



CAECD Board of Managers | Summary Minutes

10:30 a.m., or upon adjournment of the Executive Committee, Wednesday, November 13, 2024

6800 Burleson Road
Building 310, Suite 155
Austin, Texas 78744

Present (18)

Mayor Lew White, City of Lockhart, Chair
Judge Brett Bray, Blanco County, 1st Vice Chair
Mr. Matthew Baker, City of Round Rock, 2nd Vice Chair
Judge James Oakley, Burnet County, Immediate Past Chair
Mayor Lyle Nelson, City of Bastrop
Council Member Kevin Hight, City of Bee Cave
Commissioner Joe Don Dockery, Burnet County
Mayor Pro Tem Steve Hougen, City of Granite Shoals
Commissioner Walt Smith, Hays County
Commissioner Steven Knobloch, Lee County
Mayor Pro Tem Doug Weiss, City of Pflugerville
Judge Hoppy Haden, Caldwell County
Council Member Ron Garland, City of Georgetown
Mayor Jane Hughson, City of San Marcos

Ms. Janice Bruno, City of Smithville
Commissioner Ann Howard, Travis County
Commissioner Russ Boles, Williamson County
Commissioner Cynthia Long, Williamson County

Absent (10)

Cunningham, Llano County, Secretary & Parliamentarian
Council Member Mackenzie Kelly, City of Austin
Commissioner Clara Beckett, Bastrop County
Judge Dan Mueller, Fayette County
Mr. Brandt Rydell, City of Taylor
Ms. Esmeralda Mattke Longoria, City of Leander
Judge Andy Brown, Travis County

1. Call to Order and Opening Remarks by the Chair

Mayor White called the meeting to order.

2. Consider Approving Minutes for the August 14, 2024, Meeting

Commissioner Dockery made the motion. Motion passed unanimously.

3. Consider Accepting the Financial Report for the Period October 1, 2023, to August 31, 2024

Silvia Alvarado, Director of Finance

Ms. Alvarado explained the Financial Report for the Period October 1, 2023, to August 31, 2024. The fund balance is \$46.2 million as of August 31, 2024. The balance will help CAPCOG to cover current operational needs. Commissioner Long made a motion. Commissioner Oakley seconded. Motion passed unanimously.

4. Consider Amending FY 2025 Budget to Carry Forward Unfinished FY 2024 Projects

Andrew Hoekzema, Deputy Executive Director

Mr. Hoekzema explained the Amending of FY 2025 Budget to Carry Forward Unfinished FY 2024 Projects. Commissioner Long made a motion. Commissioner Dockery seconded. Motion passed unanimously.

5. Consider Approving New 5-Year AT&T ESInet Next Generation 9-1-1 Core Routing Services Contract

Richard Morales, Director of Emergency Communications

Mr. Morales explained the New 5-Year AT&T ESInet Next Generation 9-1-1 Core Routing Services Contract. The additional cost is a 19% increase. The reason for the increase is the population growth. The contract would call for no increases until 2029. Mr. Morales explained that the increased cost could be absorbed by the \$1.5M Network Contingency Fund. Mayor White stated he has a motion and a second to approve. Motion passed unanimously.

6. Consider Temporary Extension of GeoComm Mapping Services through November 2024

Richard Morales, Director of Emergency Communications

Mr. Morales explained the need for Temporary Extension of GeoComm Mapping Services through November 2024. The cost is \$53,500.00. Commissioner Long made a motion. Commissioner Dockery seconded. The motion passed unanimously.

7. Consider Approval of Aerial Imagery Acquisition for 2025

Charles Simon, Director of Regional Planning and Services

Mr. Simon explained Aerial Imagery Acquisition for 2025. Mr. Simon said they plan to have it done in June of 2025, at a cost of \$191,000.00.

Commissioner Oakley made a motion. Commissioner Long seconded. The motion passed unanimously.

8. Consider Approving Committee Appointments

Chris Miller, Executive Director

No Committee Appointments.

9. Staff Reports

Chris Miller, Executive Director

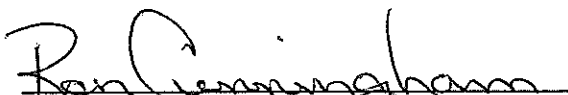
Chris Miller – Mr. Morales will provide that.

Mr. Morales provided an update on the equipment replacement. They successfully migrated the map applications. The migration from text to 9-1-1, to an ATT consolidated text to 9-1-1 was successful. It was the orchestration of staff from CAPCOG, contracted ATT Technicians, engineers, program and project managers, and vendor staff. Processing live concurrent systems, into the migration itself. Two systems operating in parallel for several hours took place so migration and testing could be done. Migration started on June 25, 2024 and was completed on October 30, 2024. Mr. Morales recognized his staff. Renee Bell, Assistant Director of Operations; Jenna Barrington, 9-1-1 Assistant Director; and Mike Aurora is the Project Manager. Bianca Salas, and Megan Bowers, were not present, but greatly assisted in the migration. They were the Telecommunications Processor Managers. Pam Frisk, was the Training Coordinator. Mr. Morales stated, he has been doing this type of task for 40 years, and such a feat has never been accomplished. 100% switchover on all the systems were accomplished. A few tasks still need to be accomplished and will be completed by the end of the year. The staff was congratulated.

Total number of calls were 1.7 million. Total number of text sessions were 10,000; for a total of 74,000 texts. Currently there is a 93% average on the call answer time. Last year the average was near 90 percentile, and this year the 90 percentile goal was exceeded.

10. Adjourn

Mayor White adjourned the meeting at 11:50 a.m.



Judge Ron Cunningham, Secretary

Board of Managers

Capital Area Emergency Communications District

1-8-2025

Date