



## Executive Committee | Summary Minutes

---

11 a.m., Wednesday, Sept. 11, 2024  
Austin Southpark Hotel  
4140 Governors Row  
Austin, Tx 78744

### Present (18)

Mayor Lew White, City of Lockhart, **Chair**  
Judge Brett Bray, Blanco County, **1<sup>st</sup> Vice Chair**  
Mr. Matthew Baker, City of Round Rock, **2<sup>nd</sup> Vice Chair**  
Judge James Oakley, Burnet County, **Immediate Past Chair**  
Commissioner Clara Beckett, Bastrop County  
Mayor Lyle Nelson, City of Bastrop  
Council Member Kevin Hight, City of Bee Cave  
Commissioner Joe Don Dockery, Burnet County  
Judge Hopper Haden, Caldwell County

Mayor Pro Tem Steve Hougen, City of Granite Shoals  
Commissioner Walt Smith, Hays County  
Commissioner Steven Knobloch, Lee County  
Mayor Pro Tem Doug Weiss, City of Pflugerville  
Mayor Jane Hughson, City of San Marcos  
Ms. Janice Bruno, City of Smithville  
Mr. Brandt Rydell, City of Taylor  
Commissioner Cynthia Long, Williamson County  
Commissioner Ann Howard, Travis County  
Representative Vikki Goodwin

### Absent (7)

Council Member Mackenzie Kelly, City of Austin  
Judge Dan Mueller, Fayette County  
Council Member Ron Garland, City of Georgetown  
Judge Ron Cunningham, Llano County, **Secretary & Parliamentarian**

Ms. Esme Mattke Longoria, City of Leander  
Commissioner Russ Boles, Williamson County  
Judge Andy Brown, Travis County

### **1. Call to Order and Opening Remarks by the Chair**

Mayor White called the meeting to order at 11 a.m. and lead the board in the national and state pledge of allegiance.

### **2. Consider Approving Minutes for the August 14, 2024, Meeting**

Mayor White asked the board to consider the August 14, 2024 CAPCOG Executive Committee meeting minutes. Mayor Pro Tem Hougen made a motion to approve the minutes. Mr. Baker seconded the motion. It passed unanimously.

### **3. Consider Adopting a Proclamation Recognizing September 23-27, 2024 as Falls Prevention Awareness Week**

#### **Jennifer Scott, Director of Aging Services**

Ms. Scott said this is a nationwide observance for falls prevention awareness, reducing the risk of falls, and preventing the fear of falling. She said falls are the leading cause of fatal and non-fatal injuries to older adults in the U.S. In 2020, 27 to 30.8 percent of older Texans, 65 years old or older, reported falls resulting in ER visits. She said that CAPCOG offers programming to older adults such as A Matter of Balance that help raise falls prevention awareness year-round.

Commissioner Howard asked what older adults learn in the Matter of Balance program. Ms. Scott said that they learn safety tips, exercises that increase leg strength and balance, and how to look for obstacles inside and outside of the home that could cause falls.

Council Member Garland made a motion to adopt the proclamation recognizing Sept. 23-27, 2024, as Fall Prevention Awareness Week. Ms. Bruno seconded the motion. It passed unanimously.

#### **4. Discuss Development of Updated Regional Criminal Justice Strategic Plan**

##### **Charles Simon, Director of Regional Planning Services**

Mr. Simon said that CAPCOG's contract with the Office of the Governor (OOG) requires the COG to adopt a regional strategic plan for the criminal justice program no less frequent than every five years, and that CAPCOG has begun work on developing its new criminal justice strategic plan that is anticipated to be brought to the board in the summer of 2025 for approval which will impact Plan Year 2027's criminal justice program projects.

Mr. Simon said a lot of COGs stick to the five-year increment because it helps spend time identifying needs and determining thorough processes that shape applying and implementing the goals set forth in the plan. However, he noted, that every year CAPCOG updates its regional priorities, which helps the Criminal Justice Advisory Committee in scoring and ranking project applications to the OOG's criminal justice program, but the data in the current plan hasn't been updated since December 2020. He said CAPCOG is using this year's criminal justice survey, which helps determine those regional priorities, to also collect stakeholder input for the strategic plan. Mr. Simon noted some areas where the current plan can be improved is how the plan itself addresses the project application scoring process and what regional stakeholders perceive as criminal justice core services in the region.

Mr. Simon said that the survey will be available from September 16 to October 6 and would be the first time regional stakeholders can provide input into the plan. He noted that the survey results will be taken back to a Criminal Justice Advisory Committee Subcommittee for review and recommendations before going to the Criminal Justice Advisory Committee for the same.

Ms. Bruno asked how well surveys responses have been in the past, if there was a goal for the number of responses this year, and where CAPCOG is sourcing the plan's data. CAPCOG Community Development Coordinator, Karina Trevino, said CAPCOG traditionally sees about 70 surveys returned out of more than 700 sent. The program would like to see upwards of 20 percent returned this year. Mr. Simon said CAPCOG sources its data from several places. He told the board they were welcome to participate more in the plan's development and welcomed them sharing or participating in the survey.

#### **5. Consider Approving Committee Appointments**

Mr. Miller said he had received two appointment requests for Solid Waste Advisory Committee, one for the GIS Planning Council and two for the Aging Advisory Council. The Solid Waste Advisory Committee recommendations included Yaira Robinson, Travis County environmental quality manager, to fill a Travis County position and Alfonso Sifuentes, the Republic Services municipal manager, to fill a private industry position. Haley Lohrke, Lee County development services director, was recommended for a Lee County position on the GIS Planning Council. And Suzanne Anderson, AGE of Central Texas CEO; and Dr. Jung Kwak, a UT School of Nursing Associate Professor; were recommended to fill city of Austin and Travis County positions on the Aging Advisory Council.

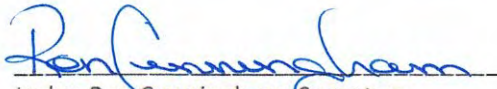
Judge Oakley made a motion to approve all the committee appointments as presented. Commissioner Howard seconded the motion. They passed unanimously.

#### **6. Staff Reports**

Mr. Miller said there were no staff reports.

**7. Adjourn**

Mayor White adjourned the meeting at 11:27 a.m.

A handwritten signature in blue ink that reads "Ron Cunningham". The signature is written in a cursive style and is positioned above a horizontal line.

Judge Ron Cunningham, Secretary  
Executive Committee  
Capital Area Council of Governments

A handwritten date in blue ink that reads "November 13, 2024". The date is written in a cursive style and is positioned above a horizontal line.

Date