Executive Committee | Agenda

10:30 a.m., Wednesday, January 14, 2026
Lantana Conference Room
6800 Burleson Rd.
Bldg. 310, Suite 165
Austin, Texas 7874

Judge Brett Bray, *Blanco County*, **Chair**
Mayor Doug Weiss, *City of Pflugerville*
1st Vice Chair
Judge Ron Cunningham, *Llano County*, **2nd Vice Chair and Parliamentarian**
Mayor Pro Tem Steve Hougen, *City of Granite Shoals*, **Secretary**
Mayor Lew White, *City of Lockhart*, **Immediate Past Chair**
Mayor Kirk Watson, *City of Austin*
Commissioner Clara Beckett, *Bastrop County*
Council Member Kerry Fossler, *City of Bastrop*
Council Member Kevin Hight, *City of Bee Cave*
Commissioner Joe Don Dockery, *Burnet County*
Judge Bryan Wilson, *Burnet County*
Judge Hoppy Haden, *Caldwell County*
Commissioner Clint Sternadel, *Fayette County*
Council Member Ben Butler, *City of Georgetown*
Commissioner Walt Smith, *Hays County*
Council Member Stephen Chang, *City of Leander*
Commissioner Steven Knobloch, *Lee County*
Mayor Crystal Mancilla, *City of Liberty Hill*
Council Member Frank Ortega, *City of Round Rock*
Mayor Jane Hughson, *City of San Marcos*
Council Member Cathy Meek, *City of Smithville*
Judge Andy Brown, *Travis County*
Commissioner Ann Howard, *Travis County*
Judge Steven Snell, *Williamson County*
Commissioner Cynthia Long, *Williamson County*
Senator Pete Flores
Representative Caroline Harris-Davila

1. **Call to Order and Opening Remarks by the Chair**

2. **Pledge to U.S. and Texas Flags**

3. **Consider Approving Minutes for the December 10, 2025 meeting**

4. **Consider Electing Executive Committee Officers for 2026**
   Chris Miller, Executive Director

5. **Consider Approving CAPCOG's Investment Policy**
   Silvia Alvarado, Director of Finance

6. **Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Council of Governments.**
   Silvia Alvarado, Director of Finance

7. **Consider Appointing Advisory Members for 2026-2027**
   Andrew Hoekzema, Director of Administrative Services

8. **Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG FY 2026 Tier II Reporting Project by the Capital Area Council of Governments.**
   Martin Ritchey, Director of Homeland Security

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

9. **Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2026 Regional Community Emergency Response Team (CERT) Project by the Capital Area Council of Governments.**

   Martin Ritchey, Director of Homeland Security

10. **Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2026 Regional Planning by the Capital Area Council of Governments.**

    Martin Ritchey, Director of Homeland Security

11. **Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2026 Regional Training and Exercise by the Capital Area Council of Governments.**

    Martin Ritchey, Director of Homeland Security

12. **Consider Delegating Approval Authority for FY 2026 Remote Basic Peace Officer Course Contract to the Executive Director.**

    Chris Miller, Executive Director

13. **Awarding solid waste grant funding for Fiscal Years 2026 and 2027.**

    Charles Simon, Director of Regional Planning & Services
    Ken May, Solid Waste Program Manager

14. **Consider authorizing the submittal of an application to Texas Association of Regional Councils to participate in the Texas Regional Broadband Program.**

    Charles Simon, Director of Regional Planning and Services

15. **Consider a Resolution Authorizing Submittal of the State and Local Cybersecurity Grant Program (SLCGP) Program Application for FY 2027 Regional Cybersecurity Projects by the Capital Area Council of Governments.**

    Martin Ritchey, Director of Homeland Security

16. **Executive Director's Report**

    Chris Miller, Executive Director

17. **Adjourn**

Executive Committee | Minutes

10 a.m., Wednesday, December 10, 2025
St. Edward's University
Mabee Ballroom
3001 S. Congress Ave.
Austin, Texas 78704

Present (16)

Judge Brett Bray, *Blanco County,* **Chair**
Council Member Doug Weiss, *City of Pflugerville,* **1st Vice Chair**
Mayor Pro Tem Steve Hougen, *City of Granite Shoals,* **Secretary**
Mayor Lew White, *City of Lockhart,* **Immediate Past Chair**
Commissioner Clara Beckett, *Bastrop County*
Council Member Kerry Fossler, *City of Bastrop*
Commissioner Joe Don Dockery, *Burnet County*
Judge Bryan Wilson, *Burnet County*
Judge Hoppy Haden, *Caldwell County*
Commissioner Clint Sternadel, Fayette County
Commissioner Walt Smith, *Hays County*
Commissioner Steven Knobloch, *Lee County*
Mayor Jane Hughson, *City of San Marcos*
Council Member Cathy Meek, *City of Smithville*
Commissioner Cynthia Long, *Williamson County*

Absent (11)

Judge Ron Cunningham, *Llano County*, **2nd Vice Chair**
Mayor Kirk Watson, *City of Austin*
Council Member Kevin Hight, *City of Bee Cave*
Council Member Ron Garland, *City of Georgetown*
Council Member David McDonald, *City of Leander*
Council Member Frank Ortega, *City of Round Rock*
Judge Andy Brown, Travis County
Commissioner Ann Howard, *Travis County*
Commissioner Russ Boles, *Williamson County*
Senator Pete Flores
Representative Vikki Goodwin
Representative Caroline Harris-Davila

1. **Call to Order and Opening Remarks by the Chair**
   Judge Bray called the meeting to order at 10:31 a.m.

2. **Pledge to U.S. and Texas Flags**

3. **Recognition of Guests**
   There were no guests to recognize.

4. **Consider Approving Minutes for the November 12, 2025 meeting**
   Commissioner Long made a motion to approve the November 12, 2025 minutes. Mayor Hughson seconded the motion. The motion passed unanimously.

5. **Consider Approving Extension of Agreement with Frost Bank**
   Silvia Alvarado, Director of Finance
   Mr. Hoekzema presented for Ms. Alvarado. He requested approving an extension of agreement with Frost Bank. Commissioner Long made a motion to approve the extension of agreement with Frost Bank. Council Member Fossler seconded the motion. The motion passed unanimously.

A closed executive session may be held on any of the above agenda items when legally justified pursuant to Subchapter D of the Texas Open Meetings Act (Texas Government Code Chapter 551).

6. Consider Approving CAPCOG's Criminal Justice Strategic Plan for 2025-2030

Charles Simon, Director of Regional Planning Services
Karina Trevino, Community Development Coordinator

Mr. Simon and Ms. Trevino requested approval of the CAPCOG's Criminal Justice Strategic Plan for 2025-2030. Ms. Trevino provided a brief overview of the plan. Judge Wilson asked about the term "Law Enforcement" being used, rather than Criminal Justice. Ms. Trevino said Criminal Justice is being used because it's broader to encompass several programs. Mr. Simon stated the workshop attendance is good.

Commissioner Long made a motion to approve CAPCOG's Criminal Justice Strategic Plan for 2025-2030. Mayor Hughson seconded the motion. The motion passed unanimously.

7. Consider Approving CAPCOG's Criminal Justice Policy Statement, Project Summary Sheets and Scoring Criteria for Plan Year 2027

Charles Simon, Director of Regional Planning Services

Karina Trevino, Community Development Coordinator

Ms. Trevino presented the scoring criteria. She explained the funding recommendation. Ms. Trevion explained the updated score sheet. Mayor Hughson made a motion to approve CAPCOG's Criminal Justice Policy Statement, Project Summary Sheets and Scoring Criteria for Plan Year 2027, with the amendment to 9.3 to remove "members may leave the room, but are not required to," and replace it with, "members must leave the room. Council Member Weiss seconded the motion. The motion was passed unanimously.

8. Consider approving AAA/ADRC Grant applications; Texas Veterans Commission (TVC), USAging, NCOA

Jennifer Scott, Director of Aging Programs

Ms. Scott explained the TVC, USAging, and NCOA grants. Commissioner Long made a motion to approve the AAA/ADRC Grant applications; TVC, USAging, NCOA. Council Member Fossler seconded the motion. The motion passed unanimously.

9 . Executive Director Report

Chris Miller, Executive Director

Mr. Miller introduced Ms. Sylvia Ruiz. Ms. Ruiz is the new Local Government Coordinator for CAPCOG. He provided an overview of the recent Burnet County Day. Mr. Miller explained the hiring of McLean and Howard Law firm to represent CAPCOG. He mentioned the upcoming Bastrop County Day in January 2026.

10. Adjourn

The meeting adjourned at 11:25 a.m.

_____ _____

Commissioner Joe Don Dockery, Secretary
Capital Area Council of Governments
Executive Committee

Date

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **4. Consider Electing Executive Committee Officers for 2026**

GENERAL DESCRIPTION OF ITEM:
Under CAPCOG's bylaws, the Executive Committee elects its officers at its first meeting of the year each January. In addition to serving as the officers of the Executive Committee of CAPCOG, these individuals also serve as the officers of the Capital Area Emergency Communications District (CAECD) Board of Managers and the officers of the board of directors for the Capital Area Initiatives Foundation (CAIF) and Capital Area Economic Development District (CAEDD) under each organization's bylaws. Officers serve for the calendar year and work closely with the agency's staff on financial and administrative issues, as well as other strategic, internal, or policy issues that might arise. As part of its duties under the CAPCOG bylaws, the Nominating Committee has made nominations for officers for the upcoming year:

1. Chair: Llano County Judge Ron Cunningham
2. First Vice-Chair: Pflugerville Mayor Doug Weiss
3. Second Vice-Chair: Granite Shoals Mayor Pro Tem Steve Hougen
4. Secretary: Burnet County Commissioner Joe Don Dockery

In addition to these four positions, Blanco County Judge Brett Bray will serve as an ex-officio officer for the coming year as the immediate past chair.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: Chris Miller, Executive Director

BUDGETARY IMPACT:

Total estimated cost: N/A
Source of Funds: _____
Is item already included in fiscal year budget? ☐ Yes ☐ No
Does item represent a new expenditure? ☐ Yes ☐ No
Does item represent a pass-through purchase? ☐ Yes ☐ No
If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Elect chair, 1st vice-chair, 2nd vice-chair, and secretary for the 2026 calendar year

BACK-UP DOCUMENTS ATTACHED: Nominating Committee Memo with Recommendations for Officers

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:**

6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
December 29, 2025

TO: **Executive Committee**

FROM: **Chris Miller, CAPCOG Executive Director**

RE: **Nominating Committee Recommendations for 2026 Officers**

The CAPCOG nominating committee has recommended that the following individuals for 2026 officers in addition to the immediate past chair (Blanco County Judge Brett Bray), who will serve in an ex-officio role:

1. Chair: Llano County Judge Ron Cunningham
    a. 2nd Vice-Chair and Parliamentarian in 2025 and as Secretary and Parliamentarian in 2024
    b. 1st elected to Executive Committee in 2019
2. 1st Vice-Chair and Parliamentarian: Pflugerville Mayor Doug Weiss
    a. Served as 1st Vice-Chair in 2025
    b. 1st elected to Executive Committee in 2022
3. 2nd Vice-Chair: Granite Shoals Mayor Pro Tem Steve Hougen
    a. Served as Secretary in 2025
    b. 1st elected to Executive Committee in 2024
4. Secretary: Burnet County Commissioner Joe Don Dockery
    a. 1st elected to Executive Committee in 2015
    b. CAPCOG's representative to TARC, Executive Committee Liaison to Homeland Security Task Force and member of CAECD Strategic Advisory Committee

The nominating committee consisted of the following individuals appointed by the General Assembly:

1. Chair: Blanco County Judge Brett Bray
2. Burnet County Commissioner Joe Don Dockery
3. Hays County Commissioner Debbie Ingalsbe
4. Llano County Judge Ron Cunningham
5. Pflugerville Mayor Pro-Tem (now Mayor) Doug Weiss
6. Round Rock Council Member Hilda Montgomery
7. San Marcos Mayor Jane Hughson
8. Williamson County Commissioner Cynthia Long

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **5. Approval and review of CAPCOG's Investment Policy**

GENERAL DESCRIPTION OF ITEM:
The Public Funds Investment Act (PFIA) requires the CAPCOG's Executive Committee to review the investment policy annually. It is the policy of CAPCOG to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of CAPCOG and conforming to state statutes governing the investment of public funds. There were no amendments to the PFIA, Chapter 2256, of Texas Government code during the 89th legislative sessions that concluded September 4, 2025. However, updates were made to PFIA related to financial officer training now requiring 12 hours instead of 10 hours for new financial officers, and updated curriculum standards to include cybersecurity training, thus, these updates are proposed as included to revise CAPCOG'S investment policy that was adopted August 12, 2020.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Silvia Alvarado, Director of Finance**

BUDGETARY IMPACT:

Total estimated cost: N/A
Source of Funds: _____
Is item already included in fiscal year budget? ☐ Yes ☐ No
Does item represent a new expenditure? ☐ Yes ☐ No
Does item represent a pass-through purchase? ☐ Yes ☐ No
If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Review the CAPCOG Investment Policy.

BACK-UP DOCUMENTS ATTACHED:
CAPCOG Investment Policy Adopted August 2020 with revisions proposed January 14, 2026

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:**
None.

CAPITAL AREA COUNCIL OF GOVERNMENTS
Investment Policy

1. Policy

It is the policy of the Capital Area Council of Governments (CAPCOG) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of CAPCOG and conforming to all state and federal statutes governing the investment of public funds.

2. Scope

This investment policy applies to all financial assets of CAPCOG. These funds are accounted for in CAPCOG's Annual Financial Report and include General Funds, Special Revenue Funds and any new fund created by the Executive Committee, unless specifically exempted.

3. Prudence

Investments shall be made with judgment and care--under circumstances then prevailing--which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4. Training and Education

In accordance with the Public Funds Investment Act (Chapter 2256, Texas Government Code), the designated Investment Officer, or those personnel authorized to execute investment transactions, must attend periodic investment training. CAPCOG shall provide for periodic training in investments for investment personnel in order to ensure the quality and capability of CAPCOG investment officers in making investment decisions.

State law requires that training relating to investment responsibilities must be provided by an independent source. Approved sources are:

The Texas Municipal League
Texas State University
The University of North Texas Center for Public Management
The Government Finance Officers Association of Texas

Personnel authorized to execute or approve investment transactions must receive at least 10 hours of investment refresher training that provides new curriculum standards within each two-year period. Newly appointed investment officers must attain at least 12 hours of instruction relating to the officer's responsibility under the Act within 12 months after assuming investment duties. Cybersecurity awareness training must be included in continuing education.

5. Objectives

The primary objectives, in priority order, of CAPCOG's investment activities shall be:

- Safety: Safety of principal is the foremost objective of the investment program. Investments of CAPCOG shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

- Liquidity: CAPCOG's investment portfolio will remain sufficiently liquid to enable CAPCOG to meet all operating requirements which might be reasonably anticipated.

- Return on Investments: CAPCOG's investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurate with CAPCOG's investment risk constraints and the cash flow characteristics of the portfolio.

6. Delegation of Authority

Authority to manage CAPCOG's investment program is derived from the Public Funds Investment Act of 1987, as amended. Finance Director is authorized to act as Investment Officer, working under the direction of the Executive Director. Management responsibility for the investment program is hereby delegated to the Finance Director, who shall establish written procedures for the operation of the investment program consistent with this investment policy. Procedures should include reference to: safekeeping, PSA repurchase agreements, wire transfer agreements, banking service contracts and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

7. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the Executive Director any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any large personal financial/investment positions that could be related to the performance of CAPCOG, particularly with regard to the time of purchases and sales.

An investment officer shall file a disclosure statement with the Texas Ethics Commission and the Executive Committee if:

- The officer has a personal business relationship with a business organization offering to engage in an investment transaction with the entity shall file a statement disclosing that personal business interest. The officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573, to an individual seeking to sell an investment to the investment officer's entity shall file a statement disclosing that relationship.

8. <u>Authorized Financial Dealers and Institutions</u>

The Finance Director will maintain a list of financial institutions authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment services in the State of Texas. These may include "primary" dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by state laws.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following: audited financial statements, proof of National Association of Security Dealers certification, trading resolution, proof of state registration, and completed broker/dealer questionnaire.

An annual review of the financial condition and registrations of qualified bidders will be conducted by the Finance Director.

A current audited financial statement is required to be on file for each financial institution and broker/dealer in which CAPCOG invests.

Investments shall only be made with those business organizations that have provided a written instruments executive by a qualified representative acknowledging that the business organization has:

a. Received and reviewed CAPCOG's investment Policy; and
b. Implemented reasonable procedures and controls in an effort to preclude investment transaction conducted between CAPCOG and the organization that are not authorized by this Investment Policy.

9. <u>Authorized & Suitable Investments</u>

CAPCOG is authorized to invest in the following types of securities, within the restrictions of the Public Funds Investment Act. CAPCOG is not required to liquidate investments that were authorized investments at the time of purchase:

- U.S. Government Obligations
- State of Texas Direct Obligations
- Certificates of Deposit

- Collateralized Mortgage Obligations (CMOs)
- Commercial Paper
- Repurchase Agreements
- Investment Pools

Only those investments listed in this section are authorized.

10. Collateralization

CAPCOG requires that all uninsured collected balances plus accrued interest, if any, in depository accounts be secure in accordance with the requirements of Title 10. General Government, Subtitle F. State and Local Contracts and Fund Management, Chapter 2257 Collateral for Public Funds. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest.

Collateral will always be held by an independent third party with whom CAPCOG has a current custodial agreement. A clearly marked evidence of ownership report must be available to CAPCOG and retained. The right of collateral substitution is granted, if approved by CAPCOG.

11. Safekeeping and Custody

All security transactions, including collateral for repurchase agreements, entered into by CAPCOG shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director and evidenced by safekeeping receipts

12. Diversification

CAPCOG will diversify its investments by security type and institution. With the exception of U.S. Treasury securities and authorized pools, no more than 50% of CAPCOG's total investment portfolio will be invested in a single security type or with a single financial institution.

13. Maximum Maturities

To the extent possible, CAPCOG will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, CAPCOG will not directly invest operating funds in securities maturing more than two years from the date of purchase.

Reserve funds may be invested in securities exceeding three years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of the funds.

14. Internal Control

The Finance Director is charged with the responsibility of including a market report on investment activity and returns for independent review by an external auditor. This review must include a compliance audit of management controls on investment and adherence to the investment policy.

15. Performance Standards

The investment portfolio shall be designed with the objective of obtaining a rate of return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow needs.

Investment performance is continually monitored and evaluated by the Finance Director. The Finance Director shall monitor, on no less than a monthly basis, the credit rating on investments in the portfolio requiring a rating based upon information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall immediately sell the security, if possible, regardless of a loss of principal.

Market Yield (Benchmark): The basis used to determine whether market yields are being achieved shall be the six-month U.S. Treasury Bill.

The Finance Director shall determine the market value of each investment at least quarterly and at a time as close as practicable to the closing of the reporting period for investments. Such values shall be included on the quarterly investment reports. The following methods shall be used:

1. Certificates of deposits shall be valued at their face value plus any accrued but unpaid interest.
2. Shares in money market mutual funds and investment pools shall be valued at par plus any accrued but unpaid interest.
3. Other investment securities may be valued in any of the following ways:
    a. the lower of two bids obtained from securities broker/dealers for such security;
    b. the average of the bid and asked prices for such investment security as published in the Wall Street Journal; or
    c. the bid price published by any nationally recognized security pricing service.

16. <u>Reporting</u>

The Finance Director will prepare and deliver a report on investment activity and returns to CAPCOG's Executive Committee on a quarterly basis. Reports will include performance, market sector breakdown number of trades, weighted average maturity, and interest earnings. Reports will comply with the provisions of the Public Funds Investment Act, as amended.

Quarterly reports shall be reviewed by an independent auditor during the audit of CAPCOG's Annual Financial Report.

17. <u>Investment Policy Adoption and Review</u>

CAPCOG's investment policy shall be adopted by CAPCOG's Executive Committee. The Executive Committee shall review the policy annually and any modifications made thereto must be approved by the Executive Committee.

Glossary

AGENCIES: Federal agency securities.

ASKED: The price at which securities are offered.

(BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

BUSINESS ORGANIZATION: Investment pool or an investment management firm under contract to manage the entity's portfolio with discretionary authority.

CERTIFICATE OF DEPOSIT (CD):
A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on payment date.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT:
There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

FEDERAL CREDIT AGENCIES:

Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to $250,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home Loan Banks play a role analogous to that played by the Federal Reserve Banks vis-a-vis member commercial banks.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans. In addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market; as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FMHM mortgages. The term "passthroughs" is often used to describe Ginnie Maes.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase--reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate that underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instrument (bills, commercial paper, bankers acceptances, etc.) are issued and traded.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS:
Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee may invest money only in a list of securities selected by the custody state—the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-I: See Uniform Net Capital Rule.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BOND: Long-term U.S. Treasury securities having initial maturities of more than 10 years.

TREASURY NOTES: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio.
Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage, (a) INCOME YIELD is obtained by dividing the current dollar income by the current market price for the security. (b) NET YIELD or YIELD TO MATURITY is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **6. Consider Adopting a Resolution Providing Signature Authority to Individuals for the Capital Area Council of Governments**

GENERAL DESCRIPTION OF ITEM:
This item provides a resolution to be submitted to Frost Bank as part of the process for updating the signature authority with CAPCOG's designated depository bank.

The CAPCOG's Bylaws charge the Executive Committee with the responsibility to designate one or more depositories for CAPCOG'S funds and specify the individuals authorized to sign and countersign checks and other instruments for withdrawal of the funds.

The current banking arrangement with Frost Bank provides for two Executive Committee positions, the Chairperson and Secretary, and three CAPCOG employees, the Executive Director, Director of Administration, and Director of Finance, to hold signature authority for signing and counter signing disbursements of CAPCOG funds.

As the officers have changed for the CAPCOG Executive Committee, this resolution provides for updating the change in officer positions for CAPCOG at the designated depository, Frost Bank.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Silvia Alvarado, Director of Finance**

BUDGETARY IMPACT:

Total estimated cost: N/A
Source of Funds: _____
Is item already included in fiscal year budget? ☐ Yes ☐ No
Does item represent a new expenditure? ☐ Yes ☐ No
Does item represent a pass-through purchase? ☐ Yes ☐ No
If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Adopt and sign a resolution specifying the individuals authorized to sign and countersign checks and other instruments for withdrawal of funds from the designated depository, Frost Bank.

BACK-UP DOCUMENTS ATTACHED:
Resolution

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:** None.

RESOLUTION

PROVIDING SIGNATURE AUTHORITY TO INDIVIDUALS FOR THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee ("Committee") of the Capital Area Council of Governments ("CAPCOG") is charged with the responsibility to specify the individuals authorized to sign and countersign checks and other instruments for withdrawal of funds from designated depositories and,

NOW, BE IT RESOLVED BY the Committee as follows:

1. The Committee hereby specifies that the following individuals are authorized to sign and countersign checks and other instruments for withdrawal of funds from designated depositories:
   a. Chairperson, Executive Committee of CAPCOG
   b. Secretary, Executive Committee of CAPCOG
   c. Executive Director of CAPCOG
   d. Director of Finance of CAPCOG
   e. Director of Administration of CAPCOG

2. The Committee and the Executive Director are hereby authorized to take all steps necessary to enforce the provisions of this resolution.

Resolution adopted on this 14th day of January 2026.

_____	_____
Judge Ron Cunningham	County Commissioner Joe Don Dockery
Chair	Secretary
Executive Committee	Executive Committee
Capital Area Council of Governments	Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **7. Consider Appointing Advisory Members for 2026-2027**

GENERAL DESCRIPTION OF ITEM:
The term of appointment for CAPCOG Advisory Committee members begins on the date of appointment by the Executive Committee and ends at the 1st meeting of the Executive Committee on even-numbered years. Every two years at this time the Executive Committee must appoint the membership to the following committees:

1. Aging Advisory Council (AAC)
2. Criminal Justice Advisory Council (CJAC)
3. Economic Development Advisory Committee (EDAC)
4. Geographic Information Systems Planning Council (GISPC)
5. Homeland Security Task Force (HSTF)
6. Law Enforcement Education Committee (LEEC)
7. Solid Waste Advisory Committee (SWAC)

A memo providing details and appointment recommendations for each committee is attached, and a list of each committee's roster and attendance as of December 2025 is included as a handout.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: Andrew Hoekzema, Director of Administrative Services

BUDGETARY IMPACT:

Total estimated cost: N/A
Source of Funds: _____
Is item already included in fiscal year budget? ☐ Yes ☐ No
Does item represent a new expenditure? ☐ Yes ☐ No
Does item represent a pass-through purchase? ☐ Yes ☐ No
If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Appoint members to the CAPCOG Advisory Committees for 2026 and 2027 as recommended in the memo accompanying this agenda item, including Executive Committee liaisons

BACK-UP DOCUMENTS ATTACHED:

1. Memo on appointment of Advisory Committee members
2. Advisory Committee Meeting Dates for 2026

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:**

1. Attendance records for 2024-2025
2. Nomination forms for recommended new appointments

6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
January 2, 2026

TO: **CAPCOG Executive Committee Members**

FROM: **Andrew Hoekzema, Director of Administrative Services**

RE: **Advisory Committee Appointments for 2026-2027**

CAPCOG has 9 advisory committees, including 7 committees appointed by the CAPCOG Executive Committee and 2 appointed directly by city or county government:

1. Committees appointed by CAPCOG Executive Committee:
    a. Aging Advisory Council (AAC);
    b. Criminal Justice Advisory Committee (CJAC);
    c. Economic Development Advisory Committee (EDAC);
    d. Geographic Information Systems Planning Council (GISPC);
    e. Homeland Security Task Force (HSTF);
    f. Law Enforcement Education Committee (LEEC); and
    g. Solid Waste Advisory Committee (SWAC)
2. Committees directly appointed by local governments:
    a. Capital Area Regional Transportation Planning Organization (CARTPO); and
    b. Central Texas Clean Air Coalition (CAC) (only covers Bastrop, Caldwell, Hays, Travis, and Williamson Counties).

The Capital Area Emergency Communications District (CAECD) also has a Strategic Advisory Committee (SAC) that is appointed by the Executive Committee in its capacity as the Board of Managers for the CAECD.

Appointments are for two years, starting in January of each even-numbered year, and each Executive Committee-appointed advisory committee also has a non-voting Executive Committee liaison who serves as both a representative of the Executive Committee to the advisory committee and a representative of the committee to the Executive Committee.

Some advisory committees have exclusively geographic representation while others have exclusively at large/interest-based representation, and others have a combination. Some advisory committees appointed by

the Executive Committee also have ex-officio positions (such as each county's Emergency Management Coordinator on the HSTF) that are not subject to appointment by the Executive Committee.

The list of members of each committee as of December 2025 are listed in this memo, along with any recommendations for changes based on resignations and nominations received by January 2, 2026.

Current vacancies include:

- Aging Advisory Council: 1 of 20
    - Burnet County – 1 vacant since November 2021
- Criminal Justice Advisory Committee: 2 of 20
    - City of Austin – 1 of 3 seats vacant since May 2022
    - Executive Committee Liaison – vacant since October 2025
- Economic Development Advisory Committee: 4 of 30
    - All slots are at-large
- Solid Waste Advisory Committee: 2 of 25
    - Travis County – 1 of 2 seats vacant since July 2025
    - Williamson County – 1 of 2 seats vacant since July 2025

Each Committee has its own membership criteria and nomination forms. While nominations can be made from the floor of the Executive Committee, a staff review of a nominee's eligibility is often useful to ensure that they are in fact eligible to serve in the role that they were nominated for, so we ask that Executive Committee members wishing to nominate someone submit a nomination form to Shaun Seale at sseale@capcog.org at least a week prior to each Executive Committee meeting.

All appointed representatives must either live in or work in the region and if they are representing a specific jurisdiction or category of local government, they must also live in or work in that specific jurisdiction or category of local government within the region (example: someone who is a resident of the Williamson County portion of City of Austin could be appointed to represent the City of Austin but not Travis County on an advisory committee unless they were an employee of Travis County).

CAPCOG staff maintain attendance records for each committee and will provide a current roster and attendance records to the Executive Committee at each meeting. While appointments are for two years, the Executive Committee can remove or replace any Advisory Committee member at any time if they choose.

Aging Advisory Council (AAC)

CAPCOG is required to have an advisory council to guide implementation of Older Americans Act (OAA) grant funds pursuant to 45 CFR §1321.63. Specifically, the AAC is required to advise CAPCOG on:

1. Developing and administering an area plan for services for older Americans and their caregivers;
2. Representing the interests of older individuals and family caregivers; and
3. Reviewing and commenting on community policies, programs, and actions that affect older individuals and family caregivers with the intent of assuring maximum coordination and responsiveness to older individuals and family caregivers.

Federal regulations requires that the AAC include the following representation:

- At least 50% older individuals, "including minority individuals who are participants or who are eligible to participate in programs" under the Older Americans Act, "with efforts to include individuals identified as in the greatest economic need and individuals identified as in the greatest social need."
- Representatives of older individuals;
- Family caregivers, which may include older relative caregivers;
- Representatives of health care organizations, including providers of veteran's health care;
- Representatives of service providers, which may include legal assistance, nutrition, evidence-based disease prevention and health promotion, caregiver, long-term care ombudsman, and other service providers;
- Persons with leadership experience in the private and voluntary sectors;
- Local elected officials;
- The general public; and
- As available, representatives from Indian Tribes, Pueblos, or Tribal aging programs and older relative caregivers, including kin and grandparent caregivers of children or adults age 18 to 59 with a disability.

The committee bylaws require the following composition of the AAC:

1. One member representing each of the following geographic areas: Bastrop, Blanco, Burnet, Caldwell, Fayette, Lee, and Llano Counties;
2. Two members representing each of the following geographic areas: Hays and Williamson Counties;
3. Three members representing each of the following geographic areas: City of Austin and Travis Counties;
4. One non-voting Texas Silver-Haired Legislator representing state planning Region 12 (appointed by the Chair of the AAC); and
5. One non-voting Executive Committee Liaison.

The AAC bylaws require meetings at least quarterly. Traditionally, these have been held on the first Monday mornings of February, May, August, and November.

One unique aspect of the AAC is that CAPCOG is able to count meeting participation as an "in-kind" match for our OAA administrative funds, thereby reducing the amount of membership dues needed to meet the 25% cost-share requirement for OAA administrative funds.

Table 1. Recommended Appointments to Aging Advisory Council for 2026-2027

#	Category	Title / Salutation	First Name	Last Name
1	Bastrop County	Ms.	Mary	Moody
2	Blanco County	Ms.	Dawn	Capra
3	Burnet County	VACANT	VACANT	VACANT
4	Caldwell County	Commissioner	Rusty	Horne
5	Fayette County	Ms.	Kelly	Franke
6	Hays County	Ms.	Simone	Corprew
7	Hays County	Mr.	Matthew	Gonzales
8	Lee County	Commissioner	Mark	Matthijetz
9	Llano County	Commissioner	Brent	Richards
10	Travis County	Dr.	Jung	Kwak
11	Travis County	Mr.	Fred	Lugo
12	Travis County	Ms.	Lucy	Oglesby

#	Category	Title / Salutation	First Name	Last Name
13	City of Austin	Ms.	Barbara	Epstein
14	City of Austin	Ms.	Suzanne	Anderson
15	City of Austin	Ms.	Nicole	Howe
16	Williamson County	Mr.	Ty	Murphy
17	Williamson County	Mr.	Beckye	Estill
18	Executive Committee Liaison	Commissioner	Cynthia	Long

For more information on the AAC, visit https://www.capcog.org/about/committees/aac/.

Criminal Justice Advisory Committee (CJAC)

The CJAC's purpose is to advise the Executive Committee on making grant funding recommendations to the Office of the Governor's (OOG's) Public Safety Office (PSO) pursuant to CAPCOG's interlocal agreement (ILA) with the OOG PSO. Grant categories that the CJAC is responsible for reviewing include Victims of Crime Assistance (VOCA), Violence Against Women Act (VAWA), Justice Assistance Grants (JAG), Juvenile Justice (JJ), and Truancy Prevention (TP). Collectively, OOG makes approximately $10-$11 million available to the CAPCOG region across these grant categories annually.

CAPCOG's ILA with OOG requires that the CJAC include representation from the following groups and disciplines, none of which is allowed to constitute more than 1/3 of the voting members:

- Non-profit organizations;
- Municipalities;
- Counties;
- Citizens or parents;
- Substance abuse prevention;
- Education;
- Juvenile justice;
- Law enforcement;
- Mental health;
- Prosecution or courts;
- Victim services.

The committee bylaws require the following composition of the CJAC:

1. One member representing each of the following geographic areas: Bastrop, Blanco, Burnet, Caldwell, Fayette, Lee, and Llano Counties, and City of Round Rock;
2. Two members representing each of the following geographic areas: Hays and Williamson Counties;
3. Three members representing each of the following geographic areas: City of Austin and Travis Counties; and
4. One non-voting Executive Committee Liaison.

If the appointments fulfilling the geographic representation requirements lead to an imbalance in the different groups/disciplines represented on the committee, at-large appointments are required to bring the committee's membership into compliance with CAPCOG's contractual requirements.

The CJAC does not have regular meeting throughout the year. Instead, they have a series of all-day scoring meetings that occur in the spring – usually in May, and then typically one meeting in the summer and one meeting in the fall.

Table 2. Recommended Appointments to Criminal Justice Advisory Committee for 2026-2027

#	Category	Discipline	Title / Salutation	First Name	Last Name
1	Bastrop County	Victim Services	Ms.	Jeni	Murphy
2	Blanco County	Law Enforcement	Chief Deputy	Robert	Woodring
3	Burnet County	Law Enforcement	Captain	Mike	Sorenson
4	Caldwell County	Juvenile Justice	Mr.	Jay	Monkerud
5	Fayette County	Education	Mr.	Erwin	Sladek
6	Hays County	Law Enforcement	Assistant Chief	Bob	Klett
7	Hays County	Prosecution/courts	Sgt.	Matthew	Grantham
8	Lee County	Prosecution/courts	Judge	Michael	York
9	Llano County	Education	Mr.	Toby	Fletcher
10	Travis County	Mental Health	Ms.	Juliana	Guirguis
11	Travis County	Other	Ms.	Latreese	Cooke
12	Travis County	Law Enforcement	Captain	Thomas	Szimanski
13	City of Austin	Victim Services	Ms.	Selena	Xie
14	City of Austin	Juvenile Justice	Mr.	Cory	Burgess
15	City of Austin	Other	Mr.	Collin	Lessing
16	Williamson County	Law Enforcement	Lieutenant	Jerod	Morris
17	Williamson County	Mental Health	Ms.	Kathy	Pierce
18	City of Round Rock	Law Enforcement	Lieutenant	Joseph	Claypool
19	At-Large	Juvenile Justice	Dr.	Eloise	Sepeda
20	Executive Committee Liaison	N/A	VACANT	VACANT	VACANT

The CJAC's current voting membership is at its limit for law enforcement representation at 6 of 18 voting members, so the one vacancy for this committee from the City of Austin could not be filled by someone from law enforcement.

For more information on the CJAC, visit https://www.capcog.org/about/committees/cjac/.

Economic Development Advisory Committee (EDAC)

As a recipient of Partnership Planning Assistance funding from the U.S. Economic Development Administration (EDA), CAPCOG is required to appoint a Comprehensive Economic Development Strategy (CEDS) committee that represents the main economic interests of the region and that will:

1. Support economic development goals of communities;
2. Promote employment opportunities for all residents;
3. Create a foundation for business growth;
4. Promote economic growth; and
5. Coordinate economic development with transportation planning, community development programs, job training programs, and other programs and activities that might stimulate the region's economic betterment.

The CAPCOG Executive Committee established the EDAC to fulfill this role; the CEDS must first be recommended for approval by the EDAC and then approved by the Executive Committee afterwards.

Under federal law, members must represent the main economic interests of the region, which may include:

- The private sector;
- State and other public officials;
- Community leaders;
- Private individuals;
- Representatives of workforce development boards;
- Institutions of higher education;
- Minority groups;
- Labor groups; and
- Others who can contribute to and benefit from improved economic development in the region.

The EDAC meets quarterly and consists of only at-large representatives; no specific geographic representation is required, but staff strive to recruit membership as needed to ensure the appropriate balance of interests. There is no requirement for any specific amount of appointments, but there is a limit of 30 voting members.

Table 3. Recommended Appointments to Economic Development Advisory Committee for 2026-2027

#	Category	Title / Salutation	First Name	Last Name
1	Institution of Higher Education	Mr.	Donald	Tracy
2	Private Individual	Mr.	Jimmy	Flannigan
3	Private Sector	Mr.	Kevin	Fincher
4	Community Leader	Ms.	Adena	Lewis
5	Public Official	Judge	Brett	Bray
6	Private Individual	Mr.	Bill	Hamilton
7	Public Official	Judge	Hoppy	Haden
8	Public Official	Council Member	Kevin	Harris
9	Private Individual	Mr.	Jim	McDonald
10	Private Sector	Ms.	Emily	Mathes
11	Private Individual	Mr.	Fred	Terry
12	Public Official	Commissioner	Walt	Smith
13	Institution of Higher Education	Mr.	Mick	Normington
14	Private Individual	Mr.	Maurice	Pitts
15	Community Leader	Mr.	Christian	Fletcher
16	Public Official	Council Member	Frank	Ortega
17	Public Official	Mayor	Jane	Hughson
18	Private Individual	Mr.	Mike	Heath
19	Workforce Development Board	Ms.	Yael	Lawson
20	Workforce Development Board	Mr.	Paul	Fletcher
21	Private Sector	Mr.	Ronald	Peña
22	Community Leader	Ms.	Christina	Arias
23	Institution of Higher Education	Ms.	Corina	Zepeda
24	Institution of Higher Education	Ms.	Christi	Scow
25	State and Other Public Official	Mr.	Shane	Saum
26	Community Leader	Ms.	Dori	Kelley

#	Category	Title / Salutation	First Name	Last Name
27	N/A	VACANT	VACANT	VACANT
28	N/A	VACANT	VACANT	VACANT
29	N/A	VACANT	VACANT	VACANT
30	N/A	VACANT	VACANT	VACANT
31	Executive Committee Liaison	Commissioner	Ann	Howard

For more information on the EDAC, visit https://www.capcog.org/about/committees/edac/.

Geographic Information Systems Planning Council (GISPC)

The GISPC is the only Executive Committee-appointed advisory committee that is not established to fulfill an external grant-related statutory or regulatory requirement. CAPCOG created the GISPC in 1997 to coordinate the development, implementation, sharing, and maintenance of geospatial data and GIS applications among federal, state, and regional local governments; institutions; and organizations in the region. The creation of the committee was also in response to the Texas GISPC's recommendations for the formation of regional coordinating councils at each COG. CAPCOG's GIS program focuses heavily on providing support for the 911 system, so this is a major focus of the work of the GISPC.

Representation on the GISPC is as follows:

1. Bastrop, Blanco, Burnet, Caldwell, Fayette, Lee, and Llano Counties: 1 representative each;
2. City of Austin: 2
3. Travis County: 2
4. Williamson County: 3

Representatives must have actual experience working with GIS. Desirable appointee affiliations include local governments, county appraisal districts, 9-1-1 addressing/GIS coordinators, special districts or authorities, and colleges or universities with GIS programs.

Table 4. Recommended Appointments GIS Planning Council for 2026-2027

#	Category	Title / Salutation	First Name	Last Name
1	Bastrop County	Ms.	Julie	Sommerfeld
2	Blanco County	Mr.	Ty	Walston
3	Burnet County	Ms.	Jessica	Haile
4	Caldwell County	Ms.	Jaclyn	Archer
5	Fayette County	Ms.	Dawn	Moore
6	Hays County	Mr.	Killian	Sterling
7	Hays County	Ms.	Anna	Essington
8	Lee County	Ms.	Haley	Lohrke
9	Llano County	Ms.	Tracie	Davidson
10	Travis County	Mr.	David	Shore
11	Travis County	Ms.	Sara	Dilbert
12	City of Austin	Mr.	Matt	Stevens
13	City of Austin	Ms.	Marna	McLain
14	Williamson County	Mr.	Steve	Byrd
15	Williamson County	Mr.	Nathan	Smith

#	Category	Title / Salutation	First Name	Last Name
16	Williamson County	Mr.	George	Strebel
17	Executive Committee Liaison	Mayor	Jane	Hughson

The list of recommended appointments includes one change: Blanco County's representative Kathy Strickland has nominated Ty Walston, the 911 Addressing Coordinator, to replace her.

For more information on the GISPC, visit https://www.capcog.org/about/committees/gispc/.

Homeland Security Task Force (HSTF)

The HSTFs primary purpose is to advise the Executive Committee on making grant funding recommendations to the Office of the Governor's (OOG's) Public Safety Office (PSO) pursuant to CAPCOG's interlocal agreement (ILA) with the OOG PSO. For FY 2026, the amount of grant funding available to the region was about $800,000.

HSTF also advises CAPCOG on the development of several important regional emergency management planning documents that guide these grants, including the Threat and Hazard Identification and Risk Assessment (THIRA), the Stakeholder Preparedness Review (SPR), the Homeland Security Strategic Plan Implementation Plan (HSSP-IP), and the Integrated Preparedness Plan (IPP), and provides an opportunity for general coordination of emergency response services for the region.

The committee bylaws require the following composition of the HSTF:

1. The Emergency Management Coordinator (EMC) for each of the 10 counties;
2. 3 city EMCs, 1 each representing a small, medium, and large city (populations of <25,000, 25,000 – 899,999, and 900,000+);
3. 1 representative each representing a small, medium, and large law enforcement agencies;
4. 1 representative each representing a small, medium, and large fire department;
5. 1 representative each representing, a small, medium, and large emergency medical service (EMS);
6. A non-voting Texas Department of Emergency Management (TDEM) district chief representing the CAPCOG region (appointed by TDEM);
7. 1 public health representative;
8. 1 representative from the Capital Area Trauma Regional Advisory Council (CATRAC) appointed by CATRAC;
9. 1 public school representative; and
10. An Executive Committee liaison.

The HSTF bylaws require meetings at least once every other month, but usually it meets almost every month. Meetings have traditionally been scheduled for the 1st Thursday morning of each month.

Table 5. Recommended Appointments Homeland Security Task Force for 2026-2027

#	Category	Title / Salutation	First Name	Last Name
1	Bastrop County EMC*	Mr.	James	Altgelt
2	Blanco County EMC*	Commissioner	Chris	Leismann
3	Burnet County EMC*	Mr.	Derek	Marchio
4	Caldwell County EMC*	Mr.	Hector	Rangel

#	Category	Title / Salutation	First Name	Last Name
5	Fayette County EMC*	Ms.	Angela	Hahn
6	Hays County EMC*	Mr.	Mike	Jones
7	Lee County EMC*	Mr.	Jason	Snelgrove
8	Llano County EMC*	Mr.	Gilbert	Bennett
9	Travis County EMC*	Mr.	Eric	Carter
10	Williamson County EMC*	Mr.	Bruce	Clements
11	Metro City EMC	Mr.	Jim	Redick
12	Large City EMC	Ms.	Christine	Rogers
13	Small City EMC	Ms.	Wendy	Smith
14	Metro Law Enforcement	Captain	William	Poole
21	Large City Law Enforcement	Chief	Jeff	Barnett
16	Small Law Enforcement	Chief	Charles David	Gilbreath
17	Metro Fire Department	Assistant Chief	Jeffrey	Kennedy
18	Large City Fire Department	Chief	Scott	Kerwood
19	Small City Fire Department	Chief	Randy	Jenkins
20	Metro EMS	Assistant Chief	Kevin	Parker
21	Large EMS	Chief	John	Gonzales
22	Small EMS	Mr.	Johnny	Campbell
23	TDEM District Chief, Reg. 8*	Mr.	Cody	McDonnell
24	Public Health	Ms.	Janet	Pichette
25	CATRAC*	Mr.	Douglas	Havron
26	Public School	Mr.	Roger	Dees
27	Executive Committee Liaison	Commissioner	Joe Don	Dockery

***Ex-officio member**

Historically, the HSTF has nominated members for the at-large slots to the Executive Committee if there is a vacancy before the Executive Committee has taken action to fill a vacancy based on their experience working with emergency management professionals from across the region and their assessment of the likelihood that a nominee will constructively contribute to the committee.

For more information on the HSTF, visit https://www.capcog.org/about/committees/hstf/.

Law Enforcement Education Committee (LEEC)

As host to a licensed law enforcement academy, CAPCOG is required by Texas Commission on Law Enforcement (TCOLE) rules to have an advisory board to fulfill the following responsibilities:

1. Set policies and procedures for the academy with the consent of CAPCOG's Executive Director;
2. To advise on the need to study, evaluate, and identify specific training needs;
3. To advise on the determination of the types, frequency, and location of courses to be offered;
4. To advise on the establishment of the standards for admission, prerequisites, minimum and maximum class size, attendance, and retention;
5. To advise on the order of preference among employees or prospective employees of a sponsoring program or organizations and other persons, if any;
6. To report back to the CAPCOG Executive Committee member of which county the representative is from, on happenings in the LEEC and to report to interested officials and citizens of which county the representative is from on happenings in the LEEC.

The LEEC is composed of 12 voting members:

1. 4 public members;
2. 4 representatives of small law enforcement agencies (populations less than 25,000);
3. 2 representatives of large law enforcement agencies (populations of 25,000 or more); and
4. 2 at-large representatives.

A person is ineligible to serve as a "public member" if either the individual or their spouse:

1. Is registered, certified, or licensed by an occupational regulatory agency in the field of law enforcement;
2. Is employed by or participates in the management of a business entity or other organization regulated by TCOLE or receiving funds from TCOLE;
3. Owns or controls, directly or indirectly, more than 10% interest in a business entity or other organization regulated by the commission or receiving funds from TCOLE;
4. Uses or receives a substantial amount of tangible goods, services, or funds from TCOLE; or
5. Is an officer, employee, or paid consultant of a law enforcement labor union.

The LEEC bylaws require 3 meetings a year.

Table 6. Recommended Appointments for the Law Enforcement Education Committee for 2026-2027

#	Category	Title/Salutation	First Name	Last Name
1	Public Member	Mr.	Carl	Rees
2	Public Member	Ms.	Sareta	Davis
3	Public Member	Ms.	Rachel	Arnold
4	Public Member	Ms.	Brianna	McBride
5	Small Law Enforcement Agency	Lt.	Adam	Acosta
6	Small Law Enforcement Agency	Chief	David	Gilbreath
7	Small Law Enforcement Agency	Constable	Steven	Pohorelsky
8	Small Law Enforcement Agency	Sgt.	Cole	Reasor
9	Large Law Enforcement Agency	Sheriff	Mike	Lane
10	Large Law Enforcement Agency	Chief	Greg	Minton
11	At-Large	Mr.	Chase	Stapp
12	At-Large	Sheriff	Anthony	Hipolito
13	Executive Committee Liaison	VACANT	VACANT	VACANT

For more information on the LEEC, visit: https://www.capcog.org/about/committees/leec/.

Solid Waste Advisory Committee (SWAC)

Under state law, COGs are responsible for developing and coordinating the implementation of a Regional Solid Waste Management Plan (RSWMP) help ensure safe management of municipal solid waste (MSW) and is required to have an advisory committee to help guide these efforts. Every two years, CAPCOG receives a grant from the state to help implement this plan and the advisory committee is requires to make funding recommendations for subawards to each COG's Executive Committee before the subawards are approved. Each advisory committee is also required to provide feedback on whether proposed solid waste facility permit applications conform to the region's solid waste management plan. CAPCOG established the SWAC to fulfill these requirements.

The SWAC's bylaws provide for the following representation:

1. 1 representative each from Bastrop, Blanco, Burnet, Caldwell, Fayette, Lee, and Llano Counties;
2. 2 representatives each from City of Austin and Hays, Travis, and Williamson Counties;
3. 1 at-large individual with household hazardous waste expertise;
4. 4 at-large private operator representatives;
5. 1 at-large citizen or representative of an environmental group;
6. 1 at-large educational;
7. 1 ex-officio, non-voting representative from the Texas Commission on Environmental Quality (TCEQ) Solid Waste Permits Division; and
8. 1 ex-officio, non-voting representative from the TCEQ regional office.

The SWAC bylaws require meetings at least twice a year, but typically the SWAC will meet 3-4 times a year.

Table 7. Table 6. Recommended Appointments for the Solid Waste Advisory Committee for 2026-2027

#	Category	Title / Salutation	First Name	Last Name
1	Bastrop County	Mr.	Eduardo	Guerrero
2	Blanco County	Commissioner	Charles	Riley
3	Burnet County	Commissioner	Chad	Collier
4	Caldwell County	Judge	Hoppy	Haden
5	Fayette County	Judge	Paul	Zaplac
6	Hays County	Ms.	Lisa	Griffin
7	Hays County	Ms.	Tammy	Crumley
8	Lee County	Commissioner	Mark	Matthiejetz
9	Llano County	Commissioner	Linda	Rashke
10	Travis County	Ms.	Yaira	Robinson
11	Travis County	VACANT	VACANT	VACANT
12	City of Austin	Mr.	Gerald	Acuna
13	City of Austin	Mr.	Richard	McHale
14	Williamson County	VACANT	VACANT	VACANT
15	Williamson County	Mr.	Roger	Hickman
16	At-Large-HHW	Mr.	Jack	Ranney
17	At-Large-Private Operator	Mr.	Alfonso	Sifuentes
18	At-Large-Private Operator	Mr.	Adam	Gregory
19	At-Large-Private Operator	Mr.	Steve	Jacobs
20	At-Large-Private Operator	Mr.	Matthew	Smith
21	At-Large-Citizen / Environmental	Ms.	Rachel	Hering
22	At-Large-Educational	Ms.	Darien	Clary
23	TCEQ Regional Office*	Mr.	Casey	Grunnet
24	TCEQ SW Permits Division*	Ms.	Jessica	Uramkin
25	Executive Committee Liaison	Commissioner	Ann	Howard

*Ex-officio

For more information on the SWAC, visit https://www.capcog.org/about/committees/swac/.

CAPCOG Advisory Committee Meeting Schedule, 2026

Aging Advisory Council (AAC)

1. Monday, February 2, 2026, 10:30 am – 12:00 pm
2. Monday, May 4, 2026, 10:30 am – 12:00 pm
3. Monday, August 3, 2026, 10:30 am – 12:00 pm
4. Monday, November 2, 2026, 10:30 am – 12:00 pm

Criminal Justice Advisory Committee (CJAC)

1. Monday, March 23, 2026, 9:00 am – 5:00 pm
2. Tuesday, March 24, 2026, 9:00 am – 5:00 pm
3. TBD (summer meeting)
4. TBD (fall meeting)

Economic Development Advisory Committee (EDAC)

1. Friday, February 20, 2026, 10:30 am – 1:00 pm
2. Friday, May 15, 2026, 10:30 am – 1:00 pm
3. Friday, August 21, 2026, 10:30 am – 1:00 pm
4. Friday, November 20, 2026, 10:30 am – 1:00 pm

Geographic Information Systems Planning Council (GISPC)

1. Friday, March 6, 2026, 10:00 am – 11:30 am
2. Friday, June 5, 2026, 10:00 am – 11:30 am
3. Friday, September 11, 2026, 10:00 am – 11:30 am
4. Friday, December 4, 2026, 10:00 am – 11:30 am

Homeland Security Task Force (HSTF)

1. Thursday, February 5, 2026, 9:00 am – 11:00 am
2. Thursday, March 5, 2026, 9:00 am – 11:00 am
3. Thursday, April 2, 2026, 9:00 am – 11:00 am
4. Thursday, May 7, 2026, 9:00 am – 11:00 am
5. Thursday, June 4, 2026, 9:00 am – 11:00 am
6. Thursday, July 2, 2026, 9:00 am – 11:00 am
7. Thursday, August 6, 2026, 9:00 am – 11:00 am
8. Thursday, September 3, 2026, 9:00 am – 11:00 am
9. Thursday, October 1, 2026, 9:00 am – 11:00 am
10. Thursday, November 5, 2026, 9:00 am – 11:00 am
11. Thursday, November 5, 2026, 9:00 am – 11:00 am

Law Enforcement Education Committee (LEEC)

1. Tuesday, January 20, 2026, 10:00 am – 12:00 pm
2. TBD
3. TBD

Solid Waste Advisory Committee (SWAC)

1. Friday, March 13, 2026, 10:00 am – 12:00 pm
2. Friday, June 12, 2026, 10:00 am – 12:00 pm
3. Friday, September 18, 2026, 10:00 am – 12:00 pm
4. Friday, December 18, 2026, 10:00 am – 12:00 pm

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **8. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for CAPCOG FY 2026 Tier II Reporting Project by the Capital Area Council of Governments**

GENERAL DESCRIPTION OF ITEM:
This is a continuation of program to support Tier II hazardous materials reporting necessary for use by regional hazmat teams, fire departments, local emergency planning committees (LEPCs), emergency management officials, and other emergency response agencies. The proprietary software provides a regional digital solution for emergency management and public safety responders to comply with Tier II reporting requirements along with the ability to analyze the hazardous materials data and to plan accordingly.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☒ Other – ongoing funding request to support project

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Homeland Security Director**

BUDGETARY IMPACT:

Total estimated cost: $32,500
Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?	☒ Yes	☐ No
Does item represent a new expenditure?	☐ Yes	☒ No
Does item represent a pass-through purchase?	☐ Yes	☒ No

If so, for what city/county/etc.? _____

PROCUREMENT: The software is proprietary and is provided on a subscription basis.

ACTION REQUESTED:
Consider resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for the FY 2026 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. CAPCOG Tier II Reporting Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED: None

RESOLUTION

RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR TIER II REPORTING BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional CAPCOG Tier II Reporting Grant be operated for the FY 2026 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2026 State Homeland Security Grant application for the Regional CAPCOG Tier II Reporting Grant to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 14th day of January, 2026.

_____	_____
Chair Executive Committee Capital Area Council of Governments	Secretary Executive Committee Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **9. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2026 Regional Community Emergency Response Team (CERT) Project by the Capital Area Council of Governments**

GENERAL DESCRIPTION OF ITEM:
Community Emergency Response Teams (CERT) are the backbone of many jurisdictional response efforts in the CAPCOG Region. Typically, these teams are funded locally, receive donations, or periodically receive grants. One of the larger costs for the teams is the initial kit provided to those who receive the CERT training. This grant will provide the basic kit to qualified CERT teams in the CAPCOG region.

The changes to the SHSP funding require the COG to make a set-aside for the "community preparedness" investment area. Our plan is for the HSTF to receive, review, and authorize allocations of CERT kits and training materials as requests are received. Given the limited number, these kits are not to provide inventory to jurisdictions but given out as needed for new CERT trainees.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: $45,000
Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?	☒ Yes	☐ No
Does item represent a new expenditure?	☐ Yes	☒ No
Does item represent a pass-through purchase?	☐ Yes	☒ No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Consider a resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2026 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. HS FY 2026 Regional Community Emergency Response Team (CERT) Program Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:**
N/A

RESOLUTION

RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR THE REGIONAL COMMUNITY EMERGENCY RESPONSE TEAM BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the CAPCOG Regional Community Emergency Response Team (CERT) Grant be operated for the FY 2026 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2026 State Homeland Security Grant application for the CAPCOG Regional Community Emergency Response Team (CERT) Grant to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 14th day of January, 2026.

_____	_____
Chair Executive Committee Capital Area Council of Governments	Secretary Executive Committee Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **10. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2026 Regional Planning by the Capital Area Council of Governments**

GENERAL DESCRIPTION OF ITEM:
Each year, CAPCOG submits an application for Federal Homeland Security grant funds through the State Homeland Security Program (SHSP) managed by the Office of the Governor, Public Safety Office, Homeland Security Grants Division. This year we are requesting approximately $627,735 under the FY 2026 SHSP grant to meet regional planning requirements. Prior to the awarding of funds, the Office of the Governor, Homeland Security Grants Division (HSGD) requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Homeland Security Director**

BUDGETARY IMPACT:

Total estimated cost: $637,735
Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?	☒ Yes	☐ No
Does item represent a new expenditure?	☐ Yes	☒ No
Does item represent a pass-through purchase?	☐ Yes	☒ No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Consider a resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for the FY 2026 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. HS Regional Planning Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED: None

RESOLUTION

A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR REGIONAL PLANNING BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional Planning Grant be operated for the FY 2026 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out these regional planning activities; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2026 State Homeland Security Grant application for the Regional Planning Grant to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 14th day of January, 2026.

_____	_____
Chair Executive Committee Capital Area Council of Governments	Secretary Executive Committee Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **11. Consider a Resolution Authorizing Submittal of the Homeland Security Grant Program Application for FY 2026 Regional Training & Exercise by the Capital Area Council of Governments**

GENERAL DESCRIPTION OF ITEM:
This project is intended to enhance capabilities for delivering coordinated responses to significant incidents by supporting training and exercise activities across the CAPCOG region. CAPCOG is requesting $200,000 in funding from the Office of the Governor, Public Safety Office, Homeland Security Grants Division to cover the costs of the regional training and exercise program. Prior to the awarding of funds, the Office of the Governor, Homeland Security Grants Division (HSGD) requires that all grant applications from nonprofit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to OOG/HSGD that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds (if applicable);
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to HSGD.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: $200,000
Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget?	☒ Yes	☐ No
Does item represent a new expenditure?	☐ Yes	☒ No
Does item represent a pass-through purchase?	☐ Yes	☒ No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Consider a resolution authorizing the submission of a grant application to the Office of the Governor, HSGD for FY 2026 Homeland Security Grant Program.

BACK-UP DOCUMENTS ATTACHED:

1. HS FY 2026 Regional Training & Exercises Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:**
N/A

RESOLUTION

A RESOLUTION AUTHORIZING SUBMITTAL OF THE HOMELAND SECURITY GRANT PROGRAM APPLICATION FOR REGIONAL TRAINING AND EXERCISES BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional CAPCOG Training and Exercises Grant be operated for the FY 2026 grant year; and

WHEREAS, since the inception of the Homeland Security Grant Program (HSGP) in 2003, CAPCOG has received and used HSGP funding to the benefit of CAPCOG jurisdictions; and

WHEREAS, CAPCOG historically has been awarded HSGP funding to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the HSGP funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency,

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2027 State Homeland Security Grant application for the CAPCOG Training and Exercises Grant to the Office of the Governor's Public Safety Office, Homeland Security Grants Division.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 14th day of January, 2026.

_____	_____
Chair Executive Committee Capital Area Council of Governments	Secretary Executive Committee Capital Area Council of Governments

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **12. Consider Delegating Approval Authority for FY 2026 Remote Basic Peace Officer Course Contract to the Executive Director**

GENERAL DESCRIPTION OF ITEM:
In September 2025, the Executive Committee approved a contract with the City of Hutto to coordinate a remote, part-time Basic Peace Officer Course (BPOC) that was supposed to run from December 2025 through September 2026. This contract was going to be funded by a dedicated federal Justice Assistance Grant (JAG) from the Office of the Governor (OOG) for FY 2026 (grant # 5318201).

Unfortunately, despite undertaking significant recruitment efforts and completing testing for a number of potential cadets, only five had actually passed the testing and were signed up for the BPOC as of November 2025. While CAPCOG does not have a specific minimum number of enrollees required to proceed with a class, we determined that this was too few to justify proceeding with the planned night class at that time and to instead try to identify another organization to work with to host a full-time (day) remote BPOC in FY 2026 so that the region could still take advantage of this funding.

Under CAPCOG's procurement policy, all contracts valued at more than $25,000 require Executive Committee approval unless the board otherwise delegates the authority to approve a contract to the Executive Director. Staff is requesting that the Executive Committee delegate authorization of the contract for this BPOC (only the one associated with grant # 5318201) to the Executive Director to avoid any further delays in proceeding with this class that bringing a specific contract back to the Executive Committee might require.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☒ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: Chris Miller, Executive Director

BUDGETARY IMPACT:

Total estimated cost: $100,000 - $200,000, depending on enrollment
Source of Funds: Office of the Governor/Federal Justice Assistance Grants and Tuition

Is item already included in fiscal year budget?	☒ Yes	☐ No
Does item represent a new expenditure?	☐ Yes	☒ No
Does item represent a pass-through purchase?	☐ Yes	☒ No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Delegate authority to approve a contract for coordination of a remote BPOC in FY 2026 to the Executive Director

BACK-UP DOCUMENTS ATTACHED: None

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:** None

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **13. Awarding solid waste grant funding for Fiscal Years 2026 and 2027**

GENERAL DESCRIPTION OF ITEM:
Staff seek approval to award FY 2026–2027 Solid Waste grants totaling $227,231.46 to eight local governments, based on the final project rankings recommended by the Solid Waste Advisory Committee (SWAC) at its December 19, 2025, meeting.

All applications were posted publicly, and private industry was notified of the opportunity to comment; no comments were received. Staff reviewed each application for eligibility and completed required risk assessments. A total of 16 applications were received requesting $419,948.66, with $227,231.46 available for the biennium. One application did not meet the minimum eligibility threshold of 70 points and is therefore not recommended for funding.

The SWAC recommends fully funding the eight highest-scoring projects in the amounts requested and awarding the remaining $4,094.98 to the project with the ninth-highest score. The unfunded balance of that request, along with the remaining eligible projects, is recommended for designation as contingency projects, to be funded in rank order should additional funds become available. Funding for awarded projects will be designated by fiscal year consistent with available funds. Additional details regarding scoring, fiscal year allocation, and contingency designations is provided in the accompanying memorandum.

THIS ITEM REPRESENTS A:

- ☐ New issue, project, or purchase
- ☒ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Charles Simon, Director, Regional Planning & Services**
Ken May, Solid Waste Program Manager

BUDGETARY IMPACT:

Total estimated cost: $227,231.46
Source of Funds: TCEQ

Is item already included in fiscal year budget?	☐ Yes	☒ No
Does item represent a new expenditure?	☐ Yes	☒ No
Does item represent a pass-through purchase?	☐ Yes	☒ No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:
Approve the award of FY 2026–2027 Solid Waste grant funding to the projects identified in the attached memo, by fiscal year and in the amounts recommended, and designate the remaining eligible projects as contingency projects to be funded in rank order as funds become available.

BACK-UP DOCUMENTS ATTACHED:

1. Memo with scoring and recommendation detail

6800 Burleson Road, Building 310, Suite 165
Austin, Texas 78744
Ph: 512-916-6000 Fax: 512-916-6001
www.capcog.org

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

MEMORANDUM
January 14, 2026

TO: **CAPCOG Executive Committee**

FROM: **Charles Simon, Director of Regional Planning & Services**

RE: **FY 2026–2027 Solid Waste Grant Application Scoring and Funding Recommendations**

This memorandum provides additional detail regarding the FY 2026–2027 Solid Waste grant applications, scoring results, and funding recommendations approved by the Solid Waste Advisory Committee (SWAC) on December 19, 2025. It supplements the agenda summary by describing the application pool, ranking results, fiscal year funding designations, and the rationale for funded, contingency, and ineligible projects.

Application Solicitation and Review Process

All applications were posted publicly in accordance with program requirements, and private industry was notified of the opportunity to comment. No comments were received.

Staff reviewed each application for eligibility and compliance and completed required risk assessments. Eligible applications were presented to the SWAC for scoring and ranking using established criteria. Applicants were required to achieve a minimum score of **70 points** to be considered eligible for funding.

Summary of Applications Received

- **Total applications received:** 16
- **Total funding requested:** $419,948.66
- **Total funding available:** $227,231.46

Of the 16 applications received:

- **15 applications** met the minimum eligibility threshold
- **1 application** did not meet the minimum score requirement and is ineligible for funding

The SWAC evaluated each application using the written materials and the applicant's presentation, in accordance with the approved scoring guidelines. Projects were ranked by score, with those identified as applicant priorities placed ahead of non-priority projects. The resulting ranking is shown in the table below and in the attachment titled Application SWAC Scoring and Ranking Results.

FY 2026 Funding Allocation

Rank	Applicant	Project Type	Applicant's Priority Project	Project Name	Amount Requested	Score
1	Llano County	CCE	✓	Countywide Cleanup Event	$25,000.00	91.64
2	Burnet County	HHW	✓	HHW Collection Event	$40,000.00	90.36
3	Caldwell County	CCE	✓	Spring 2026 Tire Collection Event	$10,050.16	88.82
4	Hays County	CCE	✓	Hays County Community Collection	$24,882.48	88.50
5	Blanco County	HHW	✓	Household Hazard Waste Collection Event	$40,000.00	86.73
6	Lee County	CCE	✓	County-wide Collection Event	$39,771.80	84.00
7	City of Granite Shoals	CCE	✓	City Wide Clean Up	$20,000.00	82.82
8	Williamson County Constable, Pct. 4	LE	✓	Williamson County Pct 4 Solid Waste / Illegal Dumping Enforcement Program	$23,432.04	80.10
9	Fayette County	SRR	✓	Recycling Center Yale Forklift	$35,868.50	77.27
10	Williamson County Constable, Pct. 3	LE	✓	Fall 2025 Environmental Surveillance Program	$23,000.00	76.80
11	City of San Marcos	HHW	✓	Bulb Crusher and Secondary Containment Units	$20,843.52	72.55
12	City of Austin	SRR	✓	Mattress Recycling Program	$40,000.00	70.78
13	Caldwell County	CCE		Fall 2026 Tire Collection Event	$10,050.16	87.64

Rank	Applicant	Project Type	Applicant's Priority Project	Project Name	Amount Requested	Score
14	Llano County	CCE		Countywide Bulk Collection Event	$15,000.00	85.73
15	Burnet County	HHW		BOPATE	$30,000.00	83.27

Ineligible Project

The following application did not meet the minimum eligibility threshold of **70 points** and is **not eligible for funding consideration** and therefore is not included in the table of ranked applications.

Entity	Project Type	Project Name	Final Score
City of Granite Shoals	SRR	Dumpster Enclosures	52.00

Funding Availability by Fiscal Year

The recommended projects span the two-year period of CAPCOG's contract with the Texas Commission on Environmental Quality (TCEQ). In addition to determining which projects to fund and at what amounts, CAPCOG must assign each project to a fiscal year. Funding becomes available across two fiscal years: **$119,643.47 in FY26** and **$107,587.99 in FY27**. Any unspent FY26 funds may be carried forward for use in FY27.

Many of the submitted projects involve community collection events and similar activities that are tied to specific dates. The following criteria were used to assign projects to FY26 or FY27:

The following criteria are used to place projects in either FY26 or FY27.

1. All construction projects are placed in FY26 *(this list of projects does not include any that involve construction)*
2. Projects are listed by event date, earliest to latest
3. Projects are listed in order by SWAC score, highest to lowest
4. The total value of projects included in FY26 cannot exceed the amount of funding for FY26.
5. Funding for a project cannot be split across fiscal years.
6. If a date-specific project proposed for FY27 is equal to or less than the amount remaining in FY26, regardless of the date proposed for the event, the applicant will be offered the opportunity to change the date of the event, and if chosen, it will be included in FY26.

Applying these criteria to the ranked list of projects results in the list of projects grouped by FY26 and FY27 in the attachment titled Funding Recommendations and Fiscal Year Assignment. It is recommended that the projects be included in each of the two fiscal years in the amounts indicated.

There are insufficient FY26 funds to fully fund the ninth-ranked project—Fayette County's Recycling Center Yale Forklift—therefore, the remaining $4,094.98 will be offered to Fayette County as partial funding for that project.

Further, Llano County will be offered FY26 funding for its Countywide Cleanup Event currently proposed for October 10, 2026, contingent upon moving the event to a date within FY26. If Llano County declines, a similar offer will be extended to Hays County for its Hays County Community Collection project currently proposed for October 17, 2026. If neither applicant accepts, no additional projects are eligible for reassignment, and the FY26 carry-forward amount to FY27 will remain as shown in the table.

Contingency Projects

It is common for additional funding to become available due to lower-than-anticipated project costs, an applicant's decision to defer funding, or CAPCOG operational savings. When this occurs, funds are typically offered to projects previously reviewed by the SWAC that were not initially funded.

Consistent with this practice, it is recommended that funding be offered to the contingency projects listed in the attachment, in the order shown, as additional funds become available. Fayette County would be the first applicant offered funding for the remaining balance of its Recycling Center Yale Forklift project.

Summary of Recommendation

In summary, the following projects are recommended to be funded in the amounts shown in each fiscal year:

FY26

- Caldwell County — Spring 2026 Tire Collection Event — $10,050.16
- Lee County — County-wide Collection Event — $39,771.80
- City of Granite Shoals — City Wide Clean Up — $20,000.00
- Williamson County Constable, Precinct 4 — Solid Waste / Illegal Dumping Enforcement Program — $23,432.04

FY27

- Llano County — Countywide Cleanup Event — $25,000.00
- Burnet County — Household Hazardous Waste Collection Event — $40,000.00
- Hays County — Hays County Community Collection — $24,882.48
- Blanco County — Household Hazardous Waste Collection Event — $40,000.00
- Fayette County — Recycling Center Yale Forklift — $4,094.98

It is further recommended that the following projects be designated as contingency projects and offered funding, in the order shown, should additional funds become available:

- Fayette County — Recycling Center Yale Forklift — $31,773.52
- Williamson County Constable, Precinct 3 — Fall 2025 Environmental Surveillance Program — $23,000.00
- City of San Marcos — Bulb Crusher and Secondary Containment Units — $20,843.52
- City of Austin — Mattress Recycling Program — $40,000.00
- Caldwell County — Fall 2026 Tire Collection Event — $10,050.16

- Llano County — Countywide Bulk Collection Events — $15,000.00
- Burnet County — BOPATE — $30,000.00

Consistent with the fiscal year assignment criteria, Llano County will be offered FY26 funding for its Countywide Cleanup Event project. If Llano County declines, FY26 funding will be offered to Hays County for its Hays County Community Collection project.

Attachments

- Application SWAC Scoring and Ranking Results
- Funding Recommendations and Fiscal Year Assignment

Application SWAC Scoring and Ranking Results

FY 2026-2027 Solid Waste Grants

December 19, 2025

Rank	Entity	Priority	Project Type*	Project Name	Date of Event	Event Fiscal Year	Amount Requested	Final Score
				Priority Applications				
1	Llano County	1	CCE	Countywide Cleanup Event	10/10/2026	2027	$25,000.00	91.64
2	Burnet County	1	HHW	HHW Collection Event	10/24/2026	2027	$40,000.00	90.36
3	Caldwell County	1	CCE	Spring 2026 Tire Collection Event	4/18/2026	2026	$10,050.16	88.82
4	Hays County	1	CCE	Hays County Community Collection	10/17/2026	2027	$24,882.48	88.50
5	Blanco County	1	HHW	Household Hazardous Waste Collection Event	9/12/2026	2027	$40,000.00	86.73
6	Lee County	1	CCE	County-wide Collection Event	4/11/2026	2026	$39,771.80	84.00
7	City of Granite Shoals	1	CCE	City Wide Clean Up	Unspecified	Unspecified	$20,000.00	82.82
8	Williamson County Constable, Pct. 4	1	LE	Williamson County Pct 4 Solid Waste/ Illegal Dumping Enforcement Program	NA	NA	$23,432.04	80.10
9	Fayette County	1	SRR	Recycling Center Yale Forklift	NA	NA	$35,868.50	77.27
10	Williamson County Constable, Pct. 3	1	LE	Fall 2025 Environmental Surveillance Program	NA	NA	$23,000.00	76.80
11	City of San Marcos	1	HHW	Bulb Crusher and Secondary Containment Units	NA	NA	$20,843.52	72.55
12	City of Austin	1	SRR	Mattress Recycling Program	NA	NA	$40,000.00	70.78
				Non-Priority Applications				
13	Caldwell County	2	CCE	Fall 2026 Tire Collection Event	9/19/2026	2027	$10,050.16	87.640
14	Llano County	2	CCE	Countywide Bulk Collection Events	4/18/2026	2026	$15,000.00	85.730
15	Burnet County	2	HHW	BOPATE	4/25/2026	2026	$30,000.00	83.270
				Ineligible Applications				
	** City of Granite Shoals	2	SRR	Dumpster Enclosures	NA	NA	$22,050.00	52

** Project Type:*	
LIDC-CCE	*Litter and Illegal Dumping Cleanup/Community Collection Event*
HHW	*Household Hazardous Waste*
SRR	*Source Reduction and Recycling*
Special Waste	*Special Waste Collection Event - Scrap Tires*
CCS	*Citizens Collection Station*
LE	*Local Enforcement*

*** Ineligible Projects due to score below 70*

Funding Recommendations and Fiscal Year Assignment

FY 2026-2027 Solid Waste Grants

January 14, 2026

Rank	Entity	Priority	Description	Date of Event	Event Fiscal Year	Recommended Funding	Available Funding	Balance	Note
					FY 2026 Projects				
						FY 2026 Allotment	$ 119,643.47	$ 119,643.47	
3	Caldwell County	1	Spring 2026 Tire Collection Event	4/18/2026	2026	$10,050.16		$109,593.31	
6	Lee County	1	County-wide Collection Event	4/11/2026	2026	$39,771.80		$69,821.51	
7	City of Granite Shoals	1	City Wide Clean Up	Unspecified	Unspecified	$20,000.00		$ 49,821.51	
8	Williamson County Constable, Pct. 4	1	Williamson County Pct 4 Solid Waste/ Illegal Dumping Enforcement Program	NA	NA	$23,432.04		$ 26,389.47	
					FY 2027 Projects				
						FY 2027 Allotment	$ 107,587.99		
						Carry-forward from FY 2026	$ 26,389.47	$ 133,977.46	
1	Llano County	1	Countywide Cleanup Event	10/10/2026	2027	$25,000.00		$ 108,977.46	1
2	Burnet County	1	HHW Collection Event	10/24/2026	2027	$40,000.00		$ 68,977.46	
4	Hays County	1	Hays County Community Collection	10/17/2026	2027	$24,882.48		$ 44,094.98	1
5	Blanco County	1	Household Hazardous Waste Collection Event	9/12/2026	2027	$40,000.00		$ 4,094.98	
9	Fayette County	1	Recycling Center Yale Forklift	NA	NA	$4,094.98		$ (0.00)	2
					Contingency Projects				
9	Fayette County	1	Recycling Center Yale Forklift	NA	NA	$31,773.52			3
10	Williamson County Constable, Pct. 3	1	Fall 2025 Environmental Surveillance Program	NA	NA	$23,000.00			4
11	City of San Marcos	1	Bulb Crusher and Secondary Containment Units	NA	NA	$20,843.52			4
12	City of Austin	1	Mattress Recycling Program	NA	NA	$40,000.00			4
13	Caldwell County	2	Fall 2026 Tire Collection Event	9/19/2026	2027	$10,050.16			4
14	Llano County	2	Countywide Bulk Collection Events	4/18/2026	2026	$15,000.00			4
15	Burnet County	2	BOPATE	4/25/2026	2026	$30,000.00			4
					Ineligible Applications				
	City of Granite Shoals	2	Dumpster Enclosures	NA	NA	$22,050.00			5

Notes:

[1] Applicants will be offered funds available in FY26 by moving event to a date within FY26.

[2] Applicant will be offered the remaining funding budgeted for FY27.

[3] Applicant will be offered additional funding that becomes available as the first contingency project.

[4] Applicant wiill be offered additional funding that becomes available in rank order.

[5] Application is ineligible due to receiving a score lower than 70.

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **14. Consider authorizing the submittal of an application to Texas Association of Regional Councils to participate in the Texas Regional Broadband Program**

GENERAL DESCRIPTION OF ITEM:
The Texas Regional Broadband Program (TRBP) is administered by the Texas Association of Regional Councils (TARC) in partnership with the Texas Broadband Development Office (BDO). Staff is requesting authorization from the Executive Committee to apply for participation in this program, as CAPCOG policy requires Executive Committee approval prior to pursuing new funding sources of $100,000 or greater. Participation would meet this threshold and, if approved, would result in a multi-year reimbursement grant to support regional broadband and digital opportunity planning.

This program will enhance the capacity of regional councils of governments (COGs) to lead digital opportunity strategies and broadband planning, including regional capacity building; partnership development; asset mapping; stakeholder engagement; convenings, workshops, and digital inclusion activities; and development and implementation of a Regional Digital Opportunity Plan. With TARC acting as a pass-through entity, participating COGs would receive funding to support dedicated broadband staffing over a three-year period, representing an $8.75 million statewide investment from the Broadband Infrastructure Fund.

CAPCOG would receive a minimum annual allocation of approximately $107,000 for each of the three program years. Funds may be used for staffing, partner coordination, planning, and other activities necessary to sustain a Regional Digital Opportunity Plan.

THIS ITEM REPRESENTS A:

- ☒ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Charles Simon, Director of Regional Planning & Services**

BUDGETARY IMPACT:

Total estimated cost: N/A
Source of Funds: N/A

Is item already included in fiscal year budget?	☐ Yes	☒ No
Does item represent a new expenditure?	☐ Yes	☒ No
Does item represent a pass-through purchase?	☐ Yes	☒ No

If so, for what city/county/etc.? N/A

PROCUREMENT: N/A

ACTION REQUESTED:
Authorize the submittal of an application to Texas Association of Regional Councils to participate in the TRBP

BACK-UP DOCUMENTS ATTACHED:
None

EXECUTIVE COMMITTEE MEETING

MEETING DATE: **January 14, 2026**

AGENDA ITEM: **15. Consider a Resolution Authorizing Submittal of the State and Local Cybersecurity Grant Program (SLCGP) Program Applications for FY 2027 Regional Cybersecurity Projects by the Capital Area Council of Governments**

GENERAL DESCRIPTION OF ITEM:
Cyber-attacks; such as phishing, ransomware, malware, and Distributed Denial of Service (DDoS) attacks, are occurring with increasing frequency and often target critical infrastructure, private sector stakeholders, and/or government entities. The CAPCOG region currently has only a minimal capacity to address the economic and infrastructure disruptions caused by cyber-attacks. While some CAPCOG jurisdictions, agencies, and organizations have the staff and resources to dedicate to cybersecurity concerns, not all have equal capabilities. Further, there are no regional standards, policies, or plans sufficient to address these capability gaps. Additional coordination, assessments and evaluations, training, mitigation, and planning initiatives are necessary to create cohesive and comprehensive plans for addressing these capability gaps and cyber security-related initiatives are identified as State and Local Cybersecurity Grant Program investment priorities for FY 2027.

The SLCGP grants objectives include Governance and Planning Projects, Assessment and Evaluation Projects, Mitigation Projects, and Workforce Development Projects.

This project will support regional efforts to increase cybersecurity efforts in the 10-County CAPCOG region. The minimum funding level required is $10,000. Unlike some other federally funded grants, these SLCGP grants require a 30% match.

Prior to the awarding of funds, the Office of the Governor, Public Safety Office (PSO) requires all grant applications from non-profit corporations, local units of governments, and other political subdivisions must include a resolution that contains the following:

1. Authorization by the governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant; and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

THIS ITEM REPRESENTS A:

- ☒ New issue, project, or purchase
- ☐ Routine, regularly scheduled item
- ☐ Follow-up to a previously discussed item
- ☐ Special item requested by board member
- ☐ Other

PRIMARY CONTACT/STAFF MEMBER: **Martin Ritchey, Director of Homeland Security**

BUDGETARY IMPACT:

Total estimated cost: $1,000,000 (includes 30% ($30,000) match

Source of Funds: Federal Homeland Security Grant Program

Is item already included in fiscal year budget? ☐ Yes ☒ No

Does item represent a new expenditure? ☒ Yes ☐ No

Does item represent a pass-through purchase? ☐ Yes ☒ No

If so, for what city/county/etc.? _____

PROCUREMENT: **N/A**

ACTION REQUESTED:

Consider a resolution authorizing the submission of grant applications as outlined above to the Office of the Governor for FY 2027 State and Local Cybersecurity Grant Program (SLCGP).

BACK-UP DOCUMENTS ATTACHED:

1. HS FY 2027 Regional SLCGP Cybersecurity Program Grant Resolution

BACK-UP DOCUMENTS NOT ATTACHED (*to be sent prior to meeting* or *will be a handout at the meeting*)**:**

N/A

RESOLUTION

A RESOLUTION AUTHORIZING SUBMITTAL OF THE STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) APPLICATION FOR REGIONAL TRAINING AND EXERCISES BY THE CAPITAL AREA COUNCIL OF GOVERNMENTS

WHEREAS, the Executive Committee of the Capital Area Council of Governments (CAPCOG) finds it in the best interest of the jurisdictions of the CAPCOG Region that the Regional CAPCOG SLCGP Cybersecurity Grant be operated for the FY 2027 grant year; and

WHEREAS, the Executive Committee of the Capital Area Council of Governments agrees to provide applicable matching funds for the said project as required by the SLCGP grant application; and

WHEREAS, CAPCOG historically has been awarded federal funds to carry out projects and activities on behalf of the region; and

WHEREAS, the Executive Committee of CAPCOG agrees that in the event of loss or misuse of the State and Local Cybersecurity Grant Program funds, the Executive Committee assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Executive Director as the grantee's authorized official, with the authority to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

WHEREAS, the Executive Committee of CAPCOG designates the CAPCOG Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

THEREFORE, BE IT RESOLVED that the Executive Committee of the Capital Area Council of Governments approves submission of the FY 2027 State and Local Cybersecurity Grant application(s) for the CAPCOG Regional Cybersecurity Grant to the Office of the Governor.

SUBMITTED AND PASSED, Resolution adopted by the Capital Area Council of Governments Executive Committee on this 14th day of January, 2026.

_____	_____
Chair Executive Committee Capital Area Council of Governments	Secretary Executive Committee Capital Area Council of Governments