



CAECD Board of Managers | Summary Minutes

10:30 a.m., or upon adjournment of the Executive Committee, Wednesday, January 8, 2025
6800 Burlleson Road
Building 310, Suite 155
Austin, Texas 78744

Present (15)

Judge Brett Bray, *Blanco County*, **Chair**

Council Member Doug Weiss, *City of Pflugerville*, **1st Vice Chair**

Judge Ron Cunningham, *Llano County*, **2nd Vice Chair & Parliamentarian**

Mayor Pro Tem Steve Hougen, *City of Granite Shoals*, **Secretary**

Commissioner Clara Beckett, *Bastrop County*

Mayor Lyle Nelson, *City of Bastrop*

Council Member Kevin Hight, *City of Bee Cave*

Judge Hoppy Haden, *Caldwell County*

Judge Dan Mueller, *Fayette County*

Commissioner Walt Smith, *Hays County*

Council Member Frank Ortega, *City of Round Rock*

Mayor Jane Hughson, *City of San Marcos*

Ms. Cathy Meek, *City of Smithville*

Commissioner Ann Howard, *Travis County*

Commissioner Cynthia Long, *Williamson County*

Absent (11)

Mayor Lew White, *City of Lockhart*, **Immediate Past Chair**

Commissioner Joe Don Dockery, *Burnet County*

Council Member Ron Garland, *City of Georgetown*

Mr. David McDonald, *City of Leander*

Commissioner Steven Knobloch, *Lee County*

Mr. Robert Garcia, *City of Taylor*

Judge Andy Brown, *Travis County*

Commissioner Russ Boles, *Williamson County*

1. Call to Order and Opening Remarks by the Chair

Judge Bray called the meeting to order at 11:20 a.m.

2. Consider Approving Minutes for the January 8, 2025 Meeting.

The motion to approve the minutes was made, and Mayor Nelson seconded the motion. The motion passed unanimously.

3. Consider Adopting a Resolution Providing Signature Authority to individuals for the Capital Area Emergency Communication District

Silvia Alvarado, Director of Finance

Ms. Alvarado presented the resolution providing signature authority to individuals for the CAECD. This updates Mayor Pro Tem Steve Hougen, and Judge Brett Bray being approved to sign documents for Frost Bank. Mayor Hughson made the motion to approve. The motion was seconded and approved unanimously.

4. Consider Appointing 9-1-1 Strategic Advisory Committee Board Liaison for 2025

Chris Miller, Executive Director

Mr. Miller asked Mr. Hoekzema to present the 9-1-1 Strategic Advisory Committee Board Liaison for 2025. Mr. Hoekzema presented information for the Strategic Advisory Committee, and stated, Commissioner Long is the Board Liaison. A vote for Commissioner Long to continue as the Strategic Advisory Committee Board Liaison was held. The motion to approve was made. The motion was seconded by Commissioner Smith. The motion was approved unanimously.

5. **Consider Approving Appointments to Advisory Committees**

Chris Miller, Executive Director

Mr. Hoekzema explained that there is a Hays County Vacancy and a City of Austin Vacancy. A nomination was received from Commissioner Smith to appoint Stephanie Robinson for the Hays County Vacancy. Commissioner Smith motioned to approve. Judge Haden seconded. The motion was approved unanimously.

6. **Consider Accepting the Annual Financial Report for the Period October 1, 2023 to September 30, 2024**
Silvia Alvarado, Director of Finance

Ms. Alvarado presented the Annual Financial Report for the Period October 1, 2023 to September 30, 2024. Ms. Alvarado made a note that she switched the description between Prop 8 funding and the SBA Grant. Commissioner Long motioned to approve. Mayor Nelson seconded. The motion was approved unanimously.

7. **Consider Approving Overtime Costs Associated with CHE Project Completion**

Richard Morales, Jr., Director of Emergency Communications

Mr. Morales presented Overtime Costs Associated with CHE Project Completion. He requested the approval of the overtime hours and cost. Mayor Hughson made the motion to approve. Commissioner Beckett seconded. The motion passed unanimously.

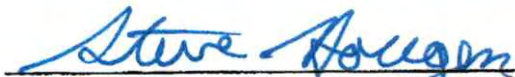
8. **Staff Reports**

Chris Miller, Executive Director

There were no staff reports.

9. **Adjourn**

Judge Bray requested the motion to adjourn. Council Member Weiss made the motion to adjourn. Mayor Pro Tem Hougen seconded. The meeting adjourned at 11:42 a.m.



Mayor Pro Tem Steve Hougen, Secretary
Board of Managers
Capital Area Emergency Communications District



Date