
| TOTAL (most match total project cost on page 2) | \$38,231.70 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity’s procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

We will match the 10% (\$3823.17) with existing LE equipment funds already accounted for in our FY24 budget

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

N/A

Travel

Provide detail on travel associated with this application.

N/A

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

All cameras and batteries will be used 100% for environmental evidence collection in illegal dumping cases. All cases/ Security enclosures, Locks, and screws will be used to prevent tampering and theft of the cameras. Impact drivers will be used to install and secure the above enclosures so as to prevent theft. The Saw/ hedger kit will be used to trim trees/ grass where necessary to mount cameras or to remove obstructions from the field of view.

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

N/A

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

N/A

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

N/A

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

N/A

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): [Click or tap here to enter text.](#)

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): [Click or tap here to enter text.](#)

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Thursday, 11/30/2023):
10/31/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001

et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

Meeting Date: 12/12/2023

Approval to seek grant funding through CAPCOG Solid Waste Grant

Submitted By: Brian Olson, Constable Pct. #4

Department: Constable Pct. #4

Agenda
Category: Consent

Information

Agenda Item

Discuss, consider, and take any appropriate action to allow the Pct 4 Constable's Office to apply for a grant through the CAPCOG (Capital Area Council of Governments) Solid Waste Grant for funds to facilitate environmental enforcement.

Background

The Pct 4 Constable's Office is seeking approval to apply for a grant through CAPCOG. This grant would provide the items outlined in the attached table, titled "CAPCOG Solid Waste Grant Itemized Request." All items will be used for evidence collection and prosecution of environmental crimes. This grant requires a 10% match which will be paid with existing budgeted and approved funds in line item 3008 LE Equipment. Maintenance costs associated with cameras are minimal and predominately for replacing batteries and SD memory cards (also requested). All maintenance costs will be covered through funds already allocated for equipment repairs and supplies.

This request was previously approved by the Court on November 7, 2023 (Item #17) for a lesser total. The grant funds available now to apply for have increased. The department POC for this grant is Lt. Mike Pendley.

Grant \$34,408.49
Match \$3,823.17

Fiscal Impact

| From/To | Acct No. | Description | Amount |
|---------|----------|-------------|--------|
|---------|----------|-------------|--------|

Attachments

- CAPCOG Solid Waste Grant Itemized Request
- Grant Request Worksheet

Form Review

| | | |
|---------------------------------|--------------|---------------------------------|
| Inbox | Reviewed By | Date |
| County Judge Exec Asst. | Becky Pruitt | 12/07/2023 09:12 AM |
| Form Started By: Brian Olson | | Started On: 12/06/2023 08:44 PM |
| Final Approval Date: 12/07/2023 | | |

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: Austin Resource Recovery
Project Name: Library of Things
Entity Type: Municipality County School District Other
Entity Address : PO Box 1088, Austin, TX 78767
Contact Name: Jason McCombs
Contact Title: Strategic Initiatives Division Manager
Contact E-mail: Jason.McCombs@austintexas.gov
Contact Phone: +1 (512) 974-2192

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe):_Click or tap here to enter text.

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|----------|
| A: Total Project Cost: | \$46,000 |
| B: Amount Requested (\$10,000 - \$40,000): | \$40,000 |
| C: Proposed Match (A - B): | \$6,000 |
| D: % Proposed Match (C / A; at least 10%): | 13% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$30,000 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ’s Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

PROJECT DESCRIPTION

Austin Resource Recovery (ARR) proposes to install a Library of Things (LOT) for the City of Austin by Spring 2025, beginning with a location at the City’s Recycle & Reuse Drop-off Center (RRDOC), in partnership with Austin Public Library (APL). A letter of support from APL Director Roosevelt Weeks is attached along with this application form.

This project will drive source reduction by offering tools and items to the Austin-area community at no-cost to help prevent unnecessary purchases, keep broken items out of the landfill, avoid illegal dumping, save Austinites money, and increase community resiliency. The LOT would provide community members with access to items like home construction tools, maintenance and repair tools, household items, camping and recreation items, and yard and gardening tools.

What is a “Library of Things”?

According to the Ellen MacArthur Foundation, a drill is used for an average of 13 minutes over its lifetime (1). Yet at the same time, many people cannot afford to purchase the tools they need to complete basic home repairs or fix broken household items. Libraries of Things help bridge this gap: they keep tools in use and give residents access to tools they can’t or don’t want to buy. LOTs contain a

variety of tools and other objects, for use in general home improvement, remodeling, repairs, landscaping, energy-efficient upgrades, and recreational activities.

Background

ARR and APL share a longstanding history of collaboration in repair initiatives. Starting in 2015, ARR and Recycled Reads, a branch of APL, jointly began organizing Fix-It Clinics—a program enabling residents to collaborate with skilled volunteers in fixing their broken items. While Recycled Reads had to withdraw its partnership support in 2019 due to resource constraints, ARR continued hosting Fix-It Clinics at library branches. Additionally, in response to the challenges posed by the COVID-19 pandemic, ARR extended its outreach by offering virtual repair workshops, all falling under the overarching program, "Fix-It Austin."

In 2021, ARR joined forces with AmeriCorps VISTA to conduct a comprehensive Repair Landscape Analysis and Needs Assessment. The findings underscored a crucial need for no-cost or low-cost tools for use by individuals with existing repair skills, especially in areas east of I-35 where professional repair services are scarce.

LOTs offer a solution to this challenge. Austin-area residents currently only have access to a very limited 45-item LOT at Austin Public Library's Recycled Reads branch. These items are available for any library card holder to check out, however, they can only be checked out from the Recycled Reads location.

Recycled Reads is in Central Austin, Council District 7, which has a median family income of \$110,965. In contrast, in Southeast Austin's District 2, where ARR's RRDOC is located, the median family income is \$75,578 (2). A LOT at RRDOC would bring a valuable resource closer to those who could benefit the most from accessing no-cost tools and items.

Establishing a LOT in this area of the City aligns with Austin's Climate Equity Plan, specifically Food and Product Consumption Goal 3, which targets increased waste reduction and diversion, in part through creation of neighborhood centers for borrowing, reuse, and repair services and with an emphasis on engaging and serving low-income communities, youth, and communities of color. The co-location alongside the Recycle and Reuse Drop-off Center also provides the opportunity for residents visiting the LOT to bring along their hard-to-recycle materials like household hazardous waste to keep them out of the landfill.

The RRDOC LOT

The Fix-It Austin program has reached almost 1,000 residents since its inception through Fix-It Clinics, in-person and online workshops and classes, and other repair-related events and services. Once again, we see a partnership between APL and ARR as a driver to provide solutions to some of the challenges the Recycled Reads LOT has faced.

Structure: ARR plans to house the LOT at the RRDOC by Spring 2025. ARR would use grant funds to purchase and install a security structure to store the LOT items.

As part of its funding match, ARR would pay to print signage and banners to notify patrons of the tool library's presence, explain the programming, and safely direct visitors to the right area within the RRDOC.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

ARR also plans to budget funds in future fiscal years for ongoing tool maintenance and repair, though cost and timing of these services are currently unknown.

Outreach: Another part of ARR’s funding match would be implementation costs of a robust marketing campaign to promote the grand opening, as well as ongoing annual outreach. This would include things like digital, print and radio advertising. The messaging would focus on educating Austinites, especially those living near the LOT, about the new service. Messaging would emphasize the importance of sharing and repairing items and how these individual actions can not only save residents money, but help the community move closer to its zero waste goal. Messaging would also tie into the Fix-It Austin program, for which ARR and APL staff are developing a plan to expand repair education offerings.

Operation: The LOT will function like a miniature satellite library location, where residents can check out tools and items to use for a finite time [check-out length TBD]. A proposed list of categories includes:

- Automotive
- Camping and recreation
- General
- Home improvement
- Mechanical tools
- Power tools
- Woodworking
- Yard and gardening

Prior to the grand opening, APL will transfer the limited tool supply from the Recycled Reads pilot to the RRDOC LOT. ARR will use grant funds to purchase additional tools and items (listed above), which will also be integrated into the Austin Public Library catalog system for checkout. ARR will work with APL to propose consequences for late returns, damaged items, and items that are not properly cleaned. Existing ARR staff already employed at the RRDOC will operate the LOT.

Audience: Tools and items would be available to anyone with an APL library card, which is free for all Austin residents. Soon, the approximately 195,000 people who live in Austin’s extraterritorial jurisdiction and limited purpose areas will also be able to get an APL library card free of charge, and therefore access to the LOT, thanks to a resolution recently approved by the Austin City Council (3).

Future: This model has the potential to expand to additional locations in the future, such as Austin Resource Recovery’s forthcoming Northeast Service Center and Furniture Reuse Warehouse, as well as library branches and other City facilities.

Impact

The City of Austin LOT project will help achieve CAPCOG Strategic Plan Goal 12 “Reduce the amount of Municipal Solid Waste generated and disposed of within the region.” It will do this in two main ways. LOTs reduce the need to manufacture new tools by facilitating more efficient shared use of a smaller number of tools and reducing the amount of time tool sit idle. The Western New York Tool Library’s 4,500 tools were checked out 14,554 times in 2022 by its 1,170 members, preventing literally thousands of unnecessary and wasteful purchases (4).

LOTs also enable users to repair broken household goods, including furniture, appliances, equipment, electronics, and more. This prevents items from being landfilled prematurely or illegally dumped due to minor repairable damages or defects.

Many communities start LOTs as a disaster relief method; the City of New Orleans created its CleanUp NOLA Tool Library in response to Hurricane Katrina (5). Austin has experienced multiple natural disasters recently, including Winter Storm Uri and Winter Storm Mara. In 2022, following Winter Storm Mara, tools to remove and prepare storm debris for curbside collection were in short supply. We see the LOT as being a place to potentially house these types of tools. A flourishing Library of Things will be a key element to bolstering community resiliency in our city as we continue to experience more extreme weather.

In addition, the LOT will help residents be resilient in the face of price inflation and Austin's affordability crisis. Between February and June 2021, the annual inflation rate rose from 1.7% to 5% and peaked at around 9% in June 2022 (6). This means that purchasing tools and supplies for home projects and repairs – not to mention recreational activities and events – has become out of reach for many families. This impact would also extend to small business owners who may occasionally need items to complete jobs and grow their enterprises.

Which brings us to affordability. Austin is the most expensive city in Texas (7) and one of the least affordable large metro areas in the country (8). By providing access to no-cost tools, the RRDOC LOTs can help preserve existing affordable housing and help homeowners stay in their homes by enabling them to fix or remodel their own homes. It also helps those who live in small houses or apartments for the sake of affordability, access and use tools that they don't have space to store.

Sources:

1. <https://www.ellenmacarthurfoundation.org/circular-examples/how-tool-sharing-could-become-a-public-utility>
2. <https://demographics-austin.hub.arcgis.com/>
3. <https://communityimpact.com/austin/south-central-austin/government/2023/12/14/austin-public-library-card-fees-to-be-waived-for-nonresidents>
4. <https://thetoollibrary.org/annual-report/>
5. <https://www.usdn.org/products-sustainable-consumption.html>
6. <https://www.nber.org/digest/20239/unpacking-causes-pandemic-era-inflation-us>
7. <https://www.statesman.com/story/news/2021/07/16/austin-most-expensive-city-texas-according-report-minimum-wage-rent/7967978002/>
8. <https://www.zillow.com/research/housing-affordability-forecast-2021-29944/>

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|---|--|
| Receipt of Notice (9/1/24) | 0 |
| City Council approval (9/30/24) | 30 |
| Purchase operational supplies (10/7/24) | 36 |
| Purchase security structure and tool storage/organization (10/7/24) | 36 |
| Develop marketing campaign (10/31/24) | 60 |
| Install security structure and tool storage/organization (11/15/24) | 75 |
| Purchase new tools (11/20/24) | 80 |
| Barcoding of new tools (12/31/24) | 121 |
| Print signage (1/7/25) | 128 |
| Transfer tools from Recycled Reads (1/7/25) | 128 |
| See attached file for complete milestone table. | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|--|--------------------|
| Personnel (salaries + fringe) | \$0 |
| Travel | \$0 |
| Supplies | \$500 |
| Equipment (per-unit acquisition cost of \$5,000 or more) | \$0 |
| Construction | \$4,000 |
| Contractual | \$13,500 |
| Other | \$21,500 |
| Indirect (must attach current indirect cost plan) | \$0 |
| TOTAL (most match total project cost on page 2) | \$46,000 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

The project will cost \$46,000. \$40,000 will come from the CAPCOG grant and will pay for the security structure, tool storage and organization, supplies needed for operations, and the tools and other items for the LOT inventory. ARR will match \$4,000 for a marketing campaign and \$2,000 for printing services.

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Item | Grant Cost | ARR Match |
|--|---------------|----------------|
| CONSTRUCTION | | |
| Security structure (e.g. fencing or storage structure) | \$4,000 | |
| TOTAL | \$4,000 | |
| SUPPLIES | | |
| Barcode scanner and supplies | \$500 | |
| TOTAL | \$500 | |
| CONTRACTUAL | | |
| Tool storage and organization (e.g. industrial shelving, pegboards, tool cabinets) | \$10,000 | |
| Badge reader to access security structure | \$3,500 | |
| TOTAL | \$13,500 | |
| OTHER EXPENSES | | |
| Computer to run check-in/check-out system | \$1,500 | |
| Tools and items to check-out | \$20,500 | |
| Year 1 marketing campaign for grand opening | | \$4,000 |
| Printing services for directional and promotional signage | | \$2,000 |
| TOTAL | \$21,500 | \$6,000 |
| GRAND TOTAL | 40,000 | \$6,000 |

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

No funds requested.

Travel

Provide detail on travel associated with this application.

No funds requested.

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

We would use grant funding to purchase a barcode scanner and accessories (e.g. barcode tape) to facilitate inventory and check-out of the items (\$500).

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

No funds requested.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

\$4,000 would be allocated to installing a security structure (e.g. fencing or storage structure) to host the LOT.

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

ARR would use existing COA contracts to purchase industrial shelving, pegboards, and tool storage containers with which to organize the LOT storage area (\$10,000), as well as a badge reader to provide access to the security structure (\$3,500).

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

As part of the funding match, ARR would put \$4,000 towards a robust marketing campaign to announce the launch of the program and \$2,000 towards printing services for directional and promotional signage.

ARR would use \$1,500 of grant funding to purchase a laptop computer and related accessories to run the check-in/check-out system.

ARR would use another \$20,500 of grant funding to purchase the tools and other items that will make up the LOT inventory. We anticipate that items would fall into one of nine main categories and spending to be divided among these categories as follows:

| Categories of items/tools for LOT | Grant funding budget |
|--|----------------------|
| Automotive (e.g., spark plug sockets, jacks, wrenches) | \$1,000 |
| Camping and recreation (e.g., bike repair stand and tools, camping tent, hiking poles) | \$1,000 |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| | |
|--|-----------------|
| General (e.g., safety equipment, lighting, extension cords, multimeters) | \$1,500 |
| Home improvement (e.g., drywall tools, flooring and tiling tools, shop vac) | \$2,500 |
| Household items (e.g., sewing machine, label maker, scanner, carpet cleaner) | \$1,000 |
| Mechanical tools (e.g., screwdrivers, sawhorses, wire cutters, wrench sets) | \$3,750 |
| Power tools (e.g., battery packs/chargers, power drill, compressor, air tools) | \$4,750 |
| Woodworking (e.g., circular saw, hand clamps, jig saw) | \$4,000 |
| Yard and gardening (e.g., lawn mower, shovels, rakes, wheelbarrow) | \$1,000 |
| Total | \$20,500 |

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): [Click or tap here to enter text.](#)

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): [Click or tap here to enter text.](#)

Indirect rate type (fixed carry-forward, provisional, or predetermined): [Click or tap here to enter text.](#)

Effective dates for current rate [Click or tap here to enter text.](#)

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.

| Milestone | Date | Days from receipt of notice to proceed |
|---|--------------------|---|
| Notification of awards | September 1 , 2024 | 0 |
| City Council approval | September 30, 2024 | 30 |
| Purchase operational supplies | October 7, 2024 | 36 |
| Purchase security structure and tool storage organization | October 7, 2024 | 36 |
| Develop marketing campaign | October 31, 2024 | 60 |
| Install security structure and tool storage organization | November 15, 2024 | 75 |
| Purchase new tools | November 20, 2024 | 80 |
| Purchasing and barcoding of new tools complete | December 31, 2024 | 121 |
| Print signage | January 7, 2025 | 128 |
| Transfer tools from Recycled Reads | January 7, 2025 | 128 |
| Catalog tools into APL catalog | January 31, 2025 | 152 |
| Launch marketing campaign | February 7, 2025 | 159 |
| Open tool library to public | February 7, 2025 | 159 |
| Final request for reimbursement submitted to CAPCOG* | June 30, 2025 | 302 |

December 13, 2023

Mr. Bill Wall
Chair, Solid Waste Advisory Committee
Capital Area Council of Governments
6800 Burlleson Rd, Building 310, Suite 165
Austin, Texas 78744

Dear Mr. Wall,

It is my pleasure to write a letter of support for Austin Resource Recovery's Library of Things proposal being submitted for consideration in the FY24-25 CAPCOG Solid Waste Grant Program. Austin Public Library (APL) is excited to partner with Austin Resource Recovery (ARR) in the development of the Library of Things program.

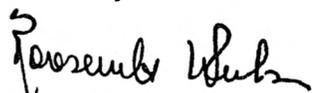
The two departments will work collaboratively to develop the Library of Things. All tools will be integrated into the APL catalog for patrons to browse and check out. Adding a Library of Things at ARR's Recycle and Reuse Drop-Off Center in East Austin will contribute to four of the strategic goals highlighted in the APL Comprehensive Library Strategic + Facilities Plan:

- Provide community-centric programs and services
- Design and develop spaces for community connections
- Foster stakeholder relationships
- Expand library access

APL and ARR have a history of fruitful cooperation on repair programming and services. Since 2015, our two departments have partnered to host numerous repair-related classes and workshops and Fix-It Clinics, free events at which residents can work with skilled volunteer repair coaches to fix broken household items.

APL intends to continue working with ARR to strengthen and expand educational programming around repair, and to increase access to no-cost tools. This may include adding additional Library of Things locations at city facilities or satellite tool pick-up locations at libraries in East Austin. I fully support the efforts of Austin Resource Recovery as they seek external funding to support a program designed to reduce waste while increasing the economic prosperity and resilience of our communities.

Sincerely,



Roosevelt Weeks
Director of Libraries

CAPCOG SOLID WASTE PROGRAM FY 2024-2025 GRANT APPLICATION FORM

Organization, Project Contact, and Project Name

Entity Name: City of Leander, Texas
Project Name: ATV-Transportation for mulching services
Entity Type: Municipality County School District Other
Entity Address : 105 N. Brushy St. Leander, TX 78641
Contact Name: Greg Olmer
Contact Title: Parks and Recreation Assistant Director
Contact E-mail: golmer@leandertx.gov
Contact Phone: 512-528-2971

Project Category (select one)

Priority 1 Projects for FY 2024-2025

- Litter and Illegal Dumping Cleanup or Community Collection Event (Including Scrap Tire Events)
 Source Reduction and Recycling (not including facilities)
 Household Hazardous Waste Management Collection Events (including events and permanent HHW facilities)

Priority 2 Projects for FY 2024-2025

- Local Enforcement
 Municipal Solid Waste (MSW) Facility (including transfer stations and recycling facilities).
 Educational and Training Project

Priority 3 Projects for FY 2024-2025

- Technical Study
 Local Municipal Solid Waste Management Plan
 Other Type of Project (describe): [Click or tap here to enter text.](#)

- Project Involves Construction Project Does Not Involve Construction

Funding Request

Indicate total project cost, amount requested, and minimum amount acceptable below. Please note that amount requested cannot exceed 90% of total project cost.

| | |
|---|-------------|
| A: Total Project Cost: | \$30,918.41 |
| B: Amount Requested (\$10,000 - \$40,000): | \$10,918.00 |
| C: Proposed Match (A - B): | \$20,000.41 |
| D: % Proposed Match (C / A; at least 10%): | 65% |
| E: Minimum Amount Acceptable (min: \$10,000): | \$10,918.00 |

Project Description

Provide description of the project, including an explanation of how the applicant will ensure it meets all requirements explained in the request for applications.

- If applying for funding for an MSW facility funding, indicate which of the allowable facility types you are proposing as identified in TCEQ's Administrative Procedures document.
- If applying for HHW management funding, indicate whether the project involves construction of or at a permanent HHW facility or not.
- If applying for funding for equipment, explain what the equipment is, how it will be used to support municipal solid waste management, and what the basis for the cost estimate is.
- If applying for a collection event, explain where and when the collection event will take place, and what the basis for the cost estimate is.
- Include details regarding how a reduction in the amount of funding down to the minimum amount acceptable from what was requested would affect the project.

The City of Leander Parks and Recreation Department manages over 400 acres of parkland, fourteen city parks, a municipal golf course and an extensive trail system. The Department is seeking the acquisition of a John Deere Gator XUV865R ATV. This ATV will assist the department in Source Reduction and Recycling for the City of Leander park system. The ATV will be used to tow the departments wood chipper for all sites within the park areas, allowing for easier access to dense, foliage areas. The cargo bay area of the ATV, equipped with a lift gate will be used to haul mulch and other debris to designated reuse areas, instead of being discarded into dumpsters meant for local landfills. This will assist in accomplishing Goal #8, Objective 8D of the Regional Solid Waste Management Plan Volume I.

Project Timeline

Provide a detailed project timeline including important milestones for the project, including procurement, event dates, anticipated construction completion dates, and billing dates. If necessary, attach additional pages.

Table 1. Project Timeline

| Milestone | Days from Receipt of Notice to Proceed |
|----------------------------------|--|
| Submit a PO to a selected vendor | Feb. 28,2024 |
| Procurement of ATV | April 30 ,2024 |

CAPCOG FY 2024-2025 SOLID WASTE GRANT REQUEST FOR APPLICATIONS

| Milestone | Days from Receipt of Notice to Proceed |
|--|---|
| Final Billing-Pay for equipment | May 31,2024 |
| Notify CAPCOG within 2 business days after payment occurs | June 2,2024 |
| Invoice CAPCOG no later than June 30, 2024 | June 30,2024 |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. |
| Final Request for Reimbursement Submitted to CAPCOG | Click or tap here to enter text. |

Project Budget Summary

Provide details of the project cost below. Each project category is described in detail in the RFA.

Table 2. Budget Expense Category Summary

| Budget Category | Total Project Cost |
|---|----------------------------------|
| Personnel (salaries + fringe) | Click or tap here to enter text. |
| Travel | Click or tap here to enter text. |
| Supplies | Click or tap here to enter text. |
| Equipment (per-unit acquisition cost of \$5,000 or more) | \$30,918.41 |
| Construction | Click or tap here to enter text. |
| Contractual | Click or tap here to enter text. |
| Other | Click or tap here to enter text. |
| Indirect (must attach current indirect cost plan) | Click or tap here to enter text. |
| TOTAL (must match total project cost on page 2) | \$30,918.41 |

Project Budget Details

Provide further detail on the overall project budget and the components of each budget category listed above in the total project cost. Procurement must follow all state laws, and must conform to entity's procurement policy.

Overview

Provide an overall explanation for the project cost and the proposed match. Also include any details on how much money may have already been budgeted for this project for FY 2024 or FY 2025.

Proposed match would be 65%. The City of Leander has \$20,000 currently budgeted for an ATV. The additional funds would upgrade the ATV to allow a larger, heavier-duty ATV that can haul a larger payload and maneuver in tight areas of parkland compared to a truck that we currently utilize.

Personnel

Provide detail on any wages and salaries proposed to be paid, as well as any fringe benefits that would be charged to this grant.

None

Travel

Provide detail on travel associated with this application.

None

Supplies

Provide detail on supplies necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost of less than \$5,000 or with a useful life of 1 year or less.

None

Equipment

Provide detail on equipment necessary for carrying out the project. This includes non-construction goods and materials having a per-unit acquisition cost \$5,000 or more with a useful life of over 1 year. Include details on the percentage of time that the equipment will be used for solid waste activities. Equipment may only be funded using this grant proportionate to the amount of time the equipment will be used for solid waste activities. CAPCOG will also only fund 90% of the associated cost calculated for solid waste activities. Note that special conditions and requirements apply regarding title and management of equipment as specified in the RFA).

This ATV will be used 75% annually for work with hauling/mulching for 14 parks in Leander.

Construction

Provide detail on costs associated with the enhancement or building of permanent facilities. This includes the costs of planning the project, the costs of material and labor connected to the construction project, the costs of equipment attached to a permanent structure, and any subcontracts, including contracts for services, performed as part of the construction.

None

Contractual Expenses

Provide detail on contractual expenses (not otherwise classified as construction) below. If contractor is already procured, indicate which contractor. If not already procured, provide detail on planned procurement process and criteria.

None

Other Expenses

Provide detail on other direct expenses budgeted not otherwise accounted for in the categories above.

None

Indirect Expenses

If proposing direct expenses for this project, provide requested detail below and attach a copy of the organization's current approved indirect cost plan or agreement.

Indirect cost rate (%): N/A

Indirect cost base (total salaries, salaries + fringe, modified total direct costs): N/A

Indirect rate type (fixed carry-forward, provisional, or predetermined): N/A

Effective dates for current rate: N/A

Resolution Requirement

Does your entity's governing body require that a resolution in support of a grant application be adopted before it can be submitted?

Yes No

If Yes, please include a copy of the attachment in the application.

If, due to timing, a resolution cannot be adopted in time for the application deadline, please indicate the date that a resolution will be considered by the governing body (no later than Friday, 1/12/2024):
11/1/2023

Certifications and Assurances

By submitting this application, the person listed on page 1 represents to CAPCOG that it is acting on behalf of the applicant and makes the certifications below:

Authority to Submit Application

Applicant certifies that they have the authority to submit this application on behalf of the organization listed on page 1 of this form.

Private Industry Notification (if applicable)

As required in the RFA for project types other than law enforcement, applicant certifies that it has notified private sector providers of the details of the application and the private industry notification and review process.

Solid Waste Fee Payments

Applicant certifies that it is not delinquent in payment of solid waste disposal fees owed the State of Texas.

Debarment from State Contracts

Applicant certifies that it is not barred from participating in state contracts by the State of Texas Comptroller of Public Accounts under the provisions of §2155.077, Government Code.

Certification by Law Enforcement Programs

If the Applicant is a law enforcement entity regulated by Chapter 1701 of the Texas Occupations Code, the Applicant certifies that it is in compliance with all rules developed by the Commission on Law Enforcement (TCOLE) pursuant to Chapter 1701, Texas Occupations Code; or that it is in the process of achieving compliance with such rules. If compliance is pending, a certification from TCOLE must be attached to indicate that the Applicant is in the process of achieving compliance with the rules. If the application includes salaries for local enforcement officers, the applicant certifies that at least one of the officers has attended or will attend within the term of the funding agreement the TCEQ's Criminal Environmental Law Enforcement Training or equivalent training.

Compliance with Standard Pertaining to Real Property and Equipment

Applicant provides assurances that, if funded, the Applicant will comply with the State of Texas Grant Management Standards and the contract provisions pertaining to title to and management of real property and equipment. The contract will contain obligations and conditions regarding the use of the equipment acquired under the agreement.

Participation in TCEQ Recycling Surveys and Reporting

Applicant provides assurances that, if funded, the Applicant will respond to annual recycling program surveys and/or other requests from the COG or the TCEQ for information on municipal solid waste management activities.

Compliance with Progress and Results Reporting Requirements

Applicant provides assurances that, if funded, the Applicant will comply with requirements for: reporting on the progress of the project tasks and deliverables; documenting the results of the project and providing those results to the COG on a schedule established by the COG, and additionally, to continue to document the results of the project activities for the life of the project; and to provide the COG with a follow-up results report approximately one year after the end of the grant term.

Compliance with Americans with Disabilities Act

Applicant provides assurances that, if funded, the Applicant will comply with all the applicable requirements of the Americans with Disabilities Act of 2013.

Compliance with the Single Audit Act

Applicant provides assurances that, if funded, the Applicant will comply with the Single Audit Provisions of the State of Texas Grant Management Standards prepared by the Governor's Office under §§783.001 et. seq, Texas Government Code, and 1 TAC §§5.141 through 5.167, Governor's Office Regulations. Provisions of the Single Audit Circular in Part IV of the State of Texas Grant Management Standards apply to all recipients of funding under this grant.

Compliance with Program and Fiscal Monitoring

Applicant provides assurances that, if funded, the Applicant will comply with program and fiscal monitoring provisions of the contract, including providing additional reports or information as may be requested to adequately track the progress of the project; and allowing site visits to evaluate the progress of the project and to view any grant-funded equipment or facility.



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
 United Ag & Turf
 809 Steve Hawkins Pwky
 Marble Falls, TX 78654
 US

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
 United Ag & Turf
 809 Steve Hawkins Pwky
 Marble Falls, TX 78654
 830-693-6477
 marblefallsgolfd@unitedagt.com

Quote Summary

Prepared For:
 Greg Olmer
 CITY OF LEANDER
 Greg Olmer
 105 N BRUSHY ST
 LEANDER, TX 78641
 Business: 512-528-2971
 GOLMER@LEANDERTX.GOV

Delivering Dealer:
 United Ag & Turf
 Charlie Thames
 809 Steve Hawkins Pwky
 Marble Falls, TX 78654
 Phone: 830-693-6477
 charliethames@unitedagt.com

Quote ID: 29966947
Created On: 16 November 2023
Last Modified On: 16 November 2023
Expiration Date: 16 December 2023

| Equipment Summary | Suggested List | Selling Price | Qty | Extended |
|---|----------------|----------------|-----|-------------------------|
| JOHN DEERE GATOR™ XUV865R (Model Year 2024) Contract: Sourcewell Grounds Maint 031121-DAC (PG BT CG 76) Price Effective Date: November 15, 2023 | \$ 35,951.64 | \$ 30,918.41 X | 1 = | \$ 30,918.41 |
| JOHN DEERE GATOR™ XUV835R (Model Year 2024) Contract: Sourcewell Grounds Maint 031121-DAC (PG BT CG 76) Price Effective Date: November 15, 2023 | \$ 34,251.64 | \$ 29,456.41 X | 1 = | \$ 29,456.41 |
| JOHN DEERE GATOR™ XUV835R HVAC Signature Edition (Model Year 2024) Contract: Sourcewell Grounds Maint 031121-DAC (PG BT CG 76) Price Effective Date: November 15, 2023 | \$ 40,554.64 | \$ 34,876.99 X | 1 = | \$ 34,876.99 |
| Equipment Total | | | | \$ 95,251.81 |

* Includes Fees and Non-contract items

| Quote Summary | |
|-----------------|---------------------|
| Equipment Total | \$ 95,251.81 |
| Trade In | |
| SubTotal | \$ 95,251.81 |

Salesperson : X _____

Accepted By : X _____

A RESOLUTION OF THE CITY OF LEANDER, TEXAS

RESOLUTION NO. 23-027-00

A RESOLUTION AUTHORIZING THE CITY OF LEANDER, TEXAS, TO APPLY FOR THE CAPITAL AREA COUNCIL OF GOVERNMENTS (CAPCOG) 2024-2025 SOLID WASTE PROGRAM GRANT TO SUPPORT RESPONSIBLE SOLID WASTE MANAGEMENT IN THE 10-COUNTY CAPCOG REGION.

WHEREAS, the Capital Area Council of Governments (CAPCOG) is a political subdivision of the State of Texas created under Chapter 391 of the Texas Local Government Code and serves a 10-county region that includes Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, and Williamson counties; and

WHEREAS, as the state-designated planning agency for solid waste management issues, CAPCOG uses state funds provided by the Texas Commission on Environmental Quality (TCEQ) generated from landfill tipping fees to support eligible solid waste projects that help implement the regional solid waste management plan; and

WHEREAS, CAPCOG is requesting applications from eligible entities to receive Solid Waste Program Grant monies made available from TCEQ funding for the 2024 and 2025 fiscal years; and

WHEREAS, the City of Leander Parks and Recreation Department manages 400 acres of parkland comprised of 14 city-owned parks, city-owned building and median landscapes, a public library, a public golf course, and a variety of public greenbelt and trail areas throughout the city; and

WHEREAS, the City of Leander intends to apply for matching Grant funds to purchase solid-waste handling equipment, which will be used to manage vegetative debris consisting of wood mulch, tree stumps, tree branches, tree trunks, and other brush material.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEANDER, TEXAS THAT:

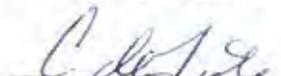
Leander City Council approves of the City's application submission for a CAPCOG Solid Waste Program Grant in Fiscal Year 2024.

DULY PASSED AND APPROVED this the 7th day of December 2023.

ATTEST:

CITY OF LEANDER, TEXAS


Dana Crabtree, City Secretary


Christine DeLisle, Mayor

