



Executive Committee | Summary Minutes

10 a.m., Wednesday, April 10, 2024
6800 Bureson Road
Building 310, Suite 155
Austin, TX 78744

Present (19)

Mayor Lew White, City of Lockhart, **Chair**
Mayor Pro Tem Matthew Baker, City of Round Rock,
2nd Vice Chair
Judge Brett Bray, Blanco County, **Secretary**
Judge Ron Cunningham, Llano County, **Parliamentarian**
Judge James Oakley, Burnet County, **Immediate Past
Chair**
Commissioner Clara Beckett, Bastrop County
Mayor Lyle Nelson, City of Bastrop
Commissioner Joe Don Dockery, Burnet County
Judge Hoppy Haden, Caldwell County

Council Member Ron Garland, City of Georgetown
Mayor Pro Tem Steve Hougen, City of Granite Shoals
Mayor Pro Tem Esme Mattke Longoria, City of Leander
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Judge Andy Brown, Travis County
Commissioner Ann Howard, Travis County
Commissioner Cynthia Long, Williamson County
Representative Vikki Goodwin
Senator Pete Flores

Absent (7)

Council Member Mackenzie Kelly, City of Austin
Council Member Kevin Hight, City of Bee Cave
Judge Dan Mueller, Fayette County
Mayor Jane Hughson, City of San Marcos

Council Member Janice Bruno, City of Smithville
Mayor Brandt Rydell, City of Taylor
Commissioner Russ Boles, Williamson County

1. **Call to Order and Opening Remarks by the Chair**

Mayor White called the meeting to order at 10:01 a.m.

2. **Consider Approving Minutes for the March 13, 2024 Meeting**

Mayor White asked the Board to consider approving the March 13, 2024, meeting minutes. Judge Oakley made a motion to approve the minutes. Commissioner Long seconded the motion. It passed unanimously.

3. **Consider Electing Executive Committee Officers to Fill Vacancy**

Betty Voights, Executive Director

Ms. Voights asked the Board to consider electing officers to fill the vacancy left by Commissioner Debbie Ingalsbe who was in the First Vice Chair slot. She explained the Nominating Committee's role in identifying Executive Committee members and Officers each year at the December General Assembly meeting.

Mayor White asked Ms. Voights to clarify the reason why the Board Officers should not have multiple members from one city/county serve as an Officer. She stated that because the Board is regional, there should be a variation of members.

Ms. Voights also stated that during the March Officers meeting, the members decided that the city/county/city/county rotation should continue and that Judge Bray, currently in the Secretary slot, move up to First Vice Chair and that Judge Cunningham move into the Secretary slot. Mayor Pro Tem Baker, who is not seeking re-election in May, will finish his term as Second Vice Chair, and Judge Cunningham has agreed to also serve as Parliamentarian.

Mayor White asked for a vote to approve the election of officers to serve for the remainder of the 2024 calendar year. Mayor Pro Tem Baker made a motion to approve. Council Member Garland seconded the motion. It passed unanimously.

4. Consider Electing Replacement to Serve Remainder of Term for Hays County Commissioner Debbie Ingalsbe

Betty Voights, Executive Director

Per section 5.7(d) of the bylaws, the Executive Committee has the authority to elect a replacement to serve for the remainder of the unexpired term if the vacancy occurs and the nomination process is completed no later than June 15th of that year. It has also been a long-standing tradition of the Executive Committee to allow one of its members who resigns during the year to recommend another elected official from his or her county commissioners court or city council. With the resignation of Commissioner Ingalsbe, Ms. Voights asked the Board to consider electing Hays County Commissioner Walt Smith to complete Commissioner Ingalsbe's 2024 term on the CAPCOG Executive Committee board.

She stated that the Hays County Commissioners Court agenda for March 26, 2024, indicated that Commissioner Smith will be appointed to the General Assembly, a requirement to be considered for the Executive Committee membership. Commissioner Smith's nomination request form and General Assembly appointment form were received.

Mayor White asked for a vote to approve the election of Hays County Commissioner Walt Smith to complete the 2024 term of Commissioner Ingalsbe. Commissioner Long made a motion to approve. Commissioner Howard seconded the motion. It passed unanimously.

5. Consider a Proclamation Recognizing May 2024 as Older Americans Month

Jennifer Scott, Director of Aging Services

On behalf of Aging Services Director, Jennifer Scott, Ms. Siena Lindemann, Aging Services Assistant Director for Program Implementation, asked the Board to consider approving the proclamation recognizing May 2024 as Older Americans Month.

Ms. Lindemann shared that this year's theme, "Powered by Connection" offers an opportunity to explore the vital role that connectedness plays in supporting independence and aging in place by combatting isolation, loneliness, and other issues.

Mayor White asked for a vote to approve the proclamation recognizing May 2024 as Older Americans Month. Mayor Pro Tem Mattke-Longoria made a motion to approve. Mayor Pro Tem Hougen seconded the motion. It passed unanimously.

6. Consider a Proclamation Recognizing May 2024 as CAPCOG Wildfire Awareness Month

Martin Ritchey, Director of Homeland Security

On behalf of Homeland Security Director, Martin Ritchey, Dee Harrison, Homeland Security Program Manager, asked the Board to consider approving the proclamation recognizing May 2024 as Wildfire Awareness Month.

Ms. Harrison shared that wildland fires are a major threat to our nation, the State of Texas, and the CAPCOG Region. Across the CAPCOG region we have experienced many devastating wildland fires that have destroyed or damaged homes, businesses, property, the environment, and resulted in the loss of life.

She also stated that CAPCOG Homeland Security has prepared a regional campaign around WarnCentralTexas.org to encourage residents to sign up to receive emergency alerts and take steps to prepare for and mitigate the impacts of wildland fires in their communities, and that materials for the public will be posted online and distributed through CAPCOG stakeholders.

Mayor White asked for a vote to approve the proclamation recognizing May 2024 as Wildfire Awareness Month. Commissioner Dockery made a motion to approve. Mayor Nelson seconded the motion. It passed unanimously.

Commissioner Howard commented on the need to do more on this issue than just approve proclamations. She recommended having education campaigns, especially regarding preparedness. Mayor White supported this idea and asked members to send Ms. Voights their suggestions.

7. Consider a Proclamation Recognizing May 6 – May 10, 2024 as Air Quality Awareness Week
Anton Cox, Air Quality Program Manager

Mr. Cox asked the Board to consider approving the proclamation recognizing May 6 – May 10, 2024 as Air Quality Awareness Week. He shared that the theme this year is “Knowing Your Air” and the goal is to increase air quality awareness and encourage people to act and incorporate air quality knowledge into their daily living.

He also stated that the CAPCOG Air Quality Program will promote this week through the Air Central Texas website and social media, and by asking the Clean Air Coalition members to proclaim this week, Air Quality Awareness Week.

Mayor White asked for a vote to approve the proclamation recognizing May 6 – May 10, 2024 as Air Quality Awareness Week. Judge Oakley made a motion to approve. Commissioner Smith seconded the motion. It passed unanimously.

8. Consider Appointing a Committee to Establish Regional Priorities for the 2025-2026 TxCDBG Community Development Grant Program and Assign it the Authority to Establish Priorities for the CAPCOG Region
Charles Simon, Director of Regional Planning & Services

Mr. Simon asked the Board to consider appointing a committee to establish regional priorities for the 2025-2026 TxCDBG Community Development Grant Program and assign it the authority to establish priorities for the CAPCOG region.

He stated that the responsibility of the committee is to establish the priorities for the CAPCOG region from a list of activities provided by the US Department of Housing and Urban Development. Some of the project categories include parks and recreational facilities, flood drainage improvements, water/sewer improvements, and residential historic preservation.

He also stated that the committee, after providing notice to the eligible cities and counties and giving the public opportunity for input, may choose to assign a value ranging from 0 to 50 points to each of the activities (project categories). The priorities and their associated weighted scores then become part of the scoring formula used to evaluate all CDBG Community Development grant applications from entities in the CAPCOG region.

Mr. Simon also shared the list of recommended committee members as follows:

- Judge Ron Cunningham, Llano County
- Judge Hoppy Haden, Caldwell County
- Mayor Pro-Tem Steve Hougen, City of Granite Shoals
- Mayor Joel Lopez, City of Giddings

Mayor White asked for a vote to approve appointing a committee to establish regional priorities for the 2025-2026 TxCDBG Community Development Grant Program and assign it the authority to establish priorities for the CAPCOG region. Judge Oakley made a motion to approve. Council Member Garland seconded the motion. It passed unanimously.

9. Consider Approving Committee Appointments

Betty Voights, Executive Director

Ms. Voights did not have any committee appointments to share with the Board.

10. Staff Reports

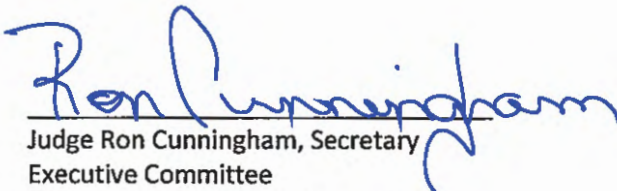
Betty Voights, Executive Director

Ms. Voights shared that the Criminal Justice Advisory Committee (CJAC) met over several days last week to provide scoring and funding recommendations for the grant applications that were received. Approval of the recommendations will be done next month.


Judge Oakley mentioned to Ms. Voights that there might be a possibility that, given that some of the board members will be unavailable to attend the May 8th meeting, there might not be a quorum. She urged as many members to attend as there will be important agenda items covered next month.

11. Adjourn

Mayor White adjourned the meeting at 10:32 a.m.



Judge Ron Cunningham, Secretary
Executive Committee
Capital Area Council of Governments



Date